

# Council Package

## October 13, 2020





**AGENDA  
TOWN OF LAMONT  
REGULAR MEETING OF COUNCIL  
October 13, 2020, 7:00 P.M.**

**ZOOM Meeting**

*\*Called Under Authority of Section 194(3) of the Municipal Government Act and in accordance with Ministerial Order MSD: 022/20, this meeting will be held entirely via electronic means via Zoom. No physical place for a public gallery will be provided.*

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1. CALL TO ORDER**

**1.2. ADOPTION OF AGENDA**

**1.3. DECLARATION OF PECUNIARY INTEREST**

**1.4. ADOPTION OF MINUTES**

**1.4.1. Council Minutes – September 22, 2020**

**2. CLOSED SESSION**

**2.1. Intermunicipal Matters – (FOIP Section 21(1))**

**2.2. CAO Advice – (FOIP Section 24 – Advice from Officials)**

**3. DELEGATIONS**

**3.1. MOTION FOR ACCEPTANCE OF DELEGATION**

**4. CORRESPONDENCE**

**4.1. Northern Lights Library System Board – Budget 2021 Update**

**4.2. Municipal Affairs Funding- Municipal Operating Support Transfer (MOST)**

**4.3. MLA Armstrong-Homeniuk – Municipal Operating Support Transfer (MOST)**

**4.4. Alberta Transportation - Highway 15 Functional Planning Study**

**5. NEW BUSINESS**

**5.1. Municipal Enforcement Agreement**

**5.2. 2021 Franchise Fee (FortisAlberta)**

**5.3. 2021 Budget Strategy Update**

**6. REPORTS**

**6.1. Mayor and Council Reports**

**6.1.1. Mayor Skinner Report**

**6.1.2. Councillor Foulds Report**

**6.1.3. Councillor Perrin Report**

**6.1.4. Councillor Taylor Report**

**6.2. CAO Report**

**6.3. Director, Operations and Infrastructure**

**6.4. Fire District Report**

**6.5. Finance**

**6.6. Planning and Development**

**7. NOTICES OF MOTION**

**8. ADJOURNMENT**



5307 – 50 Avenue  
Lamont, AB T0B 2R0

**Town of Lamont  
September 22, 2020  
Regular Meeting of Council**

**HELD BY ZOOM MEETINGS**

<b>PRESENT:</b>	Bill Skinner	Mayor
	Jody Foulds	Councillor
	Kirk Perrin	Councillor
	Al Harvey	Councillor
	David Taylor	Councillor
	Perry Koroluk	Councillor
	Christine Beveridge	Chief Administrative Officer
	Dreena Guptill	Recording Secretary

**CALL TO ORDER AND RELATED BUSINESS**

**Call to Order: Mayor Skinner:** called the meeting to order at 7:00 p.m.

**Adoption of Agenda**

- Addition of Agenda item 2.1. Closed Session – Intermunicipal Affairs Update

**MOTION: 195/20 Councillor Harvey:** That the Council Agenda be accepted as amended.

**CARRIED**

**Declaration of Pecuniary Interest:** None.

**Adoption of Minutes:**

- a) Meeting Minutes – September 8, 2020

**MOTION: 196/20 Councillor Perrin:** That the Minutes of the September 8, 2020 Council Meeting be accepted as presented.

**CARRIED**

**DELEGATIONS**

**CORRESPONDENCE**

- Greenfield Echoes Road Concern – Letter from Residents

**MOTION: 197/20 Councillor Taylor:** That Council accept the correspondence as information.

**CARRIED**

**NEW BUSINESS**

**Municipal Stimulus Program**

**MOTION: 198/20 Councillor Perrin:** That project numbers 3, 5, 6 and 7 be submitted for the Municipal Stimulus Program.

**CARRIED**

**MOTION: 199/20 Councillor Perrin:** That Council authorize the Mayor to execute and submit the Memorandum of Agreement for the Municipal Stimulus Program.

**CARRIED**

**Facility Relaunch Update**

**MOTION: 200/20 Councillor Koroluk:** That Council accept the report as information.

**CARRIED**

**REPORTS**

**Council Reports:**

<b>Mayor Skinner</b>	Nothing to report.
<b>Councillor Foulds</b>	Nothing to report.

- Councillor Harvey** Lamont Public Library Board update.
- Delays with re-opening as Elk Island Public Schools has denied public access due to library location being within the school. Citing Force Majeure and COVID-19 reasons. No future opening date given. Discussion needed with stakeholders
- Councillor Koroluk** Nothing to report.
- Councillor Perrin** Nothing to report.
- Councillor Taylor** Written report attached.

**MOTION: 201/20 Councillor Taylor:** That Council accept the reports as information.

**CARRIED**

#### **CLOSED SESSION**

**Intermunicipal Affairs Update – FOIP Section 21(1)**

**MOTION: 202/20 Councillor Perrin:** That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 21(1) of the *Freedom of Information and Protection of Privacy Act* at 7:43 pm.

**CARRIED**

**MOTION: 203/20 Councillor Taylor:** That Council revert to regular Council meeting session at 8:04 p.m.

#### **MOTIONS ARISING FROM CLOSED SESSION**

**ADJOURNMENT:** Mayor Skinner adjourned the meeting at 8:06 p.m.

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Mayor

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Chief Administrative Officer

# CLOSED SESSION NOTICE

October 13, 2020

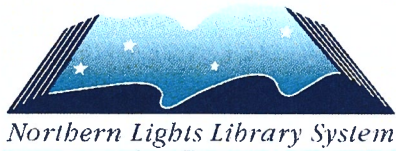
- **Intermunicipal Affairs**
  - *FOIP Section 21(1)* – Intermunicipal Affairs
- **CAO Advice (*Advice from Officials*)**
  - *FOIP Section 24* - Advice, proposals, recommendations for or by a public body.

**Proposed Motion:**

That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 21(1) and 24 of the *Freedom of Information and Protection of Privacy Act*.

**Proposed Motion Coming out of Closed Session:**

That Council revert to regular Council meeting session.



September 17, 2020

Ms. Christine Beveridge  
Town of Lamont  
PO Box 330  
Lamont, AB  
T0B 2R0  
[christine.b@lamont.ca](mailto:christine.b@lamont.ca)

Dear Ms. Beveridge,

As of Aug 21, 2020, the members of the Northern Lights Library System Board have approved the 2021 budget. The budget includes 0% levy increase for Municipalities and/or their Library Boards. Levies will be based on the 2018 population as per the Alberta Government website.

Please send a copy of your municipal council motion accepting or rejecting the presented Northern Lights Library System Board 2021 Budget at 0% levy increase.

A friendly reminder to please send confirmation of your appointed Municipal representative to the NLLS board from your upcoming Organizational Meeting.

**2021 Levies:**

<b>\$5.23 per capita</b>	<b>Municipality</b>
\$10.46 per capita	Municipality without Library Board

The total levy for 2021 equals **\$9,278.02** from the Town of Lamont. (1774 x \$5.23)

Within this levy is Library Book Allotment funds. \$3,814.10 (1774 x \$2.15) from the above \$5.23 per capita is allocated to the Lamont Library.

If you have any questions, you may contact your Northern Lights Library Board member representative. A copy of the budget is available from your Northern Lights Library Board member representative.

Regards,

Vicky Lefebvre  
Chairman  
Northern Lights Library System Board

Terri Hampson  
Interim Acting Director  
Northern Lights Library System



**From:** [Christine Beveridge](#)  
**To:** [Dreena Guptill](#)  
**Subject:** FW: Municipal Operating Support Transfer  
**Date:** September 29, 2020 10:18:07 AM  
**Attachments:** [MOST Guidelines.pdf](#)  
[Town of Lamont MOST MOA.pdf](#)

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Please add the below email and the allocation page (link below) to the agenda as correspondence.

<https://open.alberta.ca/dataset/34500576-6cdb-4273-a71d-48b9348662f5/resource/3b439f0a-4f09-4839-8257-878099a3346b/download/ma-municipal-operating-support-transfer-most-allocations-2020.pdf>

----- Original message -----

From: MA Municipal Stimulus <[MA.MunicipalStimulus@gov.ab.ca](mailto:MA.MunicipalStimulus@gov.ab.ca)>  
Date: 2020-09-25 2:36 p.m. (GMT-07:00)  
To: Bill Skinner <[Bill.S@lamont.ca](mailto:Bill.S@lamont.ca)>  
Cc: Christine Beveridge <[Christine.B@lamont.ca](mailto:Christine.B@lamont.ca)>  
Subject: Municipal Operating Support Transfer

Dear Chief Elected Official,

Your Alberta government is proud to announce the Municipal Operating Support Transfer (MOST). This new program is how municipalities will receive the operating funding announced on July 17, 2020, as part of the Safe Restart Agreement between Alberta and the Government of Canada. The Government of Canada has recently confirmed that it accepts Alberta's proposed approach for allocation and use of these funds.

The MOST is designed to be a simple and straightforward program with few restrictions or administrative requirements. Municipalities will receive their funding shortly after execution of the funding agreement (attached), and no application is required. The funds may be used to support additional costs or revenue shortfalls associated with the COVID-19 pandemic and actions taken in response to it.

The Safe Restart Agreement includes general operating funding for municipalities, plus additional support for municipalities with public transit systems.

1. The MOST General Operating component is available to all municipalities.
  1. The communities of Banff, Jasper, and Canmore will share \$10 million in recognition of the significant impact of the pandemic on tourism.
  2. All municipalities will receive \$5,000 in base funding, and the remainder will be allocated based on population.
2. The MOST Transit component is available to municipalities with public transit systems.
  1. This funding will be allocated to 17 municipalities according to 2018 ridership statistics collected by the Canadian Urban Transit Association.

Further information about the program is available on the [program website](#), and allocations for each municipality are available [online](#).

Once again, I want to thank you for your leadership during these difficult times. I trust that this support from your Alberta government and our federal partners will help as we navigate our shared economic challenges.

Yours truly,

Tracy Allard  
Minister of Municipal Affairs

Attachments

Classification: Public

## 2020 Municipal Operating Support Transfer (MOST) Allocations

MOST funding must be spent on eligible expenses incurred between April 1, 2020 and March 31, 2021. This does not apply to funding allocated under the operating component of the Municipal Sustainability Initiative (MSI), which continues to be governed by the MSI Operating Program Guidelines.

