

# Council Package

August 22, 2023



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**AGENDA  
TOWN OF LAMONT  
REGULAR MEETING OF COUNCIL  
August 22, 2023**

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1. CALL TO ORDER**

**1.2. ADOPTION OF AGENDA**

**1.3. DECLARATION OF PECUNIARY INTEREST**

**1.4. ADOPTION OF MINUTES**

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**2. DELEGATIONS**

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**3. CORRESPONDENCE**

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<b>8.</b>	<b>ADJOURNMENT</b>	



**Town of Lamont  
July 11, 2023  
Regular Meeting of Council**

<b>PRESENT:</b>	Kirk Perrin	Mayor
	Jody Foulds	Councillor
	Linda Sieker	Councillor
	Al Harvey	Councillor
	Dave Taylor	Councillor
	Perry Koroluk	Councillor
	Colleen Holowaychuk	Councillor
	Rick Bastow	Chief Administrative Officer
	Dawn Nielsen	Deputy Chief Administrative Officer
	Tyler Edworthy	Director, Operations & Infrastructure
	Robert Mu	Finance Officer
	Jaclyn Ponto-Lloyd	Recording Secretary

**CALL TO ORDER AND RELATED BUSINESS:**

**Call to Order: Mayor Perrin:** called the meeting to order at 7:00 p.m.

**Adoption of Agenda**

**MOTION: 247/23 Councillor Koroluk:** That the Council Agenda be accepted as presented.

**CARRIED**

**Declaration of Pecuniary Interest:** None.

**ADOPTION OF MINUTES:**

a) Meeting Minutes – June 27, 2023

**MOTION: 248/23 Councillor Sieker:** That the Minutes of the June 27, 2023 Council Meeting be accepted as presented.

**CARRIED**

b) Parks & Recreation Committee Meeting Minutes – June 26, 2023

- Addition under number 7 – include the discussion on the Lamont Light Up committee gazebo project and the committee requested a committee member contact the Light Up Committee for an update
- Spelling error under number 8 – should read Next Meeting: August 28, 2023

**MOTION: 249/23 Councillor Taylor:** That the Minutes of the June 26, 2023 Parks & Recreation Committee Meeting be accepted as amended.

**CARRIED**

**DELEGATIONS:** None.

**CORRESPONDENCE:** None.

**NEW BUSINESS:**

**FCSS Amending Agreement**

**MOTION: 250/23 Councillor Koroluk:** That Council accept the FCSS Amending Agreement update as information.

**CARRIED**

**Appointment of Regional Director of Emergency Management**

**MOTION: 251/23 Councillor Koroluk:** That Council appoint Broderick (Bo) Moore as Regional Director of Emergency Management.

**CARRIED**

**Facility Sponsorship**

**MOTION: 252/23 Councillor Koroluk:** That Council direct administration to issue a Request for Proposal concerning facility sponsorship attraction.

**CARRIED**

**Proposed MCS Net Installation**

**MOTION: 253/23 Councillor Koroluk:** That Council issue correspondence in support of the MCSnet Installation package.

**CARRIED**

**Addition of Bylaw Enforcement Costs to Tax Rolls**

**MOTION: 254/23 Councillor Taylor:** That Council approve the addition of Bylaw Enforcement costs to tax rolls as itemized in the attached Schedule "A".

**CARRIED**

**2023 Capital Works Program**

**MOTION: 255/23 Councillor Koroluk:** That Council accept the 2023 Capital Works Program update as information.

**CARRIED**

**2024 Budget Schedule and Approach**

**MOTION: 256/23 Councillor Holowaychuk:** That Council accept the 2024 Budget Schedule and Approach as information.

**CARRIED**

**Bylaw 10-23, Community Standards**

**MOTION: 257/23 Councillor Koroluk:** That Council give first reading to Bylaw 10/23, Community Standards.

**CARRIED**

**MOTION: 258/23 Councillor Foulds:** That Council give second reading to Bylaw 10/23, Community Standards.

**CARRIED**

**MOTION: 259/23 Councillor Holowaychuk:** That Council give unanimous consent to proceed to third reading of Bylaw 10/23, Community Standards.

**UNANIMOUSLY CARRIED**

**MOTION: 260/23 Councillor Sieker:** That Council give third reading to Bylaw 10/23, Community Standards.

**CARRIED**

**REPORTS:**

**Council Reports:**

<b>Mayor Perrin</b>	Written report attached.
<b>Councillor Taylor</b>	Nothing to report.
<b>Councillor Harvey</b>	Written report attached.
<b>Councillor Koroluk</b>	Nothing to report.
<b>Councillor Sieker</b>	Written report attached.
<b>Councillor Foulds</b>	Nothing to report.
<b>Councillor Holowaychuk</b>	Written report attached.

**Staff Reports:**

<b>CAO</b>	Written report attached.
<b>Director, Operations &amp; Infrastructure</b>	Written report attached.
<b>Finance Officer</b>	Written report attached.
<b>Bylaw Enforcement</b>	Written report attached.
<b>Planning &amp; Development</b>	Written report attached.

**MOTION: 262/23 Councillor Foulds:** That Council accept the reports as presented.

**CARRIED**

**NOTICES OF MOTION:** None.



**CLOSED SESSION:** None.

**ADJOURNMENT:** Mayor Perrin adjourned the meeting at 7:51 p.m.

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Mayor

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Chief Administrative Officer



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR111593

July 7, 2023

His Worship Kirk Perrin  
Mayor  
Town of Lamont  
PO Bag 330  
Lamont AB T0B 2R0

Dear Mayor Perrin:

Further to my predecessor's letter of March 2, 2023, a strong partnership between the province and local governments remains a key priority for the Government of Alberta. To that end, I am pleased to confirm the allocation amounts to your community for the Municipal Sustainability Initiative (MSI) Capital and Operating programs, and the Canada Community-Building Fund (CCBF) program.

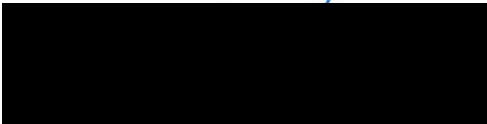
For the Town of Lamont:

- The **2023 MSI Capital allocation is \$206,782.**
- The **2023 MSI Operating allocation is \$220,630**, double the 2022 allocation amount.
- The **2023 CCBF allocation is \$111,055.**

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at [open.alberta.ca/publications](https://open.alberta.ca/publications).

I look forward to working together with you to support your local infrastructure and operating needs, and building strong, vibrant communities across Alberta.

Sincerely,



Ric McIver  
Minister

cc: Rick Bastow, Chief Administrative Officer, Town of Lamont

June 23, 2023

Alberta Land Use Secretariat  
Stewardship Commissioner

Email: [LUF@gov.ab.ca](mailto:LUF@gov.ab.ca)

Via Email

**Re: Resumption of Progress Toward a North Saskatchewan Regional Plan (NSRP) and Subregional Planning**

Dear Commissioner,

At the Town of Vegreville Legislative Committee Meeting on June 21, 2023, Council discussed the stalled progress toward the North Saskatchewan Regional Plan (NSRP) and Subregional Planning. At the Rural Municipalities of Alberta November 2022 conference, Smoky Lake County sponsored a Resolution in support of continuing work on the entirety of Alberta's remaining incomplete Land Use Framework regional plans. Although this Resolution was not carried, this letter recognizes Vegreville Town Council's support and encouragement to the province to resume progress on the NSRP and complete the Alberta Land Use Framework regional plans.

Planning is the best way to prepare for what the future will look like. The purpose of regional planning is to support the policies and strategies that guide natural resource development, support economic growth, and protect our environment. These plans also provide direction and clarity for decision makers at federal, provincial, and local levels.

As members of the Vermilion River Watershed Alliance, part of the North Saskatchewan River watershed, and a rural community, our interests could be advanced through a completed regional plan. Regional plans provide a framework for collaborative planning for the economy of the future, including support of energy, agriculture, forestry, and tourism. Completion of the NSRP would be a significant step toward successful collaboration and a prosperous future.

The North Saskatchewan Regional Plan was initiated in 2014, including the establishment of a Regional Advisory Council Terms of Reference, and a *Profile of the North Saskatchewan Regions*. The Regional Advisory Council provided 69 recommendations across six topic areas, and Albertans were then invited to provide their input on these, which closed in May 2018. Since then, the province has been 'reviewing' the results for more than 1,860 days and counting.

The NSRP is an opportunity to improve not only our ecological integrity, but especially our economic competitiveness. Communities, businesses, industry, and Albertans across the NSRP would be well-served

to see the completion of this important planning document. We would be pleased to meet with yourself, the Minister, and/or any department officials regarding this matter. Please do not hesitate to contact myself or our Administration at 780-632-2606/ [tmacphee@vegreville.com](mailto:tmacphee@vegreville.com).

Sincerely,



Tim MacPhee  
Mayor

CC: Minister of Environment and Protected Areas (and Stewardship Minister), & Minister for Calgary-Shaw <[aep.minister@gov.ab.ca](mailto:aep.minister@gov.ab.ca)>  
Katarzyna (Kasha) Piquette, Deputy Minister for Alberta Environment and Protected Areas <[Katarzyna.Piquette@gov.ab.ca](mailto:Katarzyna.Piquette@gov.ab.ca)>  
Tom Davis, Assistant Deputy Minister, Resource Stewardship, EPA <[tom.davis@gov.ab.ca](mailto:tom.davis@gov.ab.ca)>  
Laura Polasek, Planning Lead, Central/South, Regional Planning Section - Planning Branch <[laura.polasek@gov.ab.ca](mailto:laura.polasek@gov.ab.ca)>  
Sarah Depoe, Director, Cumulative Effects Management Planning Section - Planning Branch, EPA <[sarah.depoe@gov.ab.ca](mailto:sarah.depoe@gov.ab.ca)>  
Kim Lalonde, Executive Director, Land Planning Branch, EPA <[kim.lalonde@gov.ab.ca](mailto:kim.lalonde@gov.ab.ca)>  
Jamie Bruha, Director, Land and Environmental Planning (Central) Section - Planning Branch, EPA <[jamie.bruha@gov.ab.ca](mailto:jamie.bruha@gov.ab.ca)>  
Minister of Municipal Affairs, & MLA for Calgary-Hays, <[minister.municipalaffairs@gov.ab.ca](mailto:minister.municipalaffairs@gov.ab.ca)>  
Minister of Forestry & Parks, & MLA for Central Peace-Notley <[CentralPeace.Notley@assembly.ab.ca](mailto:CentralPeace.Notley@assembly.ab.ca)>  
Minister of Energy & Minerals, & MLA for Fort McMurray-Lac La Biche <[FortMcMurray.LacLaBiche@assembly.ab.ca](mailto:FortMcMurray.LacLaBiche@assembly.ab.ca)>  
Minister of Jobs, Economy, and Trade, & MLA for Calgary-South East <[JEND.minister@gov.ab.ca](mailto:JEND.minister@gov.ab.ca)>  
Minister of Transportation and Economic Corridors, & MLA for Innisfail-Sylvan Lake <[Innisfail.SylvanLake@assembly.ab.ca](mailto:Innisfail.SylvanLake@assembly.ab.ca)>  
Minister of Indigenous Relations, & MLA for Wetaskiwin <[ir.ministeroffice@gov.ab.ca](mailto:ir.ministeroffice@gov.ab.ca)>  
Minister of Agriculture and Irrigation, & MLA for Highwood <[Highwood@assembly.ab.ca](mailto:Highwood@assembly.ab.ca)>  
Leader of His Majesty's Official Opposition, and MLA for Edmonton-Strathcona <[Edmonton.Strathcona@assembly.ab.ca](mailto:Edmonton.Strathcona@assembly.ab.ca)>  
MLA for Athabasca-Barrhead-Westlock <[Athabasca.Barrhead.Westlock@assembly.ab.ca](mailto:Athabasca.Barrhead.Westlock@assembly.ab.ca)>  
Advocacy at Alberta Municipalities (AM) <[advocacy@abmunis.ca](mailto:advocacy@abmunis.ca)>  
Wyatt Skovron, Manager of Policy and Advocacy, Rural Municipalities of Alberta (RMA) <[wyatt@RMAAlberta.com](mailto:wyatt@RMAAlberta.com)>  
Smoky Lake County Council <[halisky@smokylakecounty.ab.ca](mailto:halisky@smokylakecounty.ab.ca)>



August 9, 2023

Inspector Barry LaRocque  
Officer in Charge  
Fort Saskatchewan, Alberta

Dear Mayor Kirk Perrin,

Please find the quarterly Community Policing Report attached that covers the April 1<sup>st</sup> to June 30<sup>th</sup>, 2023 reporting period. The attached report outlines a quarterly snapshot of the human resources, financial data and crime statistics for the Fort Saskatchewan Provincial Detachment.

As part of the Alberta RCMP's ongoing priority to ensure public safety, encouraging citizens to report all crimes plays a vital role in building community well-being. We recognize that non-urgent crimes such as minor thefts and property crime may go unreported due to various reasons such as perceived insignificance or fear of inconvenience. Thus, the Alberta RCMP continues to engage citizens on the importance of reporting non-urgent crimes to help us optimize our crime prevention efforts.

To help facilitate this, we have made reporting of non-urgent crime easier through the Alberta RCMP APP (available as a free download on the [Apple App Store](#) or [Google Play](#)). Online crime reporting offers a convenient way for citizens to report non-emergent crime to Alberta RCMP from their computer or smartphone without having to phone or visit the police detachment.

