



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
December 14, 2021
Regular Meeting of Council**

HELD BY ZOOM MEETINGS

PRESENT:

Kirk Perrin
Jody Foulds
Linda Sieker
Al Harvey
Perry Koroluk
Colleen Holowaychuk

Mayor
Councillor
Councillor
Councillor
Councillor
Councillor

Rick Bastow
Dawn Nielsen
Tyler Edworthy
Robert Mu
Jaclyn Ponto

Chief Administrative Officer
Deputy Chief Administrative Officer
Director Operations & Infrastructure
Finance Officer
Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 7:00 p.m.

Adoption of Agenda

- Addition of Item 4.20 – Councillor Absence

MOTION: 293/21 Councillor Sieker: That the Council Agenda be accepted as amended.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Meeting Minutes – November 23, 2021

MOTION: 294/21 Councillor Harvey: That the Minutes of the November 23, 2021 Council Meeting be accepted as presented.

CARRIED

KP RB

DELEGATIONS:

- None.

CORRESPONDENCE:

- Lamont Health Care Centre Regular Board Meeting Minutes October 28, 2021
- City of Cold Lake – College of Physicians and Surgeons
- Letter to Municipalities of Lakeland
- Elk Island Public Schools – Annual Education Results Report
- Utility Safety Partners – Rebrand
- Alberta Recreation & Parks Association – Congratulatory Letter
- Loans to Local Authorities – Loan Pricing

MOTION: 295/21 Councillor Holowaychuk: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

2022 November Financial Statement and Over Budget Analysis

MOTION: 296/21 Councillor Foulds: That Council receive the 2022 November financial statement and over budget analysis as information and that Council approve the current over-budget expenditures.

CARRIED

Unused Vacation

MOTION: 297/21 Councillor Holowaychuk: That Council direct Administration to pay \$9,701.16 to compensate staff for unused vacation, with cost to be reflected in the 2021 Administration-salaries line item.

CARRIED

Bylaw 06-21, 2022 Fees and Charges

MOTION: 298/21 Councillor Sieker: That Council give first reading to Bylaw 06-21, 2022 Fees and Charges.

CARRIED

KP RB

MOTION: 299/21 Councillor Harvey: That Council give second reading to Bylaw 06-21, 2022 Fees and Charges.

CARRIED

MOTION: 300/21 Councillor Foulds: That Council give unanimous consent to proceed to third reading of Bylaw 06-21, 2022 Fees and Charges.

CARRIED

MOTION: 301/21 Councillor Holowaychuk: That Council give third reading to Bylaw 06-21, 2022 Fees and Charges.

CARRIED

Bylaw 07-21, Capital Debenture Borrowing Bylaw

MOTION: 302/21 Councillor Foulds: That Council give first reading to Bylaw 07-21, Capital Debenture Borrowing Bylaw.

CARRIED

Salary and Wage Increase

MOTION: 303/21 Councillor Harvey: That Council approve the Option – I of an increase of 2% for staff's compensation effective on January 1st, 2022.

CARRIED

Policy Update – Council Remuneration and Expense Policy

MOTION: 304/21 Councillor Holowaychuk: That Council approve the revisions to Policy #11-06, Council Remuneration and Expense Policy.

CARRIED

2022 Interim Operating Budget

MOTION: 305/21 Councillor Harvey: That Council authorize an Interim Operating Budget in the amount of approximately 40% of the 2021 Operating Budget until such time that the 2022 Budget is approved.

CARRIED

Transfer of Tax Recovery Costs to Tax Rolls

MOTION: 306/21 Councillor Foulds: That Council authorize the costs to be transferred to the tax rolls as itemized in the attached Schedule "A".

CARRIED

Transfer of Utilities to Property Taxes

MOTION: 307/21 Councillor Harvey: That Council authorize the transfer of outstanding utilities over 90-days to their individual tax rolls as per Schedule "A".

CARRIED

Unanimous Consent Given

MOTION: 308/21 Councillor Harvey: That Council direct Administration to review the policy and bylaw in relation to utility collections and see if an alternative methodology can be found in dealing with delinquent accounts.

CARRIED

Utility Write-Offs

MOTION: 309/21 Councillor Koroluk: That Council authorize the utility bill write-offs in the amount of \$823.21, as per the presented list.

