

Council Package

April 12, 2022



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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
April 12, 2022**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

1.4.1. March 22, 2022 Regular Council Meeting Minutes.....Page 1

1.4.2. April 6, 2022 Governance & Priorities Committee Meeting MinutesPage 5

2. DELEGATIONS

2.1. MOTION FOR ACCEPTANCE OF DELEGATION

3. CORRESPONDENCE

3.1. NLLS Annual Conference InvitePage 7

3.2. Town of Fox Creek – Increasing Utility FeesPage 8

3.3. CN Right-of-Way Vegetation ControlPage 9

4. NEW BUSINESS

4.1. Stand with UkrainePage 17

4.2. MacEwan University- Policy Studies- Flood Reduction And Watershed Report...Page 19

4.3. Transfer of Tax Recovery Costs to Tax Rolls.....Page 28

4.4. Transfer of Utilities to Property Taxes	Page 30
4.5. 2022 Lamont Summer Sizzler Rodeo – Parade	Page 31
4.6. Call To Action.....	Page 32
4.7. Public Works Week Proclamation	Page 34
5. REPORTS	
5.1. Mayor & Council.....	Page 40
5.2. CAO	Page 46
5.3. Director Operations & Infrastructure.....	Page 47
5.4. Finance.....	Page 49
5.5. Planning & Development.....	Page 50
6. NOTICES OF MOTION	
7. CLOSED SESSION.....	Page 51
7.1. Tax Levy Reduction Request – Heartcreek Lamont Estate Ltd.	
7.2. 2022 Operating Budget Projection	
8. ADJOURNMENT	



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
March 22, 2022
Regular Meeting of Council**

HELD BY ZOOM MEETINGS

PRESENT:	Kirk Perrin	Mayor
	Jody Foulds	Councillor
	Linda Sieker	Councillor
	Al Harvey	Councillor
	David Taylor	Councillor
	Perry Koroluk	Councillor
	Colleen Holowaychuk	Councillor
	Rick Bastow	Chief Administrative Officer
	Dawn Nielsen	Deputy Chief Administrative Officer
	Tyler Edworthy	Director, Operations & Infrastructure
	Robert Mu	Finance Officer
	Jaclyn Ponto	Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 7:00 p.m.

Adoption of Agenda

MOTION: 80/22 Councillor Taylor: That the Council Agenda be accepted as presented.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Meeting Minutes – March 8, 2022

MOTION: 81/22 Councillor Sieker: That the Minutes of the March 8, 2022 Council Meeting be accepted as presented.

CARRIED

Councillor Koroluk joined the meeting at 7:02 p.m.

DELEGATIONS:

- Metrix LLP – 2021 Audit Presentation

MOTION: 82/22 Councillor Holowaychuk: That Phil Dirks be accepted as a delegation on behalf of Metrix LLP.

CARRIED

CORRESPONDENCE:

- EIPS Board Highlights – February 17, 2022
- EIPS Quarterly Update – March 2022
- FCSS Volunteer Appreciation Invitation
- Library Board Meeting Minutes – February 7, 2022
- Northern Lights Library System Board Meeting Minutes – March 4, 2022
- Lamont Health Care Centre Regular Board Meeting Minutes – February 24, 2022
- Fort Saskatchewan & District Chamber of Commerce – Congratulations
- AHS – Help Shape EMS in Alberta

MOTION: 83/22 Councillor Sieker: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

2021 Audited Financial Statements

MOTION: 84/22 Councillor Harvey: That Council approve the 2021 Audited Financial Statements.

CARRIED

Budget 2022

MOTION: 85/22 Councillor Foulds: That Council receive the Budget 2022 update as information.

CARRIED

Strategic Plan Status Report

MOTION: 86/22 Councillor Holowaychuk: That Council receive the Strategic Plan Status Report as information.

CARRIED

REPORTS:

Council Reports:

Mayor Perrin	Written report attached.
Councillor Taylor	Nothing to report.
Councillor Harvey	Written report attached.
Councillor Koroluk	Nothing to report.
Councillor Sieker	Written report attached.
Councillor Foulds	Nothing to report.
Councillor Holowaychuk	Written report attached.

Staff Reports:

CAO Written report attached.

MOTION: 87/22 Councillor Taylor: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: None.

CLOSED SESSION:

- **Humanitarian Outreach**
 - *FOIP Section 24 – Advice from Officials*
- **Town of Lamont – 2022 Capital Works Program**
 - *FOIP Section 24 – Advice from Officials*

MOTION: 88/22 Councillor Sieker: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 7:52 p.m.

CARRIED

MOTION: 89/22 Councillor Koroluk: That Council revert to regular Council meeting session at 9:08 p.m.

CARRIED

MOTION: 90/22 Councillor Koroluk: That Council extend the meeting past 9:00 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 91/22 Councillor Holowaychuk: That Council send a representative to the March 23, 2022 Vegreville and area stands with Ukraine meeting and will review outcomes and opportunities at a future regularly scheduled Council Meeting.

CARRIED

MOTION: 92/22 Councillor Sieker: That Council approve the recommendation by Select Engineering Consultants Ltd. awarding the Town of Lamont – 2022 Capital Works Program to Border Paving Ltd.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 9:12 p.m.

Mayor

Chief Administrative Officer



**Town of Lamont
April 6, 2022
Governance & Priorities Committee Meeting**

PRESENT:	Kirk Perrin	Mayor
	Jody Foulds	Councillor
	Linda Sieker	Councillor
	Al Harvey	Councillor
	David Taylor	Councillor
	Perry Koroluk	Councillor
	Colleen Holowaychuk	Councillor
	Rick Bastow	Chief Administrative Officer
	Tyler Edworthy	Director Operations & Infrastructure
	Robert Mu	Finance Officer
Jaclyn Ponto	Recording Secretary	

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 7:00 p.m.

Adoption of Agenda

MOTION: Member Foulds: That the Governance & Priorities Committee Agenda be accepted as presented.

CARRIED

Councillor Taylor joined the meeting at 7:02 p.m.

BUSINESS:

Review of 2021 Budget vs. 2021 Actuals

MOTION: Member Sieker: That the Governance and Priorities Committee receive the review of 2021 budget vs. 2021 actuals as information.

CARRIED

CLOSED SESSION:

- **2022 Forecast of Budget Expenses**
 - *FOIP Section 24 – Advice from Officials*

- **2022 Councillor Budget Request(s)**
 - *FOIP Section 24 – Advice from Officials*

MOTION: Member Taylor: That the Governance and Priorities Committee convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 7:22 p.m.

CARRIED

MOTION: Member Koroluk: That the Governance and Priorities Committee revert to regular Council meeting session at 10:21 p.m.

CARRIED

MOTION: Member Koroluk: That the Governance and Priorities Committee extend the meeting past 9:00 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: Member Taylor: That the Governance and Priorities Committee receive the review of 2022 Forecast of Budget Expenses as information.

CARRIED

MOTION: Member Foulds: That the Governance and Priorities Committee receive the review of 2022 Councillor Budget Request(s) as information.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 10:26 p.m.

Mayor

Chief Administrative Officer



Please join us for “Spark & Ignite”, Northern Lights Library System’s 2022 Annual Conference! We invite everyone to join us on May 27th, which will feature several short, snappy presentations on industry-related topics and a keynote speaker, plus a little entertainment.

- May 26th is focused on meetings and training for our member library managers and board chairs
- May 27th is the main conference day
- May 28th is the annual AGM for the NLLS Board

In the coming months, look for the call for proposals, schedule and registration pages on our website.

We look forward to seeing you there!



March 23, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 Street
Edmonton, AB T5J 2Y2

RE: INCREASING UTILITY FEES

Dear Utilities Commission,

There has been a growing concern in our community, and likely across the province, of the rising utility fees for both natural gas and electricity.

Over the course of the past two years, our residents have dealt with the strain of the pandemic, rising costs of groceries, rising gas prices, and job insecurity. Now they can add the stress of maintaining utilities in their homes to that list.