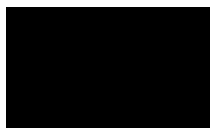
An informed community is a safer community. Here are some reasons why online reporting of non-urgent crimes matters:

- Alberta RCMP police officers in the Call Back Unit are responsible for investigating online crime reports, thus reducing the need for frontline police officers to respond. Encouraging the public to use online crime reporting gives the Detachment frontline officers an opportunity to spend more of their time for proactive policing activities in the community.
- Non-urgent online crime reporting also has the potential to reduce those same non-urgent phone calls to our 911 Operators (OCCS) and Detachment Staff.

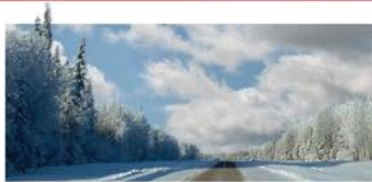


- The Alberta RCMP encourages citizens to report every crime to allow us to leverage reliable data to identify patterns and trends in criminal activities in our communities. We also use this intelligence to distribute our resources strategically and ensure that our police officers are deployed where they are most needed.

Thank you for your ongoing support and continued guidance in ensuring that we are consistently meeting your community's evolving policing needs. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.



Inspector Barry LaRocque  
Officer in Charge  
Fort Saskatchewan Detachment



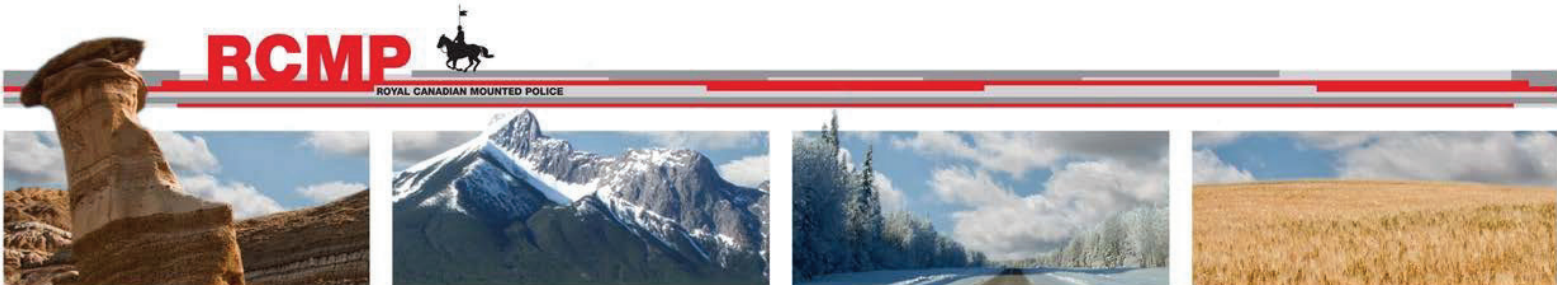
## RCMP Provincial Policing Report

<b>Detachment</b>	Fort Saskatchewan
<b>Detachment Commander</b>	Inspector Barry LaRocque
<b>Quarter</b>	Q1
<b>Date of Report</b>	2023-08-08

### Community Consultations

<b>Date</b>	2023-04-26
<b>Meeting Type</b>	Meeting with Stakeholder(s)
<b>Topics Discussed</b>	Increasing Participation in Citizens on Patrol
<b>Notes/Comments</b>	Inspector LaRocque met with the board of the Heartland Citizens on Patrol. The main topic of conversation was how to increase the participation of citizens within the Detachment area of Fort Saskatchewan to get involved with the organization. Use of public events and the local media were the two ideas that came from the meeting.

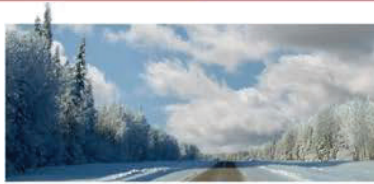
<b>Date</b>	2023-04-29
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Bruderheim Mayor's Supper
<b>Notes/Comments</b>	Inspector LaRocque attended the Bruderheim Mayor's Supper and had opportunity to speak with elected officials from around the area, including two candidates (UCP and NDP) running in the Provincial election. All were satisfied with the service delivery of the RCMP but most wanted to see more visibility in their communities.



## Community Priorities

<p><b>Priority 1</b></p>	<p>Enhanced Road Safety</p>
<p><b>Current Status &amp; Results</b></p>	<p>A review of the traffic investigations that resulted in a charge being laid indicates that there were 113 tickets issued throughout Lamont County in the Fort Saskatchewan Detachment area. The units issuing these tickets were Fort Saskatchewan Detachment and the Alberta RCMP Traffic Services Unit. The 113 charges is down considerably from last year's, 316 mark. Most of the work was along Highway 16 by the RCMP Traffic Services Unit.</p> <p>A Fort Saskatchewan member will conduct laser speed enforcement operations when they come into the community of Lamont.</p> <p>Detachment to look at dedicated check stops in and around the County including the communities in the next quarter.</p>
<p><b>Priority 2</b></p>	<p>Police/Community Relations - Police Visibility</p>
<p><b>Current Status &amp; Results</b></p>	<p>On May 2, 2023, Insp LaRocque attended the funeral of long time firefighter in Lamont and lead procession to his final resting place</p> <p>On May 29, 2023, Insp LaRocque attended the FCSS after school program in Chipman. (8 kids)</p> <p>On June 4, 2023 a Detachment member attended the Village of Chipman Car Show and Shine.</p> <p>On June 6, 2023 a Detachment member visited seniors at the Lamont Care Facility at the hospital.</p> <p>A Detachment member has been assigned to the Lamont High School and a second member has been assigned to Bruderheim School to act as liaisons and a resource for presentations.</p> <p>The Detachment members are conducting more patrols out in the rural area and they are being tracked and monitored by the Detachment leadership team.</p>
<p><b>Priority 3</b></p>	<p>Property Theft</p>
	<p>The Fort Saskatchewan RCMP was set to launch its own Capture program, which has citizens register their security cameras and if a crime occurs in a certain area the police can check to see who might have security footage. The RCMP Community Safety and Wellbeing Branch (CSWB) launched a Division program just prior to. In Quarter 2, there will be required work to advertise the Capture Program and get the communities to embrace the concept.</p> <p>The Detachment Community Policing Victim Service (CPVS) member has 2 people signed</p>



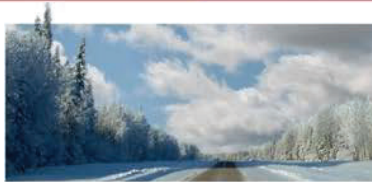


## Current Status & Results

up in the "K" Division Community Safety and Wellness Branch (CSWB) Offender Management Program. The CPVS member works with these individuals to identify factors why they are involved in crime and develop strategies to mitigate those factors to deter them away from further involvement. These individuals have been responsible for crime outside of Fort Saskatchewan.

Fort Saskatchewan Detachment has identified 10 individuals that are bound by release and/or court conditions. In the first quarter of FY 23/24 reporting period there were 39 compliance checks conducted on 9 out of 10 individuals being monitored.

A CSWB resource who is trained in Crime Prevention through Environmental Design (CPTED) has visited Fort Saskatchewan and conducted some assessments. The Detachment will work more closely with this resource to deliver broader access to the principles and presentations to the rural area.



## Crime Statistics<sup>1</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

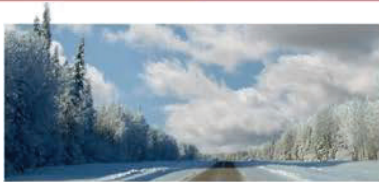
Category	April - June			January - December		
	2022	2023	% Change Year-over-Year	2021	2022	% Change Year-over-Year
<b>Total Criminal Code</b>	195	187	-4%	656	741	13%
<i>Persons Crime</i>	29	45	55%	169	114	-33%
<i>Property Crime</i>	141	114	-19%	383	535	40%
<i>Other Criminal Code</i>	25	28	12%	104	92	-12%
<b>Traffic Offences</b>						
<i>Criminal Code Traffic</i>	13	13	0%	63	55	-13%
<i>Provincial Code Traffic</i>	752	450	-40%	3,098	2,512	-19%
<i>Other Traffic</i>	1	1	0%	6	2	-67%
<b>CDSA Offences</b>	4	2	-50%	30	11	-63%
<b>Other Federal Acts</b>	5	7	40%	34	19	-44%
<b>Other Provincial Acts</b>	95	93	-2%	296	297	0%
<b>Municipal By-Laws</b>	12	7	-42%	33	32	-3%
<b>Motor Vehicle Collisions</b>	40	52	30%	239	320	34%

<sup>1</sup> Data extracted from a live database (PROS) and is subject to change over time.

## Trends/Points of Interest

Overall a small reduction in the total criminal code offences (-4%). Of interest there is a 19% reduction in property crime which is counter intuitive as people talk about property crime in the rural area rising.

There is a significant reduction in the Provincial Code Traffic (-40%). This is due to the Alberta Traffic Services resources being deployed to other areas of duty (ie: forest fires)



**Provincial Police Service Composition Table<sup>2</sup>**

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	8	7	1	0
Detachment Support	2	2	1	0

<sup>2</sup> Data extracted on June 30, 2023 and is subject to change.

<sup>3</sup> Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

<sup>4</sup> Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

**Comments**

Police Officers: Of the eight established positions, seven officers are working. One officer is on special leave (Graduated Return to Work). There is no hard vacancy detected at this time.

Detachment Support: There are two established public service positions. The incumbent to one of the established positions is off duty sick hence there is a temporary term position being filled by another resource.

**Quarterly Financial Drivers**

In the first quarter there were no major investigations nor events that caused an increase in human resource costs (ie: overtime)

There was a police vehicle (newer) collision with a deer that resulted in excess of \$20,000 in damage that required repair.



## Fort Saskatchewan Provincial Detachment Crime Statistics (Actual) Q1: April to June 2019 - 2023

All categories contain "Attempted" and/or "Completed"

July 4, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		1	1	0	0	0	-100%	N/A	-0.3
Sexual Assaults		1	3	1	0	5	400%	N/A	0.5
Other Sexual Offences		2	0	1	0	3	50%	N/A	0.2
Assault		24	14	27	16	23	-4%	44%	0.0
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	1	N/A	N/A	0.2
Criminal Harassment		6	7	6	5	2	-67%	-60%	-1.0
Uttering Threats		8	7	13	8	11	38%	38%	0.7
<b>TOTAL PERSONS</b>		<b>42</b>	<b>32</b>	<b>48</b>	<b>29</b>	<b>45</b>	<b>7%</b>	<b>55%</b>	<b>0.3</b>
Break & Enter		27	21	8	13	17	-37%	31%	-2.8
Theft of Motor Vehicle		28	12	13	22	17	-39%	-23%	-1.2
Theft Over \$5,000		1	4	0	6	4	300%	-33%	0.8
Theft Under \$5,000		40	26	29	23	18	-55%	-22%	-4.7
Possn Stn Goods		16	11	19	23	18	13%	-22%	1.6
Fraud		9	9	13	12	13	44%	8%	1.1
Arson		2	1	3	0	2	0%	N/A	-0.1
Mischief - Damage To Property		0	18	15	21	18	N/A	-14%	3.9
Mischief - Other		32	7	5	21	7	-78%	-67%	-3.6
<b>TOTAL PROPERTY</b>		<b>155</b>	<b>109</b>	<b>105</b>	<b>141</b>	<b>114</b>	<b>-26%</b>	<b>-19%</b>	<b>-5.0</b>
Offensive Weapons		6	10	9	2	7	17%	250%	-0.6
Disturbing the peace		5	7	4	7	3	-40%	-57%	-0.4
Fail to Comply & Breaches		9	12	11	7	13	44%	86%	0.3
<b>OTHER CRIMINAL CODE</b>		<b>13</b>	<b>5</b>	<b>10</b>	<b>9</b>	<b>5</b>	<b>-62%</b>	<b>-44%</b>	<b>-1.2</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>33</b>	<b>34</b>	<b>34</b>	<b>25</b>	<b>28</b>	<b>-15%</b>	<b>12%</b>	<b>-1.9</b>
<b>TOTAL CRIMINAL CODE</b>		<b>230</b>	<b>175</b>	<b>187</b>	<b>195</b>	<b>187</b>	<b>-19%</b>	<b>-4%</b>	<b>-6.6</b>



## Crime Statistics (Actual) Q1: April to June 2019 - 2023

All categories contain "Attempted" and/or "Completed"