CARRIED

Capital Region Assessment Services Commission

MOTION: 310/21 Councillor Koroluk: That Council accept the 2022-2024 Memorandum of agreement and direct administration to enter into the 3-year agreement.

CARRIED

Committee Member Appointment – Parks and Recreation

MOTION: 311/21 Councillor Holowaychuk: That Council appoint Krista Skinner and Matthew Levicki to the Parks and Recreation Committee for a two year term expiring December 31, 2023.

CARRIED

KP RB

Lamont Catering Club Request

MOTION: 312/21 Councillor Koroluk: That Council approve the Lamont Catering Club's request for the Town to waive the License Fee of \$5,000.00 for 2021.

CARRIED

Lamont High School Christmas Dinner

MOTION: 313/21 Councillor Holowaychuk: That Council approve a donation of \$150.00 to Lamont High School Parent Advisory Council to be put towards a Christmas dinner for the students.

CARRIED

COVID-19 Public Health Measures

MOTION: 314/21 Councillor Sieker: That Council accept the COVID-19 Public Health Measures report as information on how administration has researched and implemented changes to follow current Alberta Health restrictions.

CARRIED

Bylaw Enforcement

MOTION: 315/21 Councillor Koroluk: That Council receive the update on bylaw enforcement as information.

CARRIED

Service Recognition

MOTION: 316/21 Councillor Foulds: That Council accept the report as information.

CARRIED

Planting for the Future Project

MOTION: 317/21 Councillor Holowaychuk: That Council direct Administration to draft a letter of support for the Planting for the Future project.

CARRIED

Council Code of Conduct Bylaw

MOTION: 318/21 Councillor Sieker: That Council accept the Council Code of Conduct Bylaw review for information.

CARRIED

Councillor Absence

MOTION: 319/21 Councillor Foulds: That Council accept Councillor Taylor's absence due to prior volunteer commitments.

CARRIED

REPORTS:

Council Reports:

| | |
|-------------------------------|--------------------------|
| Mayor Perrin | Written report attached. |
| Councillor Taylor | Absent. |
| Councillor Harvey | Written report attached. |
| Councillor Koroluk | Nothing to report. |
| Councillor Sieker | Written report attached. |
| Councillor Foulds | Written report attached. |
| Councillor Holowaychuk | Written report attached. |

Staff Reports:

| | |
|--|--------------------------|
| CAO | Written report attached. |
| Director, Operations & Infrastructure | Written report attached. |
| Finance Officer | Written report attached. |
| Fire | Written report attached. |

MOTION: 320/21 Councillor Harvey: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: GIVEN that Bylaw 06-21 Fees and Charges is presented and;

GIVEN that Fees and Charges are a revenue stream for the Town and;

Given that the current schedule does not reflect cost recovery rates nor dates when the rates were changed and;

Given that the changes noted above were verbally agreed to be incorporated the last time the topic was reviewed and;

Given that an understanding of the history of the rates charged will assist in decision making for changes to rates and;

Given that an understanding of the current cost recovery related to rates, often compared to other communities when available, assist in decision making for changes to rates and;

Given that many municipalities have dedicated resources to level of service reviews, of which the noted fees and charges schedule is an important component therefore;

BE IT RESOLVED THAT Council for the Town of Lamont directs administration to add two columns to schedule A of Bylaw 06-21 Fees and Charges to show, the cost recovery rate achieved with the current fees and charges listed for individual rates or where needed in aggregate, and provide a listing of when the rates were last changed. These changes to be incorporated into the next presentation of the fees and charges in about 12 months.

MOTION: 321/21 Councillor Sieker: That Council extend the meeting past 9:00 p.m.

CARRIED

CLOSED SESSION:

- **Tax Recovery**
 - *FOIP Section 17(1) – Disclosure Harmful to Personal Privacy*

MOTION: 322/21 Councillor Foulds: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 17(1) of the *Freedom of Information and Protection of Privacy Act* at 8:49 p.m.

CARRIED

MOTION: 323/21 Councillor Holowaychuk: That Council revert to regular Council meeting session at 9:10 p.m.

CARRIED

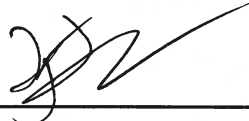
KP
RB

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 324/21 Councillor Foulds: That Council deny the request to waive tax penalties on tax roll 16800.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 9:13 p.m.



Mayor

Chief Administrative Officer