But it is not just residents that are struggling with these rising costs. Also greatly effected are the non-profits of our community and our province. Our non-profits offer us services that are greatly needed for our physical, mental, and social wellbeing however these services are now in jeopardy as they focus what funds they have on paying utility fees.

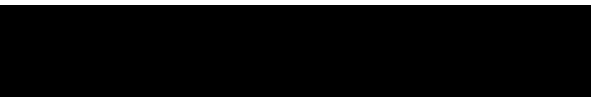
Instead of retaining funds for savings, for food, to pay rent or a mortgage, or to offer services that improve a community's wellness, people are being forced to pay exorbitant delivery charges to maintain utility services.

We at the Town of Fox Creek believe now is not the time to be taking more and more money from the pockets of Albertans, now is the time to support our people.

So, with the abovementioned in mind, the Town of Fox Creek would like to strongly encourage the Commission to perform a review of the fees being charged on top of the actual usage fees all the while giving strict attention to the amount of profit the corporations are making off Albertans.

Your time and consideration of our residents and non-profits is greatly appreciated.

Sincerely,



Mayor Sheila Gilmour
Town of Fox Creek
sheila@foxcreek.ca

cc The Honourable Sonya Savage, Minister of Energy
Todd Loewen, MLA
Alberta Municipalities



Luanne Patterson
Senior System Manager
Environmental Assessment

Directrice de l'analyse des systèmes
Évaluation environnementale

Box 8100
Montreal, Quebec Canada
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Montréal, Québec/Canada
H3C 3N4

April 1, 2022

RE: CN RIGHT-OF-WAY VEGETATION CONTROL

Dear Mayor,

CN remains committed to running its railway safely and efficiently and building a level of trust and collaboration with the communities where we do business.

To that end, we are reaching out to advise you of our vegetation control activities in your area between April and October 2022. A regularly updated schedule is available at www.cn.ca/vegetation

If not managed properly, trees, brush or other vegetation can severely compromise rail and public safety. Vegetation can impede the view motorists have of oncoming trains and increase the risk of crossing accidents. Moreover, unwanted vegetation can damage the integrity of the railbed, interfere with signals and switches, contribute to track side fires, compromise employee and citizens safety, reduce visibility for train crews at road crossings/train control signals and track side warning devices, to name a few of the potential risks.

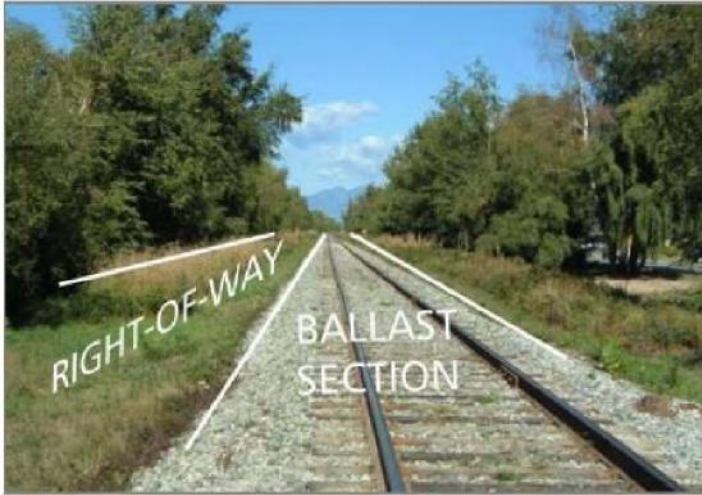
Our annual vegetation control program is designed to mitigate these risks by managing brush, weeds and other undesirable vegetation. CN's vegetation control program is critical to ensure safe operations and contributes to the overall safety of the communities in which we operate.

Control measures

CN manages vegetation using both chemical and mechanical methods. We are sensitive to concerns your community may have regarding chemical vegetation control and I would like to assure you that at CN, we strive to safeguard our neighbouring communities and the environment.

The track infrastructure is composed of two main sections, the ballast section typically ranging from 16-24 feet (which is primarily gravel and supports the track structure) and the right of way portion (which is the area outside of the ballast section to the CN property boundary).

The 16-24 foot ballast section and the areas around signals and communications equipment that are critical for safe railway operations will be managed using chemical methods. Application in these safety critical areas is done by spray trucks or spray trains with downcast nozzles that spray a short distance above the ground surface with shrouded booms, specially designed to limit the chemicals from drifting. The right-of-way section is maintained using mechanical control methods such as mowing or brush cutting and may be chemically treated to control noxious or invasive weeds or brush.



CN will use chemical control techniques on the ballast section and specific locations of the right of way throughout the network for safety reasons. Furthermore, when chemicals are applied via spray train or truck, as outlined in the photo below, additives called surfactants are included to make the chemical work better.



CN has retained professional contractors qualified to undertake this work. They are required to comply with all laws and regulations applicable to CN. In addition, the contractors will ensure that vegetation control is performed with consideration of the environment and in accordance with the highest industry standards.

Inquiries

Should your community have any noxious weed removal requests, we ask that you contact CN's Public Inquiry Line at contact@cn.ca or fill out the form at www.cn.ca/vegetation before June 1, 2022 with the specific information and location. CN will make every effort to include those locations as part of our 2022 Vegetation Management Program. All notices sent after the above-mentioned date will be included in the 2023 Vegetation Management Plan.

We look forward to working with you and answering any questions you may have regarding our vegetation control activities in your community.

Please find attached the notices CN is publishing in local papers to advise the public. We would kindly ask that you post copies on your community's website and at City Hall or other central locations for a wider distribution.

For any questions or more information, please contact the CN Public Inquiry Line by telephone at 1888-888-5909, or by email at contact@cn.ca.

Please also find attached a list of FAQs regarding the program that may be of further assistance. Best regards,



Luanne Patterson
Senior System Manager, Environmental Assessment



Annual Vegetation Management Program Frequently Asked Questions (FAQs)

Where can I get more information about CN's Vegetation Management Program?

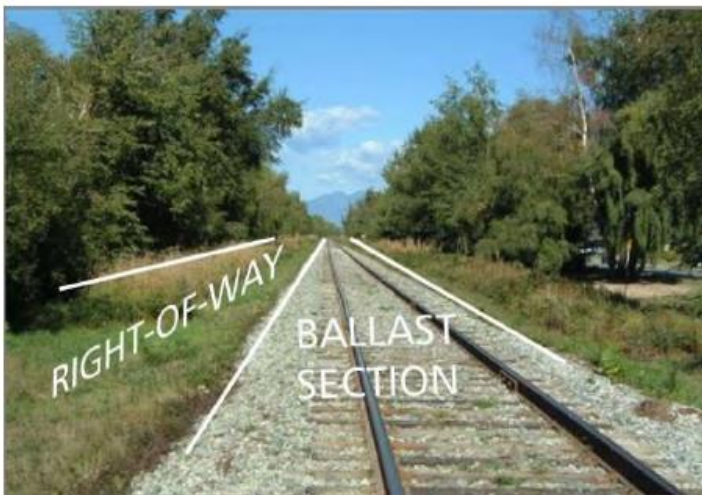
For more details please visit our website at www.cn.ca/vegetation

Why does CN need to remove vegetation along its train tracks annually?

At CN, safety is a core value. Part of maintaining and operating a safe railway is ensuring vegetation is managed along our corridors. CN also has an obligation, pursuant to the *Rules Respecting Track Safety*, adopted under the *Railway Safety Act*, to ensure that vegetation on or immediately adjacent to the railway roadbed is controlled. More specifically, the Rules require federal railways to ensure the track is free of vegetation that could create fire hazards, affect the track integrity or obstruct visibility of operations and inspections. Separate regulations also require removal of vegetation to ensure every grade crossing meets sightline requirements.

Where does CN remove vegetation?

For the purposes of vegetation control, CN divides its rail lines into two components: the ballast section and the right-of-way. The ballast section (graveled area) covers a 16 to 24ft width (4.9 to 7.3m). The right-of-way section covers a 42ft width (13m) on each side of the ballast section.