July 4, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	11	6	3	1	-67%	-67%	-1.2
Drug Enforcement - Trafficking		0	2	7	1	1	N/A	0%	0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>3</b>	<b>13</b>	<b>13</b>	<b>4</b>	<b>2</b>	<b>-33%</b>	<b>-50%</b>	<b>-1.1</b>
Cannabis Enforcement		1	0	0	0	0	-100%	N/A	-0.2
Federal - General		2	2	2	1	5	150%	400%	0.5
<b>TOTAL FEDERAL</b>		<b>6</b>	<b>15</b>	<b>15</b>	<b>5</b>	<b>7</b>	<b>17%</b>	<b>40%</b>	<b>-0.8</b>
Liquor Act		4	15	8	12	4	0%	-67%	-0.3
Cannabis Act		0	12	9	7	2	N/A	-71%	-0.1
Mental Health Act		18	21	14	13	21	17%	62%	-0.2
Other Provincial Stats		53	55	50	63	66	25%	5%	3.4
<b>Total Provincial Stats</b>		<b>75</b>	<b>103</b>	<b>81</b>	<b>95</b>	<b>93</b>	<b>24%</b>	<b>-2%</b>	<b>2.8</b>
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		1	5	10	12	7	600%	-42%	1.9
<b>Total Municipal</b>		<b>1</b>	<b>5</b>	<b>10</b>	<b>12</b>	<b>7</b>	<b>600%</b>	<b>-42%</b>	<b>1.9</b>
Fatals		1	1	1	0	0	-100%	N/A	-0.3
Injury MVC		8	3	6	4	9	13%	125%	0.3
Property Damage MVC (Reportable)		45	29	33	32	39	-13%	22%	-0.9
Property Damage MVC (Non Reportable)		3	10	1	4	4	33%	0%	-0.4
<b>TOTAL MVC</b>		<b>57</b>	<b>43</b>	<b>41</b>	<b>40</b>	<b>52</b>	<b>-9%</b>	<b>30%</b>	<b>-1.3</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	5	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	2	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>734</b>	<b>477</b>	<b>1,114</b>	<b>752</b>	<b>450</b>	<b>-39%</b>	<b>-40%</b>	<b>-29.3</b>
<b>Other Traffic</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>-67%</b>	<b>0%</b>	<b>-0.6</b>
<b>Criminal Code Traffic</b>		<b>26</b>	<b>25</b>	<b>19</b>	<b>13</b>	<b>13</b>	<b>-50%</b>	<b>0%</b>	<b>-3.8</b>
<b>Common Police Activities</b>									
False Alarms		15	15	9	14	8	-47%	-43%	-1.5
False/Abandoned 911 Call and 911 Act		19	18	29	13	13	-32%	0%	-1.7
Suspicious Person/Vehicle/Property		64	39	41	25	18	-72%	-28%	-10.6
Persons Reported Missing		3	4	7	6	17	467%	183%	3.0
Search Warrants		0	1	1	0	0	N/A	N/A	-0.1
Spousal Abuse - Survey Code (Reported)		25	24	20	23	22	-12%	-4%	-0.7
Form 10 (MHA) (Reported)		0	8	3	0	0	N/A	N/A	-0.8

**LAMONT COUNTY HOUSING FOUNDATION**

**Summary**

**Regular Meeting of the Board of Directors**

**Date: Monday, January 30, 2023**

**Place: Board Room, Father Filas Manor**



**1.0 Call to Order**

Chairperson Judy Schueler called the regular meeting of the Board of Directors of the Lamont County Housing Foundation to order at 7:00 p.m.

**2.0 Review/Approval of Agenda**

The proposed agenda was reviewed and approved as presented.

**3.0 Review/Approval of Minutes**

The minutes of the last regular Board meeting (November 28, 2022) were reviewed and approved as corrected.

**4.0 Updates of the following matters were discussed:**

- i. **COVID-19**
- ii. **Board Education/Webinar.**

**5.0 Highlights of the meeting discussion included:**

**i. Lodge Managers' and Board Committee Reports**

Board Committee members and Managers presented their reports on the operations and management of the Lodges and Self-Contained Units.

- **Lodge Managers' Reports**
  - Vacancies
  - Advertisements
  - Housing for Ukrainian Senior Refugees
  - Recreation Issues
  - Maintenance Contract Agreement.
- **Board Committee Reports**
  - Buildings & Grounds
    - Quotation from Bath Fitters
  - Finance
    - Discussions re: Municipal Requisition
  - Personnel
  - Managers' Liaison.

**5.0 Highlights – continued ...**

- ii. **Review/Approval of Revenue & Expenditure Statement for the period ending December 31, 2022**
- iii. **Community News and Upcoming Events**
- iv. **Risk Management matters were discussed.**

**6.0 Next Meeting**

The next meeting will be held at Beaverhill Pioneer Lodge in Lamont, AB on Monday, March 27, 2023, commencing at 7:00 p.m.

**7.0 Adjournment**

There being no other business, the meeting was adjourned at 9:14 p.m.

SB/sk.

**LAMONT COUNTY HOUSING FOUNDATION**

**Summary**

**Regular Meeting of the Board of Directors**

**Date: Monday, March 17, 2023**

**Place: Board Room, Beaverhill Pioneer Lodge**



**1.0 Call to Order**

Chairperson Judy Schueler called the regular meeting of the Board of Directors of the Lamont County Housing Foundation to order at 8:43 a.m.

**2.0 Review/Approval of Agenda**

The proposed agenda was reviewed and approved as corrected.

**3.0 Review/Approval of Minutes**

The minutes of the last regular Board meeting (January 30, 2023) were reviewed and approved as presented.

**4.0 Updates of the following matters were discussed:**

- i. **COVID-19**
- ii. **Board Education/Webinar.**

**5.0 Highlights of the meeting discussion included:**

**i. Lodge Managers' and Board Committee Reports**

Board Committee members and Managers presented their reports on the operations and management of the Lodges and Self-Contained Units.

- **Lodge Managers' Reports**
  - Recreation Liaison
  - Asbestos Testing
  - Update on the training of the new lodge manager.
- **Board Committee Reports**
  - Buildings & Grounds
    - Scheduled Building walkthrough
  - Finance
  - Personnel
  - Managers' Liaison.



**5.0 Highlights – continued ...**

- ii. **Review/Approval of Revenue & Expenditure Statement for the period ending January 31, 2023**
- iii. **Community News and Upcoming Events**
- iv. **Risk Management matters were discussed.**

**6.0 Next Meeting**

The next meeting will be held at Father Filas Manor in Mundare, AB on Monday, May 29, 2023, commencing at 07:00 p.m.

**7.0 Adjournment**

There being no other business, the meeting was adjourned at 10:19 a.m.

SB/sk.

**LAMONT COUNTY HOUSING FOUNDATION**

**Summary**  
**Regular Meeting of the Board of Directors**  
**Date: Tuesday, May 30, 2023**  
**Place: Board Room, Father Filas Manor**



**1.0 Call to Order**

Chairperson Judy Schueler called the regular meeting of the Board of Directors of the Lamont County Housing Foundation to order at 7:10 p.m.

**2.0 Review/Approval of Agenda**

The proposed agenda was reviewed and approved as corrected.

**3.0 Review/Approval of Minutes**

The minutes of the last regular Board meeting (March 17, 2023) were reviewed and approved as presented.

**4.0 Updates of the following matters were discussed:**

- i. **Municipal Requisition**
- ii. **ASCHA Conference**
- iii. **Parking Lot**
- iv. **Maintenance Contract**
- v. **Building Walk-through.**

**5.0 Highlights of the meeting discussion included:**

**i. Lodge Managers' and Board Committee Reports**

Board Committee members and Managers presented their reports on the operations and management of the Lodges and Self-Contained Units.

- **Lodge Managers' Reports**
  - WCB and Staff return to work concerns
  - Staff BBQ.
- **Board Committee Reports**
  - Buildings & Grounds
  - Finance
    - Approval of Audited Financial Statements
  - Personnel
    - Human Rights Commission
  - Managers' Liaison
    - Manager's attendance in the Board meetings.

5.0 **Highlights – continued ...**

- ii. **Review/Approval of Revenue & Expenditure Statement for the period ending April 30, 2023**
- iii. **Community News and Upcoming Events**
- iv. **Risk Management matters were discussed.**

6.0 **Next Meeting**

The next meeting will be held at Beaverhill Pioneer Lodge in Lamont, AB on Monday, July 31, 2023, commencing at 07:00 p.m.

7.0 **Adjournment**

There being no other business, the meeting was adjourned at 09:31 p.m.

**LAMONT HEALTH CARE CENTRE**  
**Summary**  
**Minutes of the Regular Board Meeting**

**Date: Thursday, January 26, 2023**



**1.0 Call to Order**

Chairman Kent Harrold extended a warm welcome to members and called the regular meeting of the Board to order at 1:02 p.m.

Eight persons were in attendance in the Board Room.

**2.0 Review/Approval of Agenda and Minutes**

The proposed agenda was reviewed and approved as presented. Minutes of the Regular Board Meeting, which was held on Thursday, December 22, 2022, were reviewed and approved as presented.

**3.0 Community Involvement**

Members discussed their involvement in various community activities, including the following:

- St. Michael's Christmas Supper was sold out
- A member talked about attendance at a seminar in Cold Lake, AB, with a focus on Emergency Medical Services.

**4.0 Highlights** of the meeting included a discussion on the following items:

**i. Update re: 'Faithful Footprints' Grant**

**ii. Update re: COVID-19**

Mr. Bharmal stated that it is still ongoing and noted to continue protecting themselves through handwashing and masking.

**iii. Update re: LTC Replacement**

Mr. Bharmal reported that the application was submitted in a timely manner. He confirmed the receipt of the submission and thanked everyone for all the help during the application process.

**iv. Update re: Rent Increase**

Members discussed that an increase in rental rates is overdue and agreed to increase the rent accordingly.

**4.0 Highlights – continued...**

**v. Capital Equipment List**

Members discussed which equipment will be purchased focusing on the need of the hospital.

**vi. Presentation of Reports**

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information and included discussion on the following highlights:

- Organizational Chart
- GIC Interests
- Connect Care
- Oracle Conversion
- Agreement with AHS
- CHAA meetings
- Fire Code Order
- Nursing shortage
- Golf Tournament
- LTC vacancy
- Medical Staff Membership and Privileges.

**5.0 Next Meeting**

The next regular meeting of the Board will be held in the Board Room, Lamont Health Care Centre on Thursday, February 23, 2023, commencing at 8:30 a.m.

**6.0 Adjournment**

There being no other business, the meeting was adjourned at 4:31 p.m.

**LAMONT HEALTH CARE CENTRE**  
**Summary**  
**Minutes of the Regular Board Meeting**  
**Date: Thursday, February 23, 2023**



**1.0 Call to Order**

Chairman Kent Harrold extended a warm welcome to members and called the regular meeting of the Board to order at 8:37 a.m.

Ten persons were in attendance in the Board Room.

**2.0 Review/Approval of Agenda and Minutes**

The proposed agenda was reviewed and approved as presented. Minutes of the Regular Board Meeting, which was held on Thursday, January 26, 2023, were reviewed and approved as corrected.

**3.0 Community Involvement**

Members discussed their involvement in various community activities, including the following:

- Kalyna Festival in Smoky Lake, AB, from March 3-5
- Hayin' in the 30's in St. Michael on March 18
- Perogy making in St. Michael School
- Critters Hockey Game in Bruderheim
- Town Hall meetings hosted by the RCMP in Lamont, Chipman and Bruderheim
- Chipman Player's Community Dinner Theatre on March 3, 4, 11 and 12
- Recognition of LHCC's Continuous Accreditation
- Lamont Farmer's Market every Wednesday from 3:30 p.m. to 7:30 p.m.

**4.0 Highlights of the meeting included a discussion on the following items:**

**i. Update re: 'Faithful Footprints' Grant**

**ii. Update re: COVID-19**

Mr. Bharmal stated that there are no current outbreaks and isolation booths removal is currently being discussed.

**iii. Update re: Rent Increase**

Mr. Bharmal reported that a notice was forwarded to MYM Residents, Doctors and House renters.

**4.0 Highlights** – continued...

**iv. Update re: Cafeteria Charges**

Mr. Bharmal presented the new cafeteria charges.

**v. Presentation of Reports**

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information and included discussion on the following highlights:

- Organizational Chart
- GIC Interests
- Connect Care Meetings
- Oracle Conversion
- Agreement with AHS
- CHAA meetings
- Fire Code Order
- Doctor's Vacation
- Grant Compliance Review
- Nursing Shortage
- Accreditation Requirement.

**5.0 Next Meeting**

The next regular meeting of the Board will be held in the Board Room, Lamont Health Care Centre on Thursday, March 23, 2023, commencing at 8:30 a.m.

**6.0 Adjournment**

There being no other business, the meeting was adjourned at 2:10 p.m.

**LAMONT HEALTH CARE CENTRE  
Summary  
Minutes of the Regular Board Meeting**

**Date: Thursday, March 23, 2023**



**1.0 Call to Order**

Chairman Kent Harrold extended a warm welcome to members and called the regular meeting of the Board to order at 8:38 a.m.

Seven persons were in attendance in the Board Room and two persons via 'Teams'.

**2.0 Review/Approval of Agenda and Minutes**

The proposed agenda was reviewed and approved as corrected. Minutes of the Regular Board Meeting, which was held on Thursday, February 23, 2023, were reviewed and approved as presented.

**3.0 Community Involvement**

Members discussed their involvement in various community activities, including the following:

- MLA Jackie Armstrong-Homeniuk visit
- Hayin' in the 30's was a success
- Perogy Making at St. Michael Hall on March 31
- FCSS Volunteer Day celebration in Andrew, Bruderheim, Lamont and Mundare
  - Bruderheim Lion's Club donation to LHCC
- 'Butterfly Way' project under the David Suzuki Foundation.

**4.0 Highlights of the meeting included a discussion on the following items:**

**i. Update re: 'Faithful Footprints' Grant**

Board members discussed the possibility of additional applications to the grant and the conditions for the hold-back.

**ii. Update re: COVID-19**

Mr. Bharmal stated that there are no current outbreaks and isolation booths removal is contemplated.



#### 4.0 **Highlights** – continued...

##### iii. **Update re: Connect Care Agreement**

Mr. Bharmal informed members of the development in the agreement and the other Connect Care issues.

