

Council Package

November 28, 2023



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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
November 28, 2023**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

1.4.1. November 14, 2023 Council Meeting MinutesPage 1

1.4.2. November 19, 2023 Special Council Meeting Minutes.....Page 7

1.4.3. November 7, 2023 Governance & Priorities Meeting MinutesPage 9

1.4.4. November 8, 2023 Governance & Priorities Meeting MinutesPage 11

2. DELEGATIONS

2.1. MOTION FOR ACCEPTANCE OF DELEGATION

2.1.1. Fort Saskatchewan RCMP – Sergeant James Skeoch

3. CORRESPONDENCE

3.1. Fort Saskatchewan RCMP Quarterly Report Q2Page 13

4. NEW BUSINESS

4.1. Water Shut Down.....Page 21

4.2. 2023 Capital Works Program Financial UpdatePage 23

4.3. Land Acknowledgement Policy 11-26Page 25

4.4. 2024 Tax Recovery Public Auction Conditions of Sale.....Page 30

4.5. Urban Hen Survey ResultsPage 32

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6. NOTICES OF MOTION

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7.1. Community Engagement

8. ADJOURNMENT



**Town of Lamont
November 14, 2023
Regular Meeting of Council**

PRESENT:	Kirk Perrin	Mayor
	Jody Foulds	Councillor
	Linda Sieker	Councillor
	Al Harvey	Councillor
	Dave Taylor	Councillor
	Colleen Holowaychuk	Councillor
	Rick Bastow	Chief Administrative Officer
	Dawn Nielsen	Deputy Chief Administrative Officer
	Tyler Edworthy	Director, Operations & Infrastructure
	Robert Mu	Finance Officer
	Jaclyn Ponto-Lloyd	Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 7:00 p.m.

Adoption of Agenda

MOTION: 360/23 Councillor Sieker: That the Council Agenda be accepted as presented.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Organizational Meeting Minutes – October 24, 2023

MOTION: 361/23 Councillor Holowaychuk: That the Minutes of the October 24, 2023 Organizational Meeting be accepted as presented.

CARRIED

b) Meeting Minutes – October 24, 2023

MOTION: 362/23 Councillor Taylor: That the Minutes of the October 24, 2023 Council Meeting be accepted as presented.

CARRIED

DELEGATIONS:

- Property Lease – Mark Hammond

MOTION: 363/23 Councillor Harvey: That Mark Hammond be accepted as a delegation.

CARRIED

- MCSNet – Kevin Bernhardt

MOTION: 364/23 Councillor Sieker: That Kevin Bernhardt be accepted as a delegation.

CARRIED

CORRESPONDENCE:

- Lamont County Letter – Appointment of Reeve and Deputy Reeve
- EIPS Quarterly Update – Fall 2023
- Canadian Birkie Ski Festival Invitation
- Fort Saskatchewan RCMP Public Town Hall
- Public Library Board Meeting Minutes – September 11, 2023
- Public Library Board Meeting Minutes – October 2, 2023

MOTION: 365/23 Councillor Foulds: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

MCSNet Letter of Support Request

MOTION: 366/23 Councillor Taylor: That Council issue a letter of support concerning MCSnet's application to FortisAlberta for the attachment and deployment of radio services on FortisAlberta Infrastructure.

CARRIED

Lamont Christmas Light UP! 2023 and the Just for Kids Christmas Store

MOTION: 367/23 Councillor Sieker: That Council accept the update on the Lamont Christmas Light UP! 2023 and the Just for Kids Christmas Store as information.

CARRIED

Elk Island Minor Hockey – Tournament Sponsorship Request

MOTION: 368/23 Councillor Holowaychuk: That Council provide a \$150 donation and an in-kind donation, consisting of a cheese board, to support the Elk Island Minor Hockey raffle.

CARRIED

County of Lamont Food Bank

MOTION: 369/23 Councillor Holowaychuk: That Council direct administration to enter into a 1-year renewal agreement with the County of Lamont Food Bank concerning their use of the space at the Lamont Fire Hall.

CARRIED

MOTION: 370/23 Councillor Sieker: That Council appoint Councillor Al Harvey and alternate Jody Foulds to attend County of Lamont Food Bank board meetings and to participate in the building and development committee.

CARRIED

MOTION: 371/23 Councillor Foulds: That Council donate use of the Hall on December 17, 2023, for assembly of Christmas Hampers and further advise the Board of Directors for the County of Lamont Food Bank that Mayor Kirk Perrin and Councillors Dave Taylor, Linda Sieker and Jody Foulds will be in attendance.

CARRIED

Tax Recovery Property

MOTION: 372/23 Councillor Harvey: That Council accept the purchase offer of \$130,000+ GST for the sale of land described as Plan 9623213 Lot L on property tax roll #103500.

CARRIED

Councillor Absence

MOTION: 373/23 Councillor Holowaychuk: That Council accept Councillor Perry Koroluks absence at the November 14, 2023 Council Meeting due to a personal commitment and accept Councillor Jody Foulds absence at the November 28, 2023 Council Meeting due to a personal commitment.

CARRIED

Regional Fire Service Plan

MOTION: 374/23 Councillor Foulds: That the Town of Lamont Council endorse the Regional Fire Services Master Plan Alberta Community Partnership (ACP) grant application.

CARRIED

2024 Budget Schedule and Approach

MOTION: 375/23 Councillor Sieker: That Council accept the 2024 Budget development Schedule as information.

CARRIED

Memorial Avenue (47 Avenue)

MOTION: 376/23 Councillor Holowaychuk: That Council accept the Memorial Avenue update as information and confirm Mayor Kirk Perrin and Councillors Linda Sieker, Al Harvey and Colleen Holowaychuk will be in attendance at the anniversary observance.

CARRIED

Lamont High School Christmas Dinner

MOTION: 377/23 Councillor Taylor: That Council approve a donation of \$150 to Lamont High School Parent Advisory Council to be put towards a Christmas dinner for the students.

CARRIED

REPORTS:

Council Reports:

Mayor Perrin	Written report attached.
Councillor Taylor	Written report attached.
Councillor Harvey	Written report attached.
Councillor Sieker	Written report attached.
Councillor Foulds	Written report attached.
Councillor Holowaychuk	Written report attached.

Staff Reports:

CAO	Written report attached.
Director, Operations & Infrastructure	Written report attached.
Finance Officer	Written report attached.

MOTION: 378/23 Councillor Foulds: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: None.

CLOSED SESSION:

- **Property Lease**
 - *FOIP Section 24 – Advice from Officials*
- **CPO Service**
 - *FOIP Section 24 - Advice from Officials*
- **Recreation Facilities - Internet**
 - *FOIP Section 24 - Advice from Officials*
- **Community Safety**
 - *FOIP Section 24 - Advice from Officials*

MOTION: 379/23 Councillor Sieker: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 8:08 p.m.

CARRIED

MOTION: 380/23 Councillor Foulds: That Council revert to regular Council meeting session at 9:04 p.m.

CARRIED

MOTION: 381/23 Councillor Taylor: That Council extend the meeting past 9:00 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 382/23 Councillor Foulds: That Administration proceed as directed by Council.

CARRIED

MOTION: 383/23 Councillor Sieker: That Council proceed as directed in closed session.

CARRIED

MOTION: 384/23 Councillor Harvey: That Council accept the Recreation Facilities – Internet update as information and postpone for further Administration review.

CARRIED

MOTION: 385/23 Councillor Taylor: That Council accept the Community Safety update as information and refer to the November 28, 2023 Council Meeting.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 9:08 p.m.