Vegetation in the right-of-way section needs to be controlled to protect sight lines for train crews to see signal systems and at road crossings, prevent trees from fouling the track during storms, reduce fuel loading to prevent fires, minimize wildlife mortality, ensure good drainage along ditches and culverts, amongst other safety requirements and is primarily controlled mechanically, by mowing and cutting of vegetation. Certain herbicide products are used (excluding glyphosate) to encourage grass rather than shrubs and trees.

The ballast section, on the other hand, is the most critical area as it supports the track infrastructure that supports the movement of freight and passengers and provides an area for train crew to safely inspect their train. Given the crucial role it plays in ensuring the safety and integrity of rail operations, this section must be clear of all vegetation. The only proven way to effectively completely remove vegetation in the ballast section is through chemical application.



How will you manage dry plants that remain once the spraying is completed?

Ensuring vegetation is controlled on an annual basis is the best method to reduce larger volumes of dead and dry plants. This is because it eradicates vegetation before it grows, reducing the amount of dead plant material. CN's program has been developed specifically with this in mind. Most vegetation, once dead, will naturally decay leaving little debris. As for the right-of-way, the herbicides used are selective and the grass cover will remain intact while shrubs or noxious weeds will be controlled.



What herbicides will CN be using?

The choice of chemicals used depends on the specific plants targeted. All pesticides used in Canada are approved for use in Canada and the province in which they are applied. The chemicals for 2022 may include:

Pesticide Product Brand Name	Active Ingredients	PCP Registration Number
VP480 (Dow) Esplanade (Bayer)	Glyphosate (480g/L) Indaziflam (200 g/L) Saflufenacil (29.74%)	28840 31333
Detail (BASF)	imazapyr isopropylamine (26.7%)	32773
Arsenal Powerline (BASF)	Metsulfuron-methyl (12.6%)	30203
Navius (Bayer)	Aminocyclopyrachlor (39.5%)	30922
Gateway (Corteva)	Paraffinic Oil (586 g/L)	31470
Hasten NT (Norac)	Alkoxylated alcohol non-ionic surfactants (242 g/L)	31760
VisionMax (Bayer)	Methyl and ethyl oleate (esterified vegetable oil) 75.20% Glyphosate (540 grams acid equivalent per litre)	27736

Will you be using Glyphosate. If so, is it dangerous for us or my pets?

All pesticides CN uses in Canada are registered by Health Canada's Pest Management Regulatory Agency (PMRA) and have been approved for use in the province in which they are applied. Protection of human health and the environment is Health Canada's primary objective in the regulation of pesticides and all pesticides must undergo rigorous science-based assessments before being approved for sale in Canada. The PMRA also re-evaluates registered pesticides on a cyclical basis to ensure they continue to meet modern health and environmental standards. The PMRA re-evaluated glyphosate in 2017 and reconfirmed that products containing glyphosate do not present risks to human health or the environment when used in accordance with revised label directions. CN's vegetation control contractor uses glyphosate in accordance with label directions.



Has CN tried any non-chemical weed control options in the past, such as weed whacking? Have they worked?

CN has used weed cutting in the past to control vegetation, but this does not remove the roots, and actually encourages more growth. It is not an effective long-term solution for vegetation removal along railway tracks. The application of steam injection has also been investigated; however it has proven ineffective in killing the roots, which, if left to continue growing, could compromise the integrity of the rail bed, causing unsafe operating conditions.

CN has also explored other options, such as high concentrate vinegar (acetic acid), however this was deemed not to be a viable option as the acid reacts negatively with steel and the sensitive electronic monitoring equipment used to regulate safe movement and operation of our trains.

I am an organic farmer adjacent to your tracks, should I be worried?

Most of the vegetation control focuses on the ballast section (graveled area) which is 16 – 24 feet (4.9 to 7.3 meters) wide, leaving about 42 feet (13 meters) of right-of-way on each side of the ballast. The equipment used for application is a shrouded boom which focuses the spray downward to reduce potential drift. Application must also be done during appropriate weather conditions, including low wind levels.

Many properties back onto the railway. Are Detail, Overdrive, Esplanade, VP480, VisionMax, Arsenal Powerline, Navius, and Gateway safe to use in close proximity to people and pets?

All pesticides used in Canada must be registered by Health Canada's Pest Management Regulatory Agency (PMRA), which has one of the toughest regulatory requirements in the world for approving products for safe use. CN only uses pesticides that have been approved for use in Canada and the province in which they are applied. When used according to label directions, PMRA has evaluated them to be safe.

Can I request my area not be sprayed?

At CN, safety is a core value. CN is governed by the Railway Safety Act and must comply with the laws and regulations. Vegetation control is a key component of keeping our employees and the communities in which we operate safe. Ensuring vegetation is kept clear of our infrastructure, signals, road crossing sight lines and enabling our teams to



inspect and maintain the track is critically important. As a result, all areas of the CN ballast section will be treated to control vegetation.



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.1

COUNCIL MEETING DATE:
April 12, 2022

ITEM DESCRIPTION OR TITLE STAND WITH UKRAINE

RECOMMENDATION

THAT Council direct Administration to partner with Lamont County, the Fort Saskatchewan and District and Chamber of Commerce and, where possible, other partners to hold a Stand with Ukraine fundraiser.

BACKGROUND

Since Russia launched a full-scale military invasion into Ukraine on February 24, 2022, fighting has caused civilian deaths and pushed millions of Ukrainians to flee to neighboring countries—the majority of whom have arrived in Poland.

On March 7, 2022 the Town of Lamont and Lamont County partnered to raise Ukraine’s flag. In a joint news release, The Town of Lamont and Lamont County highlighted their shared connection to Ukrainian Settlement in Canada and voiced support to end the Russian-Ukraine war. Municipalities east of Edmonton have a historic connection to Ukraine. It is part of the reason Lamont County is twinned with the Perehinske Community Village of Nebyliv, Ukraine (Ivano-Frankivsk region).

A Citizen lead Committee has been formed in the Town Vegreville to respond to offer support for displaced Ukrainians. The Committee has offered to assist neighbouring municipalities in coordinating support for impacted persons.

May 14, 2022 has been identified as a tentative date to hold the fundraiser. The event would consist of a pancake breakfast accompanied by musical entertainment. Attendees could make a financial donation in advance of the fundraiser as well as during the fundraiser. Donation of non-perishable items will also be encouraged leading up to the event. FCSS has indicated they could coordinate receipt and storage of donated goods until such time they are shipped. Shipment would be done in conjunction with the Vegreville Committee.

COMMUNICATIONS

Promote fundraiser.
Contact Corporations regarding participation.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

IMPLICATIONS OF DECISION

Supports broader awareness and participation in humanitarian efforts.

FINANCIAL IMPLICATIONS

In kind contribution of hall rental:	\$425
Food (estimate)	\$500
Promotion:	Sponsored
Entertainment:	Sponsored

POLICY AND/OR LEGISLATIVE REFERENCES

Policy 11-10 – Other Community Events

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.2

COUNCIL MEETING DATE:
April 12, 2022

ITEM DESCRIPTION OR TITLE

MACEWAN UNIVERSITY- POLICY STUDIES- FLOOD REDUCTION AND WATERSHED REPORT

RECOMMENDATION

THAT Council accept the flood reduction and watershed report created by the MacEwan University, Policy Studies team as information and send a congratulatory letter to the students for their work.

BACKGROUND

Administration applied to the MacEwan University, Learning Partnership Opportunity Program (support with policy development) in December 2021.

The Learning Partnership Opportunity is part of the second year Political Science Studies Program that provides jurisdictional scanning and best practice research on the municipal proposals accepted by the program teams and provide both a written report and presentation with recommendations.

The Town of Lamont flood reduction and watershed report team from MacEwan University consists of Alex Rapp, Bea Zewde, and Shea Becker. They identified two objectives, first conduct a jurisdictional scan on flood reduction and watershed policy, and the second was to provide recommendation for improved watershed and policy development.