Municipality	MOST General Operating Component	MOST General Operating - Tourism Component	MOST Transit Component	Previously Allocated MSI Operating Funding	Total Funding
<b>Total</b>	<b>\$426,488,000</b>	<b>\$10,000,000</b>	<b>\$140,000,000</b>	<b>\$30,000,000</b>	<b>\$606,488,000</b>
<b>Cities</b>					
AIRDRIE	\$7,150,239	\$0	\$224,654	\$475,258	\$7,850,151
BEAUMONT	\$1,952,818	\$0	\$0	\$136,560	\$2,089,378
BROOKS	\$1,468,294	\$0	\$0	\$95,451	\$1,563,745
CALGARY	\$130,194,794	\$0	\$72,311,409	\$0	\$202,506,203
CAMROSE	\$1,902,796	\$0	\$0	\$136,320	\$2,039,116
CHESTERMERE	\$2,104,301	\$0	\$0	\$154,178	\$2,258,479
COLD LAKE	\$1,519,936	\$0	\$0	\$115,783	\$1,635,719
EDMONTON	\$98,451,316	\$0	\$59,727,198	\$0	\$158,178,514
FORT SASKATCHEWAN	\$2,733,120	\$0	\$70,957	\$205,620	\$3,009,697
GRANDE PRAIRIE	\$7,000,781	\$0	\$415,042	\$459,761	\$7,875,584
LACOMBE	\$1,421,107	\$0	\$0	\$100,964	\$1,522,071
LEDUC	\$3,349,787	\$0	\$85,580	\$254,975	\$3,690,342
LETHBRIDGE	\$10,280,965	\$0	\$981,664	\$635,184	\$11,897,813
LLOYDMINSTER	\$1,994,233	\$0	\$0	\$149,289	\$2,143,522
MEDICINE HAT	\$6,410,644	\$0	\$538,820	\$405,612	\$7,355,076
RED DEER	\$10,232,360	\$0	\$1,732,196	\$683,943	\$12,648,499
SPRUCE GROVE	\$3,626,629	\$0	\$87,752	\$254,222	\$3,968,603
ST. ALBERT	\$6,696,396	\$0	\$762,380	\$478,799	\$7,937,575
WETASKIWIN	\$1,286,432	\$0	\$0	\$88,839	\$1,375,271
<b>Towns</b>					
ATHABASCA	\$305,233	\$0	\$0	\$33,656	\$338,889
BANFF	\$903,674	\$4,695,477	\$414,747	\$102,029	\$6,115,927
BARRHEAD	\$468,665	\$0	\$0	\$148,709	\$617,374
BASHAW	\$89,045	\$0	\$0	\$58,468	\$147,513
BASSANO	\$127,118	\$0	\$0	\$50,045	\$177,163
BEAVERLODGE	\$254,603	\$0	\$0	\$29,861	\$284,464
BENTLEY	\$114,157	\$0	\$0	\$46,245	\$160,402
BLACK DIAMOND	\$278,399	\$0	\$0	\$32,251	\$310,650
BLACKFALDS	\$1,030,247	\$0	\$0	\$76,929	\$1,107,176
BON ACCORD	\$159,825	\$0	\$0	\$59,148	\$218,973
BONNYVILLE	\$655,285	\$0	\$0	\$60,038	\$715,323
BOW ISLAND	\$211,872	\$0	\$0	\$121,221	\$333,093
BOWDEN	\$130,561	\$0	\$0	\$79,541	\$210,102
BRUDERHEIM	\$146,256	\$0	\$0	\$55,727	\$201,983
CALMAR	\$230,605	\$0	\$0	\$28,212	\$258,817
CANMORE	\$1,421,816	\$2,473,748	\$304,714	\$186,439	\$4,386,717
CARDSTON	\$400,821	\$0	\$0	\$217,965	\$618,786
CARSTAIRS	\$417,833	\$0	\$0	\$41,138	\$458,971
CASTOR	\$99,070	\$0	\$0	\$63,362	\$162,432
CLARESHOLM	\$387,759	\$0	\$0	\$124,966	\$512,725
COALDALE	\$885,042	\$0	\$0	\$266,746	\$1,151,788
COALHURST	\$286,905	\$0	\$0	\$159,754	\$446,659
COCHRANE	\$2,969,559	\$0	\$0	\$219,588	\$3,189,147
CORONATION	\$100,183	\$0	\$0	\$64,032	\$164,215
CROSSFIELD	\$346,952	\$0	\$0	\$38,929	\$385,881
DAYSLAND	\$88,437	\$0	\$0	\$58,173	\$146,610
DEVON	\$671,082	\$0	\$0	\$55,552	\$726,634
DIDSBURY	\$538,432	\$0	\$0	\$168,329	\$706,761
DRAYTON VALLEY	\$737,609	\$0	\$0	\$67,318	\$804,927
DRUMHELLER	\$813,249	\$0	\$0	\$63,434	\$876,683
ECKVILLE	\$122,764	\$0	\$0	\$75,833	\$198,597
EDSON	\$856,993	\$0	\$0	\$71,631	\$928,624
ELK POINT	\$152,028	\$0	\$0	\$24,155	\$176,183
FAIRVIEW	\$308,574	\$0	\$0	\$171,870	\$480,444
FALHER	\$111,018	\$0	\$0	\$69,676	\$180,694
FORT MACLEOD	\$305,435	\$0	\$0	\$32,993	\$338,428
FOX CREEK	\$267,160	\$0	\$0	\$32,327	\$299,487

Municipality	MOST General Operating Component	MOST General Operating - Tourism Component	MOST Transit Component	Previously Allocated MSI Operating Funding	Total Funding
GIBBONS	\$324,877	\$0	\$0	\$33,632	\$358,509
GRIMSHAW	\$280,222	\$0	\$0	\$157,158	\$437,380
HANNA	\$264,122	\$0	\$0	\$148,492	\$412,614
HARDISTY	\$61,097	\$0	\$0	\$19,295	\$80,392
HIGH LEVEL	\$409,226	\$0	\$0	\$131,159	\$540,385
HIGH PRAIRIE	\$264,628	\$0	\$0	\$89,924	\$354,552
HIGH RIVER	\$1,427,891	\$0	\$0	\$104,606	\$1,532,497
HINTON	\$1,005,641	\$0	\$0	\$80,546	\$1,086,187
INNISFAIL	\$799,579	\$0	\$0	\$65,372	\$864,951
IRRICANA	\$128,131	\$0	\$0	\$50,429	\$178,560
KILLAM	\$105,145	\$0	\$0	\$43,874	\$149,019
LAMONT	\$184,633	\$0	\$0	\$66,402	\$251,035
LEGAL	\$141,193	\$0	\$0	\$85,176	\$226,369
MAGRATH	\$251,566	\$0	\$0	\$141,251	\$392,817
MANNING	\$124,789	\$0	\$0	\$49,400	\$174,189
MAYERTHORPE	\$138,662	\$0	\$0	\$83,676	\$222,338
MCLENNAN	\$85,096	\$0	\$0	\$92,778	\$177,874
MILK RIVER	\$88,741	\$0	\$0	\$58,133	\$146,874
MILLET	\$201,949	\$0	\$0	\$71,867	\$273,816
MORINVILLE	\$1,006,755	\$0	\$0	\$75,537	\$1,082,292
MUNDARE	\$91,273	\$0	\$0	\$39,995	\$131,268
NANTON	\$225,846	\$0	\$0	\$28,919	\$254,765
NOBLEFORD	\$134,409	\$0	\$0	\$52,155	\$186,564
OKOTOKS	\$2,941,713	\$0	\$0	\$215,100	\$3,156,813
OLDS	\$934,963	\$0	\$0	\$75,983	\$1,010,946
ONOWAY	\$109,195	\$0	\$0	\$45,209	\$154,404
OYEN	\$108,487	\$0	\$0	\$68,272	\$176,759
PEACE RIVER	\$697,814	\$0	\$0	\$59,398	\$757,212
PENHOLD	\$365,786	\$0	\$0	\$118,551	\$484,337
PICTURE BUTTE	\$188,279	\$0	\$0	\$67,385	\$255,664
PINCHER CREEK	\$373,785	\$0	\$0	\$36,942	\$410,727
PONOKA	\$737,001	\$0	\$0	\$226,297	\$963,298
PROVOST	\$207,315	\$0	\$0	\$73,841	\$281,156
RAINBOW LAKE	\$85,501	\$0	\$0	\$56,832	\$142,333
RAYMOND	\$434,439	\$0	\$0	\$234,290	\$668,729
REDCLIFF	\$572,050	\$0	\$0	\$49,789	\$621,839
REDWATER	\$212,885	\$0	\$0	\$29,014	\$241,899
RIMBEY	\$264,932	\$0	\$0	\$30,818	\$295,750
ROCKY MOUNTAIN HOUSE	\$676,853	\$0	\$0	\$57,765	\$734,618
SEDEWICK	\$87,121	\$0	\$0	\$38,775	\$125,896
SEXSMITH	\$270,299	\$0	\$0	\$30,779	\$301,078
SLAVE LAKE	\$678,474	\$0	\$0	\$57,443	\$735,917
SMOKY LAKE	\$102,614	\$0	\$0	\$65,550	\$168,164
SPIRIT RIVER	\$105,753	\$0	\$0	\$66,949	\$172,702
ST. PAUL	\$608,807	\$0	\$0	\$189,952	\$798,759
STAVELY	\$59,781	\$0	\$0	\$31,112	\$90,893
STETTLER	\$607,693	\$0	\$0	\$52,856	\$660,549
STONY PLAIN	\$1,811,663	\$0	\$0	\$130,452	\$1,942,115
STRATHMORE	\$1,374,832	\$0	\$0	\$101,620	\$1,476,452
SUNDRE	\$281,336	\$0	\$0	\$32,113	\$313,449
SWAN HILLS	\$136,738	\$0	\$0	\$83,109	\$219,847
SYLVAN LAKE	\$1,505,253	\$0	\$0	\$113,586	\$1,618,839
TABER	\$858,411	\$0	\$0	\$64,623	\$923,034
THORSBY	\$107,778	\$0	\$0	\$68,227	\$176,005
THREE HILLS	\$330,244	\$0	\$0	\$107,767	\$438,011
TOFIELD	\$215,720	\$0	\$0	\$27,673	\$243,393
TROCHU	\$112,132	\$0	\$0	\$70,116	\$182,248
TURNER VALLEY	\$264,122	\$0	\$0	\$31,631	\$295,753
TWO HILLS	\$151,117	\$0	\$0	\$156,626	\$307,743
VALLEYVIEW	\$193,645	\$0	\$0	\$70,010	\$263,655
VAUXHALL	\$128,738	\$0	\$0	\$135,139	\$263,877
VEGREVILLE	\$582,986	\$0	\$0	\$50,784	\$633,770
VERMILION	\$425,225	\$0	\$0	\$42,011	\$467,236
VIKING	\$114,663	\$0	\$0	\$71,527	\$186,190
VULCAN	\$199,113	\$0	\$0	\$70,968	\$270,081
WAINWRIGHT	\$639,894	\$0	\$0	\$54,544	\$694,438