Mayor

Chief Administrative Officer



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
November 19, 2023
Special Meeting of Council**

PRESENT:	Kirk Perrin	Mayor
	Jody Foulds	Councillor/Recording Secretary
	Linda Sieker	Councillor
	Al Harvey	Councillor
	Dave Taylor	Councillor
	Perry Koroluk	Councillor
	Colleen Holowaychuk	Councillor

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Perrin: called the meeting to order at 7:00 p.m.

CLOSED SESSION:

MOTION: 386/23 Councillor Foulds: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by the *Freedom of Information and Protection of Privacy Act* at 7:00 p.m.

CARRIED

MOTION: 387/23 Councillor Taylor: That Council revert to regular Council meeting session at 8:07 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 388/23 Councillor Sieker: That Mayor Kirk Perrin proceed as directed by council in closed session.

CARRIED

ADJOURNMENT: Mayor Perrin adjourned the meeting at 8:09 p.m.

Mayor

Chief Administrative Officer



**Town of Lamont
November 7, 2023
Governance & Priorities Committee Meeting**

PRESENT:	Kirk Perrin	Chair
	Jody Foulds	Member
	Linda Sieker	Member
	Al Harvey	Member
	David Taylor	Member
	Perry Koroluk	Member
	Colleen Holowaychuk	Member
	Rick Bastow	Chief Administrative Officer
	Dawn Nielsen	Deputy Chief Administrative Officer
Tyler Edworthy	Director Operations & Infrastructure	
Robert Mu	Finance Officer	

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Chair Perrin: called the meeting to order at 6:33 p.m.

Adoption of Agenda

MOTION: Member Sieker: That the Governance & Priorities Committee Agenda be accepted as presented.

CARRIED

BUSINESS:

2024 Capital Budget Discussion

MOTION: Member Foulds: That the Governance and Priorities Committee accept the 2024 Capital Budget Discussion as information.

CARRIED

2024 Operation Planning

MOTION: Member Holowaychuk: That the Governance and Priorities Committee accept the 2024 Operation Planning discussion as information.

CARRIED

CLOSED:

ADJOURNMENT: Chair Perrin adjourned the meeting at 9:00 p.m.

Chair

Chief Administrative Officer



**Town of Lamont
November 8, 2023
Governance & Priorities Committee Meeting**

PRESENT:	Kirk Perrin	Chair
	Jody Foulds	Member
	Linda Sieker	Member
	Al Harvey	Member
	David Taylor	Member
	Perry Koroluk	Member
	Colleen Holowaychuk	Member
	Rick Bastow	Chief Administrative Officer
	Dawn Nielsen	Deputy Chief Administrative Officer
Tyler Edworthy	Director Operations & Infrastructure	
Robert Mu	Finance Officer	

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Chair Perrin: called the meeting to order at 6:30 p.m.

Adoption of Agenda

MOTION: Member Foulds: That the Governance & Priorities Committee Agenda be accepted as presented.

CARRIED

BUSINESS:

2024 Capital Budget Discussion

MOTION: Member Taylor: That the Governance and Priorities Committee accept the 2024 Capital Budget Discussion as information.

CARRIED

2024 Operation Planning

MOTION: Member Holowaychuk: That the Governance and Priorities Committee accept the 2024 Operation Planning discussion as information.

CARRIED

CLOSED:

ADJOURNMENT: Chair Perrin adjourned the meeting at 8:00 p.m.

Chair

Chief Administrative Officer



November 17, 2023

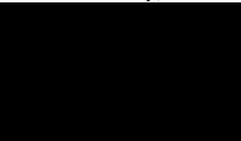
Inspector Barry LaRocque
Officer in Charge, Fort Saskatchewan Detachment
Fort Saskatchewan, Alberta

Dear Mayor Kirk Perrin,

Please find the quarterly Community Policing Report attached that covers the July 1st to September 30th, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Fort Saskatchewan Provincial Detachment.

This quarter I want to update you on the status of Body Worn Camera (BWC) field test pilot project, which commenced earlier this year in Grand Prairie, Parkland, and St. Paul Detachments respectively. The rollout of BWC is part of the RCMP's on-going efforts to be transparent and accountable to the communities we serve. The use of BWC can play a role in enhancing public trust, improving interactions between the public and police, resolving public complaints more quickly, and improving evidence gathering. I wish to advise that the 10-week BWC & Digital Evidence Management Service (DEMS) Field Test has ended. Over the course of the Field Test, the Project Team reviewed the tools and services provided by the Contractor as well feedback provided by users of the Field Test Service against the contractual requirements. The RCMP has determined that the Contractor has not successfully met the Field Test requirements as outlined in the Contract. As such, we are in the process of transitioning to a new Contractor, and more details will be shared once they are confirmed.

Your ongoing engagement and the feedback you provide guides our Detachment team and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.



Inspector Barry LaRocque
Officer in Charge
Fort Saskatchewan Detachment



RCMP Provincial Policing Report

Detachment	Fort Saskatchewan
Detachment Commander	Insp. Barry Larocque
Quarter	Q2
Date of Report	2023-11-16

Community Consultations

Date	2023-08-22
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	Presented to the Lamonty County Reeve and Council to present the Quarter 1 Detachment Report and answer questions about the policing service provided. The primary question of note was whether there was an increase in member presence in the county as a result of the increase in the policing charge to the County.

Date	2023-09-13
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Regular Information Sharing
Notes/Comments	TEAMS meeting with the Director of Community Services for Sturgeon County and Sturgeon County Bylaw



Community Priorities

<p>Priority 1</p>	<p>Enhance Road Safety</p>
<p>Current Status & Results</p>	<p>During this quarter the Detachment issued 243 written traffic violation tickets and issued 234 verbal/written warnings for various traffic infractions. These tickets/warnings were issued across the entire Fort Saskatchewan Detachment area.</p> <p>During this quarter, Traffic / Crime Reduction Unit and General Duty members conducted 10 check-stops with a focus on impaired driving. Check-stops were conducted within the detachment area in specific locations to deter impaired driving. During this time, approximately 365 vehicles were checked resulting in 3 impaired driving charges and 1 - 3 day suspension. All alcohol related.</p>
<p>Priority 2</p>	<p>Police / Community Relations - Police Visibility</p>
<p>Current Status & Results</p>	<p>Community Policing/Victim Service (CPVS) has been busy completing fraud presentations for our seniors, monitoring the Integrated Offender Management (IOM) program, developing positive relationships with the youth, attending K Division Summer Youth Camps and organizing a booth at the Fort Saskatchewan farmers market for positive public engagement.</p> <p>A new initiative introduced this quarter was the Catalytic Converter program. A proposal was created to identify a local automotive shop who would engrave markings, for a fee, on people's catalytic converters to identify same should they get stolen. The proposal is with "K" Division Legal Services to identify and mitigate any issues arising. This is still in the beginning stages and no public engagement has been conducted at this time.</p> <p>Over the summer, the detachment engaged in several community events such as the RCMP 150th Anniversary BBQ in Fort Saskatchewan, Canada Day events in Chipman, Summerfest, Summer Parade and Fall Festival in Lamont, Fall Festival in Bruderheim.</p> <p>Detachment members have been identified as liaisons for schools that are in Bruderheim and Lamont</p> <p>On July 17th, 2023 S/Sgt Terry Hyggen met with concerned citizens in Sturgeon County after a burnt vehicle with a deceased person was found inside. The community members voiced concerns over increasing crime in their area.</p>
<p>Priority 3</p>	<p>Crime Reduction - Property Crime</p>
<p>Current Status & Results</p>	<p>Fort Saskatchewan created an additional 11 Offender Management files for this quarter. Some files have been concluded due to the subject being remanded for breaching conditions, or their curfew conditions have expired, or they have moved from our area. At one point during this reporting period, there were a total of 14 Offender Management files. There were 10 active Offender Management files at the end of Sept 2023. Files were</p>



Current Status & Results

reviewed and compliance checks continue to be done by members on the subjects within those files.