The jurisdictional scan included information from the Sturgeon River Watershed Management Plan, Lamont Flood risk Mapping Study from 1998, and information provided by administration regarding the Town of Lamont. Based on these findings the team identified 5 main issues:

- Unaddressed chokepoints.
- Downstream beaver dams.
- Lack of inter-jurisdictional communication.
- Lack of data on water levels.
- Outdated flood risk assessment report.

Based on the team’s research they addressed the issues in two ways, non-structural and structural improvements.

The non-structural improvements identified a lack of communication between regional stakeholders, and minimal data collected to make informed decisions. The structural



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

investigation identified three areas; Government of Canada Policy, local watershed structures policy, and engineering reports to support potential structural improvements including dams, dykes, culverts, maintenance improvements, storage, and diversion that restrict flow to areas of flood risk.

The team also referenced two watershed policies within the province of Alberta, Stony Plain, and Strathcona County. Stony Plain's policy identifies structural changes to manage watershed, and Strathcona County identifies a maintenance strategy to support their current and future structures.

The team's recommendation outlines the development of a watershed alliance or stakeholder engagement strategy that will facilitate and hold data to be collected and identify common goals. This should be done while implementing the recommended improvements identified in the engineering reports utilizing the disaster mitigation fund to offset costs of storm management improvements.

COMMUNICATIONS

- Reference the information in this report in future storm management planning for the Town of Lamont.
- Investigate opportunity for regional partnership or collaboration.

IMPLICATIONS OF DECISION

This report outlines key initiatives useful in the Town of Lamont's future flood mitigation strategy.

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

1. Town of Lamont: Flood Reduction- Watershed Policy Report.

Report Prepared By: Alex Rapp, Bea Zewde, Shea Becker, MacEwan University, Policy Studies Team & Tyler Edworthy, Director Operations & Infrastructure

Approved by CAO:

Town of Lamont: Flood Reduction – Watershed Policy

Objective:

Our team was assigned to work with the Town of Lamont to assist them with developing a watershed policy. The objective of the project was two-fold, the first was to conduct a jurisdictional scan on flood reduction and watershed policy; and the second was to provide suggestions for an improved watershed policy.

Issues:

The issues identified were the following:

- Unaddressed chokepoints.
- Downstream beaver dams.
- Lack of inter jurisdictional communication.
- Lack of data of water levels.
- Outdated flood risk assessment report.

Plan:

Before we started researching the watershed policies of other jurisdictions, we asked the Director of Operations and Infrastructure for the Town of Lamont – Tyler Edworthy – if there was a jurisdiction that they considered to have a desirable watershed policy, and we were told of Sturgeon County's Watershed Policy. As such, we started with researching Sturgeon County's Sturgeon River Watershed Management Plan. Next, we looked at policies on the federal government level, and other jurisdictions. We also looked at the Lamont Flood Risk Mapping Study conducted by Stanley Associates Engineering Ltd. in March 1998, and the draft recommendations for 50th Avenue Stormwater Improvement by Select Engineering Consultants (SEC). Based on our research we decided to address the issues in two ways, through both non-structural and structural improvements.

Non-Structural: Watershed Alliance & Data Collection

In terms of non-structural improvements, we identified two solutions that could address the lack of communication between affected parties and other jurisdictions that are outside the Town of Lamont, and the lack of data needed to make informed decisions. The solutions identified are in line with what other jurisdictions such as Sturgeon County are doing, and also within the guidelines set out in the Watershed Management Planning in Alberta. The latter was developed in consideration of the Alberta's Water for Life strategy.

Improving Stakeholder and Affected Parties Communication and Cooperation

The Alberta Water for Life strategy is the overarching plan designed to manage and safeguard Alberta's water resources.¹ It also outlines that this is a shared responsibility among different stakeholders and government entities that can be achieved through partnership. As such the Guide to Watershed Management Planning in Alberta provides clear steps on how to develop a successful watershed management plan. In section 2.3 of the guide, steps 1-3 of the plan are focused on collaboration among stakeholders which includes the identification and invitation to collaborate of key stakeholders, determination of how these participants will work together, and the establishment of a structure under which the participants will contribute.²

There are several examples of stakeholder collaboration that were the fruit of the Alberta Water for Life Strategy in Alberta. The province houses 11 Watershed Planning and Advisory Councils that were formed with the intent of collaborating in order to come up with a watershed management plan that addresses the concern of the various stakeholders within the alliance. Each of these alliances were formed to address their own local watershed management which is unique to their needs but also in line with the Alberta Water for Life Strategy. There are two alliances that the Town of Lamont can use as a precedent when creating an alliance, the first is the Sturgeon River Watershed Alliance, and the second is the North Saskatchewan Watershed Alliance.

The Sturgeon River Watershed Alliance is "municipally supported watershed stewardship group established for the Sturgeon River sub watershed."³ This alliance comprises a Steering Committee and a Technical Advisory Committee and was responsible for developing the Sturgeon River Watershed Management Plan of 2020 that the Town of Lamont views as ideal. Similarly, the North Saskatchewan Watershed Alliance was responsible for the Integrated Watershed Management Plan for the North Saskatchewan River in Alberta of 2012. Both aforementioned plans were developed in collaboration with the stakeholders of the respective alliances.

Because one of the problem areas for the Town of Lamont is the maintenance of the beaver dams downstream that are outside of their jurisdiction, which can cause a backlog of water and possibly flood the area, there is value for the Town of Lamont to consider forming an alliance with nearby jurisdictions such as Bruderheim, and the County of Lamont itself to coordinate the maintenance of the beaver dams, and other water ways. It would also be beneficial to include other stakeholders such as farmland owner and other landowners who have property in flood prone areas. Including various stakeholders would enable the Town of Lamont and the future alliance to come up with a comprehensive plan that

¹ Alberta Water for Life Strategy, accessed March 28, 2022, <https://www.alberta.ca/water-for-life-strategy.aspx>

² Government of Alberta, "Guide to Watershed Management Planning in Alberta", accessed March 28, 2022, <https://open.alberta.ca/dataset/5a8bc71a-e08a-476e-abb3-f7454597797b/resource/97053643-777e-407e-800c-79e2a5975dfd/download/guidewatershedmanagementplanning-2015.pdf>

³ North Saskatchewan Watershed Alliance, "Sturgeon River Watershed Alliance". accessed March 28, 2022, <https://www.nswa.ab.ca/partnerships-programs/the-sturgeon-river-watershed-alliance/>

addresses current problem areas, as well as to set clear measurement and monitoring goals for the future.

Data gathering

Within the Water for Life Strategy set out by the Alberta government and in particular the Sturgeon River Watershed Alliance, the goal of an alliance as discussed above is to use research, expert assessments, and data to drive decision making. Without data, decision makers of the future Lamont Creek watershed alliance would not have the proper tools to make an informed plan or decision due to the proverbial dearth of data.

As the province of Alberta has its own flood management program – the Flood Hazard Identification Program (FHIP), we looked to see if there was any data available on the Lamont creek. The FHIP did not have any data on any areas downstream of the Town of Lamont. The only assessment done on the flood water risks in the town itself was done in 1998. This was done after the flood that had caused some damage to the local area but since then there has been no further assessments nor have the problem areas been addressed, other than the widening of the channel in the Town of Lamont after a flood in 1982⁴. The River Engineering and Technical Section of the Alberta Government maintains a different program and website to distribute data on the water levels around the province. However, it does not maintain any sort of water measuring systems in either the Beaver Hill Creek or Lamont creek⁵.

We also looked at the Government of Canada's Water Level and Flow website to see if they had any water levels data, the closest point of data collection is from an old federal hydrometric monitoring station that closed down in 1986.⁶ This monitoring station was at the mouth of the beaver hill creek, which is downstream of the Lamont creek and right before the North Saskatchewan. This indicates that there is a lack of data overall for the watershed in the region. It would be necessary to get this information for the town itself. As such we highly recommend the town to start initiating programs to accrue this information for the larger watershed community.