Municipality	MOST General Operating Component	MOST General Operating - Tourism Component	MOST Transit Component	Previously Allocated MSI Operating Funding	Total Funding
WEMBLEY	\$158,509	\$0	\$0	\$24,183	\$182,692
WESTLOCK	\$521,522	\$0	\$0	\$165,275	\$686,797
WHITECOURT	\$1,038,247	\$0	\$0	\$88,893	\$1,127,140
<b>Villages</b>					
ACME	\$71,122	\$0	\$0	\$49,126	\$120,248
ALBERTA BEACH	\$108,082	\$0	\$0	\$22,385	\$130,467
ALIX	\$79,324	\$0	\$0	\$19,443	\$98,767
ALLIANCE	\$20,594	\$0	\$0	\$30,314	\$50,908
AMISK	\$25,657	\$0	\$0	\$35,195	\$60,852
ANDREW	\$48,035	\$0	\$0	\$37,317	\$85,352
ARROWWOOD	\$25,961	\$0	\$0	\$35,545	\$61,506
BARNWELL	\$100,892	\$0	\$0	\$64,213	\$165,105
BARONS	\$39,529	\$0	\$0	\$48,555	\$88,084
BAWLF	\$47,731	\$0	\$0	\$37,026	\$84,757
BEISEKER	\$87,931	\$0	\$0	\$20,162	\$108,093
BERWYN	\$59,477	\$0	\$0	\$67,970	\$127,447
BIG VALLEY	\$40,339	\$0	\$0	\$49,544	\$89,883
BITTERN LAKE	\$27,277	\$0	\$0	\$21,572	\$48,849
BOYLE	\$98,665	\$0	\$0	\$42,181	\$140,846
BRETON	\$63,123	\$0	\$0	\$31,811	\$94,934
CARBON	\$55,629	\$0	\$0	\$41,062	\$96,691
CARMANGAY	\$30,315	\$0	\$0	\$28,137	\$58,452
CAROLINE	\$56,845	\$0	\$0	\$65,478	\$122,323
CEREAL	\$16,240	\$0	\$0	\$26,045	\$42,285
CHAMPION	\$37,099	\$0	\$0	\$46,366	\$83,465
CHAUVIN	\$39,934	\$0	\$0	\$49,089	\$89,023
CHIPMAN	\$32,745	\$0	\$0	\$29,670	\$62,415
CLIVE	\$77,400	\$0	\$0	\$35,810	\$113,210
CLYDE	\$48,541	\$0	\$0	\$57,464	\$106,005
CONSORT	\$78,818	\$0	\$0	\$53,077	\$131,895
COUTTS	\$29,808	\$0	\$0	\$28,015	\$57,823
COWLEY	\$26,163	\$0	\$0	\$26,043	\$52,206
CREMONA	\$49,959	\$0	\$0	\$28,002	\$77,961
CZAR	\$25,454	\$0	\$0	\$34,989	\$60,443
DELBURNE	\$95,323	\$0	\$0	\$61,645	\$156,968
DELIA	\$26,872	\$0	\$0	\$26,403	\$53,275
DEWBERRY	\$23,834	\$0	\$0	\$33,460	\$57,294
DONALDA	\$27,176	\$0	\$0	\$36,662	\$63,838
DONNELLY	\$39,631	\$0	\$0	\$48,737	\$88,368
DUCHESS	\$114,866	\$0	\$0	\$71,462	\$186,328
EDBERG	\$20,290	\$0	\$0	\$29,956	\$50,246
EDGERTON	\$48,035	\$0	\$0	\$56,907	\$104,942
ELNORA	\$35,175	\$0	\$0	\$44,543	\$79,718
EMPRESS	\$20,695	\$0	\$0	\$30,530	\$51,225
FOREMOST	\$59,781	\$0	\$0	\$43,323	\$103,104
FORESTBURG	\$93,602	\$0	\$0	\$101,222	\$194,824
GIROUXVILLE	\$34,264	\$0	\$0	\$43,470	\$77,734
GLENDON	\$54,921	\$0	\$0	\$40,930	\$95,851
GLENWOOD	\$36,998	\$0	\$0	\$31,607	\$68,605
HALKIRK	\$16,341	\$0	\$0	\$26,175	\$42,516
HAY LAKES	\$55,123	\$0	\$0	\$40,913	\$96,036
HEISLER	\$21,201	\$0	\$0	\$30,851	\$52,052
HILL SPRING	\$21,404	\$0	\$0	\$23,616	\$45,020
HINES CREEK	\$40,036	\$0	\$0	\$49,120	\$89,156
HOLDEN	\$40,441	\$0	\$0	\$33,359	\$73,800
HUGHENDEN	\$29,606	\$0	\$0	\$38,983	\$68,589
HUSSAR	\$24,239	\$0	\$0	\$25,031	\$49,270
HYTHE	\$88,741	\$0	\$0	\$58,073	\$146,814
INNISFREE	\$27,581	\$0	\$0	\$37,050	\$64,631
IRMA	\$57,756	\$0	\$0	\$42,219	\$99,975
KITSCOTY	\$103,829	\$0	\$0	\$66,088	\$169,917
LINDEN	\$88,842	\$0	\$0	\$39,019	\$127,861
LOMOND	\$21,809	\$0	\$0	\$31,475	\$53,284
LONGVIEW	\$36,087	\$0	\$0	\$17,178	\$53,265
LOUGHEED	\$30,922	\$0	\$0	\$40,377	\$71,299
MANNVILLE	\$88,842	\$0	\$0	\$96,522	\$185,364



Municipality	MOST General Operating Component	MOST General Operating - Tourism Component	MOST Transit Component	Previously Allocated MSI Operating Funding	Total Funding
MARWAYNE	\$66,363	\$0	\$0	\$74,823	\$141,186
MILO	\$14,215	\$0	\$0	\$14,833	\$29,048
MORRIN	\$29,302	\$0	\$0	\$38,713	\$68,015
MUNSON	\$24,442	\$0	\$0	\$25,211	\$49,653
MYRNAM	\$39,327	\$0	\$0	\$48,411	\$87,738
NAMPA	\$41,858	\$0	\$0	\$17,526	\$59,384
PARADISE VALLEY	\$23,125	\$0	\$0	\$32,718	\$55,843
ROCKYFORD	\$36,998	\$0	\$0	\$31,668	\$68,666
ROSALIND	\$24,037	\$0	\$0	\$33,685	\$57,722
ROSEMARY	\$45,099	\$0	\$0	\$53,985	\$99,084
RYCROFT	\$66,971	\$0	\$0	\$47,209	\$114,180
RYLEY	\$53,908	\$0	\$0	\$62,732	\$116,640
SPRING LAKE	\$75,780	\$0	\$0	\$19,975	\$95,755
STANDARD	\$40,744	\$0	\$0	\$17,336	\$58,080
STIRLING	\$133,498	\$0	\$0	\$139,783	\$273,281
VETERAN	\$29,100	\$0	\$0	\$38,473	\$67,573
VILNA	\$34,365	\$0	\$0	\$43,568	\$77,933
WABAMUN	\$74,059	\$0	\$0	\$19,377	\$93,436
WARBURG	\$82,564	\$0	\$0	\$90,530	\$173,094
WARNER	\$42,770	\$0	\$0	\$51,842	\$94,612
WASKATENAU	\$27,986	\$0	\$0	\$26,939	\$54,925
YOUNGSTOWN	\$20,594	\$0	\$0	\$30,299	\$50,893
<b>Summer Villages</b>					
ARGENTIA BEACH	\$7,734	\$0	\$0	\$5,292	\$13,026
BETULA BEACH	\$6,620	\$0	\$0	\$3,814	\$10,434
BIRCH COVE	\$9,557	\$0	\$0	\$5,217	\$14,774
BIRCHCLIFF	\$16,847	\$0	\$0	\$10,934	\$27,781
BONDISS	\$16,138	\$0	\$0	\$8,953	\$25,091
BONNYVILLE BEACH	\$13,506	\$0	\$0	\$7,646	\$21,152
BURNSTICK LAKE	\$6,519	\$0	\$0	\$3,795	\$10,314
CASTLE ISLAND	\$6,013	\$0	\$0	\$3,337	\$9,350
CRYSTAL SPRINGS	\$10,164	\$0	\$0	\$6,448	\$16,612
GHOST LAKE	\$13,303	\$0	\$0	\$7,832	\$21,135
GOLDEN DAYS	\$21,201	\$0	\$0	\$10,042	\$31,243
GRANDVIEW	\$16,544	\$0	\$0	\$9,374	\$25,918
GULL LAKE	\$22,822	\$0	\$0	\$9,723	\$32,545
HALF MOON BAY	\$9,253	\$0	\$0	\$5,492	\$14,745
HORSESHOE BAY	\$12,392	\$0	\$0	\$6,818	\$19,210
ISLAND LAKE	\$28,087	\$0	\$0	\$10,037	\$38,124
ISLAND LAKE SOUTH	\$11,177	\$0	\$0	\$6,237	\$17,414
ITASKA BEACH	\$7,329	\$0	\$0	\$4,366	\$11,695
JARVIS BAY	\$26,568	\$0	\$0	\$11,114	\$37,682
KAPASIWIN	\$6,013	\$0	\$0	\$3,615	\$9,628
LAKEVIEW	\$8,038	\$0	\$0	\$4,461	\$12,499
LARKSPUR	\$9,455	\$0	\$0	\$5,523	\$14,978
MA-ME-O BEACH	\$16,138	\$0	\$0	\$9,480	\$25,618
MEWATHA BEACH	\$14,113	\$0	\$0	\$8,339	\$22,452
NAKAMUN PARK	\$14,721	\$0	\$0	\$8,322	\$23,043
NORGLLENWOLD	\$32,644	\$0	\$0	\$11,893	\$44,537
NORRIS BEACH	\$8,848	\$0	\$0	\$5,157	\$14,005
PARKLAND BEACH	\$20,493	\$0	\$0	\$9,432	\$29,925
PELICAN NARROWS	\$20,290	\$0	\$0	\$9,223	\$29,513
POINT ALISON	\$6,013	\$0	\$0	\$3,482	\$9,495
POPLAR BAY	\$15,430	\$0	\$0	\$9,395	\$24,825
ROCHON SANDS	\$13,708	\$0	\$0	\$8,254	\$21,962
ROSS HAVEN	\$21,201	\$0	\$0	\$9,174	\$30,375
SANDY BEACH	\$33,150	\$0	\$0	\$9,338	\$42,488
SEBA BEACH	\$22,113	\$0	\$0	\$10,867	\$32,980
SILVER BEACH	\$11,582	\$0	\$0	\$7,210	\$18,792
SILVER SANDS	\$21,201	\$0	\$0	\$9,157	\$30,358
SOUTH BAPTISTE	\$11,683	\$0	\$0	\$6,477	\$18,160
SOUTH VIEW	\$11,784	\$0	\$0	\$6,511	\$18,295
SUNBREAKER COVE	\$13,202	\$0	\$0	\$9,078	\$22,280
SUNDANCE BEACH	\$12,392	\$0	\$0	\$7,351	\$19,743
SUNRISE BEACH	\$18,670	\$0	\$0	\$8,518	\$27,188
SUNSET BEACH	\$9,962	\$0	\$0	\$5,720	\$15,682