File reviews found that 22 compliance checks were conducted throughout the quarter on 12 of the 14 available Offender Management files. Breach charges resulted in one curfew check.

The Community Policing / Victim Service member, Cst Boulton, conducted two fraud preventions presentations with senior groups, in Fort Saskatchewan this quarter.

Jennifer Kee who is a Crime Prevention Through Environmental Design trained resource has attended the Fort Saskatchewan area and conducted three assessments in Fort Saskatchewan in Q2. Kee also provided two information sessions of the program to the Detachment and its members.

The Heartland Citizens on Patrol (COP) are provided a list of areas in the City and surrounding area, based on analysis of the Detachment Crime Analyst, to conduct patrols and report suspicious activity. The COP is patrolling normally once per week. Of note the COP reporting resulted in a provincial suspension for driving over the legal limit.

Fort Saskatchewan began tracking rural patrols in June 2023. In quarter 2 there were 829 tracked patrols in the rural detachment area. In quarter 3, with the assistance of the Criminal Intelligence Analyst, the detachment is looking to conduct more focus patrols on problem areas and addresses within the rural area.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	July - September			January - December		
	2022	2023	% Change Year-over-Year	2021	2022	% Change Year-over-Year
Total Criminal Code	198	194	-2%	656	741	13%
<i>Persons Crime</i>	32	37	16%	169	114	-33%
<i>Property Crime</i>	134	133	-1%	383	535	40%
<i>Other Criminal Code</i>	32	24	-25%	104	92	-12%
Traffic Offences						
<i>Criminal Code Traffic</i>	19	16	-16%	63	55	-13%
<i>Provincial Code Traffic</i>	683	575	-16%	3,098	2,512	-19%
<i>Other Traffic</i>	2	0	-100%	6	2	-67%
CDSA Offences	1	6	500%	30	11	-63%
Other Federal Acts	7	7	0%	34	19	-44%
Other Provincial Acts	73	88	21%	296	297	0%
Municipal By-Laws	10	7	-30%	33	32	0%
Motor Vehicle Collisions	68	62	-9%	239	320	34%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Quarter 2 of FY 2023/2024 saw similar levels in property crime which was significantly trending upwards in quarter of the same year. That was a welcome result as quarter 2 (summer months) does have a tendency to rise.

A significant part of the detachment work is focused on "life management" issues, ie: neighbor disputes, custody disputes, well being checks etc. This work is in addition to the investigation into criminal offences.

The volume of Mental Health calls for service continues at a significant pace with normally at least one call per day. Not all calls result in an apprehension under the Mental Health Act.



Provincial Police Service Composition Table²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	8	5	2	1
Detachment Support	2	2	0	0

² Data extracted on September 30, 2023 and is subject to change.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

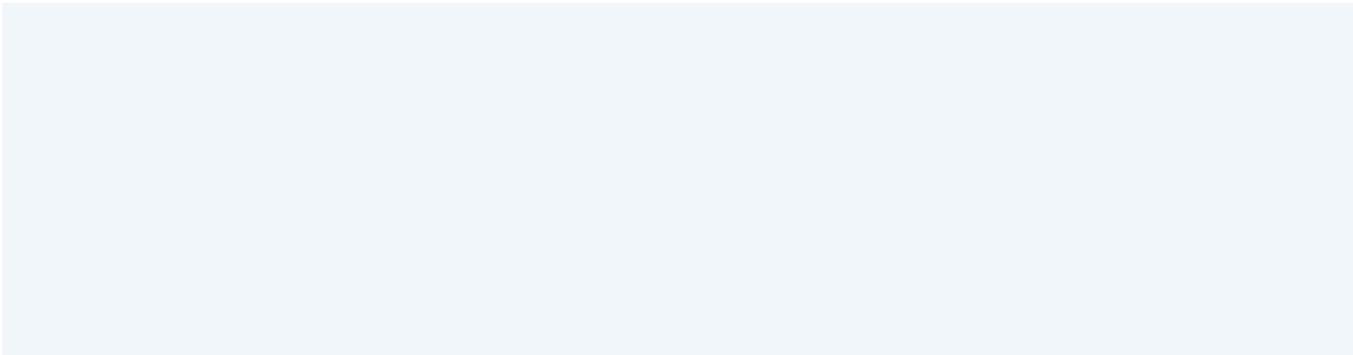
⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the eight established positions, six officers are currently working. There are two officers on special leave (One Medical and One Parental Leave). There are no hard vacancies at this time.

Detachment Support: Of the two established positions, one resource is currently working with the other resource on special leave. There was a term employee who recently left the public service.

Quarterly Financial Drivers





Fort Saskatchewan Provincial Detachment Crime Statistics (Actual) Q2: July to September 2019 - 2023

All categories contain "Attempted" and/or "Completed"

October 10, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		2	0	0	0	0	-100%	N/A	-0.4
Sexual Assaults		0	0	6	3	1	N/A	-67%	0.5
Other Sexual Offences		1	1	2	2	0	-100%	-100%	-0.1
Assault		14	17	17	15	23	64%	53%	1.6
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		1	0	0	1	1	0%	0%	0.1
Criminal Harassment		2	6	7	5	4	100%	-20%	0.3
Uttering Threats		3	8	4	6	8	167%	33%	0.8
TOTAL PERSONS		23	32	36	32	37	61%	16%	2.8
Break & Enter		25	23	11	19	17	-32%	-11%	-2.0
Theft of Motor Vehicle		35	19	8	19	19	-46%	0%	-3.2
Theft Over \$5,000		4	1	3	4	4	0%	0%	0.3
Theft Under \$5,000		31	24	16	28	28	-10%	0%	-0.2
Possn Stn Goods		18	13	17	12	21	17%	75%	0.5
Fraud		5	10	10	10	11	120%	10%	1.2
Arson		2	2	0	1	3	50%	200%	0.1
Mischief - Damage To Property		33	19	23	33	19	-42%	-42%	-1.4
Mischief - Other		8	7	6	8	11	38%	38%	0.7
TOTAL PROPERTY		161	118	94	134	133	-17%	-1%	-4.0
Offensive Weapons		7	3	4	9	1	-86%	-89%	-0.6
Disturbing the peace		7	7	5	8	8	14%	0%	0.3
Fail to Comply & Breaches		15	8	15	8	8	-47%	0%	-1.4
OTHER CRIMINAL CODE		7	7	15	7	7	0%	0%	0.0
TOTAL OTHER CRIMINAL CODE		36	25	39	32	24	-33%	-25%	-1.7
TOTAL CRIMINAL CODE		220	175	169	198	194	-12%	-2%	-2.9



Fort Saskatchewan Provincial Detachment Crime Statistics (Actual) Q2: July to September 2019 - 2023

All categories contain "Attempted" and/or "Completed"