With regards to a Flood Hazard assessment, the Town of Lamont or the larger Lamont County/beaver creek, the Province of Alberta does the work under the FHIP. By having a community come together to request the province to do the work will be able to help emphasise the importance of assessing the flood hazards of the future watershed alliance region.

1. the implementation of a water collection site that monitors the levels of water in the Creek itself.
2. Having flood assessments of the area downriver from the town of Lamont all the way to the North Saskatchewan River.

⁴ Stanley associates Engineering, "Lamont Flood Risk Mapping study", 1998, <https://open.alberta.ca/publications/lamont-lamont-creek-and-tributaries-flood-hazard-study>

⁵ Government of Alberta, "Alberta River Basin", accessed March 28, 2022, <https://rivers.alberta.ca/>

⁶ Government of Canada, "Water Level and Flow", accessed March 28, 2022, <https://wateroffice.ec.gc.ca/>

Group: Alex Rapp, Bea Zewde, and Shea Becker

Project: Town of Lamont – Flood Reduction and Watershed Policy

Class: POLS 244 AS01(1) – Policy Studies

3. The creation of a repository for the archiving of this data. An arrangement to be determined but would be accessible to all interested parties and community members. This can either be within the watershed alliance itself or have the North Saskatchewan Watershed alliance assist you with it.
4. Create a working dialogue between the Municipal and Provincial departments that deal with hydrological and watershed issues.

Structural:

When looking into structural policy improvements we investigated three areas. Policy from the Government of Canada, local policy on watershed structures, and SEC engineering report to support these potential structural improvements. These policies should not be looked at in isolation and can be enhanced by better data collection to inform structural decisions. A watershed alliance also would enhance the effectiveness of structural improvements as it would facilitate negotiating the creation and maintenance of structures outside the Town of Lamont.

The Government of Canada on reducing flood damage provides some general recommendations on what structures can be implemented to manage flood risks. Dams and dykes are an option that can block or redirect water from going to areas that may be harmful to property in the Town of Lamont⁷. Dykes are also one of the most common flood management structures to protect low lying areas. Channel improvements look to improve the flow of a waterway. The culverts outlined as choke points in the 1998 flood study would be potential channel improvements⁸. This also includes maintenance of the channel by removing blockages such as beaver dams. The next set of structures regulate the flow through waterways. This can be done in 2 ways, storage, and diversion. Storage structures allow you to store water during peak flow to later be released gradually when flows within the creek would not pose a flood risk.

The Government of Canada also offers a fund to help communities manage flood risk and facilitate the building of flood management structures. The Disaster Mitigation and Adaptation Fund has two streams for applicants⁹. Small-scale projects with a budget between \$1 and \$20 million and large-scale projects with a budget over \$20 million. This fund can be used to implement future structural projects both within the Town of Lamont and potentially outside as part of a watershed alliance.

We looked at two sets of watershed policies within the province of Alberta, which were Stony Plain and Strathcona County. Stony Plain, a medium sized town west of Edmonton, has recently implemented numerous structural changes to help manage the watershed better¹⁰. The changes made are Channel improvement and Storage ponds. The channel improvements include regrading of roads and increasing

⁷ Government of Canada, “Reducing flood damage” accessed March 28, 2022, https://www.canada.ca/en/environment-climate-change/services/water-overview/quantity/reducing-flood-damage.html#structural_2

⁸ Stanley associates Engineering, “Lamont Flood Risk Mapping study”

⁹ Government of Canada, “Disaster Mitigation and Adaptation fund”, accessed March 28, 2022, <https://www.infrastructure.gc.ca/dmaf-faac/index-eng.html>

¹⁰ Sameng Inc. “Town of Stony Plain: Stormwater Master Plan 2018”, 2019, <https://www.stonyplain.com/en/town-hall/resources/Documents/2019-04-16-Storm-Master-Plan.pdf>

the flow capacity of drains and culverts. Multiple storage ponds were implemented to help limit the peak flow within waterways and prevent flooding.

Strathcona County policy for watershed structure emphasized the maintenance of watershed structures and waterways¹¹. This helps ensure both current and future structures will be properly maintained and last far into the Future. The Town of Lamont already does this by removing beaver dams and maintaining Lamont Creek. It is important that this practice carries over to all watershed management structures

Lastly, the SEC engineering report further supports the implementation of these structures¹². The report outlines similar measures as those implemented in Stony Plain, and the general recommendations made by the Government of Canada. As such, implementing the recommendation in the SEC report would be highly recommended.

Funding:

The town of Lamont can apply to get funding from the Disaster Mitigation and Adaptation Fund provided by the Government of Canada. The program is “intended to support infrastructure projects designed to mitigate current and future climate-related risks and disasters triggered by natural hazards, such as floods, wildland fires, droughts and seismic events.”¹³ The structural improvements recommended in the Report provided by Select Engineering Consultants Ltd. is \$2,668,000 which fits within the small-scale project stream which provides up to \$20 million of funding for small scale projects^{14,15}. It should be noted that the federal funding mentioned above doesn’t fund the research and hydrometric work that will need to be undertaken by the Town of Lamont’s future Watershed alliance.

Conclusion and Recommendations:

We believe that the Town of Lamont can mitigate flooding risks by adopting a watershed policy that addresses all the issues that were identified above. The first step would be to engage stakeholders and other affected parties (i.e. farmers, municipalities outside of Town of Lamont’s jurisdiction, and other land holders in the flood zone) to form an alliance. The alliance can then work towards common goals and come up with a plan that works for all affected parties. An alliance can also facilitate sharing of information and hydrometrics in order to predict and prevent disastrous floods.

The short-term/immediate solutions we suggest are getting an updated flood risk mapping study done, and implementing the structural improvements suggested in the report by Select Engineering Consultants Ltd. For the long term, we recommend including the collection of data on water levels (hydrometrics) in order to develop a system that can predict water levels based on indicators such as rain and snow precipitation etc. Having a system of data storage and data analysis would assist the

¹¹ Strathcona County, “Drainage and flood management”, accessed March 28, 2022, <https://www.strathcona.ca/your-property-utilities/water-and-sewer/drainage/>

¹² Select Engineering Consultants, “50th Avenue stormwater improvements”, 2021

¹³ Government of Canada, “Disaster Mitigation and Adaption fund”

¹⁴ Select Engineering Consultants, “50th Avenue stormwater improvements

¹⁵ Government of Canada, “Disaster Mitigation and Adaption fund”

Group: Alex Rapp, Bea Zewde, and Shea Becker
Project: Town of Lamont – Flood Reduction and Watershed Policy
Class: POLS 244 AS01(1) – Policy Studies

members of the watershed alliance with, not only projecting, but also for planning how watershed in the region will be managed.

Bibliography

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[f7454597797b/resource/97053643-777e-407e-800c-](https://open.alberta.ca/dataset/5a8bc71a-e08a-476e-abb3-f7454597797b/resource/97053643-777e-407e-800c-79e2a5975dfd/download/guidewatershedmanagementplanning-2015.pdf)

[79e2a5975dfd/download/guidewatershedmanagementplanning-2015.pdf](https://open.alberta.ca/dataset/5a8bc71a-e08a-476e-abb3-f7454597797b/resource/97053643-777e-407e-800c-79e2a5975dfd/download/guidewatershedmanagementplanning-2015.pdf)

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[overview/quantity/reducing-flood-damage.html#structural_2](https://www.canada.ca/en/environment-climate-change/services/water-overview/quantity/reducing-flood-damage.html#structural_2)

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<https://open.alberta.ca/publications/lamont-lamont-creek-and-tributaries-flood-hazard-study>

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[Plan.pdf](https://www.stonyplain.com/en/town-hall/resources/Documents/2019-04-16-Storm-Master-Plan.pdf)

Group: Alex Rapp, Bea Zewde, and Shea Becker

Project: Town of Lamont – Flood Reduction and Watershed Policy

Class: POLS 244 AS01(1) – Policy Studies

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<https://www.strathcona.ca/your-property-utilities/water-and-sewer/drainage/>

Select Engineering Consultants, “50th Avenue stormwater improvements”, 2021



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.3

COUNCIL MEETING DATE:
April 12, 2022

ITEM DESCRIPTION OR TITLE

TRANSFER OF TAX RECOVERY COSTS TO TAX ROLLS

RECOMMENDATION

THAT Council authorize the costs to be transferred to the tax rolls as itemized in the attached Schedule "A".