##### iv. **Presentation of Reports**

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information and included discussion on the following highlights:

- Organizational Chart
- Connect Care Meetings
- Oracle Conversion meetings
- Agreement with AHS
- CHAA Meetings
- MYM Grant Compliance Review
- MYM Fire Code Order
- Day of Mourning
- Nursing Shortages
- EFT Process
- Doctors' Availability in the Clinics.

#### 5.0 **Next Meeting**

The next regular meeting of the Board will be held in the Board Room, Lamont Health Care Centre on Thursday, April 27, 2023, commencing at 10:30 a.m. after the Patient Care Committee meeting.

#### 6.0 **Adjournment**

There being no other business, the meeting was adjourned at 3:24 p.m.

**LAMONT HEALTH CARE CENTRE  
Summary  
Minutes of the Regular Board Meeting**



**Date: Thursday, April 27, 2023**

**1.0 Call to Order**

Chairman Kent Harrold extended a warm welcome to members and called the regular meeting of the Board to order at 11:32 a.m.

Nine persons were in attendance in the Board Room.

**2.0 Review/Approval of Agenda and Minutes**

The proposed agenda was reviewed and approved as corrected. Minutes of the Regular Board Meeting, which was held on Thursday, March 23, 2023, were reviewed and approved as corrected.

**3.0 Community Involvement**

Members discussed their involvement in various community activities, including the following:

- Food Handling course in St. Michael
- Bus-Train Committee's meeting regarding the fence and bench
- Farmer's Market in Lamont opening
- FCSS Volunteer Appreciation Dinners went very well
- STARS Ambulance representatives
- Breakfast at CE Centre on June 10 from 8:00 a.m. to 10:00 a.m.
- AMH Nurses Alumnae's last meeting on June 11.

**4.0 Highlights of the meeting included a discussion on the following items:**

**i. Update re: Connect Care Agreement**

Board members had a discussion about the finalized copy of the Agreement.

**ii. HJ Scholarship**

Mr. Bharmal presented the applicants for the scholarship.

#### 4.0 **Highlights** – continued...

##### iii. **Presentation of Reports**

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information and included discussion on the following highlights:

- Covid-19
- Courtyard beautification
- Retention of Staff
- MYM scooters storage
- Day Care Storage
- Alberta Surgical Initiative
- Connect Care Training
- Countertop replacement
- Oracle Conversion and Training
- OR Staffing Issues
- Costs of Connect Care Training
- Building walkthrough on May 26 at 10:00 a.m.

#### 5.0 **Next Meeting**

The next regular meeting of the Board will be held in the Board Room, Lamont Health Care Centre on Thursday, May 25, 2023, commencing at 8:30 a.m.

#### 6.0 **Adjournment**

There being no other business, the meeting was adjourned at 3:38 p.m.

**LAMONT HEALTH CARE CENTRE  
Summary  
Minutes of the Regular Board Meeting**

**Date: Thursday, May 25, 2023**



**1.0 Call to Order**

Chairman Kent Harrold extended a warm welcome to members and called the regular meeting of the Board to order at 8:48 a.m.

Eight persons were in attendance in the Board Room and one person via 'Teams'.

**2.0 Review/Approval of Agenda and Minutes**

The proposed agenda was reviewed and approved as presented. Minutes of the Regular Board Meeting, which was held on Thursday, April 27, 2023, were reviewed and approved as corrected.

**3.0 Community Involvement**

Members discussed their involvement in various community activities, including the following:

- The Northern Spirit Annual Meeting in Camrose, AB from May 4-7 was participated by a Board member and noted that it was very successful
- AON Seminar in Edmonton was attended by Mr. Bharmal
- Town-wide garage sale on June 3
- Education on Basic Computer Literacy for Seniors
- Closing of Andrew School
- Seminar in Strathcona County regarding Tourism was attended by one of the Board members.

**4.0 Highlights** of the meeting included a discussion on the following items:

**i. Update re: Organizational Chart**

Board members reviewed and discussed possible changes to the Organizational Chart.

**ii. Update re: Connect Care**

Mr. Bharmal informed members that Launch on May 6, 2023, was successful. There was a lot of help from AHS both in-person and online. He also noted that the workload in each department has increased drastically.

#### 4.0 **Highlights** – continued...

##### iii. **Agreement**

Mr. Bharmal reported that the Agreement has been signed.

##### iv. **HJ Scholarship**

Mr. Bharmal reported that he received a total of 4 applicants and only 2 are eligible.

##### v. **Presentation of Reports**

Reports from the Executive Director, Medical Staff Committee and Board Committees were presented for information and included discussion on the following highlights:

- Connect Care Meetings and Agreement
- Alberta Surgical Initiative
- Courtyard Clean Up
- Preparations for the Financial Audit
- CHAA Meeting
- MYM Fire Code Order – Repair
- Pizza for Staff on Connect Care Launch
- Managerial Staff Recognition
- Nursing Shortages
- Downtime Procedures for Connect Care
- Hiring Process for a New Active Doctor Started
- CHAA's 80<sup>th</sup> Anniversary Celebration.

#### 5.0 **Next Meeting**

The next regular meeting of the Board will be held in the Board Room, Lamont Health Care Centre on Thursday, June 22, 2023, commencing at 8:30 a.m.

#### 6.0 **Adjournment**

There being no other business, the meeting was adjourned at 3:00 p.m.



# EIPS QUARTERLY UPDATE

## SUMMER 2023

### EIPS IN THE NEWS

**Design plans revealed for replacement school**

| *The Sherwood Park and Strathcona County News*

**EIPS Trustees focused on spring budget**

| *The Sherwood Park and Strathcona County News*

**Bev Facey student wins gold at Skills Alberta**

| *The Sherwood Park and Strathcona County News*

**Ardrossan Elementary wins Minecraft design challenge**

| *FortSaskOnline.com*

**EIPS Students create communities for the Homeless**

| *The Fort Saskatchewan Record*

**Fort High students excited about inaugural slo-pitch team**

| *The Fort Saskatchewan Record*

**Students send thank you messages to Fort Saskatchewan firefighters**

| *The Fort Saskatchewan Record*

### INBOX

“Is the Sherwood Park replacement school still going through? If so, are there details about the timeline, design and grade configuration?”

Yes, work is underway as we speak. Earlier this year, the province announced funding for the replacement school and named Alberta Infrastructure, the project manager. That means the province is leading the entire project, including the new replacement school’s design, construction and timelines.

Before approving the construction funding, the province hired ACI Architecture Inc. to develop the [school design](#), finalized late last spring. Now complete, the construction phase is projected to start in early 2024—with a completion date sometime in 2026-27. As for programming, it’s still under Board review. What is certain, though, is the new infrastructure will replace the École Campbelltown and Sherwood Heights Junior High buildings. You can learn more about the new replacement school by visiting [eips.ca](https://eips.ca).

## FOR STARTERS

**It seems fitting to wrap up the 2022-23 school year by recapping the Division’s budget and what it means for the upcoming school year. That’s precisely what you’ll find in this issue of the *EIPS Board Update*. But first, and most exciting, I want to introduce Elk Island Public Schools’ new Superintendent, Sandra Stoddard.**

You likely know her already. For the last six years, she’s worked as the Division’s Associate Superintendent of Supports for Students. And, in that time, she’s earned the respect of trustees, staff, students, families and stakeholders across the Division. We’re thrilled to have her on board. Her expertise, abilities, creativity and commitment will help build the Division and enhance

our work to meet the diverse educational needs of the communities we serve.

Over the coming year, we’ll find ways to help you get to know Superintendent Stoddard a bit better. Until then, I encourage you to read through this issue as we offer a deep dive into the 2023-24 budget, key focus areas and the Board’s plans to continue delivering high-quality programming. Also, in “Inbox,” we offer the latest update on Sherwood Park’s newest replacement school and on Page 4, a quick update on EIPS’ Three-Year Engagement Plan. Read through. I hope it provides perspective, a broad picture and transparency of the work taking place within the Division. Enjoy!

**Trina Boymook,**  
Board Chair, Elk Island Public Schools

# AT A GLANCE: EIPS BUDGET 2023-24

## EVER WONDER WHAT GOES INTO MAKING EIPS' BUDGET?

### Here's a brief look at the Board's budget process and what's ahead for 2023-24

Every spring, Elk Island Public Schools (EIPS) prepares a budget for the upcoming year. It's based on provincial funding, the *Funding Manual for School Authorities*, projected student enrolment, expense estimates, the Division's key priorities and belief statements, and stakeholder feedback. The goal: To ensure a budget that maintains the Board's commitment to student achievement and provides system stability.

For the 2023-24 school year, EIPS' operating budget is \$208.09 million. Of that, \$204.95 million will come from the Division's annual revenue—mainly made up



of funding from Alberta Education. That revenue is based on projected enrolment and specifically targeted grants, such as student supports, school nutrition, transportation and building operations. Other revenue comes from donations, facility rentals and school generated funds—collected on a cost-recovery basis for optional courses, alternative programming, lunch supervision, extracurricular opportunities and field trips. Meanwhile, the remaining \$3.14 million of the budget comes from operating reserves to support schools and departments, career pathways and the Division's mental health strategic plan.

**Alberta Government Revenue**  
(2023-24 school year)

**\$194.25 M**

Revenue from the province is based on the Weighted Moving Average, or projected student enrolment.

**ALSO INCLUDED IN THE REVENUE:**

**\$8.8 M**  
for targeted grants, rising inflation and the new teacher agreement

**\$4.4 M**  
from Alberta infrastructure for facility maintenance

**EIPS 2023-24 Spring Budget: \$208.09 Million**

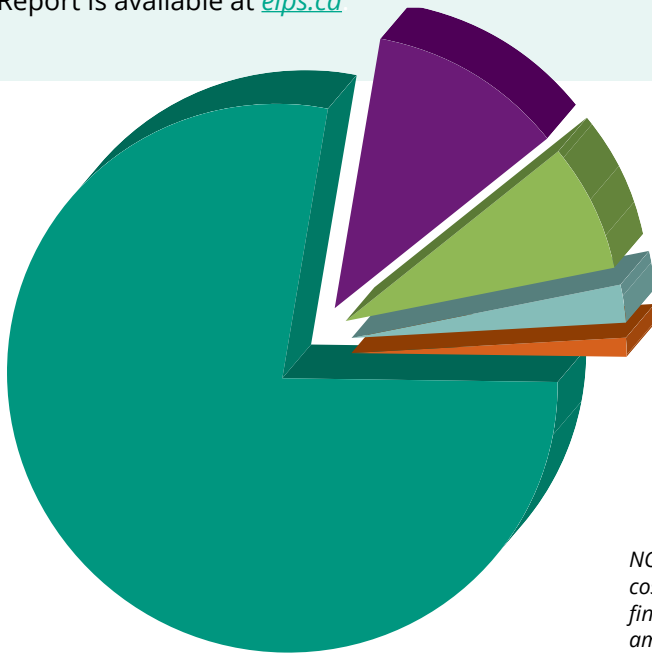
<b>ALBERTA EDUCATION</b>	<b>FEES</b>	<b>OPERATING RESERVES</b>	<b>OTHER</b>
<b>93.4%</b> 17,483 students targeted grants	<b>2.4%</b> school fees transportation fees administration fees	<b>1.5%</b> supports and services career pathways mental health	<b>2.7%</b> donations facility rentals miscellaneous

**EIPS Four-Year Education Plan Priorities:**  
TO PROVIDE HIGH-QUALITY, STUDENT-CENTRED EDUCATION.

- Promote growth and success for all students
- Enhance high-quality learning and working environments
- Enhance public education through effective engagement

# EIPS EXPENSE BREAKDOWN 2023-24

After determining the annual revenue, the Board then develops a plan to cover its annual expenditures. For 2023-24, the biggest expense goes to classroom instruction. After that, costs to operate school buildings—utilities, insurance, maintenance and custodial services. Meanwhile, the rest of the budget covers things such as student transportation, system administration and contracted services. The complete EIPS 2023-24 Budget Report is available at [eips.ca](http://eips.ca)



## 78% INSTRUCTION (\$9,659 PER STUDENT)

Includes teacher and support staff salaries for schools. School allocations—increasing by 1.5% because of higher standard costs.

## 11.2% OPERATIONS AND MAINTENANCE

Includes school building maintenance, utilities, insurance and custodial services. Costs are higher because of rising inflation.

## 7.6% STUDENT TRANSPORTATION

Costs to transport EIPS riders—funding is up from last year, thanks to the new student transportation funding model.

## 2.2% SYSTEM ADMINISTRATION

Includes board costs and central administration costs (central services, IT, legal and financial services). Expenses are below the \$6.19 million grant provided by Alberta Education. Unused funds can go toward other Divisional uses.

## 1% EXTERNAL SERVICES

Includes contracted services, secondments, facility rentals, and before-and-after school care.

*NOTE: Any changes to funding, reserve usage, enrolment numbers and standard costs can affect the initial budget. In fall 2023, EIPS will update the budget with the final student-enrolment numbers, revenue and expense variations, carryforward amounts and any reserve spending changes.*

## Budget Process Timeline

EIPS projects enrolment for the upcoming school year and submits it to Alberta Education.

JANUARY



The province releases its *Funding Manual for School Authorities*, which allows the Board to begin work developing a budget built on two key principles:

- equitable distribution of funds and programs
- transparent and understandable allocations

MARCH



The Board approves the Division's spring budget.

LATE MAY



FEBRUARY

The province announces the budget for the upcoming year. EIPS conducts its Returning Student Registration Process—used for budget allocations.