October 10, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Possession		6	6	8	1	4	-33%	300%	-0.9
Drug Enforcement - Trafficking		1	0	0	0	2	100%	N/A	0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		8	6	8	1	6	-25%	500%	-0.9
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		2	0	2	6	1	-50%	-83%	0.4
TOTAL FEDERAL		10	6	10	7	7	-30%	0%	-0.5
Liquor Act		10	8	7	3	5	-50%	67%	-1.5
Cannabis Act		3	8	1	5	5	67%	0%	0.1
Mental Health Act		10	16	25	11	18	80%	64%	1.1
Other Provincial Stats		40	45	55	54	60	50%	11%	4.9
Total Provincial Stats		63	77	88	73	88	40%	21%	4.6
Municipal By-laws Traffic		0	3	1	0	0	N/A	N/A	-0.3
Municipal By-laws		6	5	12	10	7	17%	-30%	0.7
Total Municipal		6	8	13	10	7	17%	-30%	0.4
Fatals		2	0	1	0	1	-50%	N/A	-0.2
Injury MVC		10	5	5	10	17	70%	70%	1.9
Property Damage MVC (Reportable)		35	41	32	42	37	6%	-12%	0.5
Property Damage MVC (Non Reportable)		6	7	6	16	7	17%	-56%	1.1
TOTAL MVC		53	53	44	68	62	17%	-9%	3.3
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	8	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		472	1,090	677	683	575	22%	-16%	-20.1
Other Traffic		3	3	1	2	0	-100%	-100%	-0.7
Criminal Code Traffic		26	30	14	19	16	-38%	-16%	-3.1
Common Police Activities									
False Alarms		12	13	8	9	6	-50%	-33%	-1.6
False/Abandoned 911 Call and 911 Act		25	48	20	6	13	-48%	117%	-6.6
Suspicious Person/Vehicle/Property		56	53	58	30	30	-46%	0%	-7.5
Persons Reported Missing		1	2	1	1	2	100%	100%	0.1
Search Warrants		0	0	1	1	0	N/A	-100%	0.1
Spousal Abuse - Survey Code (Reported)		29	25	33	22	27	-7%	23%	-0.7
Form 10 (MHA) (Reported)		2	4	4	3	2	0%	-33%	-0.1



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.1

COUNCIL MEETING DATE:
November 28, 2023

ITEM DESCRIPTION OR TITLE

Water Shut Down

RECOMMENDATION

THAT Council accept the Water Shut Down update as information.

BACKGROUND

On November 2, 2023, administration received notification of a possible water disruption to repair a leak on the Capital Northeast Water Service line that supplies the John S. Batiuk Water Commission. The operations team ensured the 2 Lamont reservoirs were full before the repair was initiated and coordinated the reduced flow rates with the regional operators to ensure adequate fire protection and reservoir levels before November 6, 2023. An update was provided November 3, 2023, stating EPCOR moved the repair to November 7, 2023, this did not impact operations.

A repair update was provided November 8, 2023, stating water will be provided at half the average daily flow rates through the backup supply line. Lamont was able to keep reservoir levels at an appropriate level and no water restrictions were required.

The repair was completed as scheduled on November 10, 2023.

COMMUNICATIONS

Notices provided by the John S. Batiuk Regional Water Commission.
Coordination with Strathcona operators.

IMPLICATIONS OF DECISION

Ensure water service is provided to Lamont without disruption.

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2023-2027 – Infrastructure- Improve capacity and reliability of our water system.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

N/A

Report Prepared By: Tyler Edworthy Director Operations and Infrastructure.

Approved by CAO: 



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.2

**COUNCIL MEETING DATE:
November 28, 2023**

ITEM DESCRIPTION OR TITLE

2023 Capital Works Program Financial Update

RECOMMENDATION

THAT Council accept the 2022 Capital Works Program Financial Update as information.

BACKGROUND

Administration is providing Council this financial update outlining costs of the 2023 Capital Works Program. With Council’s approved budget of \$745,000 for the 2023 Capital Works Program, rehabilitation work on 50thA Ave between 46 and 47 street and a sanitary line replacement in the alley behind 50 Ave between 52 and 53 Street was completed.

The 50thA Ave included watermain and service replacement, storm drainage upgrades, full road reconstruction including asphalt overlay, and full sidewalk curb and gutter replacement. The sanitary line replacement included 3 manhole replacements and 90 meters of 200 mm sanitary mainline replacement. In addition, asphalt patching and sidewalk replacement was completed in priority areas including 54th Avenue and 50thA Avenue within the allocated budget.

2023 Capital Works Program Financial Statement

Budget

2023 Capital Program Budget	\$745,000
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Expense	Cost
----------------	-------------

Construction/ Testing to-date	583,471.74
Additional Work	12,385.38
Engineering Costs	69,750
Construction Holdback	64,472.42
Remaining Engineering/ Testing budget	7,300

Project Total	\$737,379.54
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Variance

Total Budget	\$745,000.00
Total Expense	\$737,379.54

Identified Savings	\$7,620.46
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TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

COMMUNICATIONS

Final Inspection to be held in 2024.

IMPLICATIONS OF DECISION

Provide sound project management that supports the identified 2023 Capital Works Project timeline and budget impacts.

FINANCIAL IMPLICATIONS

2023 Capital Budget, Approved December 13, 2022.

POLICY AND/OR LEGISLATIVE REFERENCES

Strategic Plan 2023 – 2027

Goal: Demonstrate leadership in fiscal management and prioritization.

Goal: Improve capacity and reliability of our water and wastewater systems.

Goal: Continue to follow best practices in asset management.

ATTACHMENTS

N/A

Report Prepared By: Tyler Edworthy Director Operations and Infrastructure.

Approved by CAO:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.3

**COUNCIL MEETING DATE:
November 28, 2023**

ITEM DESCRIPTION OR TITLE

11-26 Land Acknowledgement of Treaty Six Policy

RECOMMENDATION

THAT Council approve Policy #11-26, Land Acknowledgement of Treaty Six.

BACKGROUND

The Town of Lamont has a responsibility to foster healthier relationships with Indigenous Partners and to strive to respond to the Calls to Action as outlined by the Truth and Reconciliation Commission. The updated municipal policy provides guidelines for acknowledging the traditional lands of First Peoples and promoting education and a more precise representation of Indigenous Peoples.

COMMUNICATIONS

An acknowledgement statement will be read at civic events, will be posted before all Council Meetings, and added to the Town webpage and applicable social media.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Policy #11-26

ATTACHMENTS

Land Acknowledgement of Treaty Six Policy #11-26

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:



Acknowledgement of Treaty Six

Purpose

The purpose of this policy is to provide guidelines for acknowledging the traditional lands of First Peoples, and to authentically honour Indigenous Partners by actively promoting education and a more precise representation of Indigenous Peoples. We seek to recognize the travesty from the past to dismantle any current forms of oppression.

Policy Statement

The Town of Lamont recognizes that it is located within Treaty Six territory and the homeland of the Métis Nation of Alberta, Region Two, and it acknowledges the contributions of Treaty Six First Nations and the Métis Nation in the Town's founding and growth.

The Town of Lamont honours the past, present and future First Peoples of this land. We acknowledge that this land has embraced and nourished the Cree, Métis, Blackfoot, amongst many other for generations.

The Town of Lamont has an inherent responsibility to foster healthier relationships with Indigenous Partners. We will strive to respond to the Calls to Action as outlined by the Truth and Reconciliation Commission.

The Town of Lamont is close in proximity to Enoch Cree Nation ((maskêkosihk), Ermineskin Cree Nation (neyaskweyahk), Louis Bull Tribe (kisipatinahk), Michel First Nation, Montana Cree Nation (akamihk), Papaschase First Nation, Samson Cree Nation (nipisikopahk), and Saddle Lake Cree Nation (onihcikiskwapiwinihk), Whitefish Lake First Nation, Kehewin First Nation, and Frog Lake First Nation.

Furthermore, the geographic boundaries of The Town of Lamont is in Region Two of the Métis Nation of Alberta, and are near the Elizabeth Métis Settlement, Fishing Lake Métis Settlement, Buffalo Lake Métis Settlement and Kikino Métis Settlement.

We recognize the importance of allying with First Peoples and taking steps to foster a healthier relationship. As such, we will demonstrate manacitôwin, the Cree word meaning respect for each other.

DEFINITIONS

1. **"First Peoples"** means the original inhabitants of this territory who have an interconnected relationship with the land.
2. **"Indigenous Partners"** means the Indigenous Nations, organizations, and people with whom the Town of Lamont will collaborate.



