

Council Package

June 23, 2020





**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
JUNE 23, 2020 – 7:00 PM**

ZOOM Meeting

**Called Under Authority of Section 194(3) of the Municipal Government Act and in accordance with Ministerial Order MSD: 022/20, this meeting will be held entirely via electronic means via Zoom. No physical place for a public gallery will be provided.*

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

1.4.1. Council Minutes – June 9, 2020

1.4.2. Lamont County Housing Foundation – May 25, 2020

2. CLOSED SESSION

2.1. Personnel - (FOIP Section 17 – Disclosure Harmful to Personal Privacy)

2.2. CAO Update - (FOIP Section 24 – Advice from Officials)

3. DELEGATIONS

3.1. MOTION FOR ACCEPTANCE OF DELEGATION

3.1.1. Shane Milliken, Regional Fire Chief, Lamont County and Scott Calder, District Chief

4. CORRESPONDENCE

4.1. Municipal Spending Report, Canadian Taxpayers Federation

5. NEW BUSINESS

5.1. Introduction to Proposed Land Use Bylaw Amendments

5.2. Deputy Mayor Oath

5.3. Council Meeting Schedule

6. REPORTS

6.1. Mayor Skinner Report

7. NOTICES OF MOTION

7.1. Notice of Motion: Anonymous Complaints & Letters Policy -Perrin

8. ADJOURNMENT



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
June 9, 2020
Regular Meeting of Council**

HELD BY ZOOM MEETINGS

PRESENT:	Bill Skinner	Mayor
	Jody Foulds	Councillor
	Kirk Perrin	Councillor
	Al Harvey	Councillor
	David Taylor	Councillor
	Perry Koroluk	Councillor
	Christine Beveridge	Chief Administrative Officer
	Robert Mu	Finance Officer
	Dreena Guptill	Recording Secretary

CALL TO ORDER AND RELATED BUSINESS

Call to Order: Mayor Skinner: called the meeting to order at 7:00 p.m.

Adoption of Agenda

- Addition of item 4.3. Correspondence – Lamont Health Care Centre AGM

MOTION: 134/20 Councillor Harvey: That the Council Agenda be accepted as amended.

CARRIED

Declaration of Pecuniary Interest: None.

Adoption of Minutes:

- a) Council Meeting Minutes – May 12, 2020

MOTION: 135/20 Councillor Taylor: That the Minutes of the May 12, 2020 Council Meeting be accepted as presented.

CARRIED

DELEGATIONS: Jill Yanch, Resilient Rurals Project Update

MOTION: 136/20 Councillor Perrin: That Council accept the delegation.

CARRIED

MOTION: 137/20 Councillor Taylor: That Council accept the presentation as information.

CARRIED

CORRESPONDENCE

- Letter from Minister of Municipal Affairs – 2020 MSI Allocations
- Deputy Minister of Municipal Affairs – Municipal Government COVID FAQ
- Lamont Health Care Centre – AGM Invitation

MOTION: 138/20 Councillor Foulds: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS

Budget 2021 Strategy

MOTION: 139/20 Councillor Perrin: That Council approve the proposed approach for the 2021 Budget Strategy.

CARRIED

MOTION: 140/20 Councillor Taylor: That Council approve the Public Participation Plan for the 2021 Budget Strategy.

CARRIED

MOTION: 141/20 Councillor Perrin: That Council adjust the schedule of the regular Council Meetings on the following dates and times to be held in Council Chambers at Town of Lamont, 5307-50 Avenue, for the 2021 Budget meetings: Tuesday, November 10th, 2020 at 6:00 p.m. and Tuesday, November 24th, 2020, at 6:00 p.m.

CARRIED

Light up Committee Request

MOTION: 142/20 Councillor Taylor: That Council That Council direct Administration to work with the Lamont Christmas Light Up Committee to review their request relative to the Land Use Bylaw regulations and to work collaboratively to identify additional viable options for storage of their property.

CARRIED

Whistle Cessation Update

MOTION: 143/20 Councillor Perrin: That Council accept this report as information.

CARRIED

Arena Concession Request

MOTION: 144/20 Councillor Foulds: That Council That Council adjust the Arena Concession lease rate for Tarka's Treats to \$500 for the 2020 season.

CARRIED

Asset Management – FCM Grant Funding

MOTION: 145/20 Councillor Harvey: Be it resolved that Council direct Administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Systems Implementation in Lamont.

Be it therefore resolved that the Town of Lamont commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- CityWide Asset Manager and GIS Viewer License
- CityWide Asset Manager Implementation and Data Analysis
- Systems Training

Be it further resolved that the Town of Lamont commits \$5,000.00 from its budget toward the costs of this initiative.

CARRIED

Relaunch Strategy

MOTION: 146/20 Councillor Perrin: That Council accept this report as information.

CARRIED

Tax Reduction Request

MOTION: 147/20 Councillor Koroluk: That Council deny the request for a tax reduction for Sunshine Liquor Store.

CARRIED

Transfer of Utilities to Property Taxes

MOTION: 148/20 Councillor Foulds: That Council authorize the transfer of outstanding utilities from accounts #327-008 and #327-007 in the amount of \$1,166.84 to the property tax roll #60000.

CARRIED

Policy Update – Property Tax Installment Payment Plan

MOTION: 149/20 Councillor Perrin: That Council rescind policy #12-58, Property Tax Installment Payment Plan.

CARRIED

REPORTS

Council Reports:

Mayor Skinner	Written Report attached.
Councillor Foulds	Nothing to Report.
Councillor Perrin	Nothing to Report
Councillor Harvey	Nothing to Report.
Councillor Koroluk	Nothing to Report.
Councillor Taylor	Written Report attached - May 26, 2020.

Staff Reports:

- **CAO's Report**
- **Director of Operations & Infrastructure Report**
- **Financial Report**
- **Fire Chief's Report**

MOTION: 150/20 Councillor Taylor: That Council receive all reports as information as presented.