BACKGROUND

Costs associated with tax recovery proceedings related parcels can be transferred to the tax rolls as stated within the Municipal Government Act (MGA). A list of roll numbers and the associated costs with tax recovery proceedings has been attached as Schedule "A". The costs are related to legal expenses, appraisals, and all tax recovery related expenses.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

With the costs transferred, it is possible that costs may be recovered.

FINANCIAL IMPLICATIONS

Reimbursement of costs to the Town.

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 553 (1)(f)

ATTACHMENTS

Schedule "A"- Transfer of Tax Recovery Costs to Tax Rolls

Report Prepared By: Betty Malica, Tax Clerk

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

Schedule "A"			
Transfer of Tax Recovery Costs to Tax Rolls			
Roll Number		Total	
15600		\$2613.75	
16000		\$10.00	
16800		\$110.00	
21800		\$110.00	
26500		\$10.00	
42800		\$110.00	
45100		\$110.00	
48400		\$110.00	
60700		\$110.00	
64100		\$110.00	
66900		\$110.00	
72000		\$10.00	
78300		\$110.00	
91500		\$110.00	
91600		\$110.00	
98700		\$110.00	
201011		\$110.00	
TOTAL		\$4073.75	



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM:

4.4

COUNCIL MEETING DATE:
April 12, 2022

ITEM DESCRIPTION OR TITLE
TRANSFER OF UTILITIES TO PROPERTY TAXES

RECOMMENDATION

THAT Council authorize the transfer of outstanding utilities over 90-days from Utility account 635-003 to tax roll account 84700 in the amount of \$15,325.75.

BACKGROUND

As per Section 553 of the MGA, the transfer of unpaid utilities to the tax rolls on any outstanding accounts over 90-days is completed every August and December on a regular basis. This is a recommended practice as identified by our Auditors.

When the January/February billing was processed it was found that there was a major water leak in the house which caused a large billing. Attempts to contact the property owner went unanswered. The Public Works staff located the c.c. valve and shut the water off at the street.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

With the costs transferred, it is possible that costs may be recovered.

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 42(1)
MGA Section 553 (1)

ATTACHMENTS

N/A

Report Prepared By: Betty Malica, Utility Clerk

Approved by CAO:



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.5

COUNCIL MEETING DATE:
April 12, 2022

ITEM DESCRIPTION OR TITLE

2022 LAMONT SUMMER SIZZLER RODEO - PARADE

RECOMMENDATION

THAT Council authorize attendance to Council to participate in the 2022 Lamont Summer Sizzler Rodeo - parade.

BACKGROUND

Up until 2018 Council had participated in and led a local parade. In 2019 plans were developed to coordinate future parades to coincide with the Lamont Summer Sizzler Rodeo. Due to Covid considerations the partnership with the Lamont & District Agricultural Society was paused.

While the COVID - 19 pandemic may cause continued disruption to the annual event, it is reasonable at this time to plan a 2022 parade to take place on July 9, 2022.

COMMUNICATIONS

Promote event to parade participants, sponsors and spectators.

IMPLICATIONS OF DECISION

Supports strategic Goal 5: Develop and deliver quality services and amenities for all residents.

FINANCIAL IMPLICATIONS

Estimated cost of \$10,000.00

Costs include, but not limited, promotion/advertising, DJ/MC, materials, and prizes.

*Where possible, corporate donations will be sought.

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO: 



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.6

COUNCIL MEETING DATE:
April 12, 2022

ITEM DESCRIPTION OR TITLE

CALL TO ACTION

RECOMMENDATION

THAT Council sign on to the Call to Action.

BACKGROUND

The Government of Alberta is in pursuit of an Alberta Provincial Police Service. The National Police Federation is asking Municipalities and engaged Albertans to continue to call on the Government of Alberta to improve rural police response times and increase resources available to the justice system. They are asking that the Government of Alberta stop efforts and investments to advance the creation of an Alberta Provincial Police Services and instead invest in resources needed to improve the current policing services.

Both the Alberta Municipalities and Rural Municipalities Alberta Association have advocated against the implementation of an Alberta Provincial Police Service.

COMMUNICATIONS

The Call to Action will be released publicly.

IMPLICATIONS OF DECISION

Implementation of a new policing model has both cost and quality considerations that could negatively impact the community.

FINANCIAL IMPLICATIONS

Implementation of a Provincial Police Service could result in higher annual policing costs


POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

Call to Action

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO: 

Dear Premier,

We are committed to ensuring Albertans live in safe communities that support their health and well-being. Communities where people have reliable access to critical health, social, public safety, and educational services. Ultimately, Albertans living in a safe and healthy community communicate those needs to the Government of Alberta, who listen and respond.

The Government of Alberta has lost the trust of its constituents in its pursuit of an Alberta Provincial Police Service (APPS) by not undertaking fulsome, open, and transparent consultations with all those affected. Albertans have stated loud and clear that they do not want a costly new police service, with an overwhelming 84% of Albertans wanting to keep and improve the Alberta RCMP.

In addition, the Government of Alberta has not released a detailed funding model explaining who would be paying the costs of this proposed transition. The vague Transition Study noted initial transition costs of \$366 million over six years, and, at minimum, an additional \$139 million each year, increasing with inflation. Municipalities know that most of these costs will be downloaded directly to them, forcing them to significantly increase residents' and businesses' taxes.

Municipalities and engaged Albertans continue to call on the Government of Alberta to improve rural police response times and increase resources available to the justice system. The Province's \$2 million Transition Study did not highlight how a new APPS would address any of these issues.

We, the undersigned, call on the Government of Alberta to stop efforts and investment to advance the creation of an Alberta Provincial Police Service and instead invest in resources needed to:

- *Improve current policing services to reduce response times and address rural crime by increasing the number of RCMP officers within communities*
- *Improve social services to address the root causes of crime (health, mental health, social and economic supports)*
 - *Expand Police and Crisis Teams with police and Alberta Health Services*
 - *Work with communities to provide targeted social supports*
- *Increase resources within the justice system*
 - *Ensure timely trials by prioritizing violent over non-violent crimes*
 - *Hire more Crown prosecutors and appoint more Provincial Court Judges*



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.7

COUNCIL MEETING DATE:
April 12, 2022

ITEM DESCRIPTION OR TITLE
PUBLIC WORKS WEEK PROCLAMATION

RECOMMENDATION

THAT Council proclaim the week of May 15 – 21, 2022 as Public Works Week.

BACKGROUND

National Public Works Week is observed each year during the third full week of May. Public works employees help keep communities strong by providing an infrastructure of services. They are what make communities great places to live and work.

COMMUNICATIONS

APWA Alberta Chapter would be notified of the proclamation.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Policy 11-25, Proclamation

ATTACHMENTS

1. Proclamation request
2. Proclamation

Report Prepared By: Jackii Ponto, Executive Assistant

Approved by CAO:



March 12, 2022

Attention: Honourable Mayor,
Members of Council and Chief Administrative Officers

Re: National Public Works Week, May 12-21, 2022 – “Ready & Resilient”

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 15-21, 2022 as National Public Works Week in your community. This year’s theme is “Ready & Resilient.” Within every public works professional lies a superhero, which is dramatically represented in this year's poster. Public works professionals are always READY to serve their communities and RESILIENT as ever in their abilities to pick themselves up off the ground after encountering challenges.

The "Ready & Resilient" theme highlights the ability of these professionals to perform regular public works duties and be ready at a moment's notice to react as first responders during natural disasters and overcome trials seen in the field.

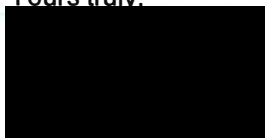
Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So join us in celebrating these superheroes!