3. **“Treaty Six”** recognizes a shared agreement between Indigenous Peoples and settlers to cooperate on this land.
4. **“Confederacy of Treaty Six”** means the political body that represents and advocates for Indigenous Nations within Treaty Six.
5. **“Métis Nation of Alberta”** means the political organization representing the interests of the Métis people in Alberta.
6. **“Métis Settlement General Council”** means the Métis Settlements in Alberta that are closely tied to the land.
7. **“Civic Event”** means government related events which are for the benefit of the public, such as, special government assemblies, Municipal sponsored events, educational or training sessions, and major public events, such as those taking place for National Indigenous History Month, Indigenous People’s Day, National Day for Truth and Reconciliation, Remembrance Day, Canada Day, and New Year’s Eve.
8. **“We and Our”** when used in this Policy refer to, and create obligations on, the municipal corporation of the Town of Lamont and its elected officials, employees, and contractors, and this Policy is intended to provide guidance for every person who resides in or is working in or visiting the Town of Lamont.

Guidelines

Council will seek opportunities to develop positive relationships with and increase their understanding of the Confederacy of Treaty Six First Nations.

Each Council meeting will include an acknowledgement that the meeting is being held on Treaty Six territory.

Civic events opened by members of Council will include an acknowledgement that the occasion is taking place on Treaty Six territory.

Following each municipal election, the Council orientation will include information on the historical significance of Indigenous people in the Town of Lamont.

We will begin each Council meeting with an acknowledgement of the ancestral, traditional, and contemporary lands of First Peoples on which the Town of Lamont is located, in a manner similar to that found in Schedule A.

We will invite Chiefs and Representatives from the Confederacy of Treaty Six, the Melis Nation of Alberta and the Melis Settlements General Council to all vital gatherings.



Town of Lamont Policy Manual

Acknowledgement of Treaty Six
Policy # 11-26
Governance & Priorities Committee
November 28, 2023

We will include an acknowledgement of the ancestral, traditional, and contemporary lands of Indigenous Peoples on which the Town of Lamont is located, in a manner similar to that found in Schedule A, at Municipal sponsored events within the Town of Lamont, regardless of whether an elected official is present.

Following each municipal election, the Town of Lamont Council orientation will include relationship building with Indigenous partners, sharing success stories of Indigenous Peoples in the area, and specific obstacles that Indigenous Peoples face.

We will recognize the importance of the relationships, and relationship-building, with First Peoples in documentation by taking steps such as capitalizing the words Indigenous Peoples along with other vital words.

Dated this 28th day of November 2023.

Adopted by Council:		Initials:
Motion Number:		
Supersedes:		



Town of Lamont Policy Manual

Acknowledgement of Treaty Six
Policy # 11-26
Governance & Priorities Committee
November 28, 2023

Schedule A: Acknowledgement of Treaty Six

Today, I acknowledge that the Town of Lamont is located on Treaty Six Territory and the homeland of the Métis Nation of Alberta. The Town of Lamont honours the First Peoples of this land. We recognize that we stand upon land that carries the footsteps of Cree, Métis, and Blackfoot amongst many other Nations, who have been here for thousands of years. Therefore, the Town of Lamont has an inherent responsibility to foster healthier relationships with First Peoples and further the Calls to Action as outlined by the Truth and Reconciliation Commission.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.4

COUNCIL MEETING DATE:
November 28, 2023

ITEM DESCRIPTION OR TITLE

2024 Tax Recovery Public Auction Conditions of Sale

RECOMMENDATION

THAT Council approve the Terms and Conditions of the sale for the 2024 Public Auction as presented in Attachment 1.

BACKGROUND

As required by the Municipal Government Act (MGA), a municipality must annually prepare a tax arrears list showing the parcels of land on which there are tax arrears *for more than one year* as of March 31. Further to this, any parcel of land shown on the 2022 tax arrears list which remains in arrears as of March 31, 2023, must be offered for sale by public auction between April 1, 2023, and March 31, 2024. The 2024 Tax Recovery Public Auction date has been scheduled for Thursday, March 21, 2024, at 10:00 a.m., at the Town of Lamont Council Chambers.

COMMUNICATIONS

Attempts have been made to contact/notify the landowners of the tax recovery public auction.

The Tax Recovery Auction will be advertised in the Lamont Leader on March 6, 2024, and the Alberta Gazette on January 29, 2024, as per the MGA.

IMPLICATIONS OF DECISION

Setting the terms and conditions allows the process to be compliant with the MGA.

FINANCIAL IMPLICATIONS

The Town of Lamont can retain from sale proceeds the amount of tax arrears as well as a 5% administration fee.

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 417, 418, 419 & 421

ATTACHMENTS

Terms and Conditions of Sale

Report Prepared By: Betty Malica, Administrative Assistant

Approved by CAO:

Attachment #1

Town of Lamont

COUNCIL RESOLUTION – 2024 TAX SALE

Be it resolved that the Council of the Town of Lamont, having considered the report of the Chief Administrative Officer regarding unpaid tax arrears, hereby approves proceeding with the Tax Sale pursuant to the provisions of the *Municipal Government Act* for the following properties subject to the conditions described below:

LINC Number	Legal Description	Title Number
0017244179	Plan 127HW; Block 8; Lot 4	122 375 796
0012815297	Plan 154TR; Block 10; Lot 25C	042 009 735
0019560029	Plan 2952RS; Block 10, Lot 16A	952 000 804

1. The tax sale shall proceed by auction at the Town of Lamont Council Chambers, 5307 - 50 Avenue, Lamont, Alberta on Thursday, March 21, 2024 at 10:00 a.m.
2. The properties shall be offered for sale on an "as is, where is" basis and the Town of Lamont makes no representation and gives no warranty whatsoever including as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the Purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms and conditions of sale will be considered other than those specified by Town of Lamont.
3. The properties listed above shall be subject to the tax sale if the total outstanding property tax arrears remain outstanding prior to the tax sale.
4. The properties will be offered for sale by auction, subject to a reserve bid and to certain registrations shown on the existing certificate of title as described in section 423(1) of the *Municipal Government Act*.
5. Payments by certified cheque or bank draft only. The successful bidder must, at the time of the sale, make a non-refundable ten percent (10%) deposit payable to the municipality, with the balance of the purchase price within 30 days of the public auction.
6. Successful bidders agree to be bound by the terms and conditions of the Town of Lamont's standard Tax Sale Agreement, a copy of which shall be made available to prospective bidders at the Town of Lamont Office prior to the tax sale.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

AGENDA ITEM: 4.5

COUNCIL MEETING DATE:
November 28, 2023

ITEM DESCRIPTION OR TITLE
2023 Urban Hen Survey Results

RECOMMENDATION
THAT Council determine the appropriate course of action.

BACKGROUND

A resident appeared as a delegation at the September 12, 2023 Council Meeting to ask Council to amend the Animal Control Bylaw to allow laying hens within the Town.

As per Council’s direction, a survey was held from October 23 to November 17 to hear residents’ opinion on allowing laying hens within the Town of Lamont. There was a total of 101 responses, 86 of which are Town residents. Administration removed all non-resident survey responses and provided a summary of results.