CARRIED

NOTICES OF MOTION - None.

CLOSED SESSION

Advice from Officials - (FOIP Section 24 – Advice From Officials)

MOTION: 151/20 Councillor Taylor: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 8:25 p.m.

CARRIED

MOTION: 152/20 Councillor Taylor: That Council revert to regular Council meeting session at 9:21 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION

MOTION: 153/20 Councillor Perrin: That Council approve a 50% reduction to the adult ball fees for 2020.

CARRIED

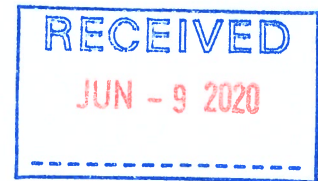
ADJOURNMENT: Mayor Skinner adjourned the meeting at 9:21 p.m.

Mayor

Chief Administrative Officer

LAMONT COUNTY HOUSING FOUNDATION

**Summary
Regular Meeting of the Board of Directors
Date: Monday, May 25th, 2020**



1.0 Call to Order

The regular meeting of the Board of Directors of the Lamont County Housing Foundation was being held via Teleconference due to the declared COVID-19 Pandemic.

The meeting was called to order by Chairman Bill Skinner at 7:04 p.m. Nine (9) persons dialed in to the Teleconference.

2.0 Approval of Agenda and Minutes

The proposed agenda, together with the minutes of the last meeting (January 27th, 2020) were reviewed and approved as addended.

3.0 Highlights of the meeting discussion included:

- i. Update re: Andrew Senior Citizens' Lodge**
Mr. Bharmal informed the Board that Alberta Seniors and Housing has received another offer to purchase the Lodge.
- ii. Update: Rural Transportation**
Mrs. Judy Schueler informed the Board that meetings with management of 'Drive Happiness' have been placed on hold due to COVID-19 restrictions.
- iii. Municipal Requisitions**
Mr. Bharmal informed members that he sent corrected Requisitions to Municipal CEOs. A deficit/loss will be realized because of COVID.
- iv. ASCHA Conference**
The Conference which was to be held in Red Deer, was cancelled due to COVID-19 restrictions. A virtual AGM will be held in the first week of June.
- v. Board Committee and Lodge Managers' Reports**
Various Board Committee members and Managers presented their reports on the operations and management of the Lodges and Self-Contained Units.
These reports discussed the following highlights:
 - Appointment of Makay T. Caskey Professional Corporation as Auditor for LCHF for the fiscal year ending March 31st, 2021.
 - Reduction of Maintenance Staff in BHPL
 - Staff member transferred from BHPL to Mundare Lodge
 - Interviewing for new Maintenance Worker for BHPL.

3.0 Highlights – continued...

vi. Accounts Payables and Revenue & Expenditure Statements

Accounts Payables for the period ending May 25th, 2020 and Revenue & Expenditure Statements for the period ending April 30th, 2020 were reviewed.

vii. Other Business

- Facility Site Inspection
 - Postponed due to COVID-19.
- COVID-19 Precautions
 - Residents' outside visitations
 - Laptops set up for Resident/family communication.

4.0 Next Meeting

The next meeting will be held at 7:00 p.m. on July 27th, 2020 via Teleconference or ZOOM.

5.0 Adjournment

There being no other business, the meeting was adjourned at 8:47 p.m.



/ds

CLOSED SESSION NOTICE

- **Personnel: (*FOIP Section 17 – Disclosure Harmful to Personal Privacy*)**
- **CAO Update: Advice from Officials – (*FOIP Section 24(1)(a)*, Advice, proposals, recommendations for or by a public body).**

Lamont County Emergency Services

Update to Town of Lamont

Shayne Milliken
Regional Fire Chief | Lamont County

Scott Calder
District Fire Chief | Lamont Fire District

June 23, 2020

Purpose

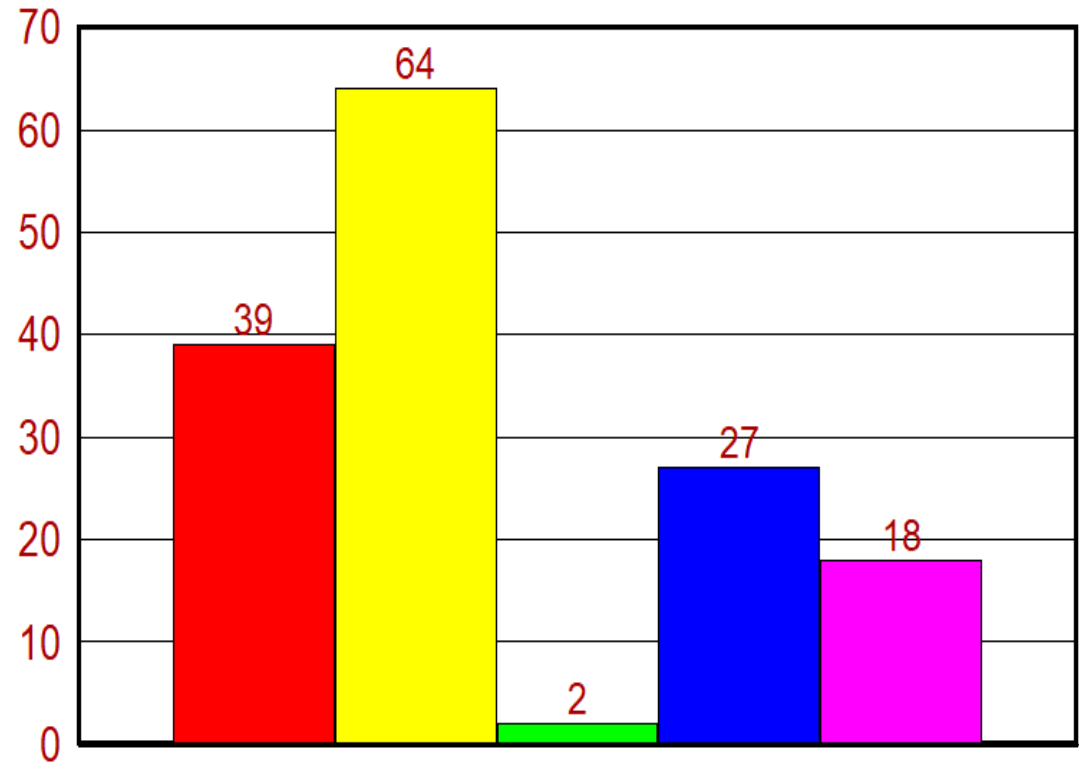
- To update on current call volumes and call trends both regionally and district specific.
- To summarize key response highlights.
- To provide an update about district initiatives.