Municipality	MOST General Operating Component	MOST General Operating - Tourism Component	MOST Transit Component	Previously Allocated MSI Operating Funding	Total Funding
SUNSET POINT	\$22,113	\$0	\$0	\$9,286	\$31,399
VAL QUENTIN	\$30,517	\$0	\$0	\$9,318	\$39,835
WAIPAROUS	\$9,962	\$0	\$0	\$5,753	\$15,715
WEST BAPTISTE	\$8,848	\$0	\$0	\$5,198	\$14,046
WEST COVE	\$20,088	\$0	\$0	\$9,057	\$29,145
WHISPERING HILLS	\$19,379	\$0	\$0	\$8,901	\$28,280
WHITE SANDS	\$17,151	\$0	\$0	\$9,830	\$26,981
YELLOWSTONE	\$18,872	\$0	\$0	\$8,675	\$27,547
<b>Municipal Districts and Counties</b>					
ACADIA NO. 34, M.D. OF	\$54,921	\$0	\$0	\$40,513	\$95,434
ATHABASCA COUNTY	\$801,807	\$0	\$0	\$171,086	\$972,893
BARRHEAD NO. 11, COUNTY OF	\$641,717	\$0	\$0	\$172,386	\$814,103
BEAVER COUNTY	\$602,934	\$0	\$0	\$205,081	\$808,015
BIG LAKES COUNTY	\$420,466	\$0	\$0	\$72,804	\$493,270
BIGHORN NO. 8, M.D. OF	\$140,079	\$0	\$0	\$36,324	\$176,403
BIRCH HILLS COUNTY	\$162,255	\$0	\$0	\$84,500	\$246,755
BONNYVILLE NO. 87, M.D. OF	\$1,297,065	\$0	\$0	\$167,530	\$1,464,595
BRAZEAU COUNTY	\$791,884	\$0	\$0	\$113,408	\$905,292
CAMROSE COUNTY	\$881,903	\$0	\$0	\$213,905	\$1,095,808
CARDSTON COUNTY	\$458,742	\$0	\$0	\$134,115	\$592,857
CLEAR HILLS COUNTY	\$311,106	\$0	\$0	\$136,203	\$447,309
CLEARWATER COUNTY	\$1,214,741	\$0	\$0	\$195,425	\$1,410,166
CYPRESS COUNTY	\$780,846	\$0	\$0	\$151,476	\$932,322
FAIRVIEW NO. 136, M.D. OF	\$167,419	\$0	\$0	\$71,529	\$238,948
FLAGSTAFF COUNTY	\$383,506	\$0	\$0	\$237,242	\$620,748
FOOTHILLS COUNTY	\$2,310,262	\$0	\$0	\$252,822	\$2,563,084
FORTY MILE NO. 8, COUNTY OF	\$367,608	\$0	\$0	\$170,434	\$538,042
GRANDE PRAIRIE NO. 1, COUNTY OF	\$2,283,530	\$0	\$0	\$274,621	\$2,558,151
GREENVIEW NO. 16, M.D. OF	\$978,605	\$0	\$0	\$246,047	\$1,224,652
KNEEHILL COUNTY	\$511,396	\$0	\$0	\$142,570	\$653,966
LACOMBE COUNTY	\$1,052,322	\$0	\$0	\$148,006	\$1,200,328
LAC STE. ANNE COUNTY	\$1,108,622	\$0	\$0	\$106,483	\$1,215,105
LAMONT COUNTY	\$399,809	\$0	\$0	\$159,303	\$559,112
LEDUC COUNTY	\$1,400,349	\$0	\$0	\$244,417	\$1,644,766
LESSER SLAVE RIVER NO. 124, M.D. OF	\$289,639	\$0	\$0	\$55,731	\$345,370
LETHBRIDGE COUNTY	\$1,053,334	\$0	\$0	\$103,990	\$1,157,324
MINBURN NO. 27, COUNTY OF	\$327,814	\$0	\$0	\$173,884	\$501,698
MOUNTAIN VIEW COUNTY	\$1,328,860	\$0	\$0	\$165,858	\$1,494,718
NEWELL, COUNTY OF	\$766,873	\$0	\$0	\$137,061	\$903,934
NORTHERN LIGHTS, COUNTY OF	\$375,203	\$0	\$0	\$149,520	\$524,723
NORTHERN SUNRISE COUNTY	\$196,481	\$0	\$0	\$66,431	\$262,912
OPPORTUNITY NO. 17, M.D. OF	\$327,105	\$0	\$0	\$83,537	\$410,642
PAINTEARTH NO. 18, COUNTY OF	\$217,846	\$0	\$0	\$130,280	\$348,126
PARKLAND COUNTY	\$3,255,110	\$0	\$0	\$315,730	\$3,570,840
PEACE NO. 135, M.D. OF	\$181,899	\$0	\$0	\$63,869	\$245,768
PINCHER CREEK NO. 9, M.D. OF	\$305,233	\$0	\$0	\$53,787	\$359,020
PONOKA COUNTY	\$997,946	\$0	\$0	\$117,457	\$1,115,403
PROVOST NO. 52, M.D. OF	\$228,276	\$0	\$0	\$92,004	\$320,280
RANCHLAND NO. 66, M.D. OF	\$14,316	\$0	\$0	\$22,699	\$37,015
RED DEER COUNTY	\$1,983,702	\$0	\$0	\$231,458	\$2,215,160
ROCKY VIEW COUNTY	\$3,995,313	\$0	\$16,985	\$493,475	\$4,505,773
SADDLE HILLS COUNTY	\$230,301	\$0	\$0	\$76,301	\$306,602
SMOKY LAKE COUNTY	\$254,198	\$0	\$0	\$107,881	\$362,079
SMOKY RIVER NO. 130, M.D. OF	\$209,847	\$0	\$0	\$108,107	\$317,954
SPIRIT RIVER NO. 133, M.D. OF	\$75,881	\$0	\$0	\$47,702	\$123,583
ST. PAUL NO. 19, COUNTY OF	\$659,943	\$0	\$0	\$114,535	\$774,478
STARLAND COUNTY	\$214,201	\$0	\$0	\$111,779	\$325,980
STETTLER NO. 6, COUNTY OF	\$568,608	\$0	\$0	\$253,237	\$821,845
STURGEON COUNTY	\$2,081,417	\$0	\$0	\$215,615	\$2,297,032
TABER, M.D. OF	\$731,331	\$0	\$0	\$164,786	\$896,117
THORHILD COUNTY	\$334,497	\$0	\$0	\$119,828	\$454,325
TWO HILLS NO. 21, COUNTY OF	\$373,684	\$0	\$0	\$198,044	\$571,728
VERMILION RIVER, COUNTY OF	\$842,108	\$0	\$0	\$302,450	\$1,144,558
VULCAN COUNTY	\$408,416	\$0	\$0	\$176,891	\$585,307
WAINWRIGHT NO. 61, M.D. OF	\$458,539	\$0	\$0	\$139,412	\$597,951
WARNER NO. 5, COUNTY OF	\$404,669	\$0	\$0	\$151,575	\$556,244

Municipality	MOST General Operating Component	MOST General Operating - Tourism Component	MOST Transit Component	Previously Allocated MSI Operating Funding	Total Funding
WESTLOCK COUNTY	\$736,090	\$0	\$0	\$208,665	\$944,755
WETASKIWIN NO. 10, COUNTY OF	\$1,137,177	\$0	\$0	\$122,452	\$1,259,629
WHEATLAND COUNTY	\$894,864	\$0	\$0	\$136,775	\$1,031,639
WILLOW CREEK NO. 26, M.D. OF	\$570,531	\$0	\$0	\$218,125	\$788,656
WOODLANDS COUNTY	\$486,385	\$0	\$0	\$73,337	\$559,722
YELLOWHEAD COUNTY	\$1,118,343	\$0	\$0	\$221,266	\$1,339,609
I.D. NO. 04 (WATERTON)	\$56,946	\$0	\$0	\$19,985	\$76,931
I.D. NO. 09 (BANFF)	\$109,094	\$0	\$139,682	\$37,709	\$286,485
I.D. NO. 12 (JASPER NATIONAL PARK)	\$0	\$0	\$0	\$11,861	\$11,861
I.D. NO. 13 (ELK ISLAND)	\$0	\$0	\$0	\$5,311	\$5,311
I.D. NO. 24 (WOOD BUFFALO)	\$0	\$0	\$0	\$17,669	\$17,669
I.D. NO. 25 (WILLMORE WILDERNESS)	\$0	\$0	\$0	\$5,191	\$5,191
IMPROVEMENT DISTRICT NO. 349	\$0	\$0	\$0	\$0	\$0
KANANASKIS IMPROVEMENT DISTRICT	\$27,378	\$0	\$0	\$19,341	\$46,719
SPECIAL AREAS (2, 3 AND 4)	\$428,668	\$0	\$0	\$338,055	\$766,723
<b>Specialized Municipalities</b>					
CROWSNEST PASS, MUNICIPALITY OF	\$595,936	\$0	\$0	\$128,493	\$724,429
JASPER, MUNICIPALITY OF	\$469,779	\$2,830,775	\$0	\$61,007	\$3,361,561
LAC LA BICHE COUNTY	\$980,732	\$0	\$0	\$122,818	\$1,103,550
MACKENZIE COUNTY	\$1,271,952	\$0	\$0	\$119,227	\$1,391,179
STRATHCONA COUNTY	\$9,966,960	\$0	\$1,150,475	\$824,923	\$11,942,358
WOOD BUFFALO, REGIONAL MUNICIPALITY OF	\$11,314,312	\$0	\$1,035,745	\$914,819	\$13,264,876
<b>Metis Settlements</b>					
BUFFALO LAKE	\$77,400	\$0	\$0	\$17,839	\$95,239
EAST PRAIRIE	\$64,338	\$0	\$0	\$17,356	\$81,694
ELIZABETH	\$70,211	\$0	\$0	\$34,244	\$104,455
FISHING LAKE	\$65,249	\$0	\$0	\$32,792	\$98,041
GIFT LAKE	\$95,323	\$0	\$0	\$18,501	\$113,824
KIKINO	\$108,082	\$0	\$0	\$18,973	\$127,055
PADDLE PRAIRIE	\$63,426	\$0	\$0	\$17,322	\$80,748
PEAVINE	\$66,262	\$0	\$0	\$17,427	\$83,689
<b>Redwood Meadows</b>					
REDWOOD MEADOWS	\$114,360	\$0	\$0	\$22,156	\$136,516

**Notes:**

1. Funding under the MOST General Operating Component is allocated on a per capita basis, according to the 2019 Municipal Affairs Population List, in addition to a \$5,000 base amount.
2. Funding under the MOST General Operating - Tourism Component is based on the estimated share of daily visitors among the towns of Banff and Canmore, and the Municipality of Jasper.
3. Funding under the MOST Transit Component is based on conventional and specialized transit ridership statistics collected by the Canadian Urban Transit Association for 2018.
4. Funding under the Municipal Sustainability Initiative (MSI) Operating component is considered part of the MOST program, but was allocated previously as part of Budget 2020. Additional information on MSI Operating funding is available on the MSI program website.



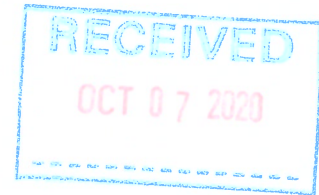
**Vegreville Constituency Office**  
Box 451, 4927 – 51 Avenue  
Vegreville, Alberta T9C 1M1

**Fort Saskatchewan Constituency Office**  
Suite 204, 10211 100 Avenue  
Fort Saskatchewan, Alberta T8L 1Y7



LEGISLATIVE ASSEMBLY  
ALBERTA

**Jackie Armstrong-Homeniuk, MLA**  
Fort Saskatchewan-Vegreville



September 29, 2020

Mayor Bill Skinner  
Town of Lamont  
Box 330  
Lamont AB T0B 2R0

Dear Mr. Skinner,

On September 25, 2020, our government was proud to announce the Municipal Operating Support Transfer (MOST). This new program delivers funding provided by the provincial and federal governments to support municipal operations impacted by the COVID pandemic and actions taken in response to it.

A total of \$606 million in operating funding will be provided to municipalities under this program, including \$30 million already allocated under the Municipal Sustainability Initiative Operating program. \$140 million of this funding will be provided to municipalities with public transit systems to support public transit operating costs and revenue decreases due to COVID-19, while the remainder will be provided to all municipalities and Metis Settlements to support general COVID-19-related operating costs and revenue losses.

As you have likely seen in the program announcement from Minister Allard, The Town of Lamont will receive \$184,633.00 in MOST funding. I trust this will be put to good use in your municipality to address the financial impacts caused by the pandemic.

Thank you to the Honourable Tracy Allard, Minister of Municipal Affairs and the Government of Canada for recognizing the importance of supporting Alberta's municipalities in these difficult times. If you have any questions regarding this funding, I urge you to contact Alberta Municipal Affairs at 780-422-7125 or [ma.municipalstimulus@gov.ab.ca](mailto:ma.municipalstimulus@gov.ab.ca).

**Vegreville Constituency Office**

Box 451, 4927 – 51 Avenue  
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Fort Saskatchewan, Alberta T8L 1Y7

Yours truly,



Jackie Armstrong-Homeniuk, MLA

cc: Councillor Jody Foulds  
cc: Councillor Al Harvey  
cc: Councillor Perry Koroluk  
cc: Councillor Kirk Perrin  
cc: Councillor David Taylor  
cc: CAO Christine Beveridge

cc: Honourable Tracy Allard, Minister of Municipal Affairs

October 8, 2020

Ms. Christine Beveridge  
Chief Administrative Officer  
Town of Lamont  
5307 - 50 Avenue  
Lamont, AB T0B 2R0

Dear Ms. Beveridge:

**Re: Hwy 15 Functional Planning Study (from Hwy 830 to Hwy 834)**

I am pleased to advise you that Alberta Transportation has retained Tetra Tech Canada Inc. to complete a functional planning study for the Highway 15 corridor between Highway 830 and Highway 834, which is within your area of interest.

This assessment is anticipated to be completed by September 2021 and will include the following main objectives:

- Evaluate possible options for the future twinning of Highway 15 between Highway 830 and Highway 29 and recommend a preferred alignment.
- Grade widening of Highway 15 between the Town of Lamont and Highway 834 to provide a desirable pavement width to accommodate Oversize/Overweight (OSOW) loads.
- Provide a comprehensive access management plan within the study area. Assess the operational characteristics of the highway and its intersections and provide recommendations for interim and long-term improvements.
- Protect the land required for the roadway infrastructure upgrades.