COMMUNICATIONS

N/A

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

N/A

ATTACHMENTS

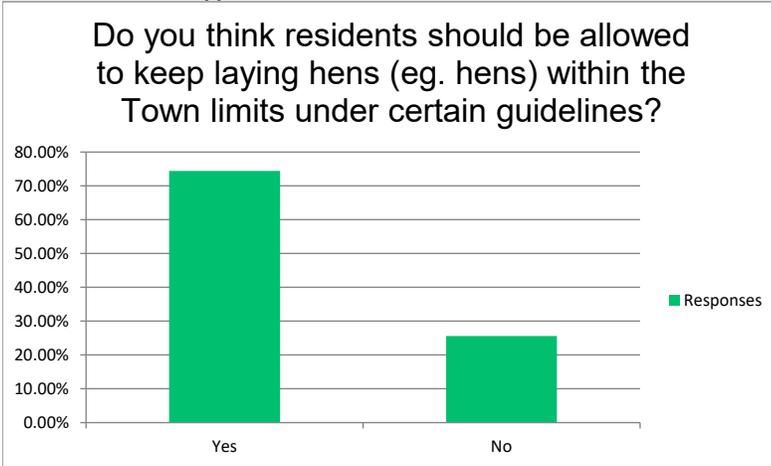
2023 Urban Hen Survey Results

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant
Approved by CAO: 

2023 Community Urban Hen Survey

Do you think residents should be allowed to keep laying hens (eg. hens) within the Town limits under certain guidelines?

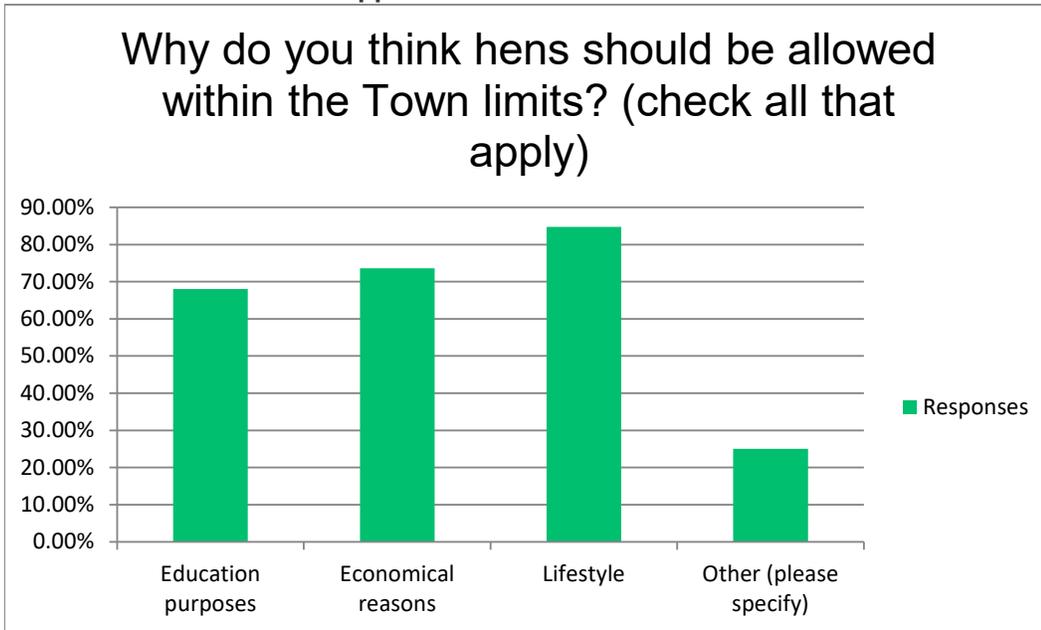
Answer Choices	Responses	
Yes	74.42%	64
No	25.58%	22
Answered		86
Skipped		0



2023 Community Urban Hen Survey

Why do you think hens should be allowed within the Town limits? (check all that apply)

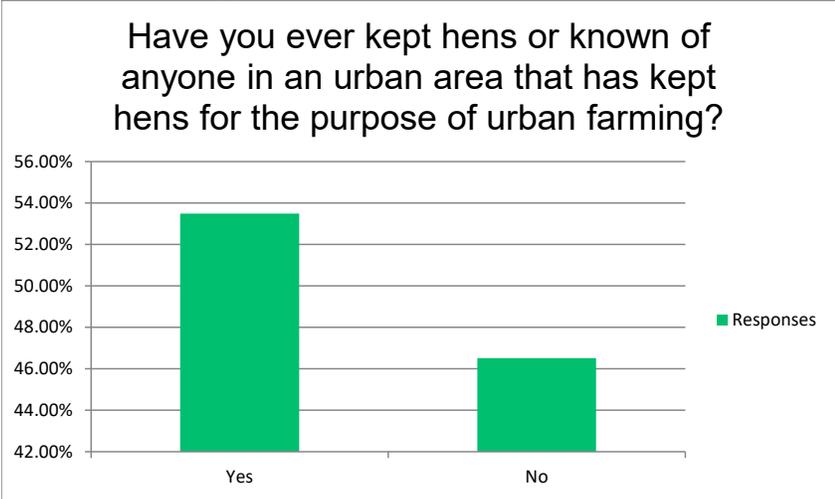
Answer Choices	Responses	
Education purposes	68.06%	49
Economical reasons	73.61%	53
Lifestyle	84.72%	61
Other (please specify)	25.00%	18
Answered		72
Skipped		14



2023 Community Urban Hen Survey

Have you ever kept hens or known of anyone in an urban area that has kept hens for the purpose of urban farming?

Answer Choices	Responses	
Yes	53.49%	46
No	46.51%	40
Answered		86
Skipped		0



2023 Community Urban Hen Survey

If you answered yes to question 3, please describe any **positive** or **negative** experiences with hens. If no, enter N/A

Answered 52

Skipped 34

Food

Fertilizer

Smell

Noise

Bug Control

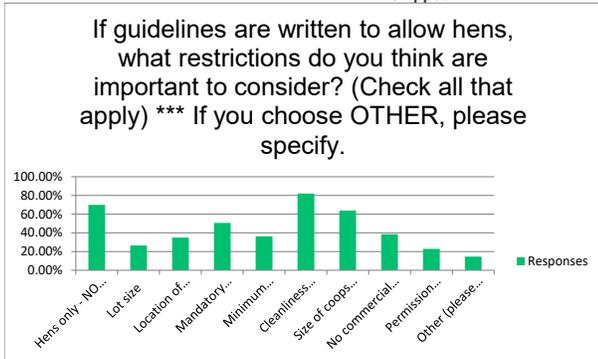
Education

Attracts predators

2023 Community Urban Hen Survey

If guidelines are written to allow hens, what restrictions do you think are important to consider? (Check all that apply) *** If you choose OTHER, please specify.

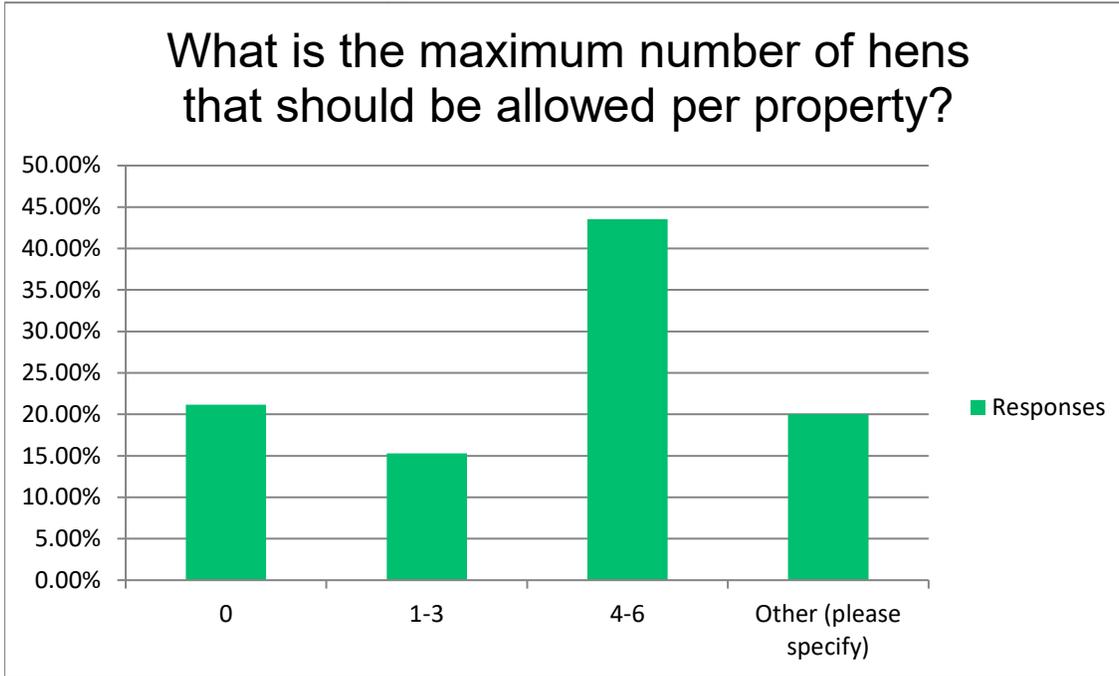
Answer Choices	Responses	
Hens only - NO ROOSTERS	69.88%	58
Lot size	26.51%	22
Location of where hens are contained in the yard	34.94%	29
Mandatory training on how to care for the hens	50.60%	42
Minimum distance and screening from other houses	36.14%	30
Cleanliness standards	81.93%	68
Size of coops and run area	63.86%	53
No commercial sales of eggs and hens	38.55%	32
Permission from neighbours	22.89%	19
Other (please specify)	14.46%	12
	Answered	83
	Skipped	3