Call Volumes as a Region

150 Calls YTD

Totals by General Type

From Jan 1 20 to Jun 17 20



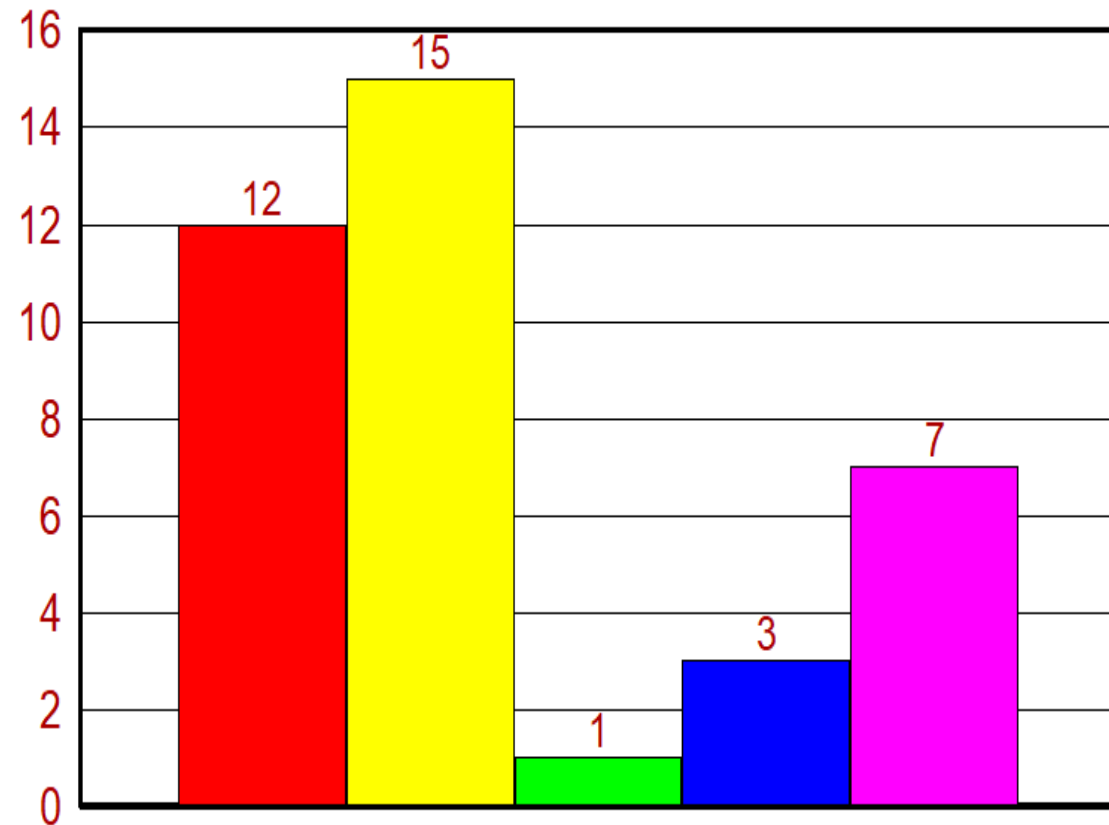
	ALARMS - 39		FIRES - 64
	GAS LEAK - 2		MFR / PUBLIC SERVICES - 27
	VEHICLE/INDUSTRIAL ACCIDENTS - 18		

Call Volumes as a Fire District

38 Calls YTD

Totals by General Type

From Jan 1 20 to Jun 17 20



Call Volumes

Year to Date	2020	2019*	2018*
Regional Total	150	150	187
Lamont District Total	38	43	42
<i>* January 1 to June 17 of each respective year.</i>			

Full Year	2019	2018	2017	2016
Regional Total	302	366	275	325
Lamont District (Total)	77	82	88	87
Lamont District (Town Responses)	32	42	52	40

Response Highlights

- Structure Fires – High attendance and quick response times in Town
- Lamont is a high performing district
- Calls are well attended in all aspects
- Call volume is relatively flat, year over year

Response Statistics (YTD)

Criteria	Lamont Fire District	Regional Average
Average Chute Time	00:08:00	00:13:26
Average Travel Time	00:11:08	00:14:04
Average Response Time	00:19:11	00:25:37
Average Personnel	8 Members	4 Members
Average Total Call Time	2:20:04	1:44:19

Response Statistics (YTD)

Criteria	Lamont Fire District (Town Only)
Average Chute Time	00:07:36
Average Travel Time	00:01:44
Average Response Time	00:09:28
Average Personnel	4 Members
Average Total Call Time	00:56:10

Staffing

Full Organization	Lamont District
97	24 (25% of Workforce)

District Community Involvement

- 45 Staff Hours spent on Community Events/Involvement YTD
 - Held annual Awards Night
 - COVID-19 led to all community events/initiatives being cancelled shortly after this date.