LATE APRIL - EARLY MAY

The Board approves:

- budget assumptions
- budget allocations
- fees—school, transportation, administration

EARLY JUNE

Schools and central departments use the projected allocations to start planning for the upcoming school year.





## WHAT'S AN ACCUMULATED SURPLUS?

Essentially, a school division's accumulated surplus is the reserves it has available. By the end of 2023-24, EIPS projects an accumulated surplus of \$3.48 million—made up of asset retirement obligation (-\$9.6 million), investment in tangible capital assets (\$7.66 million), capital reserves (\$840,000) and operating reserves (\$4.58 million). In terms of reserve usage, school divisions no longer have the flexibility to use reserves freely. Ministerial approval is now required before accessing and there's a new operating reserve limit. School boards have to return any money over that limit in their reserves at the end of each year. Given these reserve rules, EIPS plans to use \$3.14 million from the operating reserves in 2023-24—used to support schools and departments, career pathways programming and the Division's mental health strategic plan. That will leave \$3.45 million in the unallocated Division reserves, which is well within the province's operating reserve limit and also allows for the Division's financial stability.

## More Students Eligible for Busing

### GOOD NEWS FOR RIDERS!

New provincial funding will decrease fees for all riders in 2023-24. The new funding includes expanded distance eligibility, allowances for students attending a school or program of choice, and added fuel money for fuel coverage and inflationary costs. [Learn more](#)



## ENGAGEMENT: A RECAP FROM 2022-23

Last year, the Division embarked on a three-year public engagement strategy aimed at areas the Division can improve operations to best serve students, staff and families. Collectively the four-part strategy ensures EIPS continues providing high-quality education to all students.

### PROJECT 1

Addresses student accommodation in Strathcona County—looking primarily at the secondary level, system programming and the French Immersion program. Work will continue into the 2023-24 school year.

### PROJECT 2

Addresses the enrolment pressures at James Mowat Elementary. After extensive engagement efforts, the Board approved introducing a random selection process for new students and introducing an alternative designated school for learners living in James Mowat's attendance boundaries—Fort Saskatchewan Elementary.

### PROJECT 3

Addresses the declining enrolment in the elementary Logos Christian program. After consultations, EIPS consolidated the program at Brentwood Elementary.

### PROJECT 4

Addresses the low utilization rates at EIPS' two Vegreville-based schools. A community-supported solution was developed through a value scoping session with stakeholders—modernize Vegreville Composite High to accommodate a consolidated program, kindergarten to Grade 12. Since then, the Board made the request to the province through its *EIPS Three-Year Capital Plan*.



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.1

**MEETING DATE:**  
August 22, 2023

## ITEM DESCRIPTION OR TITLE

2023 Strategic Priorities Update

## RECOMMENDATION

**THAT** Council receive the 2023 Strategic Priorities update as information.

## BACKGROUND

2023 marks the first year of the 2023 – 2027 Strategic Business Plan. The attached report summarizes progress to date.

## COMMUNICATIONS

External communications (as necessary) will be implemented.

## IMPLICATIONS OF DECISION

The activities will drive growth and development.

## FINANCIAL IMPLICATIONS

Extension of 2023 Budget activities.

## POLICY AND/OR LEGISLATIVE REFERENCES

- Strategic Plan 2023-2027

## ATTACHMENTS

- 2023 strategic priorities

Report Prepared By: Rick Bastow, CAO

Approved by CAO:

# 2023 - 2027 Strategic Business Plan

Purpose: Translates Council’s strategic priorities into operational goals and objectives.

## Overview: 2023 Strategic Priorities Update

### Priority: Community Connection + Vibrancy

Action(s)	Objectives and projects	Key Activities	Completion Date	Status
<ul style="list-style-type: none"> <li>• Work with Bylaw enforcement officer(s) to address community concerns, including unsightly properties and animal control issues</li> </ul>	<ul style="list-style-type: none"> <li>• Respond to unsightly properties</li> <li>• Address at large animals</li> <li>• As needed, attend to other bylaw infractions</li> </ul>	<ul style="list-style-type: none"> <li>• Twice weekly bylaw patrol</li> <li>• Respond to resident identified concerns</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Bylaw enforcement services in Summer 2023 have increased 100%</li> <li>• Social media and written reminders to assist residents avoid infractions</li> <li>• Updated animal control bylaw</li> </ul>
<ul style="list-style-type: none"> <li>• Practice community beautification and sense of place.</li> </ul>	<ul style="list-style-type: none"> <li>• Implement flower baskets, flowers at entrances to Town, mowing program, tree planting, and banners</li> </ul>	<ul style="list-style-type: none"> <li>• Spring to end of Summer: Weekly maintenance and care of community beautification efforts</li> </ul>	<ul style="list-style-type: none"> <li>• September 2023</li> </ul>	<ul style="list-style-type: none"> <li>• Mainstreet flower baskets, entrance signs and community facility flower beds, bi-weekly mowing, black knot removal and stump removal and hill side tree planting.</li> </ul>
	<ul style="list-style-type: none"> <li>• Undertake parks and recreation planning</li> </ul>	<ul style="list-style-type: none"> <li>• Community engagement sessions held on June 15 &amp; 22</li> </ul>	<ul style="list-style-type: none"> <li>• June</li> </ul>	<ul style="list-style-type: none"> <li>• Complete. Feedback will be taken into advisement for 2024 planning</li> </ul>
	<ul style="list-style-type: none"> <li>• Annual centenarian recognition</li> </ul>	<ul style="list-style-type: none"> <li>• February - May: determine if there are people to recognize</li> </ul>	<ul style="list-style-type: none"> <li>• June</li> </ul>	<ul style="list-style-type: none"> <li>• Complete. No centenarians identified in 2023</li> </ul>

<ul style="list-style-type: none"> <li>• Explore community interest in and feasibility of creating community gardens</li> </ul>	<ul style="list-style-type: none"> <li>• Identify community proponent</li> </ul>	<p>Identify community proponent</p>	<ul style="list-style-type: none"> <li>• ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing. Parks and Recreation Committee to review.</li> </ul>
<ul style="list-style-type: none"> <li>• Support, recognize and celebrate our residents and community/regional organizations</li> </ul>	<ul style="list-style-type: none"> <li>• Increase awareness of local and regional events</li> </ul>	<ul style="list-style-type: none"> <li>• Promote points of interest within the community</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	<p>Promoted events:</p> <ul style="list-style-type: none"> <li>• Annual highway cleanup</li> <li>• Bruderheim – Canada day</li> <li>• Bullarama Supreme</li> <li>• Chipman parade</li> <li>• Days Inn – Fall harvest Market</li> <li>• FCSS – Summer Picnic Party</li> <li>• Kalyna Family Resource Network</li> <li>• Lamont health connect care.</li> <li>• Lamont High School Breakfast Program</li> <li>• Lights on After School Alberta</li> <li>• Seniors Week</li> <li>• Seniors Week BBQ</li> <li>• Smoky Lake Parade</li> <li>• Summer Sizzler Rodeo</li> <li>• Volunteer appreciation week</li> <li>• Woodsmoke Community Heritage Days</li> </ul>
<ul style="list-style-type: none"> <li>• Maximize lifecycles of assets through regular maintenance and capital investments</li> </ul>	<ul style="list-style-type: none"> <li>• Preventive measures being undertaken.</li> </ul>	<ul style="list-style-type: none"> <li>• Crack sealing</li> <li>• Dust control</li> <li>• Line painting</li> <li>• Repairs to administration building</li> <li>• August: maintenance of Spray Park.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Spring/Summer: Sealing, painting and dust control</li> <li>• Tawâw Park announced</li> <li>• New bench in Hillside Park.</li> </ul>

<ul style="list-style-type: none"> <li>Annually recognize community residents by implementing a ‘Uniquely Lamont’ initiative that highlights community accomplishments, heritage, and strengthens community ties</li> </ul>	<ul style="list-style-type: none"> <li>Host first annual Lamont Summer Fest</li> </ul>	<ul style="list-style-type: none"> <li>February: Committee formed</li> <li>February – July: Planning</li> <li>July 7-8: Host event</li> </ul>	<ul style="list-style-type: none"> <li>July 8.</li> </ul>	<ul style="list-style-type: none"> <li>Complete</li> </ul>
<ul style="list-style-type: none"> <li>Work with local community organizations to build capacity by organizing workshops, programs, and other opportunities exploring best practices within the sector</li> </ul>	<ul style="list-style-type: none"> <li>Collaborate in exchanging surplus equipment.</li> </ul>	<ul style="list-style-type: none"> <li>May – July: investigate community group interest in surplus VOIP phones.</li> </ul>	<ul style="list-style-type: none"> <li>July</li> </ul>	<ul style="list-style-type: none"> <li>Complete – recycled.</li> </ul>

## Priority: Environmental Leadership

Action(s)	Objectives and projects	Key Activities	Completion Date	Status
<ul style="list-style-type: none"> <li>Identify and apply for funding streams available to the Town to help it reduce environmental impacts</li> </ul>	<ul style="list-style-type: none"> <li>Climate Resiliency and Capacity Building Program funding approved.</li> </ul>	<ul style="list-style-type: none"> <li>Review climate preparedness.</li> <li>June: Community engagement</li> <li>December: Complete</li> </ul>	<ul style="list-style-type: none"> <li>Winter 2023</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
<ul style="list-style-type: none"> <li>Evaluate core municipal infrastructure systems, including roads, water, electricity, gas, sewer, drainage, to identify</li> </ul>	<ul style="list-style-type: none"> <li>Identify vulnerabilities.</li> </ul>	<ul style="list-style-type: none"> <li>Implement Climate Resiliency and Capacity Building Program learnings into capital planning.</li> </ul>	<ul style="list-style-type: none"> <li>Winter 2023</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>

potential vulnerabilities and develop mitigation strategies				
<ul style="list-style-type: none"> <li>Continue to hold an annual Town wide cleanup event and expand promotional/educational materials to promote waste diversion and proper disposal of hazardous goods</li> </ul>	<ul style="list-style-type: none"> <li>Promote community cleanliness.</li> </ul>	<ul style="list-style-type: none"> <li>February – May: Coordinate volunteers</li> <li>Event: May 13, 2023</li> </ul>	<ul style="list-style-type: none"> <li>May</li> </ul>	<ul style="list-style-type: none"> <li>Complete</li> </ul>
<ul style="list-style-type: none"> <li>Reduce impacts and increase efficiency of municipal operations</li> </ul>	<ul style="list-style-type: none"> <li>Increase public familiarity with public works operations.</li> </ul>	<ul style="list-style-type: none"> <li>May: Open house. Promote career opportunities.</li> </ul>	<ul style="list-style-type: none"> <li>Spring 2023</li> </ul>	<ul style="list-style-type: none"> <li>Complete</li> </ul>

## Priority: Fiscal Responsibility

Action(s)	Objectives and projects	Key Activities	Completion Date	Status
<ul style="list-style-type: none"> <li>Review contracts and agreements with service providers when up for renewal to find operational efficiencies and cost savings</li> </ul>	<ul style="list-style-type: none"> <li>Achieve cost reduction(s)</li> </ul>	<ul style="list-style-type: none"> <li>Review contracts and agreements with service providers when up for renewal to find operational efficiencies and cost savings.</li> <li>Collaborate with regional municipalities to identify and leverage joint purchasing opportunities and savings.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> <li>Monthly review</li> </ul>	<ul style="list-style-type: none"> <li>Cost savings achieved through contract renegotiations.</li> </ul>
<ul style="list-style-type: none"> <li>Implement an Economic Development Action Plan to foster economic</li> </ul>	<ul style="list-style-type: none"> <li>Assist local businesses in developing a digital strategy</li> </ul>	<ul style="list-style-type: none"> <li>Promote Go East of Edmonton business series.</li> </ul>	<ul style="list-style-type: none"> <li>March</li> </ul>	<ul style="list-style-type: none"> <li>Complete</li> </ul>

growth, business expansion, entrepreneurship, and investment in Lamont	<ul style="list-style-type: none"> <li>Promote Community Futures – free webinars</li> </ul>	<ul style="list-style-type: none"> <li>Social media posts concerning free webinars that support local business development.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
	<ul style="list-style-type: none"> <li>Promote community</li> </ul>	<ul style="list-style-type: none"> <li>February: Vendors meeting</li> <li>March: Market Application</li> <li>May: Open house</li> <li>Spring/Summer/Early Fall: operating</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>Weekly (seasonal) Farmers Market</li> <li>May – Economic development info session</li> </ul>
	<ul style="list-style-type: none"> <li>Promote Parks Canada – Elk Island</li> </ul>	<ul style="list-style-type: none"> <li>February: Parks Canada Survey</li> <li>Spring/Summer: highlight available amenities</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
	<ul style="list-style-type: none"> <li>Promote finding and bidding on federal Government opportunities/immigration programs</li> </ul>	<ul style="list-style-type: none"> <li>February</li> </ul>	<ul style="list-style-type: none"> <li>February</li> </ul>	<ul style="list-style-type: none"> <li>Complete</li> </ul>
	<ul style="list-style-type: none"> <li>Support the success of our local small and medium enterprises</li> </ul>	<ul style="list-style-type: none"> <li>Summer 2023: Business Survey</li> <li>Fall 2023: SME workshop</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> <li>Survey concludes on September 29, 2023.</li> <li>Working with Elk Island National Park (EINP) to host a how to do business with the park workshop. Targeting small business week (October 17, 2023).</li> </ul>
	<ul style="list-style-type: none"> <li>Support the success of our local small and medium enterprises</li> </ul>	<ul style="list-style-type: none"> <li>April – July: Partner with small business support providers.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>Up to 4 info sessions will be held in 2023. 2 sessions held (February &amp; March)</li> </ul>