This assessment will include a formal public consultation component. Public input maybe gathered through public open houses and/or online surveys, as deemed appropriate by Alberta Transportation. Stakeholder consultation will also be conducted at the administration level for each of the affected municipalities. An electronic copy of the final report will be provided to each municipality upon completion of the study. If requested, a municipal council presentation of the final study recommendations can be provided.

Tetra Tech Canada Inc. will be contacting your administration in the near future to obtain any information that may be relevant to the study, including land use plans and traffic impact assessments. It would be much appreciated if you could provide contact information for an administration official who can represent your municipality for this study.

If you have any questions regarding this functional planning study, please do not hesitate to call me at 403-340-4964 or through e-mail [chris.lo@gov.ab.ca](mailto:chris.lo@gov.ab.ca).

Sincerely,



Chris Lo, P.Eng., PTP  
Infrastructure Engineer (Central Region)



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 5.1

**COUNCIL MEETING DATE: October 13, 2020**

**ITEM DESCRIPTION OR TITLE**

**Municipal Enforcement Agreement**

**RECOMMENDATION**

1. That Council authorize the Mayor and CAO to execute the agreement between the Town of Lamont and the Town of Vegreville for Peace Officer Services.
2. That Council authorize the Mayor to execute a letter to the Town of Vegreville Council regarding concerns relating to a 1-year contract.

**BACKGROUND**

Municipal enforcement has been identified as a priority for the Town of Lamont and providing consistent service to the residents is of high importance. In 2019, it was established that a higher level of service was required, therefore Administration conducted an exhaustive search for a feasible option to conduct this service for the community. Council previously authorized execution of an agreement with the Town of Vegreville during the 2020 budget process. Over the past year, the agreement has proved to be valuable as there have been long standing historical enforcement issues that have been remedied. Attached is a summary report provided by the Town of Vegreville Municipal Enforcement Services.

The Town of Vegreville Administration has provided the 2021 agreement for the Town's consideration. There are no service changes to the arrangement. A Peace Officer would continue to be present in the community for four (4) hours per week. The only revisions to the agreement include a 3% increase to both the service fee and the mileage.

It is noted, however, that the agreement is only for a one (1) year term. During initial negotiations in obtaining this agreement both parties expressed that a three (3) year agreement in the future was preferred. A three (3) year agreement allows for more consistent budgeting and provides a degree of certainty in the enforcement measures proceeding from one (1) year to the next. Further, there are situations that a complaint file can take more than a year to complete, and continuity in the agreement provides assurance that the enforcement issues can be handled effectively. With these concerns, it is recommended that a letter be provided to the Town of Vegreville Council expressing the need for a three (3) year agreement. Other municipalities that also have a similar agreement in place (Tofield and Mundare) are also preparing letters.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**COMMUNICATIONS**

The Agreement would be executed and sent to the Town of Vegreville for final approval. The letter would be submitted to the Town of Vegreville.

**IMPLICATIONS OF DECISION**

Continuation of services provided by Municipal Enforcement ensures consistency in compliance of the Town's bylaws contributing to the safety in the community.

If there was a discontinuation of the service, the process would revert to being ineffective. Staff have limited experience/expertise to deal with the enforcement matters. The residents would likely receive a reduced standard of service.

**FINANCIAL IMPLICATIONS**

The financial implications of entering into the agreement is estimated at \$20,492.16 for 2021.

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A

**ATTACHMENTS**

1. Peace Officer Services Agreement 2021
2. Municipal Enforcement Projects and Statistical Report 2020

Report Prepared By: Christine Beveridge, CAO

Approved by CAO:

A handwritten signature in black ink, appearing to be "C. Beveridge", is written over a light blue horizontal line.

**PEACE OFFICER SERVICES AGREEMENT**

BETWEEN:

**TOWN OF VEGREVILLE**

A Municipal Corporation in the Province of Alberta  
(hereinafter referred to as “the Town”)

OF THE FIRST PART

–and–

**TOWN OF LAMONT**

A Municipal Corporation in the Province of Alberta  
(hereinafter referred to as “the Town of Lamont”)

OF THE SECOND PART

**WHEREAS** the Town has employed and will continue to employ a Peace Officer to supply Peace Officer Services to the Town;

**AND WHEREAS** the Town of Lamont desires to enter into an agreement with the Town to obtain Peace Officer Services within the boundaries of the Town of Lamont;

**AND WHEREAS** the Peace Officer employed by the Town has been appointed by the Alberta Solicitor General as having jurisdiction to enforce specified statutes within the boundaries of the Town;

**AND WHEREAS** the Town and the Town of Lamont will seek from Alberta Solicitor General, the appointment of the Peace Officer thus having jurisdiction to enforce within the boundaries of the Town of Lamont those authorities granted by the Alberta Solicitor General;

**AND WHEREAS** the *Peace Officer Act, Statutes of Alberta, 2006, c. P-3.5* and amendments thereto, requires that an agreement be entered into between the Town and the Town of Lamont respecting that the provision of Peace Officer Services through the employment of a common Peace Officer;

**NOW THEREFORE** this Agreement witnesses that in consideration of the terms and conditions in this Agreement, the Town and the Town of Lamont agree as follows:

1. The term of this Agreement shall be in effect for the period commencing January 1, 2021 and expiring December 31, 2021.
2. The Town agrees to supply to the Town of Lamont, Peace Officer Services through the Peace Officer employed by the Town. The Peace Officer Services provided to the Town of Lamont shall mean:
  - Enforcement of Municipal By-laws within the boundaries of the Town of Lamont.
  - Enforcement of legislation as appointed, within the boundaries of the Town of Lamont.
  - Enforcement related educational programs when/where possible based on Peace Officer knowledge, skill set and available resources.
  - Fulfillment of the preceding:
    - i) In accordance with the Town's Peace Officer Policies as amended from time to time.
    - ii) In accordance with the attached Schedule "A" as amended from time to time.
3. Subject to the following, the Town agrees to supply Peace Officer Services as available for:
  - i) All court duties related to fines/notices issued within the provisions of Peace Officer Services;
  - ii) When possible, court duties will be scheduled to coincide with the Town court duties;
  - iii) Prosecution (lawyer) expenses related to Bylaws will be paid by the Town of Lamont.
4. The Town shall maintain general liability insurance coverage covering the Peace Officer Services provided under this Agreement with the Town of Lamont being added as named insured under the said coverage.



5. Subject to other provisions in this Agreement, the Town agrees to absorb all expenses associated with providing the Peace Officer Services in the Town of Lamont, including office supplies, equipment, training and education, uniforms, employee salary and benefits.
6. The Town agrees to indemnify and save harmless the Town of Lamont (agents, servants, officers, elected officials, or employees) with respect to any claim, action, suit, proceeding or demand including those relating to negligence, made or brought against the Town of Lamont (or any of them, their agents, servants, officers, elected officials, or employees) by any third party with respect to any occurrence, incident, accident or happening relating to the provisions of Peace Officer Services pursuant to this Agreement, excepting any occurrence, incident , accident involving negligence or intentional torts by the Town of Lamont (or any of them, their agents, servants, officers, elected officials, or employees).
7. The Town of Lamont agrees to indemnify and save harmless the Town (their agents, servants, officers, elected officials, or employees) with respect to any claim, action, suit, proceeding or demand including those relating to negligence, made or brought against the Town (or any of them, their agents, servants, officers, elected officials or employees) by any third party with respect to any occurrence, incident, accident, or happening relating to the provision of Peace Officer Services pursuant to this Agreement, excepting any occurrence, incident , accident, involving, negligence or intentional torts by the Town ( or any of them, their agents, servants, officers, elected officials, or employees).
8. The Chief Administrative Officer of the Town of Lamont will receive from the Peace Officer [every three (3) months] a report on the services supplied by the Peace Officer to the Town of Lamont. These reports shall include the number of incident reports prepared, incident type and the number of public enforcement contacts. At minimum, monthly contact will be made with the Chief Administrative Officer of the Town of Lamont to review statistical reports and discuss areas of community concern.
9. The Town of Lamont acknowledges that any complaint received by it in writing, with respect to the provisions of Peace Officer Services by the Peace Officer pursuant to this Agreement, shall be immediately forwarded to the Town of Vegreville, to the attention of the Corporate Services Director. Any disciplinary action taken against the Peace Officer as a result of these complaints shall be administered by the Town as outlined in the "Discipline Policy".

10. If the appointment of the Peace Officer from the Alberta Solicitor General for jurisdiction of the Town of Lamont is terminated, then this Agreement will similarly be terminated immediately.
11. Notwithstanding Clause 10 above, either party may terminate this Agreement without cause by providing ninety (90) days written notice to the other party.
12. Notwithstanding anything contained within this Agreement, if, in the sole discretion of the Town, any representative of the Town of Lamont, which includes, but is not limited to, its agents, servants, officers, elected officials, and employees, interferes with the performance of the Town's obligations under this Agreement in any way whatsoever, the Town shall be entitled to terminate this Agreement by giving thirty (30) days' written notice to the Town of Lamont.
13. Fine revenues generated from enforcement activities within Corporate limits of the Town of Lamont shall be directed to the Town of Lamont.
14. The following Schedules attached hereto further make up the contents of this Agreement:
  - 1) Schedule "A" - Patrol Hours and Rates

**IN WITNESS OF THE FOREGOING**, the parties have executed this Agreement as of the day and year set forth below.

**Dated this \_\_\_ day of \_\_\_\_\_, 20\_\_  
at the Town of Vegreville, in the Province  
of Alberta.**

**Dated this \_\_\_ day of \_\_\_\_\_, 20\_\_,  
at the Town of Lamont, in the Province of  
Alberta.**

**TOWN OF VEGREVILLE**

**TOWN OF LAMONT**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLIFF CRAIG, TOWN MANAGER**

\_\_\_\_\_  
**CHRISTINE BEVERIDGE, CHIEF  
ADMINISTRATIVE OFFICER**

# SCHEDULE "A"

## Town of Lamont

January 1, 2021 to December 31, 2021

1. The patrol hours for the period of January 1<sup>st</sup> to December 31<sup>st</sup>, one (1) patrol per week at four (4) hours per patrol of Peace Officer Enforcement Services.

2. The patrol hourly rates are:

January 1 to December 31, 2021	\$78.00 per patrol hour
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3. The mileage rates are:

January 1 to December 31, 2021	\$0.72 per kilometer
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DATE: September 28, 2020  
TO: Town Council  
FROM: Vegreville Municipal Enforcement Services  
RE: Projects and Statistical Report for 2020.

Due to covid-19 setbacks, the town of Vegreville Community Peace Officers did not commence patrols in the Town of Lamont until June 4<sup>th</sup>, 2020 and as of September 28<sup>th</sup>, 2020, 15 four-hour patrols were completed. This includes the drive time to and from Lamont, which equalates to approximately 38 hours of patrol time by an officer within the corporate limits of Lamont.

The vast majority of complaints filed with the town by residents are in regard to dogs, land use regulations, and community standards unsightly complaints. Patrols in Lamont have been reactive rather than proactive due to the high number of complaints received each week. To date, 59 complaints have been received by the Town Office. Of these 59 complaints, 28 have been investigated and closed, 21 are currently under investigation and 10 have not yet been investigated.

A dedicated patrol was spent in around the school zone area during the first week of school. This patrol allowed Municipal Enforcement to educate teachers, parents, and other motorists about the potential dangers around school buses, crosswalks, and young children within the school zone.

On September 9<sup>th</sup>, 2020, CPO. Ken Podoborzny did a press interview with Janna Semotiuk, who is a reporter with the Lamont Leader. An article was later printed regarding school zone hours and other traffic infractions that occur within the municipality. Later that morning he met and introduced himself to the teachers, students, parents and bus drivers at the elementary school. Comments were very positive, in regards to having an enforcement presence in the school zones.