District Community Involvement

- In 2019...
 - Heroes in the Sky
 - Seniors' Lodge Decorating
 - Lamont Parade
 - Christmas Light Up Event
 - Fire Prevention Activities at Lamont Elementary
 - Fire Inspections
 - Awards Night
 - Annual Truck "Rodeo"
 - Combine Crunch Standby
 - Fireworks Standby
 - Picnic in the Park

460 Staff Hours on Community Events

Other Initiatives/Updates

- Training
 - Moved to virtual training for March and April.
 - May saw the re-introduction of “in-person” training.
 - Goal is to be outside doing hands-on training until the “snow flies.”
 - Training participation remains high in both district and regional events.

Moving Forward

- Will be looking at training the new Officers that have recently been promoted.
- Continue to focus on the development of our group in many areas through training and mentorship.
- Continue to be active participants in the community and expand that activity where possible.



Municipal Spending Report

Franco Terrazzano
Alberta Director

Canadian Taxpayers Federation

JUNE 2020

About the Canadian Taxpayers Federation

The Canadian Taxpayers Federation is a federally incorporated, not-for-profit citizens' group dedicated to lower taxes, less waste and accountable government.

The CTF was founded in Saskatchewan in 1990 when the Association of Saskatchewan Taxpayers and the Resolution One Association of Alberta joined forces to create a national organization. At the end of 2019, the CTF had 235,000 supporters nationwide.

The CTF maintains a federal office in Ottawa and regional offices in British Columbia, Alberta, Prairie (Saskatchewan and Manitoba), Ontario, Québec and Atlantic Canada. Regional offices conduct research and advocacy activities specific to their provinces in addition to acting as regional organizers of Canada-wide initiatives.

CTF offices field hundreds of media interviews each month, hold press conferences and issue regular news releases, commentaries, online postings and publications to advocate on behalf of CTF supporters. CTF representatives speak at functions, make presentations to government, meet with politicians and organize petition drives, events and campaigns to mobilize citizens to effect public policy change. Each week CTF offices send out Let's Talk Taxes commentaries to more than 800 media outlets and personalities across Canada.

Any Canadian taxpayer committed to the CTF's mission is welcome to join at no cost and receive emailed Action Updates. Financial supporters can additionally receive the CTF's flagship publication *The Taxpayer* magazine, published three times a year.

The CTF is independent of any institutional or partisan affiliations. All CTF staff, board members and representatives are prohibited from donating to or holding a membership in any political party. In 2018-19 the CTF raised \$5.1 million on the strength of 30,517 donations. Donations to the CTF are not tax deductible as a charitable contribution.



Canadian Taxpayers Federation

PO Box 14063 Richmond Road PO,
Calgary, AB T3E 7Y7

Franco Terrazzano,
Alberta Director

fterrazzano@taxpayer.com | 403-918-3532

Introduction

With property tax bills being mailed to taxpayers, the Canadian Taxpayers Federation analyzed which Alberta municipal governments are spending the most and least per person, based on data published by the Alberta government. Taxpayers can use this report to see how much their municipal governments are spending per resident, which is proxy for the overall tax burden to fund the municipal government, and compare their municipal governments with similar cities and towns in Alberta.

Alberta taxpayers should also be aware that Alberta municipal governments tend to spend more than their counterparts in other provinces. As the Blue Ribbon Panel explained:

“Alberta’s municipal per capita expenses were the second highest among provinces (behind Ontario where municipalities also deliver a range of social services). Per capita capital spending in Calgary and Edmonton is among the highest for comparable cities across Canada.”

Big cities (population: 30,000+)

The three cities that are spending the **most** per person are:

1. Medicine Hat = \$6,243 annually
2. Regional Municipality of Wood Buffalo = \$5,246 annually
3. Lethbridge = \$3,965 annually

The three cities that are spending the **least** per person are:

1. Airdrie = \$2,172 annually
2. Lloydminster = \$2,422 annually
3. Rocky View County = \$2,556 annually

*** The appendix compares Calgary and Edmonton with other major Western Canadian cities. Calgary and Edmonton spend more per person than other major Western Canadian cities.

Big Cities (population: 30,000+)		
Rank (Highest to lowest spending)	City	Spending/Person
1	Medicine Hat	\$6,243
2	Regional Municipality Of Wood Buffalo	\$5,246
3	Lethbridge	\$3,956
4	Strathcona County	\$3,787
5	Red Deer	\$3,544
6	Leduc	\$3,206
7	Edmonton	\$3,116
8	Calgary	\$3,044
9	St. Albert	\$2,896
10	Grande Prairie	\$2,779
11	Spruce Grove	\$2,645
12	Rocky View County	\$2,556
13	Lloydminster	\$2,422
14	Airdrie	\$2,172
Average		\$3,401

Medium-sized municipalities (population: 5,000–30,000)

The three mid-sized municipalities that are spending the **most** per person are:

1. Municipal District of Greenview = \$14,911 annually
2. Yellowhead County = \$6,177 annually
3. Lac La Biche County = \$6,088 annually

The three mid-sized municipalities that are spending the **least** per person are:

1. Chestermere = \$1,687 annually
2. Didsbury = \$1,970 annually
3. Coaldale = \$1,972 annually

Medium-sized municipalities (population: 5,000–30,000)		
Rank (Highest to lowest spending)	Municipality	Spending/Person
1	Municipal District of Greenview	\$14,911
2	Yellowhead County	\$6,177
3	Lac La Biche County	\$6,088
4	Kneehill County	\$5,358
5	County of Vermilion River	\$5,321
6	Municipal District of Bonnyville	\$5,290
7	Leduc County	\$5,253
8	Banff	\$5,008
9	Lacombe County	\$4,722
10	Wheatland County	\$4,488
11	Clearwater County	\$4,459
12	Country of Grande Prairie	\$4,337
13	County of Stettler	\$4,199
14	County of St. Paul	\$4,198
15	Brazeau County	\$4,184
16	Canmore	\$4,120
17	Cypress County	\$4,116
18	Red Deer County	\$4,050
19	County of Newell	\$4,021
20	Drayton Valley	\$3,954
21	Peace River	\$3,813
22	Athabasca County	\$3,662
23	Vegreville	\$3,655
24	Slave Lake	\$3,614
25	Municipal District of Willow Creek	\$3,510