2023 Community Urban Hen Survey

What is the maximum number of hens that should be allowed per property?

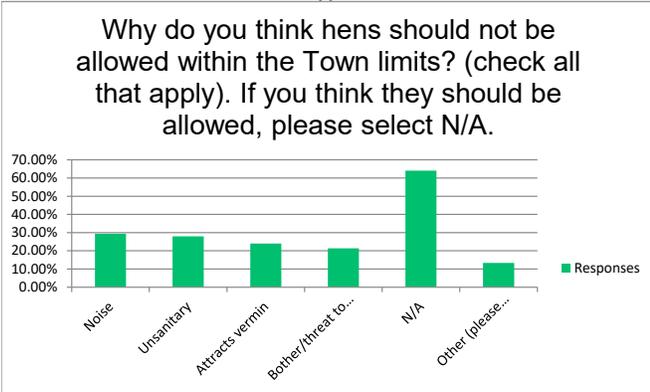
Answer Choices	Responses	
0	21.18%	18
1-3	15.29%	13
4-6	43.53%	37
Other (please specify)	20.00%	17
Answered		85
Skipped		1



2023 Community Urban Hen Survey

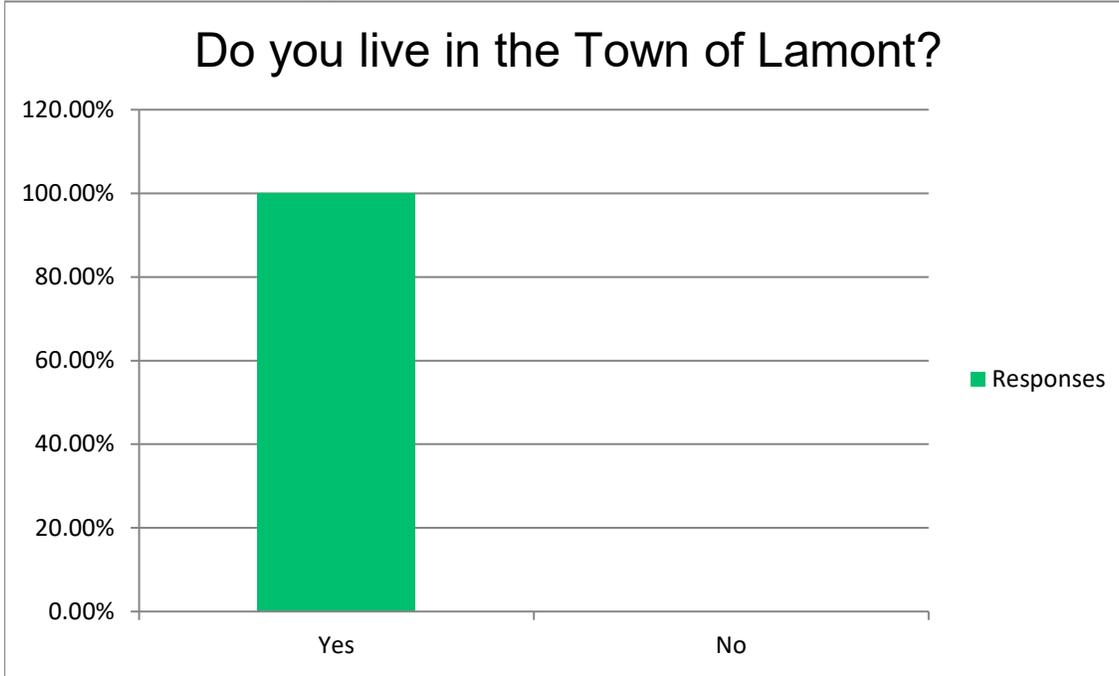
Why do you think hens should not be allowed within the Town limits? (check all that apply). If you think they should be allowed, please select N/A.

Answer Choices	Responses	
Noise	29.33%	22
Unsanitary	28.00%	21
Attracts vermin	24.00%	18
Bother/threat to domestic animals	21.33%	16
N/A	64.00%	48
Other (please specify)	13.33%	10
Answered		75
Skipped		11



2023 Community Urban Hen Survey
Do you live in the Town of Lamont?

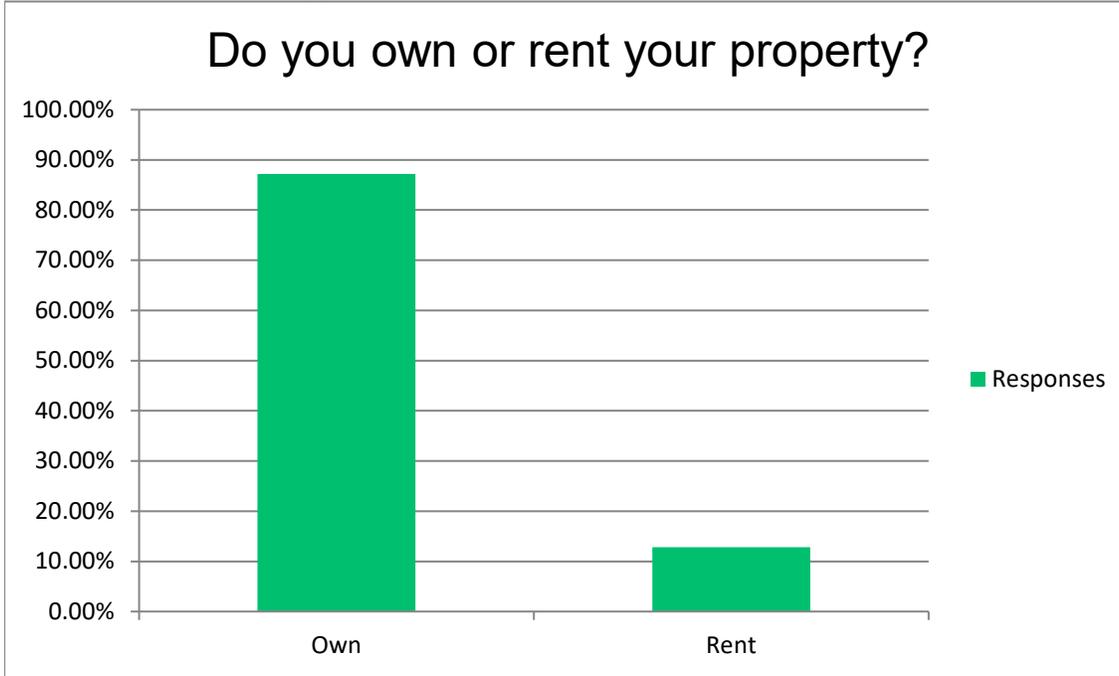
Answer Choices	Responses	
Yes	100.00%	86
No	0.00%	0
Answered		86
Skipped		0



2023 Community Urban Hen Survey

Do you own or rent your property?