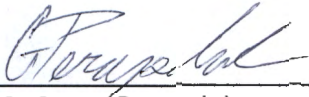
In total, 4 traffic stops have been completed to date. These stops resulted in 2 provincial speeding tickets and 1 seatbelt ticket were issued including a warning issued for illegal vehicle tint.

One vehicle has been towed for illegal parking after the registered owner was given multiple warnings to become compliant.

Two dog bite incidents have been investigated during this time. One of which resulted in the offending dog being euthanized voluntarily by its owners with no charges laid and the other being unfounded.

Three dogs running at large were captured by Community Peace Officers while out on patrol. These were two separate occurrences, and all dogs were claimed by their owners the same day. One of these occurrences resulted in a violation ticket under the Animal Control Bylaw being issued with the first court appearance set for early 2021.

Respectfully submitted;

A handwritten signature in cursive script, appearing to read "Garret Perepeluk", written in black ink. The signature is positioned above a horizontal line.

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CPO. Garret Perepeluk  
Community Peace Officer



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM:

5.2

**COUNCIL MEETING DATE: October 13, 2020**

**ITEM DESCRIPTION OR TITLE**

**2021 Franchise Fee (FortisAlberta)**

**RECOMMENDATION**

That the 2021 Electricity Franchise Fee (FortisAlberta) rate remain at the existing rate of 7.5%.

**BACKGROUND**

Fortis Alberta Franchise Fee Agreements allow a year over year reconsideration of franchise fees. As part of our Electrical Distribution System Franchise Agreement with FortisAlberta, the Town is permitted to either increase, decrease or keep the Franchise Fee the same, with written notice each year. A request of confirmation for the Electric Distribution Franchise Fee for 2021 was received from FortisAlberta. The Town of Lamont is required to notify Fortis of any changes to the franchise fees by November 1st of the year prior to a change taking effect.

The range of the rates at other municipalities are between 0% to 20%. The current rate at the Town of Lamont is set at 7.5%

**COMMUNICATIONS**

N/A

**IMPLICATIONS OF DECISION**

**Analysis:**

Below is a chart comparing the Town's rate with the rates of the other municipalities around our neighborhood.

<u>Municipalities</u>	<u>Lamont</u>	<u>Bruderheim</u>	<u>Redwater</u>	<u>Bon Accord</u>	<u>Gibbons</u>
<b>Percentage of Franchise Fees (%)</b>	<b>7.50%</b>	<b>0.00%</b>	<b>5.00%</b>	<b>20.00%</b>	<b>10.00%</b>

The average of the Franchise Fee rate for all 215 municipalities is 12.59%, with the maximum being 20% and the minimum being 0%.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

The current ratio of 7.5% is costing \$8.82 approximately for each ratepayer per month. Any 1% of increase or decrease will result an increase or decrease of \$1.20 for each ratepayer per month.

The Town’s current franchise fee rate is 7.5%, which is 5.09% lower than the average rate. However, given consideration of the current economic climate of our region and the province, it is recommended that there is no increase to the Franchise Fee rate for 2021. The total estimated revenue that the Town would receive is \$82,725.

Below table listed possible percentage of increase/decrease and results of the changes for each household per month.

Percentage (%)	Average cost per household per month	\$ Increase /(Decrease)	% Increase /(Decrease)
5	\$ 5.88	\$ (2.94)	-33%
<b>7.5 (Current)</b>	<b>\$ 8.82</b>	0	0%
10	\$ 11.76	\$ 2.94	33%
12.5	\$ 14.70	\$ 5.88	67%
15	\$ 17.64	\$ 8.82	100%
17.5	\$ 20.58	\$ 11.76	133%
20	\$ 23.52	\$ 14.70	167%

**Alternatives:**

- An increase/decrease of the Franchise Fee at any other percentage (between 5% to 20%).

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A

**ATTACHMENTS**

1. FortisAlberta Service Area Municipal Franchise Fee Calculator

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:

## MUNICIPAL FRANCHISE FEE RIDERS

**Availability** Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to all FortisAlberta distribution tariffs, except riders and rebates, in each municipality.

**Price Adjustment** A percentage surcharge per the table below will be added to the gross distribution tariff, excluding any riders or charges that relate to deferral account amounts, calculated for each site within each municipality and will be billed to the applicable retailer.

FortisAlberta will pay to each municipality each month, in accordance with the franchise agreements between FortisAlberta and the municipalities, the franchise fee revenue collected from the retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	18%	2020/04/01	03-0041	Boyle	10%	2020/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	5%	2017/01/01	01-0043	Brooks	12.63%	2015/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	0%	2013/07/01
02-0011	Athabasca	10%	2020/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	13%	2020/04/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	10%	2016/01/01
02-0387	Banff	6%	2020/01/01	03-0054	Carmangay	5%	2018/01/01
07-0164	Banff Park	4%	2019/10/01	03-0055	Caroline	10%	2019/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	3%	2013/07/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Clareholm	4%	2017/01/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	10%	2020/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	11%	2015/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	5%	2015/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	17%	2020/01/01
02-0030	Black Diamond	10%	2017/01/01	03-0076	Coutts	3%	2017/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0077	Cowley	5%	2016/01/01
02-0034	Bon Accord	20%	2013/07/01	03-0078	Cremona	10%	2016/01/01
02-0039	Bow Island	8.50%	2018/01/01	02-0079	Crossfield	0%	2015/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Distribution Tariff Services provide for other charges, including an arrears charge of 1.5% per month.



**MUNICIPAL FRANCHISE FEE RIDERS**

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	01-0194	Lacombe	12.75%	2019/01/01
04-0080	Crystal Springs	0%	2016/01/01	04-0196	Lakeview	2%	2016/01/01
03-0081	Czar	5%	2013/10/01	02-0197	Lamont	7.50%	2020/01/01
02-0082	Daysland	7%	2018/01/01	04-0378	Larkspur	3%	2020/04/01
02-0086	Devon	13%	2018/01/01	01-0200	Leduc	16%	2014/01/01
02-0088	Didsbury	17%	2016/01/01	02-0202	Legal	10%	2018/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0207	Lomond	15%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0208	Longview	17%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0209	Lougheed	5%	2016/01/01
03-0096	Edberg	10%	2018/01/01	02-0211	Magrath	8%	2017/01/01
03-0097	Edgerton	16%	2015/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
02-0100	Edson	4.75%	2020/01/01	02-0215	Mayerthorpe	10%	2020/01/01
03-0109	Ferintosh	11%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0112	Foremost	7%	2016/01/01	02-0218	Milk River	12%	2017/01/01
02-0115	Fort Macleod	15%	2018/10/01	02-0219	Millet	16%	2019/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	03-0220	Milo	20%	2017/01/01
02-0124	Gibbons	10%	2013/01/01	02-0224	Morinville	20%	2013/07/01
03-0128	Glenwood	0%	2016/02/11	04-0230	Nakamun Park	0%	2013/10/01
04-0129	Golden Days	0%	2017/01/01	02-0232	Nanton	9%	2019/01/01
02-0135	Gramum	5.50%	2013/07/01	02-0236	Nobleford	0%	2013/10/01
04-0134	Grandview	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
02-0143	Hardisty	7.50%	2019/01/01	04-0385	Norris Beach	0%	2016/01/01
03-0144	Hay Lakes	7%	2017/11/01	02-0238	Okotoks	18%	2019/01/01
02-0148	High River	20%	2015/07/01	02-0239	Olds	15%	2019/01/01
03-0149	Hill Spring	5%	2015/09/01	02-0240	Onoway	7.50%	2013/01/01
02-0151	Hinton	12.70%	2019/01/01	04-0374	Parkland Beach	0%	2015/01/01
03-0152	Holden	4%	2016/01/01	02-0248	Penhold	19%	2014/01/01
03-0153	Hughenden	5%	2016/01/01	02-0249	Picture Butte	10%	2016/01/01
03-0154	Hussar	12.50%	2017/01/01	02-0250	Pincher Creek	13%	2017/01/01
02-0180	Innisfail	13%	2020/01/01	04-0253	Point Alison	0%	2017/01/23
03-0182	Irma	20%	2015/01/01	04-0256	Poplar Bay	0%	2016/01/01
02-0183	Irricana	0%	2013/10/01	02-0257	Provost	20%	2015/01/01
04-0185	Island Lake	0%	2016/01/01	02-0261	Raymond	12%	2016/01/01
04-0186	Itaska Beach	0%	2017/10/01	02-0265	Redwater	5%	2020/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0266	Rimbey	16%	2019/01/01
04-0187	Kapasiwin	0%	2018/04/01	02-0268	Rocky Mtn House	12%	2017/01/01
02-0188	Killam	8%	2017/01/01	03-0270	Rockyford	5%	2015/04/01

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

**MUNICIPAL FRANCHISE FEE RIDERS**

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

<b>Muni Code</b>	<b>Municipality</b>	<b>Rider</b>	<b>Effective</b>	<b>Muni Code</b>	<b>Municipality</b>	<b>Rider</b>	<b>Effective</b>
03-0272	Rosemary	14.50%	2020/01/01	02-0350	Whitecourt	2.60%	2020/01/01
04-0273	Ross Haven	0%	2016/01/01	04-0354	Yellowstone	3%	2016/01/01
03-0276	Ryley	3%	2016/01/01				
04-0279	Seba Beach	4%	2014/01/01				
02-0280	Sedgewick	9%	2020/01/01				
04-0283	Silver Sands	3%	2018/01/01				
04-0369	South Baptiste	0%	2005/05/01				
04-0288	South View	3%	2019/01/01				
01-0291	Spruce Grove	20%	2016/01/01				
01-0292	St. Albert	7.50%	2020/01/01				
03-0295	Standard	0%	2015/01/01				
02-0297	Stavely	5%	2017/01/01				
03-0300	Stirling	12%	2019/01/01				
02-0301	Stony Plain	20%	2015/01/01				
09-0302	Strathcona County	0%	TBD				
02-0303	Strathmore	20%	2020/07/01				
03-0304	Strome	8%	2016/01/01				
02-0307	Sundre	10%	2020/01/01				
04-0386	Sunrise Beach	0%	2018/01/01				
04-0308	Sunset Point	10%	2017/01/01				
02-0310	Sylvan Lake	15%	2019/01/01				
02-0311	Taber	18%	2020/07/01				
02-0315	Thorsby	20%	2015/01/01				
02-0318	Tofield	5%	2015/01/01				
02-0321	Turner Valley	10%	2017/01/01				
04-0324	Val Quentin	0%	2016/01/01				
02-0326	Vauxhall	6%	2020/01/01				
02-0331	Viking	8%	2013/07/01				
02-0333	Vulcan	20%	2013/10/01				
03-0364	Wabamun	10%	2017/01/01				
02-0335	Wainwright	11%	2020/04/01				
07-0159	Waterton Park	8%	2018/10/01				
03-0338	Warburg	10%	2015/01/01				
03-0339	Warner	0%	2017/01/01				
04-0344	West Cove	0%	2018/01/01				
02-0345	Westlock	12.75%	2020/01/01				
01-0347	Wetaskiwin	13.80%	2020/01/01				
04-0371	Whispering Hills	5%	2016/10/01				

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FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 5.3

**COUNCIL MEETING DATE: October 13, 2020**

**ITEM DESCRIPTION OR TITLE**

**2021 Budget Strategy Update**

**RECOMMENDATION**

1. That Council accept the report as information and approve the adjustment to the Budget Timeline to allow for an Interim Budget to be presented in December 2020 and defer the final 2021 Budget Presentation to April 2021.
2. That Council cancel the November 10, 2020 and November 24, 2020 Budget Meetings.

**BACKGROUND**

The year 2020 has most definitely added complexity to every aspect of the world, and our municipality is no exception. Administration has been able to maintain continuity by adapting and recreating plans to transact a multitude of typically routine tasks throughout this year. Finding new ways to conduct business created additional workload, which greatly impacted all departments.