Medium-sized municipalities ranking continued

Rank	Municipalities	Spending/Person
26	Lethbridge County	\$3,409
27	Edson	\$3,322
28	Cold Lake	\$3,312
29	Whitecourt	\$3,306
30	Bonnyville	\$3,303
31	Beaver County	\$3,206
32	Sturgeon County	\$3,165
33	Mackenzie County	\$3,112
34	Municipality of Crowsnest Pass	\$3,093
35	Taber	\$3,075
36	Westlock	\$3,031
37	Municipal District of Taber	\$2,961
38	Rocky Mountain House	\$2,959
39	Hinton	\$2,948
40	Mountain View County	\$2,948
41	St. Paul	\$2,873
42	Fort Saskatchewan	\$2,855
43	Devon	\$2,739
44	Olds	\$2,726
45	Camrose County	\$2,718
46	Wainwright	\$2,692
47	High River	\$2,687
48	Parkland County	\$2,673
49	Ponoka	\$2,654
50	Stettler	\$2,563
51	Stony Plain	\$2,517
52	Camrose	\$2,515
53	Innisfail	\$2,504
54	Morinville	\$2,491
55	Lacombe	\$2,469
56	Wetaskiwin	\$2,452
57	Drumheller	\$2,446
58	County of Wetaskiwin	\$2,446
59	Sylvan Lake	\$2,409
60	Lac Ste. Anne County	\$2,352
61	Strathmore	\$2,338
62	Ponoka County	\$2,336
63	Westlock County	\$2,304
64	Blackfalds	\$2,293
65	Brooks	\$2,251
66	Redcliff	\$2,224
67	Foothills County	\$2,205
68	County of Barrhead	\$2,195
69	Beaumont	\$2,187
70	Okotoks	\$2,013
71	Cochrane	\$1,980
72	Coaldale	\$1,972
73	Didsbury	\$1,970
74	Chestermere	\$1,687
Average		\$3,397

Small Towns (population: less than 5,000)

The three small towns that are spending the **most** per person are:

1. Municipal District of Ranchland = \$23,151 annually
2. Municipal District of Opportunity = \$22,013 annually
3. Northern Sunrise County = \$16,964 annually

The three mid-sized municipalities that are spending the **least** per person are:

1. Spring Lake = \$1,113 annually
2. Lamont = \$1,258 annually
3. Barnwell = \$1,329 annually

Small Towns (population: less than 5,000)		
Rank (Highest to lowest spending)	Town	Spending/Person
1	Municipal District of Ranchland	\$23,151
2	Municipal District of Opportunity	\$22,013
3	Northern Sunrise County	\$16,964
4	Saddle Hills County	\$15,582
5	Special Areas Board	\$10,958
6	Valleyview	\$9,301
7	Gadsby	\$8,975
8	Municipal District of Provost	\$8,883
9	Starland County	\$8,267
10	Municipal District of Lesser Slave River	\$8,241
11	Big Lakes County	\$8,122
12	Municipal District of Wainwright	\$7,671
13	Municipal District of Bighorn	\$7,456
14	Nampa	\$7,254
15	Rainbow Lake	\$7,166
16	County of Paintearth	\$7,015
17	Municipal District of Spirit River	\$7,008
18	Municipal District of Smoky River	\$6,995
19	Smoky Lake County	\$6,823
20	Edberg	\$6,668
21	Birch Hills County	\$6,442
22	Flagstaff County	\$6,311
23	Rockyford	\$6,175
24	Clear Hills County	\$6,074

Small towns ranking continued

Rank	Town	Spending/Person
25	Milo	\$5,977
26	Woodlands County	\$5,814
27	Ferintosh	\$5,589
28	Vulcan County	\$5,542
29	Thorhild County	\$5,524
30	Cereal	\$5,333
31	Lamont County	\$5,185
32	Fox Creek	\$5,138
33	County of Two Hills	\$5,114
34	Municipal District of Pincher Creek	\$5,018
35	County of Northern Lights	\$5,014
36	County of Minburn	\$4,887
37	Municipal District of Acadia	\$4,555
38	Hines Creek	\$4,526
39	Manning	\$4,513
40	Viking	\$4,496
41	Hussar	\$4,379
42	Alliance	\$4,268
43	Municipal District of Fairview	\$4,187
44	Girouxville	\$4,137
45	Municipality of Jasper	\$4,022
46	Grande Cache	\$4,009
47	Coutts	\$3,995
48	Halkirk	\$3,979
49	Wabamun	\$3,966
50	High Prairie	\$3,951
51	Castor	\$3,918
52	Youngstown	\$3,912
53	High Level	\$3,892
54	Rycroft	\$3,878
55	Empress	\$3,854
56	Consort	\$3,854
57	Oyen	\$3,838
58	Smoky Lake	\$3,792
59	Redwater	\$3,780
60	Swan Hills	\$3,728
61	Boyle	\$3,725
62	Chauvin	\$3,705
63	Champion	\$3,645
64	County of Forty Mile	\$3,563
65	Foremost	\$3,524
66	Innisfree	\$3,496
67	Granum	\$3,444
68	Hardisty	\$3,434
69	Alix	\$3,416
70	Mayerthorpe	\$3,406
71	Spirit River	\$3,390
72	Dewberry	\$3,341
73	Vermilion	\$3,328
74	Thorsby	\$3,320