		<ul style="list-style-type: none"> <li>• August – October: Plan &amp; promote info events.</li> </ul>		
	<ul style="list-style-type: none"> <li>• Take a targeted, realistic approach to investment attraction based on relationship building</li> </ul>	<ul style="list-style-type: none"> <li>• January – December: promote Lamont based opportunities.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• 2 development inquiries received. E.g., Brewpub, small scale manufacturing.</li> </ul>
	<ul style="list-style-type: none"> <li>• Attract new residential development to Lamont</li> </ul>	<ul style="list-style-type: none"> <li>• April – December: promote Lamont as a development ready community.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> <li>• 5 developer meetings conducted (transportation &amp; fast casual, residential construction).</li> <li>• Broader scale outreach commenced in June.</li> <li>• 4 development inquiries received to date (RTM manufacturing, commercial/retail, energy, and greenhouses)</li> </ul>
<ul style="list-style-type: none"> <li>• Demonstrate leadership in fiscal management and prioritization</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain affordable and reliable taxation strategy</li> </ul>	<ul style="list-style-type: none"> <li>• March – April: review 2023 tax considerations.</li> <li>• April: Finalize 2023 mill rates</li> </ul>	<ul style="list-style-type: none"> <li>• April</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
<ul style="list-style-type: none"> <li>• Prioritize affordability for our ratepayers and deliver good value for money</li> </ul>	<ul style="list-style-type: none"> <li>• Finalize new recreation agreement.</li> </ul>	<ul style="list-style-type: none"> <li>• January - March: complete review</li> </ul>	<ul style="list-style-type: none"> <li>• March</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
	<ul style="list-style-type: none"> <li>• Explore intermunicipal collaboration framework amendments.</li> </ul>	<ul style="list-style-type: none"> <li>• January: Commence communication with County.</li> <li>• June: Council to Council meeting.</li> <li>• Fall 2023: next meeting to be held.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing. 2025 deadline</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>



	<ul style="list-style-type: none"> <li>• Complete assessment review board – annual appointments.</li> </ul>	<ul style="list-style-type: none"> <li>• February – finalize 2023 representatives.</li> </ul>	<ul style="list-style-type: none"> <li>• February</li> </ul>	<ul style="list-style-type: none"> <li>• Completed</li> </ul>
	<ul style="list-style-type: none"> <li>• Negotiate Joint Use Planning Agreement with Elk Island Public Schools.</li> </ul>	<ul style="list-style-type: none"> <li>• Winter 2023: discuss EIPS draft.</li> <li>• Spring 2023: notify EIPS of amendments.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
<ul style="list-style-type: none"> <li>• Grow and diversify municipal revenue streams</li> </ul>	<ul style="list-style-type: none"> <li>• Identify sponsorship opportunities.</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing: 2 sponsorship agreements entered in 2023.</li> </ul>
<ul style="list-style-type: none"> <li>• Demonstrate leadership in fiscal management and prioritization</li> </ul>	<ul style="list-style-type: none"> <li>• Increase community engagement regarding annual budget development.</li> </ul>	<ul style="list-style-type: none"> <li>• August – September conduct public survey.</li> </ul>	<ul style="list-style-type: none"> <li>• 2024 Capital budget completed no later than December 2024.</li> <li>• Interim 2024 Budget completed no later than December 2023.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
	<ul style="list-style-type: none"> <li>• Finalize 2023 budget</li> </ul>	<ul style="list-style-type: none"> <li>• February – April: review and determine 2023 priorities.</li> </ul>	<ul style="list-style-type: none"> <li>• April</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>

## Priority: Organizational Excellence

Action(s)	Objectives and projects	Key Activities	Completion Date	Status
<ul style="list-style-type: none"> <li>• Build our regional profile and increase awareness of Town programs and supports</li> </ul>	<ul style="list-style-type: none"> <li>• Increase partnerships with industry.</li> </ul>	<ul style="list-style-type: none"> <li>• April: grant application to Cenovus</li> <li>• May: Confirmation of grant.</li> </ul>	<ul style="list-style-type: none"> <li>• Fall 2023</li> </ul>	<ul style="list-style-type: none"> <li>• Tawâw Park announced on July 7, 2023.</li> <li>• Ongoing</li> </ul>

	<ul style="list-style-type: none"> <li>• Increase partnership with regional municipalities.</li> </ul>	<ul style="list-style-type: none"> <li>• June: Attend session in St. Paul.</li> <li>• opportunities</li> </ul>	<ul style="list-style-type: none"> <li>• ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• ongoing</li> </ul>
	<ul style="list-style-type: none"> <li>• Engage Provincial government.</li> </ul>	<ul style="list-style-type: none"> <li>• April: Met with MLA Armstrong- Homeniuk</li> <li>• June: Environment &amp; parks Flood Hazard presentation.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
Update and modernize plans, policies, strategies, and bylaws	<ul style="list-style-type: none"> <li>• Update existing Municipal Development Plan</li> </ul>	<ul style="list-style-type: none"> <li>• April: Community engagement session.</li> </ul>	<ul style="list-style-type: none"> <li>• April</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
	<ul style="list-style-type: none"> <li>• Incorporate email utility billing</li> </ul>	<ul style="list-style-type: none"> <li>• February: alert residents to availability of service.</li> </ul>	<ul style="list-style-type: none"> <li>• ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• ongoing</li> </ul>
	<ul style="list-style-type: none"> <li>• Upgrade phone systems</li> </ul>	<ul style="list-style-type: none"> <li>• February 21.</li> </ul>	<ul style="list-style-type: none"> <li>• February</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
	<ul style="list-style-type: none"> <li>• Queens Park survey</li> </ul>	<ul style="list-style-type: none"> <li>• January - February</li> </ul>	<ul style="list-style-type: none"> <li>• February</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
	<ul style="list-style-type: none"> <li>• Tax Installment payment Plan</li> </ul>	<ul style="list-style-type: none"> <li>• January – February: issue deadline reminders</li> </ul>	<ul style="list-style-type: none"> <li>• February</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
	<ul style="list-style-type: none"> <li>• ACP Amendment</li> </ul>	<ul style="list-style-type: none"> <li>• January: Accepted Mundare request to use \$40,000 from intermunicipal collaboration grant to study its lagoon system.</li> </ul>	<ul style="list-style-type: none"> <li>• January</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
	<ul style="list-style-type: none"> <li>• Update Bylaw Enforcement bylaw.</li> </ul>	<ul style="list-style-type: none"> <li>• January – review and update.</li> </ul>	<ul style="list-style-type: none"> <li>• January</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
	<ul style="list-style-type: none"> <li>• Snow Clearing policy presentation</li> </ul>	<ul style="list-style-type: none"> <li>• January – overview of snow clearing considerations.</li> </ul>	<ul style="list-style-type: none"> <li>• January</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
	<ul style="list-style-type: none"> <li>• Update Procedural Bylaw.</li> </ul>	<ul style="list-style-type: none"> <li>• February – review and update</li> </ul>	<ul style="list-style-type: none"> <li>• February</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
	<ul style="list-style-type: none"> <li>• Update Intermunicipal Subdivision and Development Appeal Board.</li> </ul>	<ul style="list-style-type: none"> <li>• March – review and update</li> <li>• Approve bylaw</li> </ul>	<ul style="list-style-type: none"> <li>• March</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
<ul style="list-style-type: none"> <li>• Update Tax Installment Payment Plan</li> </ul>	<ul style="list-style-type: none"> <li>• March – review and update</li> <li>• Approve bylaw</li> </ul>	<ul style="list-style-type: none"> <li>• March</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>	

	<ul style="list-style-type: none"> <li>• Update animal control bylaw</li> </ul>	<ul style="list-style-type: none"> <li>• April – review and update</li> </ul>	<ul style="list-style-type: none"> <li>• April</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
	<ul style="list-style-type: none"> <li>• Update utility services bylaw</li> </ul>	<ul style="list-style-type: none"> <li>• May – review and update</li> </ul>	<ul style="list-style-type: none"> <li>• May</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
	<ul style="list-style-type: none"> <li>• Update Community standards bylaw.</li> </ul>	<ul style="list-style-type: none"> <li>• July – review and update</li> </ul>	<ul style="list-style-type: none"> <li>• July</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>

## Infrastructure

Action(s)	Objectives and projects	Key Activities	Completion Date	Status
<ul style="list-style-type: none"> <li>• Enhance roadways and transportation connectivity</li> </ul>	<ul style="list-style-type: none"> <li>• 2023 Capital works program Alleyway behind 50th avenue from 52 street to 53 street &amp; 50A avenue.</li> </ul>	<ul style="list-style-type: none"> <li>• Commence: Summer 2023. Renewal of 50A roadway and underground infrastructure. Alleyway sanitary line replacement.</li> </ul>	<ul style="list-style-type: none"> <li>• Summer 2023</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
<ul style="list-style-type: none"> <li>• Enhance/maintain roadways and transportation connectivity</li> </ul>	<ul style="list-style-type: none"> <li>• Annual street sweeping</li> <li>• Annual crack filling</li> <li>• Hot mix patching</li> </ul>	<ul style="list-style-type: none"> <li>• April - July</li> </ul>	<ul style="list-style-type: none"> <li>• July</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> <li>• Hot mix to complete by September.</li> </ul>
	<ul style="list-style-type: none"> <li>• Support Northeast Regional Mayors, Reeves, Indigenous Leaders caucus</li> </ul>	<ul style="list-style-type: none"> <li>• January: Provide financial (\$800) to support Highway 28 initiative.</li> </ul>	<ul style="list-style-type: none"> <li>• January</li> </ul>	<ul style="list-style-type: none"> <li>• Complete</li> </ul>
	<ul style="list-style-type: none"> <li>• Work with regional partners like the County to advocate for improvements to Highway 15, enhancing connectivity to the Industrial Heartland and improving access to Lamont</li> </ul>	<ul style="list-style-type: none"> <li>• June: Passed pursuing shared priorities with Lamont County motion.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
<ul style="list-style-type: none"> <li>• Enhance/maintain waterlines</li> </ul>	<ul style="list-style-type: none"> <li>• Improve capacity and reliability of our water and wastewater systems</li> </ul>	<ul style="list-style-type: none"> <li>• March. Emergency repairs</li> </ul>	<ul style="list-style-type: none"> <li>• As needed</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> <li>• Hillside sanitary main repair.</li> </ul>

	<ul style="list-style-type: none"> <li>• Implement SCADA system.</li> </ul>	<ul style="list-style-type: none"> <li>• Summer 2023 adjust water system infrastructure to optimize service</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
<ul style="list-style-type: none"> <li>• Continue to follow best practices in asset management</li> </ul>	<ul style="list-style-type: none"> <li>• Undertake asset Condition assessment.</li> </ul>	<ul style="list-style-type: none"> <li>• February: provide overview of data.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing.</li> <li>• Address mapping updates and GIS data enhancements.</li> </ul>
	<ul style="list-style-type: none"> <li>• Promote Town Beautification through high standard of planning, care and service for community spaces.</li> </ul>	<ul style="list-style-type: none"> <li>• Playground inspections are completed annually.</li> <li>• Maintain playgrounds, leisure areas, green spaces, flowerpots, to a high standard.</li> <li>• Work with the Parks and Rec Committee through donations and sponsorship to realize park amenities (benches, trees, picnic tables ETC).</li> <li>• Ensure sport fields are safe and suitable for diverse play.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> <li>• Regular maintenance of our door amenities. E.g. Diamond 2 re-leveled and added shale.</li> </ul>
	<ul style="list-style-type: none"> <li>• Provide a diverse and sustainable park and outdoor recreational amenities identified through strategic planning.</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure regular inspections and maintenance of all recreational amenities.</li> <li>• Complete deficiency repairs as identified in the inspections to ensure play spaces are safe.</li> <li>• Utilize community engagement and inspection information to develop a park and playground development strategy.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> <li>• Inspections completed quarterly.</li> <li>• Spray Park repaired.</li> <li>• Playground safety surfaces attended to.</li> <li>• Partnership with industry to support new playground development.</li> </ul>

		<ul style="list-style-type: none"> <li>Identify potential grant and sponsorship opportunities to offset cost of improvements and replacements.</li> </ul>		
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## Priority: Safety + Wellbeing