National Public Works Week is observed each year during the third full week of May and this is the 62nd year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public’s awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year’s theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to office@publicworks.ca or by mail to:
APWA Alberta Chapter
PO BOX 44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,



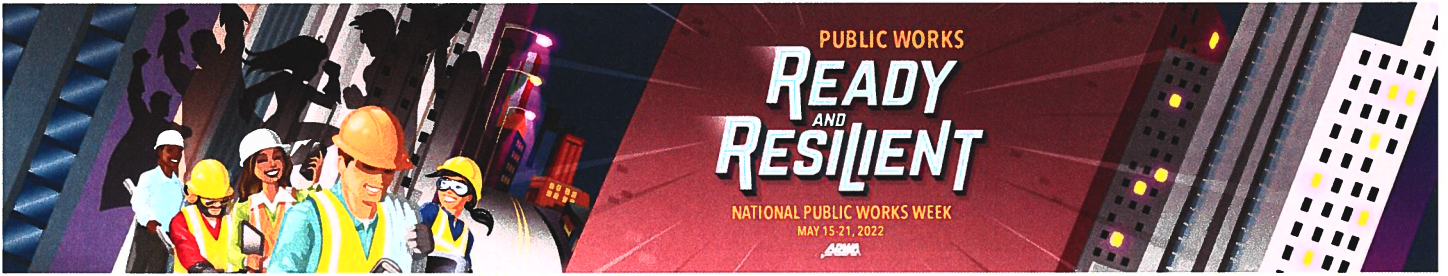
Mike Haanen, APWA President



APWA Alberta Chapter 44095 Garside Postal Outlet Edmonton AB T5V 1N6

www.publicworks.ca





National Public Works Week

May 15 – 21, 2022

“Ready and Resilient”

Provincial/Territorial Proclamation (SAMPLE)

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **[insert Province/Territory]**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **[Insert Province/Territory]** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **[Insert Full Name]**, **[Insert Premier -or- other title]** of **[Insert Province/Territory]**, do hereby designate the week May 15 – 21, 2022 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **[Insert Province/Territory]** (to be affixed),

DONE at the **[City/Town/Rural Municipality]** of **[Insert City/Town/Rural Municipality]**, **[Insert Province/Territory]** this _____ day of _____ 2022.

[Insert Full Name of Premier]

[SEAL]



Celebrate Public Works Week May 15-21, 2022 Ready & Resilient

Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! See our website for digital copy of proclamation www.publicworks.ca

What You Can Do



Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So, join us in celebrating these superheroes!

Support your superheroes by sending them to compete in the Equipment Roddeo and participate in the "Stronger Together We are One" Annual Technical Conference & Snow Show June 6 – 9, 2022 at the River Cree Resort in Enoch AB.



See our website for details www.publicworks.ca

Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.

Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

Thought starters:

- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
- Invite elected officials to participate in an activity during the event.
- Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.

Open House or Tour

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

Thought starters:

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

Employee Appreciation Day

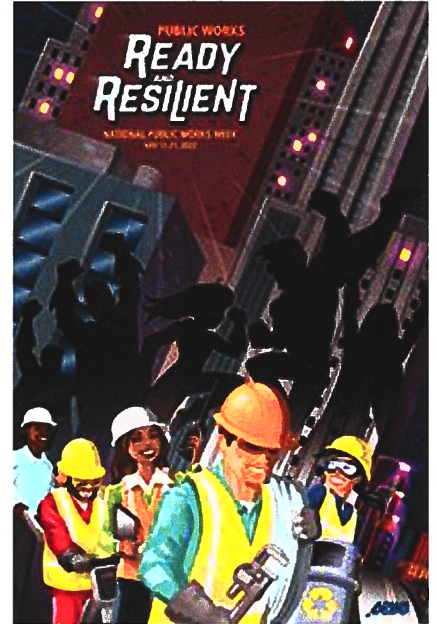
Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

Thought starters:

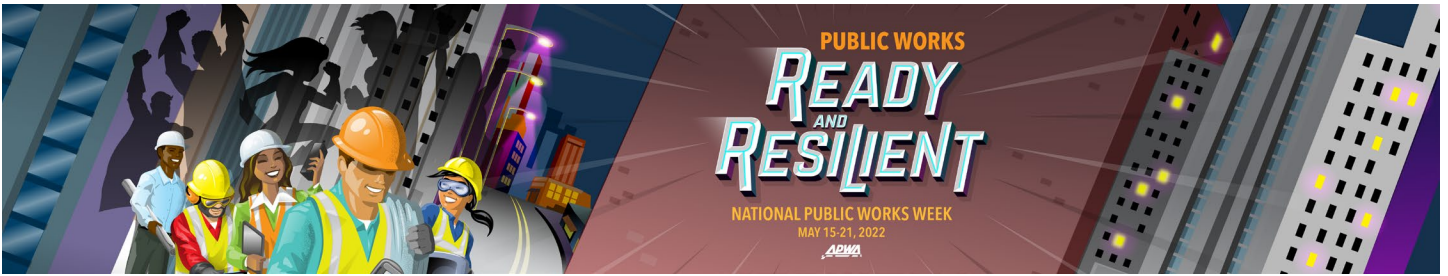
- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

For further information see our website: www.publicworks.ca

Or contact Jeannette Austin
Executive Director
admin@publicworks.ca



**READY
AND
RESILIENT**



National Public Works Week

May 15 – 21, 2022

“Ready and Resilient”

Provincial/Territorial Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **Lamont, Alberta**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **Lamont, Alberta** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **Kirk Perrin, Mayor of the Town of Lamont**, do hereby proclaim the week May 15 – 21, 2022 as National Public Works Week; I urge all citizens to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Proclaimed on April 12, 2022

Mayor Kirk Perrin



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: April 12, 2022

ELECTED OFFICIAL: Kirk Perrin

REPORT PERIOD: March 16th, 2022 to April 8, 2022

**Boards and Committees: Governance and Priority Committee
meeting April 6th 2022**

Town of Lamont Business:

- **Strategic Plan Committee Meeting March 30th
2022**

Professional Development (Workshops & Conferences):

-

Lamont Functions and Events:

- **Recognition of Milestone Lamont Fire Hall - Bob Mitchel**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: April 12, 2022

ELECTED OFFICIAL: Colleen Holowaychuk

REPORT PERIOD: March 17- April 6, 2022

Boards and Committees:

- April 4, 2022 – Lamont Public Library Board Meeting

Town of Lamont Business:

- March 30, 2022 – Town Council Strategic Planning Committee Meeting
- April 6, 2022 – Governance and Priorities Committee Meeting

Professional Development (Workshops & Conferences):

- N/A

Lamont Functions and Events:

- March 29, 2022 - 70th Anniversary Celebration for Bob Mitchell, Lamont Fire Department
 - Longest Serving Firefighter in Canadian History

Other:

- March 23, 2022 – Vegreville and Area Stands with Ukraine Meeting



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: April 12, 2022

ELECTED OFFICIAL: Linda Sieker

REPORT PERIOD, March 19, 2022 – April 6, 2022

Boards and Committees:

- **March 25 – Lamont Community Housing Foundation Finance Meeting**
- **March 28 – Lamont Community Housing Foundation Regular Meeting**

Town of Lamont Business:

- **March 25 – Planning Meeting – May 14**
- **March 28 – Planning Meeting – May 14**
- **March 30 – Strategic Planning Meeting**
- **April 6 – Governance & Priorities Meeting**

Professional Development (Workshops & Conferences):

- **N/A**

Lamont Functions and Events:

- **March 29 – 70-year reception – Lamont Fire Department**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: April 12, 2022

ELECTED OFFICIAL: Dave Taylor

REPORT PERIOD: March 23- April 6, 2022

Boards and Committees:

- **March 30: Strategic Plan Committee meeting**
- **April 4: Parks & Recreation Committee meeting**
- **April 6: Governance and Priorities Committee meeting**

Town of Lamont Business:

Lamont Functions and Events:

- **April 1: Last Chance curling bonspiel, Lamont Curling Club**



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: April 12, 2022

ELECTED OFFICIAL: Jody Foulds

REPORT PERIOD: March 23, 2022 to April 6, 2022

Boards and Committees:

- **Strategic Plan Committee – March 30, 2022**
- **St. Michael Solid Waste Commission – March 31, 2022**
 - **Minutes to be forwarded to council**
- **Parks & Recreation Committee – April 4, 2022**
- **Governance and Priorities Committee – April 6, 2022**

Town of Lamont Business:

-

Professional Development (Workshops & Conferences):

-

Lamont Functions and Events:

-



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: April 12,2022

ELECTED OFFICIAL: Al Harvey

REPORT PERIOD: March 15 to April 6, 2022

Boards and Committees:

- **March 17, Batiuk Water Commission**
- **March 24, Alberta Hub, St. Paul**

Items for Council Discussion:

(Requires Input from Council to Take Back to Boards and Committees)

At the RCMP meeting I was invited to the Fort Saskatchewan Community Policing Committee. Is this something I should follow up with?