Small towns ranking continued

Rank	Town	Spending/Person
75	Falher	\$3,317
76	Vilna	\$3,275
77	Trochu	\$3,275
78	Lomond	\$3,274
79	Longview	\$3,262
80	Vulcan	\$3,258
81	Forestburg	\$3,226
82	Lougheed	\$3,223
83	Veteran	\$3,215
84	Breton	\$3,206
85	Warner	\$3,168
86	Sundre	\$3,158
87	Onoway	\$3,136
88	Daysland	\$3,118
89	Caroline	\$3,085
90	Edgerton	\$3,081
91	Coronation	\$3,079
92	Chipman	\$3,074
93	Elk Point	\$3,025
94	Mannville	\$3,011
95	Glendon	\$3,010
96	Donnelly	\$2,986
97	Fort Macleod	\$2,949
98	Killam	\$2,924
99	Claresholm	\$2,893
100	Heisler	\$2,893
101	Standard	\$2,880
102	Carbon	\$2,867
103	Ryley	\$2,846
104	Hanna	\$2,824
105	Mclennan	\$2,821
106	Athabasca	\$2,814
107	Barrhead	\$2,809
108	Cowley	\$2,807
109	Pincher Creek	\$2,793
110	Turner Valley	\$2,793
111	Sedgewick	\$2,783
112	Beiseker	\$2,778
113	Irma	\$2,772
114	Carmangay	\$2,762
115	Waskatenau	\$2,756
116	Beaverlodge	\$2,754
117	Provost	\$2,748
118	Mundare	\$2,717
119	Black Diamond	\$2,677
120	County of Warner	\$2,666
121	Paradise Valley	\$2,653
122	Penhold	\$2,642

Rank	Town	Spending/Person
123	Fairview	\$2,638
124	Milk River	\$2,620
125	Alberta Beach	\$2,615
126	Cremona	\$2,610
127	Nanton	\$2,603
128	Bashaw	\$2,570
129	Three Hills	\$2,546
130	Holden	\$2,544
131	Calmar	\$2,537
132	Glenwood	\$2,498
133	Elnora	\$2,486
134	Delia	\$2,478
135	Cardston	\$2,471
136	Donalda	\$2,463
137	Tofield	\$2,458
138	Acme	\$2,450
139	Andrew	\$2,449
140	Myrnam	\$2,429
141	Warburg	\$2,428
142	Eckville	\$2,398
143	Bittern Lake	\$2,389
144	Arrowwood	\$2,383
145	Carstairs	\$2,359
146	Rosalind	\$2,343
147	Bruderheim	\$2,338
148	Morrin	\$2,334
149	Hythe	\$2,295
150	Bentley	\$2,293
151	Crossfield	\$2,293
152	Linden	\$2,292
153	Rosemary	\$2,270
154	Municipal District of Peace	\$2,262
155	Bowden	\$2,243
156	Picture Butte	\$2,239
157	Gibbons	\$2,237
158	Barons	\$2,229
159	Bon Accord	\$2,229
160	Hughenden	\$2,223
161	Bassano	\$2,212
162	Vauxhall	\$2,209
163	Wembley	\$2,186
164	Grimshaw	\$2,179
165	Raymond	\$2,177
166	Munson	\$2,152
167	Marwayne	\$2,152
168	Millet	\$2,141
169	Irricana	\$2,108
170	Big Valley	\$2,104

Small Towns ranking continued

Rank	Town	Spending/Person
171	Rimbey	\$2,103
172	Legal	\$2,081
173	Berwyn	\$2,063
174	Bow Island	\$2,055
175	Duchess	\$2,035
176	Hay Lakes	\$2,019
177	Hill Spring	\$2,008
178	Amisk	\$2,005
179	Sexsmith	\$2,005
180	Delburne	\$1,989
181	Czar	\$1,955
182	Clive	\$1,954
183	Stavely	\$1,942
184	Cardston County	\$1,929
185	Two Hills	\$1,919
186	Stirling	\$1,836
187	Magrath	\$1,812
188	Clyde	\$1,812
189	Bawlf	\$1,773
190	Kitscoty	\$1,648
191	Coalhurst	\$1,455
192	Nobleford	\$1,343
193	Barnwell	\$1,329
194	Lamont	\$1,258
195	Spring Lake	\$1,113
	Average	\$3,797

Appendix: Major Western Canadian Cities

Calgary and Edmonton's per person spending are higher than other major Western Canadian cities. If Calgary brought its per person spending to the average in the other cities, it would spend about \$656 million less every year. If Edmonton brought its per-person spending to the average in other cities, it would spend about \$566 million less every year.

Major Western Canadian Cities		
Rank (Highest to lowest spending)	City	Spending/Person
1	Edmonton	\$3,116
2	Calgary	\$3,044
3	Saskatoon	\$2,998
4	Regina	\$2,558
5	Vancouver	\$2,429
6	Winnipeg	\$2,148
	Average (outside alberta)	\$2,533

Source: Most recent city annual reports



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 5.1.

COUNCIL MEETING DATE:
June 23, 2020

ITEM DESCRIPTION OR TITLE

Introduction to Proposed Land Use Bylaw Updates

RECOMMENDATION

That Council accept this report as information and direct Administration to proceed with preparation of a Land Use Bylaw Amendment for presentation to Council at a later date.

BACKGROUND

Since approval of Land Use Bylaw 06/17 there have been a few minor amendments to the Land Use Bylaw. In 2018 changes to the *Municipal Government Act* resulted in changes to development application timelines, approval notification timelines, and timelines to file appeal with the Subdivisions and Development Appeal Board (SDAB). These changes require an amendment to the Land Use Bylaw. Since an amendment for these items are required to be undertaken, a review was conducted of the Land Use Bylaw to determine what additional updates for Council's consideration to the Land Use Bylaw. Attached as is a summary list of suggested amendments (Attachment 1). Most of the updates identified are for clarification purposes.

In addition to the amendments identified, we would like to explore amendments to both the residential and downtown commercial districts to allow for increased residential density, such as allowing for backyard suites in the rear yard of single family lots; and allowing mixed use developments in the C1 and C2 district , i.e. a combination of residential dwellings above or behind commercial businesses.