Action(s)	Objectives and projects	Key Activities	Completion Date	Status
<ul style="list-style-type: none"> <li>Support our residents to lead healthy, fulfilling lives</li> </ul>	<ul style="list-style-type: none"> <li>Work with Elk Island National Park to promote awareness and utilization of programs and services available to our residents</li> </ul>	<ul style="list-style-type: none"> <li>Bi monthly meetings</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>Cross promotion of organizational information</li> <li>4 inter organizational meetings</li> </ul>
	<ul style="list-style-type: none"> <li>Provide resident access to spray park.</li> </ul>	<ul style="list-style-type: none"> <li>May: Resume spray park activities.</li> <li>May – Fall. Monitor and maintain availability</li> </ul>	<ul style="list-style-type: none"> <li>Early fall.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
	<ul style="list-style-type: none"> <li>RV Sani Dump station</li> </ul>	<ul style="list-style-type: none"> <li>May – early fall. Monitor and maintain availability</li> </ul>	<ul style="list-style-type: none"> <li>Early Fall</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing.</li> </ul>
	<ul style="list-style-type: none"> <li>Town wide garage sale</li> <li>Large items pick up</li> </ul>	<ul style="list-style-type: none"> <li>June 3</li> <li>June 6 - 8</li> </ul>	<ul style="list-style-type: none"> <li>June</li> </ul>	<ul style="list-style-type: none"> <li>Complete</li> </ul>
	<ul style="list-style-type: none"> <li>Arena</li> </ul>	<ul style="list-style-type: none"> <li>Shinney &amp; Public skate</li> </ul>	<ul style="list-style-type: none"> <li>seasonal</li> </ul>	<ul style="list-style-type: none"> <li>Seasonal – resuming in fall</li> </ul>
	<ul style="list-style-type: none"> <li>Baseball diamonds</li> </ul>	<ul style="list-style-type: none"> <li>April – September. Monitor and maintain availability</li> </ul>	<ul style="list-style-type: none"> <li>September</li> </ul>	<ul style="list-style-type: none"> <li>ongoing</li> </ul>

<ul style="list-style-type: none"> <li>• Enhance community sense of safety and the Town’s emergency preparedness</li> </ul>	<ul style="list-style-type: none"> <li>• Provide notification concerning matters pertaining to public safety and awareness.</li> </ul>	<ul style="list-style-type: none"> <li>• Social media alerts/postings</li> </ul>	<ul style="list-style-type: none"> <li>• ongoing</li> </ul>	<ul style="list-style-type: none"> <li>• Wild animal sighting. Provincial wildlife officer to address.</li> <li>• Fire restriction/ban advisories</li> <li>• Air quality postings.</li> <li>• Emergency preparedness week.</li> </ul>
	<ul style="list-style-type: none"> <li>• RCMP – Public Town Hall session</li> </ul>	<ul style="list-style-type: none"> <li>• Social media alerts/postings</li> <li>• Newspaper advertisement</li> </ul>	<ul style="list-style-type: none"> <li>• February</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.2

**COUNCIL MEETING DATE:**  
August 22, 2023

**ITEM DESCRIPTION OR TITLE**  
2023 Capital Works Program Update

**RECOMMENDATION**

**THAT** Council accept the 2023 Capital Works Program update as information.

**BACKGROUND**

As the 2023 Capital Works Program 50 A Ave construction between 46 and 47 Street enters the final stages, administration is providing the following as a re-cap of the program to date:

- Construction began on 50 A Ave the first week of July with temporary water and utility locates.
- The waterline replacement was completed July 14, 2023.
- Water testing was completed July 21, 2023, and the temporary water service was disconnected.
- The road construction began July 24, 2023, and is ongoing.
- The project was delayed slightly due to rain, but is anticipated to maintain the construction timeline of August 31, 2023, for completion of 50 A Ave.
- The sanitary line replacement located in the 50<sup>th</sup> Ave alley between 53 & 54 Street is scheduled to begin construction the first week of September with anticipated completion of September 22, 2023.

Through the construction process it was identified that compaction levels were affected due to the saturation of the subsurface material from the water break in the spring 2023. To ensure compaction levels were met additional material had to be removed and replaced. Project remains on budget.

Under the current approved budget, administration, was able to further negotiate paving work to improve 54 Avenue in front of Lamont Creek. This will include paving 5 of the settlement areas in the roadway. This work has an anticipated completion date of August 31, 2023, in line with the 50 A Ave paving.

**COMMUNICATIONS**

- Construction road signage.
- Residential door knockers.
- Site meeting with Contractors.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

Notification to emergency services on road closures.

**IMPLICATIONS OF DECISION**

Provide sound project management that supports the identified 2023 Capital Works Project timeline and budget impacts.

**FINANCIAL IMPLICATIONS**

2023 Capital Budget, Approved December 13, 2022.

**POLICY AND/OR LEGISLATIVE REFERENCES**

Strategic Plan 2023 – 2027

Goal: Demonstrate leadership in fiscal management and prioritization.

Goal: Improve capacity and reliability of our water and wastewater systems.

Goal: Continue to follow best practices in asset management.

**ATTACHMENTS**

N/A

Report Prepared By: Tyler Edworthy, Director Operations and Infrastructure.

Approved by CAO:





**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 4.3

**COUNCIL MEETING DATE:**  
August 22, 2023

**ITEM DESCRIPTION OR TITLE**

**ADDITION OF BYLAW ENFORCEMENT COSTS TO TAX ROLLS**

**RECOMMENDATION**

**THAT** Council approve the addition of Bylaw enforcement costs to tax rolls as itemized in the attached Schedule "A".

**BACKGROUND**

Costs associated with bylaw enforcement process can be transferred to the tax rolls as stated within the Municipal Government Act (MGA). A list of roll numbers and the associated cost, as per Bylaw 06-21 2022 Fees and Charges, has been attached as Schedule "A". The fee is related to Bylaw, Administration, and Contractor costs.

**COMMUNICATIONS**

The property owners will be notified of the fees added to their tax roll.

**IMPLICATIONS OF DECISION**

With the charges added to the tax roll, it is possible that costs may be recovered.

**FINANCIAL IMPLICATIONS**

Collection of fees through the tax roll could result in reimbursement of costs to the Town.

**POLICY AND/OR LEGISLATIVE REFERENCES**

Bylaw 01 23\_ Community Standards Bylaw

**ATTACHMENTS**

1. Schedule "A"- Bylaw Enforcement Costs to Tax Rolls

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:

<b>Schedule "A"</b>	
<b>Bylaw Enforcement Costs to Tax Rolls</b>	
<b><u>Roll #</u></b>	<b><u>Total Cost</u></b>
59800	\$285.00
16100	\$262.50
42700	\$262.50
53300	\$285.00
<b>TOTAL</b>	<b>\$1095.00</b>



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 4.4

**COUNCIL MEETING DATE:**  
August 22, 2023

**ITEM DESCRIPTION OR TITLE**

Transfer of Tax Recovery Costs to Tax Rolls

**RECOMMENDATION**

**THAT** Council authorize the costs to be transferred to the tax rolls as itemized in the attached Schedule "A".

**BACKGROUND**

Costs associated with tax recovery proceedings related parcels can be transferred to the tax rolls as stated within the Municipal Government Act (MGA). A list of roll numbers and the associated costs with tax recovery proceedings has been attached as Schedule "A". The costs are related to legal expenses, appraisals, and all tax recovery related expenses.

**COMMUNICATIONS**

N/A

**IMPLICATIONS OF DECISION**

With the costs transferred, it is possible that costs may be recovered.

**FINANCIAL IMPLICATIONS**

Reimbursement of costs to the Town.

**POLICY AND/OR LEGISLATIVE REFERENCES**

MGA Section 553 (1)(f)

**ATTACHMENTS**

Schedule "A"- Transfer of Tax Recovery Costs to Tax Rolls

Report Prepared By: Betty Malica, Tax Clerk

Approved by CAO:



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

<b>Schedule "A"</b>			
<b>Transfer of Tax Recovery Costs to Tax Rolls</b>			
<b>Roll Number</b>		<b>Total</b>	
15600	Legal	3003.82	
20400	Legal	2463.25	
103500	Legal	870.00	
66900	Arrears List	10.00	
21000	Arrears List	110.00	
26500	Arrears List	110.00	
35100	Arrears List	110.00	
54500	Arrears List	110.00	
25700	Arrears List	110.00	
<b>Total</b>		<b>6897.07</b>	



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM:

4.5

**COUNCIL MEETING DATE:**  
Aug 22, 2023

**ITEM DESCRIPTION OR TITLE**

**TAX RECOVERY PROPERTY**

**RECOMMENDATION**

**THAT** Council approve the listing price for Property 1 at \$22,500 and Property 2 at \$165,000.

**BACKGROUND**

Property 1) On March 23, 2023, council made a motion to pursue the sale of land described as Plan 499R, Block 1, Lot 7-8 on property tax roll #20400 at no less than fair market value. The Town has now obtained the land title on the property and will proceed to list it for sale.

Property 2) On February 28, 2020 council made a motion to pursue the sale of land described as Plan 9623213 Lot L on property tax roll #103500 at no less than fair market value. The property did not sale and the real estate contract expired December 31, 2022. Administration will proceed to list it for sale.

**COMMUNICATIONS**

The Town pursuant to sections 424 to 428 of the MGA may dispose of the lands by:

- 1) Selling the property;
- 2) Leasing the property; or
- 3) Keep the property for municipal use by depositing to a municipal account that is established solely for the purpose of depositing money from the sale or disposition, of an amount of money equal to the price at which the municipality would be willing to sell the parcel.
  - 3.1) If no application is made under section 428 of the MGA within the 10-year period, the municipality may, for any purpose, use the money deposited in accordance with section 427 that remains undistributed.

After consideration and addition research Administration recommends listing Property 1 for sale at \$22,500 and Property 2 at \$165000.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**IMPLICATIONS OF DECISION**

Supports sound municipal practice.

**FINANCIAL IMPLICATIONS**

Provides a mechanism to recoup outstanding taxes and contribute to a future tax base.

**POLICY AND/OR LEGISLATIVE REFERENCES**

MGA sections 424 to 428.

**ATTACHMENTS**

N/A

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:

A handwritten signature in black ink, appearing to be "DN", is written over the text "Approved by CAO:".



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.6

MEETING DATE:  
August 22, 2023

## ITEM DESCRIPTION OR TITLE

RAIL SAFETY WEEK

## RECOMMENDATION

**THAT** Council amend its existing Rail Safety Week proclamation to support the operation lifesaver initiative.

## BACKGROUND

Held annually in September, Rail Safety Week provides an opportunity to inform the public about the importance of rail safety and the risks of trespassing and not obeying signs and signals at grade crossings. The Town of Lamont passed a motion on June 27, 2023, to proclaim September 18 to 24, 2023. Rail safety Week. In July 2023, CN contacted the Town and requested the Town participate in the operation lifesaver initiative.

Rail Safety Week will be held September 18 to 24, 2023.

## COMMUNICATIONS

Promote rail safety to residents, businesses and visitors.

## IMPLICATIONS OF DECISION

Supports community awareness and preparedness.

## FINANCIAL IMPLICATIONS

N/A

## POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2023-2027- Strategic Priorities- Safety + Wellbeing - Goal: Enhance community sense of safety and the Town's emergency preparedness.

## ATTACHMENTS

- Sample Resolution

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

**RESOLUTION**  
**IN SUPPORT OF RAIL SAFETY WEEK**

**WHEREAS *Rail Safety Week*** is to be held across Canada from September 18 to 24, 2023;

**WHEREAS**, 232 railway crossing and trespassing incidents occurred in Canada in 2022; resulting in 66 avoidable fatalities and 43 avoidable serious injuries;

**WHEREAS**, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

**Whereas** Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

**Whereas** CN has requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is proposed by Councillor \_\_\_\_\_

seconded by Councillor \_\_\_\_\_

It is hereby **RESOLVED** to support national ***Rail Safety Week*** to be held from September 18 to 24, 2023.



[www.operationlifesaver.ca](http://www.operationlifesaver.ca)





**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM:

4.7

**COUNCIL MEETING DATE:**  
August 22, 2023

**ITEM DESCRIPTION OR TITLE**

Fall Festival

**RECOMMENDATION**

**THAT** Council attend and include a float in the Bruderheim Fall Festival.

**BACKGROUND**

The Town of Bruderheim will be hosting a Fall Festival on September 16 and 17, 2023. The parade will be on Saturday, September 16, assembly/registration will begin at 8:30 a.m. at the Starlight Campground Parking Lot.

**COMMUNICATIONS**

Confirm decision with Bruderheim.