Town of Lamont Business:

- **March 16, RCMP virtual meeting**
- **March 22, Council meeting**
- **March 30, Strategic Planning**

Professional Development (Workshops & Conferences):

- **N/A**

Lamont Functions and Events:

- **March 23, Support for Ukraine, Vegreville**

CAO REPORT

FOR THE PERIOD ENDING April 6, 2022

HIGHLIGHTS:

March 17, 2022

- Meeting with Alberta Municipalities.
- Weekly Operations and Infrastructure meeting.

March 21, 2022

- Respond to developer inquiry.
- Budget 2022 preparation.

March 22, 2022

- Respond to developer inquiry.
- Weekly Deputy CAO meeting
- Weekly finance meeting.

March 23, 2022

- Respond to developer inquiry.
- Lamont Summer Sizzler Rodeo – Parade discussion.

March 24, 2022

- Weekly Operations and Infrastructure meeting.
- Recreation agreement review.

March 25, 2022

- Meet with Fort Saskatchewan and District Chamber of Commerce.

March 29, 2022

- Weekly Deputy CAO meeting
- Weekly finance meeting.

March 30, 2022

- Budget 2022 preparation.
- Strategic Plan Committee meeting.

April 5, 2022

- NG9-1-1 & GIS Webinar

MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

- N/A

OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING April 12, 2022

HIGHLIGHTS

STAFF

- Held weekly Operations team meetings Thursday.
- Operations OH&S Team meeting March 31, 2022.
- Held Seasonal Labor position interviews.

Facilities

- Arena ice season shut down was scheduled March 21, 2022.
- Investigated booking software to enhance booking processes.

Transportation Maintenance

- Major snowfall event followed by unseasonal warm weather created flooding issues on roadways, this created a need to pivot from snow clearing to flood mitigation strategy.

Parks & Recreation

- Outdoor skating area closed for the season
- Flowers have been ordered and pots have been delivered to be ready for spring.

Utilities

- Storm water catch basins clearing and thawing has continued due to snow melt.
- Culvert thawing and ditch clearing has been ongoing.
- Meter replacement program initiated.

Projects & Requests:

- Attended McEwan University policy studies team presentation March 28, 2022.
- Held 3 PSD CityWide training sessions. Software access will be granted over the next week.
- Sanitary Trunk Line Project- Sewer Re-lining work-initiated March 1, 2022, with completion March 15, 2022. Final inspection and report will be completed by end of April.
- 2022 Capital Works Program- Held 2 proponent interviews, and recommendation has been accepted by Council.

OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING April 12, 2022

- Parks and Recreation Committee meeting April 4, 2022.
- Attended Strategic Planning session March 30, 2022.
- Attended Governance and Priorities Meeting April 6, 2022.

Description	2022 Budget (Jan - Apr)	Targeted Amount Mar	2022 Actual Mar	Variance	% of Completion	2022 - Mar	2021 - Mar	Increase/ (Decrease)	Percentage	Note
REVENUE										
General Revenue	0	0	(126,896)	126,896	0%	(30,521)	(27,867)	(2,654)		
Administration	0	0	(6,320)	6,320	0%	(481)	(840)	359		
By Law	0	0	(1,771)	1,771	0%	(310)	(385)	75		
Strs. & Road	0	0	0	0	0%	0	(638)	638		
Storm Sewer	0	0	0	0	0%	0	0	0		
Water	0	0	(90,836)	90,836	0%	(90,288)	(86,447)	(3,841)		
Sewer	0	0	(26,612)	26,612	0%	(26,939)	(25,740)	(1,199)		
Garbage	0	0	(58,181)	58,181	0%	(58,181)	(58,239)	58		
Cemetery	0	0	0	0	0%	0	0	0		
Planning & Subdivision	0	0	(546)	546	0%	(128)	(50)	(79)		
Hall	0	0	(1,437)	1,437	0%	(432)	0	(432)		
Arena	0	0	(1,373)	1,373	0%	(911)	0	(911)		
Park	0	0	0	0	0%	0	0	0		
Curling Rink	0	0	0	0	0%	0	0	0		
FCSS	0	0	0	0	0%	0	0	0		
TOTAL REVENUE	0	0	(324,888)	324,888	0%	(214,740)	(200,206)	(14,534)		
EXPENSE										
Council	56,602	42,452	26,055	30,548	46%	7,588	6,220	1,367		
Administration	312,273	234,205	186,142	126,131	60%	70,953	60,500	10,453		
Fire	17,657	13,243	11,757	5,901	67%	1,773	1,559	213		
Disaster Service	600	450	242	358	40%	242	0	242		
By-Law	26,070	19,553	4,483	21,588	17%	1,638	1,182	456		
Public Work	96,057	72,043	47,351	48,706	49%	15,125	45,951	(30,826)		
Street & Road	169,429	127,072	95,396	74,033	56%	37,988	13,062	24,926		
Storm Sewer	4,560	3,420	0	4,560	0%	0	0	0		
Water	276,588	207,441	115,778	160,809	42%	40,764	18,469	22,424		
Sewer	27,014	20,261	6,112	20,902	23%	1,744	1,052	691		
Garbage	225,654	196,491	50,166	175,488	22%	24,770	23,679	1,091		
Family Community & Cemetery	9,350	7,013	0	9,350	0%	0	0	0		
Town Beautification	7,000	5,250	510	6,490	7%	0	0	0		
Planning & Subdivision	43,320	32,490	8,318	35,002	19%	5,598	2,392	3,205		
Hall	64,103	48,077	38,911	25,191	61%	8,503	12,197	(3,694)		
Arena	128,577	96,433	79,652	48,925	62%	27,561	13,478	14,084		
Park	44,120	33,090	18,326	25,794	42%	6,107	3,552	2,555		
Curling Rink	26,557	19,918	18,343	8,214	69%	254	4,507	(4,253)		
FCSS & School Fund	268,492	201,369	9,735	258,757	4%	0	0	0		
Total Expense	1,804,025	1,380,268	717,277	1,086,748	40%	250,607	207,801	42,934		

PLANNING & DEVELOPMENT

QUARTERLY REPORT JANUARY TO MARCH 31, 2020

	1st Quarter Jan 1- Mar 31	2nd Quarter Apr 1 - Jun 30	3rd Quarter Jul 1 - Sep 30	4th Quarter Oct 1 -Dec 31
Development Permits	0			
Compliance Certificates	0			
Encroachment Agreements	0			
Intermunicipal Referrals	0			
Subdivisions	0			
Unauthorized Developments	0			
TOTAL	YEAR TO DATE			
Development Permits				
Compliance Certificates				
Encroachment Agreements				
Intermunicipal Referrals				
Subdivisions				
Unauthorized Developments				
Submitted by:				
Laraine Stuart				

CLOSED SESSION NOTICE

April 12, 2022

7.1 Tax Levy Reduction Request - Heartcreek Lamont Estate LTD.

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials.*

7.2 2022 Operating Budget Projection *(Advice from Officials)*

- *FOIP Section 24 – Advice from Officials.*