Attachment 2. Pictures of Backyard Suites is attached and provides a visual representation of backyard suites. The purpose behind allowing backyard suites is to provide different types of housing options within the existing community which may encourage people to stay in the community or to locate to the community.

Attachment 3. Pictures of Mixed-Use Development is attached and provides a visual representation of mixed-use developments in small towns. The purpose behind considering this option is to provide apartment style housing opportunities in the community, located above or behind commercial businesses. This may encourage opportunities for redevelopment, pedestrian friendly businesses, etc.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

Including these uses within the Land Use Bylaw does not guarantee that these types of developments will occur, but they do provide additional flexibility to encourage economic development in the community. Ideas such as this were explored at a high level during the Strategic Planning process in 2019.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

Administration will proceed with preparation of a Land Use Bylaw Amendment for future presentation to Council.

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Land Use Bylaw 06/17

ATTACHMENTS

- Attachment 1 – Summary list of proposed amendments to Land Use Bylaw 06/17
- Attachment 2 – Pictures of Backyard Suites
- Attachment 3 – Pictures of Mixed-Use Developments

Report Prepared By: Laraine Stuart, Development Officer

Approved by CAO:

2020 Summary of Proposed Land Use Bylaw Amendments

Text Amendments to Existing Land Use Bylaw 06/17 Regulations

Part 1 – None

Part 2

1. Change district name for residential manufactured home to ‘modular’, in Section 2, 5 and 7. *Manufactured housing is no longer an accepted term to define factory-built dwellings.*
2. Amend 2.6.7 re: signage requirements for bylaw amendments – *the requirements are too onerous for the size of municipality.*
3. Review Enforcement section (Section 2.8 – 2.16) *given that the Town has contracted for Peace Officer services to make sure they align.*

Part 3

1. Section 3.2.3 c) regarding installation and payment of public utilities – delete ‘other than telecommunication systems or works’, *these should not be exempted as they are part of public utilities.*
2. Add development applications timelines, new 3.1. *New MGA requirements.*
3. Change 3.8 notification of approval timelines. *New MGA requirements.*
4. Change 3.13.3 and 3.13.4 appeal filing timelines. *New MGA requirements*

Part 4

1. Add new section on gas and oil well setbacks as well as wastewater treatment – section 4.8.4 and 4.8.5. *Identifies development setbacks from these facilities as per Subdivision and Development Regulations*
2. Add in new fencing diagram to 4.9 *Clarify fencing requirements and make minor amendments to section*
3. Change 4.11.4.d *to correct district name, modular not manufactured*
4. Change 4.16.5 a – add “decks (or patios), less than 0.6m in height”, ... *Clarification*
5. Change 4.16.5 b – add “greater than 0.6m in height”,... *Clarification*
6. Change 4.20- change term to Storage Container (Sea Can) from Storage Pod *Clarification*

Part 5

1. 5.15.6 Surveillance Suites – delete any reference to allowing manufactured homes as a surveillance suite. *Clarification*

2. New specific use regulations for single family residential modular housing to be added. *Architectural requirements needed to ensure modular homes look similar to site built residential dwellings.*

Part 6 – None

Part 7

1. Add residential modular housing as a listed use and insert modular housing regulations in residential districts that allow for single family dwelling. *Clarification and new regulations*
2. Rename the R5 district to Residential Modular Housing District from Residential Manufactured Home. *Clarification*
3. Revise the R5 district to reflect the current modular housing CSA standards allowed, revise regulations to reflect modular housing development, delete all reference to manufactured housing, etc. *Clarification*
4. Delete Manufactured Homes Sales from M1 District and Insert Modular Home Sales. *Clarification*

Part 8 - None

Part 9

1. Revise Manufactured Home Park definition to reflect Modular Home Park definition. *Clarification*
2. Change manufactured home subdivision to modular home subdivision. *Clarification*
3. Change definition of modular home to reflect proper CSA standards. *Clarification*
4. Change moved-on building definition. *Clarification*
5. Change manufactured home definition to reflect no longer allowed in Alberta. *Clarification*
6. Change manufactured home sales definition to Modular home sales. *Clarification*
7. Change definition of surveillance suite to allow for tiny home but not allow for a manufactured home. *Clarification*
8. Change definition of storage pod to storage container (sea can). *Clarification*

Potential New Text Amendments:

1. Addition of use and regulations to allow backyard suites in residential districts
2. Addition of use and regulations to allow for mixed use developments in the C1 and C2 district.

garden suite

tiny homes

modworks

shipping container homes

edmonton

granny flats

calgary

bylaw

secondary sui



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yegardensuites.com



Small space, big impact: Tiny homes ...
cbc.ca



What is a Garden or Garag...
yegardensuites.com



Garden Suites | The City of ...
colwood.ca



Suites with a Difference | Smarter ...
smartergrowth.ca



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Edmonton Garden Suites - Knotty Pine Cabins
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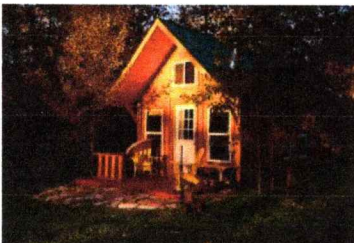
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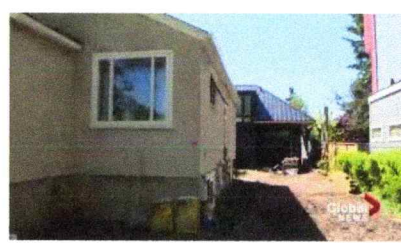
What is a Garden Suite? | Infill Edmonton
cityofedmontoninfill.ca



Building 2 homes on 1 property: A look ...
globalnews.ca



Edmonton Garden Suites - Knotty Pine Cabins
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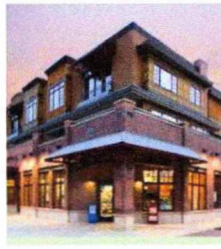
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Can Small Mixed-Use Projects Succeed ...
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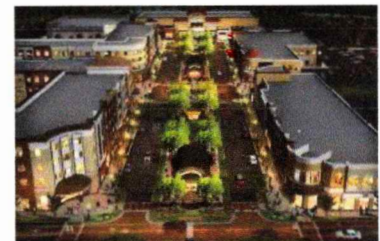
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What is Mixed-Use Development ...
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MW Lofts to Bre
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**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 5.2.