**IMPLICATIONS OF DECISION**

Council – Public Relations category

**FINANCIAL IMPLICATIONS**

Decoration costs: less than \$100.00

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A

**ATTACHMENTS**

1. Fall Festival Poster
2. Parade Registration & Instructions

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:



# BRUDERHEIM FALL FESTIVAL

SAVE THE DATES  
SEPT 16 - SEPT 17, 2023

- Slo-pitch tournament
  - Parade
  - Beer Gardens
  - Walker School Museum tours
  - Food Trucks
  - Disc golf Tournament
  - Markets
  - Bouncy Castles
  - Children activities
  - CN Train- Little Obie
  - Portuguese water dog trials
  - Scooter, skateboard & BMX competition
  - Live Entertainment
  - Fireworks
- 



POSTER SUBJECT TO CHANGE  
DETAILS FOR EVENTS TO COME AT A LATER DATE



## FALL FESTIVAL PARADE SEPTEMBER 16, 2023

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### Parade Registration & Instructions

Complete the attached **Parade Entry Form** and return to Parade Coordinator, [Aj.Minakis@Bruderheim.ca](mailto:Aj.Minakis@Bruderheim.ca)

- |                        |  |
|------------------------|--|
| <b>8:30am – 9:30am</b> | Floats and vehicles to arrive at:<br>Starlight Campground Parking Lot<br>5340 52 Ave<br>A registration table will be set up in the parking lot.<br>Please ensure you check in upon arrival before 10:00am. |
| <b>9:30am</b>          | Entries Numbered and Judged<br>Starlight Campground  |
| <b>10:30am</b>         | <b>PARADE BEGINS</b>   |
- 

### Judging Categories

- Best Non-Profit Entry
  - Best Old-Fashioned Entry
  - Best Antique Car/Truck/Tractor Entry
  - Funniest Entry
  - Best Youth Entry
  - Equestrian Class Entry
  - Business/Commercial Entry
  - Best Sports Entry
  - Best Band Entry
- 

### Terms & Conditions

- Children must be supervised. It is very dangerous for children to be getting onto and off of floats and other entries when moving. Please ensure that your group has enough adult supervision to keep everyone safe.
- Equestrian Entries – Please make arrangements for clean up.
- Public Works staff and volunteers supervise the barricades and safety of parade participants.  
**PLEASE FOLLOW THEIR INSTRUCTIONS**
- Please remain a safe distance behind the participant in front of you (at least 3 car lengths) but please do not fall further behind or create a break in the parade line.
- Please make sure that your parade entry can safely maneuver the parade route

**Have Fun and Be Safe!**



# FALL FESTIVAL PARADE SEPTEMBER 16, 2023

## Parade Entry Form

Complete this Parade Entry Form by September 9 and return to Parade Coordinator,  
[Aj.Minakis@Bruderheim.ca](mailto:Aj.Minakis@Bruderheim.ca)

Entry Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Insurance Company Name: \_\_\_\_\_

Insurance Company Phone Number: \_\_\_\_\_ Policy Number: \_\_\_\_\_

**Do you have Social Media Links for our business? Please share so we can promote you!**

Facebook: \_\_\_\_\_ Instagram: \_\_\_\_\_

**Please select a category for judging:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Best Non-Profit Entry                | <input type="checkbox"/> Best Youth Entry          | <input type="checkbox"/> Funniest Entry    |
| <input type="checkbox"/> Best Old-Fashioned Entry             | <input type="checkbox"/> Equestrian Class Entry    | <input type="checkbox"/> Best Sports Entry |
| <input type="checkbox"/> Best Antique Car/Truck/Tractor Entry | <input type="checkbox"/> Business/Commercial Entry | <input type="checkbox"/> Best Band Entry   |

Briefly describe Parade Entry:

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I/We have read the Parade Instructions and agree to abide by the terms and conditions for participating in the Parade. I/We, the undersigned, do hereby exclude the Town of Bruderheim, Bruderheim Agricultural Society, organizers, staff and volunteers from any claim resulting from loss or injury, which may occur during the 2023 Parade.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.8

**MEETING DATE:**  
August 22, 2023

## ITEM DESCRIPTION OR TITLE

**SEPTEMBER 14, 2023 - AIHA ANNUAL CONFERENCE:**

## RECOMMENDATION

**THAT** Council appoint (insert name) and (insert name) to attend the 2023 AIHA Annual Conference.

## BACKGROUND

This full-day networking conference welcomes over 1,000 attendees from across Canada to Edmonton to explore the opportunities in Alberta's Industrial Heartland. The event highlights activity in the Industrial Heartland, offers policy-related insights on topics important to municipalities and industry, and provides information on opportunities for investment. There are opportunities to network with industry experts and elected officials.

The Town has procured two tickets to the event. In the interim, Mayor Perrin and Councillor Harvey were listed as attendees at time of purchase. Administration requests Council confirmation of event attendees so registrant information can be confirmed with event hosts.

Currently no additional tickets are available.

## COMMUNICATIONS

N/A

## IMPLICATIONS OF DECISION

The activities will support growth and development.

## FINANCIAL IMPLICATIONS

2 tickets at a cost of \$480.

## POLICY AND/OR LEGISLATIVE REFERENCES

- Strategic Plan 2023-2027- Strategic Priorities - Fiscal Responsibility Goal: Grow and diversify municipal revenue streams.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**ATTACHMENTS**

- N/A

Report Prepared By: Rick Bastow, CAO

Approved by CAO:

A handwritten signature in black ink, appearing to be "RB", is written over the text "Approved by CAO:".



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: August 22, 2023**

**ELECTED OFFICIAL: Linda Sieker**

**REPORT PERIOD, July 10, 2023 – August 19, 2023**

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### **Boards and Committees:**

- **July - Lamont County Housing Foundation – Board Development Program for Regulated Requirements 15 of 15**
- **July 14 – Lamont County Housing Foundation Staff Recognition**
- **July 31 – Lamont County Housing Foundation AGM**
- **July 31 – Lamont County Housing Foundation – Organizational & General Meeting (see attached for appointments )**

### **Town of Lamont Business:**

### **Professional Development (Workshops & Conferences)**

### **Lamont Functions and Events:**

- **July 10 – Parade Float**
- **August 2 - Parade De-Brief**
- **August 5 – Town of Smoky Lake Parade**
- **August 17 - County of Lamont Reeve's Golf Tournament**
- **August 18 – Beaverhill Pioneer Lodge – FCSS – Connecting Generations**
- **August 19 – Town of Mundare Parade**



## **Lamont County Housing Foundation Appointments**

**Effective July 31,2023**

**Chairperson Shanna McIntyre – Village of Chipman**

**Vice- Chair Linda Sieker – Town of Lamont**

**Finance Shanna McIntyre – Village of Chipman**

**Karl Hauch – Town of Bruderheim**

**Linda Sieker – Town of Lamont**

**Buildings & Grounds Roy Anaka – County of Lamont**

**Glen Rozumniak – Town of Mundare**

**Personnel Neil Woitas – County of Lamont**

**Tammy Pickett – Village of Andrew**

- **Chairperson Judy Schueler resignation – Town of Bruderheim**





## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: August 22, 2023, 2023**

**ELECTED OFFICIAL: Jody Foulds**

**REPORT PERIOD: July 17, 2023 to August 19, 2023**

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### **Boards and Committees:**

- **John S. Batiuk Water Region Water Service meeting – July 19, 2023**
- 

### **Town of Lamont Business:**

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### **Professional Development (Workshops & Conferences):**

- **Energy efficiency for reaching Net-Zero emissions Zoom Meeting**

### **Lamont Functions and Events:**

- **Smoky Lake Parade – August 5, 2023**
- **Lamont County Reeves Golf – August 17, 2023**
- **Mundare Parade August 19, 2023**

# CAO REPORT

FOR THE PERIOD ENDING August 16, 2023

## HIGHLIGHTS:

July 6, 2023

- Office safety meeting.
- Summer Fest 2023 planning.

July 10 - 14, 2023

- Economic development meeting.
- EIPS meeting.
- ARO review.
- Sponsorship agreement.
- Fire Chief meeting.
- Economic development research.
- Weekly meeting with Director of Operations.
- Weekly meeting with Deputy CAO.
- Weekly meeting with Finance Officer.

July 17 - 21, 2023

- CEO- CAO Regional meeting.
- Economic development inquiry.
- Weekly meeting with Director of Operations.
- Weekly meeting with Deputy CAO.
- Weekly meeting with Finance Officer.

July 24 - 28, 2023

- Investor meeting.
- Economic development research.
- Weekly meeting with Director of Operations.
- Weekly meeting with Deputy CAO.
- Weekly meeting with Finance Officer.

July 31- August 4, 2023

- Cultivating food sovereignty
- Weekly meeting with Director of Operations.
- Weekly meeting with Deputy CAO.
- Weekly meeting with Finance Officer.
- Grant review with provincial program officer.

August 7 - 11, 2023

- Small business week planning.
- ARO review.
- Weekly meeting with Director of Operations.
- Weekly meeting with Deputy CAO.
- Weekly meeting with Finance Officer

August 14 - 16 , 2023

- Weekly meeting with Deputy CAO.
- Weekly meeting with Finance Officer.
- Office safety meeting.

# CAO REPORT

FOR THE PERIOD ENDING August 16, 2023

## MEETINGS/EVENTS & PROFESSIONAL DEVELOPMENT:

- CAO Vacation: August 31<sup>st</sup> – September 6<sup>th</sup>.

# OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING Aug 22-23

## HIGHLIGHTS

### STAFF

- Weekly Operations team meetings Thursday.
- Safety Meeting July 19 & Aug 17-2023

### Facilities

- 17 facility bookings since June 13, 2023.
- FCSS Day Camp bookings.
- The pavilion required repairs due to vandalism.
- Administration building stucco repairs completed.
- Fire Extinguisher testing completed July 12-23
- Ice schedule development and communication.

### Transportation Maintenance

- 48 Street South project completed.
- line painting Completed.
- 47 Ave West, material added.
- Road patching and paving initiated.

### Parks & Recreation

- Grass cutting and regular park maintenance ongoing.
- Alberta Recycling donated bench installed Hillside park.
- Ball season was extended.
- Town flowers watering and maintenance.

### Utilities

- Edna lift station pump repair.
- Edna lift station sensor repair.
- 54 St and Campbell system calibration to maintain pressure.

### Projects & Requests:

- Climate Resilience Capacity Building Meetings, July 25, 2023.
- Climate Resiliency Risk and Vulnerability staff review Aug 1-23.
- Asset Retirement Obligation project initiated.
- Capital Work Program construction ongoing.
- Coordination of park development work.
- Albert Health meeting July 26-23.

Description	2023 Budget	Targeted Amount July.	2023 Actual July.	Variance	% of Completion	2023 - July.	2022 - July.	Increase/ (Decrease)	Percentage	Note
<b>REVENUE</b>										
General Revenue	(3,048,674)	(2,848,477)	(2,823,298)	(225,376)	93%	(36,326)	(41,218)	4,892	-12%	
Administration	(516,394)	(301,230)	(122,320)	(394,074)	24%	(1,530)	(660)	(870)	132%	
By Law	(5,620)	(3,278)	(5,412)	(208)	96%	(85)	(30)	(55)	183%	
Strs. & Road	(318,993)	(186,079)	(3,024)	(315,969)	1%	0	0	0	0%	
Water	(562,205)	(327,953)	(271,025)	(291,180)	48%	(92,173)	(88,112)	(4,061)	5%	
Sewer	(234,091)	(136,553)	(137,815)	(96,276)	59%	(27,457)	(26,252)	(1,205)	5%	
Garbage	(357,721)	(208,671)	(180,376)	(177,345)	50%	(59,964)	(57,328)	(2,636)	5%	
Cemetery	(1,269)	(740)	(1,800)	531	142%	(1,200)	0	(1,200)	0%	
Planning & Subdivision	(1,650)	(963)	(367)	(1,283)	22%	(226)	(133)	(94)	70%	
Hall	(12,792)	(7,462)	(9,585)	(3,207)	75%	(2,500)	(877)	(1,623)	185%	
Arena	(145,338)	(84,781)	(108,691)	(36,647)	75%	(755)	(150)	(605)	403%	
Park	(6,050)	(3,529)	(4,358)	(1,693)	72%	(300)	(200)	(100)	50%	
Curling Rink	(520)	(303)	(375)	(145)	72%	(275)	0	(275)	0%	
<b>TOTAL REVENUE</b>	<b>(5,211,317)</b>	<b>(4,110,019)</b>	<b>(3,668,446)</b>	<b>(1,542,871)</b>	<b>70%</b>	<b>(222,792)</b>	<b>(214,959)</b>	<b>(7,833)</b>	<b>0%</b>	
<b>EXPENSE</b>										
Council	135,632	79,119	76,836	58,796	57%	19,204	11,492	7,712	67%	
Administration	719,496	419,706	424,045	295,451	59%	76,919	52,649	24,269	46%	
Fire	36,481	21,281	23,798	12,683	65%	1,679	1,479	200	13%	
Disaster Service	3,860	2,252	2,360	1,500	61%	0	0	0	0%	
By-Law	122,914	71,700	33,025	89,889	27%	3,405	1,638	1,767	108%	
Public Work	287,620	167,778	132,306	155,314	46%	13,801	25,906	(12,105)	-47%	
Street & Road	605,067	352,956	253,473	351,594	42%	27,692	34,803	(7,112)	-20%	
Storm Sewer	90,718	52,919	53,841	36,877	59%	22,150	0	22,150	0%	
Water	718,337	419,030	294,557	423,780	41%	41,757	48,308	(6,551)	-14%	
Sewer	68,035	39,687	21,404	46,631	31%	3,232	918	2,314	252%	
Garbage	306,729	224,822	193,821	112,908	63%	14,701	15,863	(1,162)	-7%	
Family Community & Cemetery	26,675	15,560	2,700	23,975	10%	900	12,175	(11,275)	-93%	
Town Beautification	8,650	5,046	5,560	3,090	64%	900	340	560	165%	
Planning & Subdivision	71,800	41,883	16,107	55,693	22%	2,018	5,013	(2,995)	-60%	
Hall	140,707	82,079	74,173	66,534	53%	8,112	7,913	199	3%	
Arena	334,995	195,414	172,216	162,779	51%	14,553	16,168	(1,616)	-10%	
Park	173,963	101,478	108,221	65,742	62%	23,466	25,442	(1,976)	-8%	
Curling Rink	44,326	25,857	25,102	19,224	57%	2,108	6,059	(3,950)	-65%	
FCSS & School Fund	556,564	324,662	337,403	219,161	61%	0	0	0	0%	
<b>Total Expense</b>	<b>4,452,569</b>	<b>2,643,229</b>	<b>2,250,948</b>	<b>2,201,621</b>	<b>51%</b>	<b>276,595</b>	<b>266,165</b>	<b>10,430</b>	<b>4%</b>	

# CLOSED SESSION NOTICE

August 22, 2023

## **7.1 2023 Operations**

*(Advice from Officials)*

- *FOIP Section 24 – Advice from Officials*

## **7.2 2023-2024 Recreation Facility**

*(Advice from Officials)*

- *FOIP Section 24 – Advice from Officials*

### **Motion to go into Closed Session:**

*"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."*