Plans for the 2021 Budget have also been evaluated. When the original 2021 Budget Strategy was presented in June, recommendations were based on information available at that time. Since then, it's been recognized that there are constraints that were not known to Administration which need to be considered. Therefore, after much discussion and debate, Administration is requesting Council to consider passing an Interim Budget in December. Below is a list of factors that were contemplated in arriving at this recommendation.

**Factors considered:**

- Economic uncertainty – there continues to be a great amount of uncertainty surrounding almost every aspect of the COVID-19 pandemic at national, provincial, and local community levels. The crisis has had a significant impact on the Town's Recreational Centre operations. The Arena generates the majority of revenues for the Recreation Centre. Without considering grants, the Arena contributed 83% of the total revenues for Recreation Centre in 2019. We are continually reminded, that with COVID-19 cases rising in the Province, there is always a risk that further closures are possible.



## TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

- Lamont County's contribution uncertainty – as per agreement, the County agreed to contribute \$67,373 per year for recreation operations so that the County's residents can use the Town facilities for the same price as the Town's residents. However, the County recently reduced the contribution by 50%.
- Assessment and taxation revenue uncertainty – the Town will receive the 2021 assessment in spring 2021, and Council will approve the 2021 mill rates in March/April 2021.
- Requisition amounts uncertainty – we are expected to receive accurate amounts of the requisitions, including Education and Seniors' Housing Foundation, in the spring of 2021.
- Utility fees increase from the service providers – the service providers, such as, John S. Batiuk Regional Water Commission and St. Michael Regional Solid Waste Commission, adjust their rates each year. We expect to have accurate information by the end of 2020 or beginning of 2021.
- Provincial Budget – the 2020 Provincial Budget was released in February 2020. As such, we expect that the Town should have accurate information about the 2021 provincial funding in the spring of 2021. The funds from province potentially include:
  - MSI Capital of \$305,377
  - MSI Operation of \$66,402
  - Basic Municipal Transportation Grant (BMTG) of \$106,440
  - Gas Tax Funds (GTF) of \$106,000
  - Municipal Operating Support Transfer (MOST) - \$184,633 (Note: MOST funding may only be used for eligible operating expenses or operating losses or deficits incurred between April 1, 2020 and March 31, 2021. Any funds not used for eligible expenses incurred before March 31, 2021, must be returned to the Government of Alberta.)
  - Municipal Stimulus Program (MSP) of \$208,800. (Applied and awaiting approval.)
  - Federation of Canada Municipalities (FCM)'s Municipal Asset Management Program of \$50,000. (Note: this is not provincial funding. Grant applied for, awaiting approval.)
  - Policing—the 2020 Policing invoice has not yet been received and we expect to be invoiced in spring 2021 as well.
- Common practice for municipalities in Alberta - It is a common practice for municipalities in Alberta to pass an interim budget in December and pass a final budget around April of the following year. For example, the municipalities listed below all passed their 2020 interim budget in December 2019 and then passed the 2020 final budget in April 2020.
  - City of Leduc
  - County of Barrhead
  - County of Newell
  - County of Camrose
  - Town of Ponoka
  - Town of Bonnyville



## TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

Neighbouring municipalities were also contacted regarding whether they will conduct an interim budget for 2021, the information then used to determine the best approach for the Town of Lamont given the current economic climate. Two (2) out of four (4) confirmed that they will prepare an Interim Budget for 2021.

- Bruderheim – confirmed that they will prepare an Interim Budget.
- Vegreville – confirmed that they will prepare an Interim Budget.
- Bon Accord – confirmed they are preparing to pass a budget by end of 2020.
- Redwater – confirmed they are preparing to pass a budget by the end of 2020.

### COMMUNICATIONS

Council had previously set the Budget meetings for November 10, 2020 and November 24, 2020. If Council approves the revision to the strategy, these Budget Meetings would need to be cancelled. The regular Council meetings would remain scheduled and would continue to proceed.

### IMPLICATIONS OF DECISION

The benefit of having an interim budget in place includes the ability to provide a temporary financial document to guide the Town until the final budget is approved in early April when final assessments and requisition amounts are known.

### FINANCIAL IMPLICATIONS

An interim budget is a temporary financial document that provides spending for incurring expenditures in 2021 until a full budget is passed.

However, the spending is limited to a predetermined amount, or a percentage that is approved by Council. For example, the spending limitation of 2021 for the first four (4) months' operation, could be 40% of the amount last year's approved budget, at least until the full budget is passed in the April 2021.

### POLICY AND/OR LEGISLATIVE REFERENCES

- Subsection 242(1) of the MGA states "Each council must adopt an operating budget for each calendar year".
- Subsection 242(2) of the MGA states "A council may adopt an interim operating budget for part of a calendar year".



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**ATTACHMENTS**

Budget 2021 Timeline (Original)

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:

A handwritten signature in black ink, appearing to be "R. Mu", is written over the line.



## Budget Schedule

**June 9**

- Council presented 2021 Budget Strategy

**June 9 - July 3**

- Department Heads prepare Budget Requests

**July 3**

- Deadline for Budget Requests to be submitted to CAO

**July 3 - 9**

- CAO review and confirm priority of Budget Requests

**July 10**

- CAO to submit prioritized Budget Requests to Finance Officer

**July 1 - 30**

- Budget Survey circulated to public

**August 7**

- Review of proposed Budget

**August 7-14**

- Preparation of Budget presentation

**August 14**

- Final Budget presentation & supporting documents to CAO

**October 13**

- Council introduced to proposed budget- Overview

**November 10**

- Council to review and deliberate the proposed Budget

**November 24**

- Council to review and deliberate final Budget for approval



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE:**      **October 13, 2020**  
**ELECTED OFFICIAL:**            **Mayor Bill Skinner**  
**REPORT PERIOD:**                **Sept. 17 – Oct. 7, 2020**

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**Boards and Committees:**

**Items for Council Discussion:**

**Town of Lamont Business:**

**Professional Development (Workshops & Conferences):**

- **Sept. 24 & 25:** Attended the virtual Alberta Urban Municipalities Association (AUMA) convention. Overall process for presentations and voting virtually went well. In my opinion, the lack of opportunity to interact directly with elected officials from around the province and vendors at the trade show certainly detracted from the experience and value of the event. It is wonderful the Town of Lamont was selected to win a \$500 donation to the local charity of our choice.
- **Oct. 5:** Virtually attended the Round Table event with Alberta's Minister of Finance, Travis Toews, hosted from the Fort Saskatchewan DOW Center. Unfortunately, the sound quality was very poor. There was a survey to allow input, but little new information of value was presented.

**Lamont Functions and Events:**





## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE:** October 13, 2020  
**ELECTED OFFICIAL:** Jody Foulds  
**REPORT PERIOD:** Sept. 22 - Oct. 7, 2020

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### **Boards and Committees:**

- **Sept. 28:** Alberta Hub Meeting via Zoom in St. Paul, AB

### **Town of Lamont Business:**

### **Professional Development (Workshops & Conferences):**

### **Lamont Functions and Events:**



## MAYOR & COUNCIL REPORT

**COUNCIL MEETING DATE:** October 13, 2020  
**ELECTED OFFICIAL:** Kirk Perrin  
**REPORT PERIOD:** Sept. 22 – Oct. 10, 2020

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### Boards and Committees:

- **Sept. 24: St. Michael's Regional Solid Waste Commission (SMRSWC)**
  - Reviewed monthly tipping fees – ending August 2020 ToL percentage of use remains consistent.
  - Reviewed costs per tonne rate:
    - The Commission Board established the rate of \$40 per metric tonne, and a fee for out of district customers that is double the in-district rate with a minimum charge of \$25 if the weight is under one tonne.
    - The Commission Board established a rate of \$2.20 per tonne Commercial/industrial sewage is charged per axel.
    - The 2019 cost per tonne is \$93.09 cents for general waste.
    - The landfill rate remains unchanged and the sewage rate remain unchanged.
  - SMRSWC will be examining its policies surrounding reserves and accumulated surpluses.



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE:** October 13, 2020  
**ELECTED OFFICIAL:** Councillor Taylor  
**REPORT PERIOD:** Sept. 22 - Oct. 8, 2020

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### **Boards and Committees:**

- **Sept. 28:** Lamont High School PAC/Foundation meeting.

### **Town of Lamont Business:**

### **Professional Development (Workshops & Conferences):**

### **Lamont Functions and Events:**

# CAO REPORT

FOR THE PERIOD ENDING October 13, 2020

## HIGHLIGHTS:

- COVID-19 Activities
  - Tracking and reviewing self-isolation requirements for sick workers.
  - Backfilling/covering for positions when absences occur.
  - Arena relaunch, which has required an incredible amount of my time, many factors to consider relating to scheduling, signage, dressing room use and acquisition of cleaning products. Dealing with the user groups directly. This continues to be an area of focus and requires attention as we deal with adjustments and revisions through the first couple weeks.
  - Current status of municipal publicly accessed buildings: All are open, with the exception of the Curling Rink. We have received confirmation from the Curling Club that they will be starting in late November. We are supporting the Curling Club with all the information and the supplies required for that relaunch.
- Continued work on preparing for the Bike Pump Track; preparing for spring construction to fit in the contractor's schedule.
- Finalizing the draft 2021 Draft Budget Survey Report.
- Budget 2021
- Preparation of the Municipal Stimulus Program Grant applications.
- Recruitment commenced for the position of Director, Operations and Infrastructure.

## MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

### Meetings

- Monthly Staff & Safety Meeting
- Internal Budget meetings (*Finance Officer, Deputy CAO & Director, Operations & Infrastructure*)
- Met with Officer in Charge for review of current crime statistics (Sept. 14)
- Alberta HUB Regional Economic Development Meeting (Sept. 17)
- CEO/CAO Meeting regarding Assessment Review Model (Sept. 21)
- Attended the Society of Local Government Managers Annual General Meeting (Sept. 18)  
*Received my Certified Local Government Manager Designation Certificate*
- Alberta Urban Municipalities Association Virtual Conference (Various dates of education sessions Sept. 16-25)
- Alberta Hub Board Meeting (Sept. 28)
- CREPP Quarterly Meeting (Sept. 28)
- Workplace Harassment Awareness and Violence Prevention Course (Oct. 1 - All staff)
- Minister Toews, Finance Minister Meeting (Oct. 5)
- *Local Authorities Election Act Bill 29* Information Session (Oct. 7)
- GFOA Municipal Utility Rates & Franchise Fees Session (Oct. 7)

# OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING OCTOBER 1, 2020

## HIGHLIGHTS – PARKS AND RECREATION

### Updates

- Tree trimming continued throughout Town, focusing on trees that were identified by a qualified Arborist
- Dry weather conditions and late season growing greatly reduced grass cutting requirements
- Weed control measures around fences and playgrounds worked extremely well to reduce time spent weed whacking
- Primary focus on the Arena, getting the ice surface ready and preparing the facility for relaunch
- Parks and Recreation staff continue to utilize increased personal safety measures related to Covid-19.

### Facilities

- Arena – Facility has been opened to the public, all signage, barriers and disinfecting protocols are in place.
- Arena – Ice Plant has been operating smoothly with minor service calls made in the month of September.
- Hall – All signage and disinfecting protocols are in place
- Meeting Room – All signage and disinfecting protocols are in place
- Curling Club – Furnaces have been serviced, waiting on parts to come in regarding a bracket for one of the roof top units. Working with Administration on relaunch of the facility.

## HIGHLIGHTS – PUBLIC WORKS

### Road Maintenance

- Spot repairs and gravel applications in alley's as able with dry weather conditions.
- Contracted services assisted with the alley behind the Post Office, behind the Home Hardware, and along 50<sup>th</sup> Avenue between 49<sup>th</sup> Street and Highway 831.
- Pot Hole repairs with cold mix material is ongoing throughout Town.
- Curb painting is ongoing.