COUNCIL MEETING DATE: JUNE 23, 2020

ITEM DESCRIPTION OR TITLE

Deputy Mayor Oath

RECOMMENDATION

That the Oath for Deputy Mayor Koroluk be administered.

BACKGROUND

It is a requirement of the Municipal Government Act, (MGA) (section 152) that Council appoint one (1) or more Councillors as the Deputy Chief Elected Official. This appointment was made during the Organizational Meeting held on October 22, 2019.

Further, as per section 156 of the MGA, the person acting as the Deputy Chief Elected Official cannot do so until they have taken the Official Oath as prescribed by the Oaths of Office Act, RSA 2000, c. O-1. The Official Oath for the July 1, 2020 Deputy Mayor appointment will be conducted during the June 23, 2020 Council Meeting.

The June 23, 2020 Regular Council Meeting will be the meeting directly preceding the start of the term as Deputy Mayor, and as such, Councillor Koroluk is required to take the Deputy Mayor Oath to assume the position.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A




**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 156

ATTACHMENTS

Deputy Mayor Oath
Meeting Protocol for Oath of Office-Deputy Mayor

Report Prepared By: Christine Beveridge, CAO
Approved by CAO: 



Official Oath of Office

I, Perry Koroluk, do swear that I will diligently, faithfully and to the best of my ability, execute according to law the office of Deputy Mayor for the Town of Lamont. So help me God.

**Sworn before me at)
the Town of Lamont, in) _____
the Province of Alberta, this) Deputy Mayor
23rd Day of June 2020.)**

Commissioner for Oaths

The swearing in ceremony for the Deputy Mayor Oath of Office was performed on June 23, 2020 through video technology using the following process:

Deputy Mayor Koroluk and Dawn Nielsen, Commissioner for Oaths in the Province of Alberta had in their possession paper copies of the Oath which they reviewed prior to Mayor Skinner conducting the Oath of Office. The Commissioner witnessed the Deputy Mayor sign his copy which was subsequently sent to the Commissioner electronically. The Commissioner printed the copy and confirming it to be identical to her copy, affixed her name to the signed oath.

Meeting Protocol for Oath of Office – Deputy Mayor

The Court of Queen's Bench of Alberta is allowing remote commissioning of documents for use in civil proceedings during the COVID-19 Pandemic and Administration is recommending to follow the same protocol for the Oath of Office for Deputy Mayor Koroluk on June 23rd, 2020.

- Mayor, Councillor Koroluk and the Deputy CAO will be provided with printed copies of the official oath of office form before the Council Meeting.
- Mayor will introduce the Swearing in Ceremony explaining that this duty will take place virtually in accordance with restrictions during COVID-19. Mayor explains that once the Oath has been signed and the meeting is over, Deputy Mayor will forward it electronically to the Deputy CAO to commission.
- Mayor asks Councillor Koroluk to show his copy of the Oath so it can be viewed by the CAO and the public.
- Both the Deputy Mayor and Deputy CAO must initial the bottom right corner of the Oath verifying that it is the same document.
- Mayor asks Councillor Koroluk to raise his right hand, place his left hand on the bible and read the Oath of Office aloud.
- Deputy Mayor signs and once again displays the Oath indicating it's been signed.
- Once the Deputy CAO receives the electronic copy, it will be printed and attached to the Deputy CAO's initialled copy with a certificate signed by the Deputy CAO stating that the process was necessary because it was unsafe to be physically present together.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 5.3.

COUNCIL MEETING DATE: JUNE 23, 2020

ITEM DESCRIPTION OR TITLE

Council Meeting Schedule

RECOMMENDATION

That Council adjust the meeting times for Regular Council meetings to 7:00 p.m. for the remainder of 2020, with exception of the budget meeting dates included in Motion 141/20.

BACKGROUND

During the April 14, 2020 Regular Council Meeting, Council adjusted meeting times to 7:00 p.m. through to June 30, 2020 (Motion 100/20). The remaining 2020 schedule was left open for further decisive action due to the fluid COVID-19 situation.

Currently, a motion must be made to amend the schedule for the remainder of the meetings for 2020, therefore Administration is recommending that the time for the remainder of the 2020 Council meetings be set as 7:00 p.m. with exception of the following:

- Tuesday, November 10, 2020 at 6:00 p.m. (Motion 141/20)
- Tuesday, November 24, 2020 at 6:00 p.m. (Motion 141/20)

COMMUNICATIONS

The revised time would be communicated to the public.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

N/A



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

None.

Report Prepared By: Christine Beveridge, CAO

Approved by CAO:

A handwritten signature in black ink, appearing to be "C. Beveridge", is written over the line.



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: June 23, 2020

ELECTED OFFICIAL: Mayor Bill Skinner

REPORT PERIOD: June 4 – June 17, 2020

Boards and Committees:

Town of Lamont Business:

- Met with business owners wishing to express concerns regarding business impacts due to road construction. Passed their concerns on to CAO and Director of Operations for review.
- Received an anonymous letter from "A genuinely concerned taxpayer" expressing numerous personal concerns. Shared the letter to CAO.

Professional Development (Workshops & Conferences):

Lamont Functions and Events:

- Recorded a message to Lamont High School graduates to be included on a CD that will be presented to graduates, as there will not be graduation ceremony this year.