### Facilities

- Edna Lift Station – Routine service scheduled for early October. Finalizing backup power revisions with portable generator.
- Out of Town Lift Station – Routine service scheduled for early October

### Operations

- Preparing equipment for winter months
- Aggregate storage with concrete blocks complete
- Public Works staff continue to utilize increased personal safety measures related to Covid-19.

# OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING OCTOBER 1, 2020

## Operations and Infrastructure Position

- Parks & Public Works Operations – Continuing from April, providing daily and weekly tasks lists, updates, and general direction to the staff for planning and completing of projects. Recreation staff scheduling has been proposed based on current staffing levels.
- Working with interested parties in the Lagoon Clay stockpile, and renewing the lease agreement with the landowners
- Covid-19 Response
  - Tracking and reviewing self-isolation requirements for sick workers.
  - Re-launch strategies and discussions with Administration
  - Re-opening of Meeting Room, Arena, Hall, and Curling Club
- Ongoing – Laneway ratings, priorities, and general management
  - Preparing a report summarizing the inspections and proposing a work plan for laneway maintenance.
- Ongoing – Compiling internal and external Equipment Maintenance Records.
  - Admin staff have aided with compiling all information from 2018 and 2019, and an Equipment Maintenance Binder (physical) and Directory (digital) are being created.
- Ongoing – Compiling and reviewing building utility costs for sustainability review.
  - Gas & Electric Utility Costs have been pulled together for all facilities from 2017 to current.
- Ongoing – Compiling record drawings for facilities with available documents.
- Ongoing – Compiling building maintenance records from 2018 onward.
  - Preparing a Building Maintenance Binder (physical) and Directory (digital) for records.
- Responding to Resident Concerns, calls/requests for September related to the following:
  - Drainage – Alleys and Lot Drainage
  - Tree Pruning
  - Concrete repairs
  - Gravel Roads outside Town Limits



Lamont County Emergency Services  
**MONTHLY FIRE DISTRICT REPORT**

District	Month/Year
District Fire Chief	
<b>Meetings/Events Attended</b>	<b>Professional Development</b>
<b>Projects Started/Completed</b>	<b>Other Information</b>

Fire District Update	
<b>Community Events Hosted/Attended</b>	<b>Training</b>
_____ <b>Total Volunteer Hours in Community</b>	_____ <b>Training Sessions Held</b> <i>The following topics were trained on:</i>
<b>Incident Summary</b>	<b>Personnel Summary</b>
_____ <b>Incidents</b> _____ Alarms _____ Fires _____ MFR _____ Motor Vehicle Accidents _____ Other	_____ <b>Personnel on the Roster</b>  _____ <b>Volunteer Hours at Station</b>

**Respectfully Submitted,**

# FINANCE REPORT

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

The following is a report providing information and analysis regarding the impact on the Town's financial position by COVID-19 and the tax collection status as of September 30, 2020.

## Impact on operational revenues and expenses by COVID-19:

The below analysis and forecast are based on the information as of September 30, 2020. The analysis indicates that both revenues and expenses were impacted by COVID-19 negatively. However, the deficiencies seen on the revenues side are even more significant. For example:

- By comparing with data in 2019 for the same period (January to September), the 2020 revenues are \$164K, or 4.43% less. However, the expenses were also reduced by \$102K, or 4.02%
- As of September 30, 2020, compared with the same period in 2019, the amount of the net operational profit was reduced by \$62,179, or 5.32%
- We estimated that the net operational profit at the end of 2020 will be reduced by 29.87% compared with 2019.

P/L	2020 P1-9	2019 P1-9	\$ Increase (Decrease)	% Increase (Decrease)	2019	Estimated 2020	\$ Increase (Decrease)	% Increase (Decrease)
Operational Revenues	3,544,951	3,709,185	(164,233)	-4.43%	4,214,889	4,032,181	(182,709)	-4.53%
Operational Expenses	2,438,128	2,540,183	(102,055)	-4.02%	3,561,193	3,528,817	(32,376)	-0.92%
Net Operational Profit	1,106,823	1,169,002	(62,179)	-5.32%	653,696	503,364	(150,333)	-29.87%

## Collections on Tax and Utilities:

- As of September 30, 2020, 85% of the tax payments (\$2M) was received. The current accumulated outstanding amounts of unpaid tax are \$364,442, which including the unpaid amount of \$41,002 from previous years.

2020 Tax Payments Received	As of June 30	As of July 31	As of Aug 25	As of Aug 31	As of Sept 30
Tax payments received	\$ 862,185	\$ 1,242,215	\$ 1,526,846	<b>\$ 1,947,956</b>	<b>\$ 2,052,919</b>
% of the tax paid	36%	51%	63%	<b>80%</b>	<b>85%</b>

Note: the outstanding amount of \$364,442 also include scheduled monthly Tax Instalment Payment Plan (TIPP) of \$87,132.27 (Oct, Nov, and Dec). As such the net unpaid tax from 2020 tax and interest are \$236,308 as of September 30, 2020.



# FINANCE REPORT

FOR THE PERIOD ENDING SEPTEMBER 30, 2020

- As of September 30, 2020, 68% of the utility payments were received for the months of July and August.

<b>Sept Utility Billing</b>	<hr/>					
<b>Payments</b>	<b>As of</b>	<b>+</b>	<b>=</b>	<b>-</b>	<b>=</b>	
<b>Received</b>	<b>August 31</b>	<b>Sept Billing</b>	<b>Updated Bal</b>	<b>Bal as of Sept 30</b>	<b>Payments Received</b>	<b>% Received</b>
<b>Utility AR</b>	34,310	172,033	206,342	67,045	<b>\$ 139,298</b>	<b>68%</b>

Description	2020 Budget	Targeted Amount Jan - Sept	2020 Actual Jan - Sept	Variance	% of Completion	2020 - Sept	2019 - Sept	Increase/ (Decrease)	Percentage	Note
<b>REVENUE</b>										
General Revenue	(2,757,282)	(2,775,272)	(2,683,952)	(73,330)	97%	(37,358)	(20,528)	(16,830)		
Administration	(19,350)	(14,513)	(9,725)	(9,625)	50%	(490)	(1,008)	518		
By Law	(2,500)	(1,875)	(2,039)	(461)	82%	(64)	(265)	201		
Strs. & Road	(672,900)	(504,675)	(535,248)	(137,652)	80%	(690)	0	(690)		
Storm Sewer	0	0	0	0	0%	0	0	0		
Water	(569,910)	(427,433)	(374,908)	(195,002)	66%	(89,608)	(91,073)	1,465		
Sewer	(169,523)	(127,142)	(109,370)	(60,153)	65%	(25,377)	(26,902)	1,525		
Garbage	(338,095)	(253,571)	(227,682)	(110,413)	67%	(57,148)	(55,815)	(1,333)		
Cemetery	(2,000)	(1,500)	(1,600)	(400)	80%	(400)	(400)	0		
Planning & Subdivision	(3,000)	(2,250)	(1,558)	(1,442)	52%	(207)	(30)	(177)		
Hall	(19,125)	(14,344)	(2,858)	(16,267)	15%	0	(150)	150		
Arena	(201,784)	(151,338)	(128,036)	(73,748)	63%	0	(150)	150		
Park	(37,375)	(28,031)	(800)	(36,575)	2%	(200)	0	(200)		
Curling Rink	(375)	(281)	0	(375)	0%	0	0	0		
FCSS	0	0	0	0	0%	0	0	0		
<b>TOTAL REVENUE</b>	<b>(4,793,219)</b>	<b>(4,302,225)</b>	<b>(4,077,776)</b>	<b>(715,443)</b>	<b>85%</b>	<b>(211,541)</b>	<b>(196,321)</b>	<b>(15,221)</b>		
<b>EXPENSE</b>										
Council	128,936	96,702	80,932	48,004	63%	5,799	6,457	(659)		
Administration	642,331	481,748	462,493	179,838	72%	60,153	43,405	10,781		
Fire	29,250	21,938	20,312	8,938	69%	1,043	948	96		
Disaster Service	1,500	1,125	0	1,500	0%	0	0	0		
By-Law	53,495	40,121	8,359	45,136	16%	1,531	219	1,312		
Public Work	485,158	363,869	345,056	140,102	71%	34,549	31,903	2,646		
Street & Road	317,300	237,975	167,962	149,338	53%	21,005	17,142	3,863		
Storm Sewer	17,400	13,050	16	17,384	0%	0	0	0		
Water	352,900	264,675	212,624	140,276	60%	24,279	22,275	1,996		
Sewer	99,200	74,400	67,299	31,901	68%	7,120	795	6,324		
Garbage	388,511	318,623	297,041	91,470	76%	23,503	23,062	442		
Cemetery	4,800	3,600	4,000	800	83%	800	700	100		
Town Beautification	10,500	7,875	4,111	6,389	39%	8	11,419	(11,411)		
Planning & Subdivision	163,350	122,513	97,357	65,993	60%	7,903	900	7,003		
Hall	188,505	141,379	94,045	94,460	50%	10,917	11,933	(1,016)		
Arena	308,574	231,431	229,693	78,881	74%	53,169	24,324	28,845		
Park	55,688	41,766	60,868	(5,180)	109%	4,045	9,897	(5,852)		
Curling Rink	42,000	31,500	29,486	12,514	70%	3,875	1,819	2,057		
FCSS & School Fund	581,986	436,490	234,358	347,628	40%	0	0	0		
<b>Total Expense</b>	<b>3,871,384</b>	<b>2,930,778</b>	<b>2,416,013</b>	<b>1,455,371</b>	<b>62%</b>	<b>259,698</b>	<b>207,199</b>	<b>46,525</b>		

Description	2020 Budget	Targeted Amount Jan - Sept	2020 Actual Jan - Sept	Variance	% of Completion	2020 - Sept	2019 - Sept	Increase/ (Decrease)	Percentage	Note
<b>Capital Programs</b>										
Administration	0	0	0	0	0%	0	0	0	0%	
Fire	0	0	0	0	0%	0	0	0	0%	
Public Work	0	0	0	0	0%	0	8,200	(8,200)	-100%	
Street and Road	653,400	490,050	524,722	128,678	80%	96,762	295,645	(198,883)	-67%	
storm Sewer	0	0	0	0	0%	0	0	0	0%	
Water	0	0	0	0	0%	0	0	0	0%	
Sewer	0	0	0	0	0%	0	0	0	0%	
Planning & Subdivision	0	0	6,221	(6,221)	0%	6,221	476	5,745	1207%	
Hall	0	0	0	0	0%	0	0	0	0%	
Arena	0	0	0	0	0%	0	9,158	(9,158)	-100%	
Park	54,255	40,691	0	54,255	0%	0	0	0	0%	
Curling Rink	0	0	0	0	0%	0	0	0	0%	
<b>Total Capital Programs</b>	<b>707,655</b>	<b>530,741</b>	<b>530,943</b>	<b>176,712</b>	<b>75%</b>	<b>102,983</b>	<b>313,478</b>			

# PLANNING & DEVELOPMENT

QUARTERLY REPORT Julv 1 – September 30

	1st Quarter Jan 1- Mar 31	2nd Quarter Apr 1 - Jun 30	3rd Quarter Jul 1 - Sep 30	4th Quarter Oct 1 -Dec 31
Development Permits	3	1	3	
Compliance Certificates	1	2	6	
Encroachment Agreements				
Intermunicipal Referrals	1	1		
Subdivisions				
Unauthorized Developments				
<b>TOTAL</b>	<b>YEAR TO DATE</b>			
Development Permits	7			
Compliance Certificates	9			
Encroachment Agreements				
Intermunicipal Referrals	2			
Subdivisions				
Unauthorized Developments				

**Submitted by:**  
  
**Laraine Stuart**