Answer Choices	Responses	
Own	87.21%	75
Rent	12.79%	11
	Answered	86
	Skipped	0



2023 Community Urban Hen Survey

Other comments:

Answered 19

Skipped 67

Fresh Food

Unsightly yards

Growing Food Crisis

Animals at Large

Mental Health

Enforcement **Community Farming Area**

Live in Town to be away from Farms



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.6

COUNCIL MEETING DATE:
November 28, 2023

ITEM DESCRIPTION OR TITLE
Bylaw 13/23, Animal Control Bylaw

RECOMMENDATION

1. **THAT** Council give first reading to Bylaw 13/23, Animal Control Bylaw.
2. **THAT** Council give second reading to Bylaw 13/23, Animal Control Bylaw.
3. **THAT** Council give unanimous consent to proceed to third reading of Bylaw 13/23, Animal Control Bylaw.
4. **THAT** Council give third reading to Bylaw 13/23, Animal Control Bylaw.

BACKGROUND

To ensure Council and Administration are meeting the needs of the residents of the Town of Lamont with progressive, transparent and effective governance practices, a review of Bylaw 04/23, Animal Control Bylaw has been completed.

Within the 2023 year the Town has received an increased amount of repeat animal control offenses. The current bylaw does not adequately deal with these repeat offenders; therefore, changes have been made (highlighted in red) to address these deficiencies.

COMMUNICATIONS

If approved, the Animal Control Bylaw will be posted on the website.

IMPLICATIONS OF DECISION

If Bylaw 13/23 is enacted, Bylaw 04/23 is repealed.

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Municipal Government Act (MGA)



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

ATTACHMENTS

1. Bylaw 13/23, Animal Control Bylaw
2. Animal Control Bylaw SCHEDULE A

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

A handwritten signature in blue ink, appearing to be "D. J.", is written over the text "Approved by CAO:".

**TOWN OF LAMONT
BYLAW 13/23**



**BEING A BYLAW OF THE TOWN OF LAMONT IN THE PROVINCE OF ALBERTA,
TO PROVIDE FOR THE LICENSING, REGULATING AND CONFINEMENT OF
DOGS, CATS AND DOMESTIC PETS WITHIN THE TOWN OF LAMONT.**

WHEREAS under provisions of the Municipal Government Act, being chapter M-26, Section 145 of the RSA 2000 or thereof amended, Council may pass bylaws for the purpose of controlling animals within the Town of Lamont.

NOW THEREFORE the Council of the Town of Lamont, hereby enacts as follows:

1. BYLAW TITLE

1.1 This Bylaw is known as “Animal Control Bylaw”.

2. DEFINITIONS

2.1 For the purposes of this Bylaw:

- a. “Act” means the *Municipal Government Act*” RSA 2000, c.M-26.
- b. “Animal Control Officer” means any person or persons, including the Bylaw Enforcement Officer, authorized by the Town to enforce any provisions of this Bylaw;
- c. “Animal Shelter” means the premises for impounding and caring for captured dogs;
- d. “Controlled Confinement” means the confinement of an animal in a pen, cage or building or securely tethered in a manner that will not allow the animal to bite, harm or harass any person or animal;
- e. “Damage to Property” means damage to property other than the owner’s property or permitted property, and includes defecating or urinating on such property;
- f. “Domestic Animal” means an animal which is normally kept inside a dwelling. Domestic Animal includes cats, parrots, and other similar-sized animals, but does not include livestock or poultry.
- g. “Dwelling Unit” means a self-contained living premises with cooking, eating, living, sleeping and sanitary facilities for domestic use of one or more individuals;
- h. “Guard Dog” means a dog trained to patrol privately owned property, whether to not accompanied by its owner, for the purpose of protecting the property;

**TOWN OF LAMONT
BYLAW 13/23**

- i. "Guide Dog" means a dog trained as a guide for a blind person and identified on an identification card issued by the Canadian national Institute for the Blind;
- j. "Kennel" means any place owned by any person, group of persons, or corporation engaged in the commercial business of breeding, buying, selling or boarding animals of any kind;
- k. "Owner" means any person owning, possessing or having the charge or control over a domestic animal or dog. A domestic animal or dog may have more than one (1) owner;
- l. "Owner's Property" means any property in which the owner of an animal has a legal interest or has been given control or use of the property by the legal owner;
- m. "Permitted Leash" means a leash no longer than two meters and adequate to restrain the attached dog;
- n. "Permitted Property" means private property where the owner of a dog has the express permission to allow the dog to be on;
- o. "Public Property Area" means all property owned by or under the control and management of the Town and located within the Town limits;
- p. "Running/Run at Large" means where a dog is at any place other than the owner's property or permitted property and is not being carried, restrained by a permitted leash or if it is difficult for a person to restrain the dog with a permitted leash. The phrase "running at large" shall be synonymous with "at large";
- q. "Secure and Locked Pen" means an enclosure with a secure top and sides and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of thirty-five (35) centimeters;
- r. "Serious Wound" means an injury resulting from a dog bite, which causes the skin to be broken, or the flesh to be torn;
- s. "Support Dog" means a dog trained to perform quantifiable tasks that directly ease the challenges associated with their owner's physical, psychiatric, sensory, emotional, and/or developmental disability.
- t. "Tranquilizer Gun" means a pistol of Kap-Chur or similar manufacture capable of propelling a dart containing a drug approved by a qualified veterinary surgeon; and

**TOWN OF LAMONT
BYLAW 13/23**

- u. “Vicious Dog” means any dog which:
 - i. shows a propensity, disposition or potential to attack or injure, without provocation, humans or other animals;
 - ii. is a continuing threat of serious harm to humans or other animals;
 - iii. without provocation, chases any person in a threatening manner;
 - iv. has inflicted a serious wound upon a human or another animal without provocation;
 - v. is deemed to be dangerous by a Justice under the provisions of the *Dangerous Dogs Act* RSA 2000, Chapter D-3 and amendments thereto;
 - vi. is owned or harbored for the purpose of dog fighting;
 - vii. is a guard dog.

3. LICENSING REQUIREMENTS

- 3.1 No person shall own, keep or harbor any dog over the age of six (6) months unless the dog is licensed.
- 3.2 The owner of every dog shall obtain a dog license by purchasing a yearly license by February 28 of each year or by purchasing a lifetime license. If a yearly license is not purchased by February 28 penalties will apply as per Schedule “A”.
- 3.3 Where a dog is deemed to be a vicious dog, the owner shall be required to obtain a vicious dog license.
- 3.4 After February 28, the owner of a dog must obtain a license within 15 days of obtaining possession of a dog or moving into Town.
- 3.5 If a dog is obtained or moved into Town after October 1 of the current year, the yearly license fee will be pro-rated.
- 3.6 An owner of any unlicensed dog over the age of six (6) months is guilty of an offence.
- 3.7 In any prosecution or proceeding for a contravention of Section 3.1, the burden of proof as to the age of the dog or that person charged is not the owner of the dog shall rest upon the person charged.

**TOWN OF LAMONT
BYLAW 13/23**

4. APPLICATION

- 4.1 When applying for a license, the owner shall provide all information that the animal control officer considers necessary.
- 4.2 The animal control officer may, in his discretion:
 - i. reject the application; or
 - ii. approve the application, with or without any conditions relevant to the presence of the dog.
- 4.3 The owner shall pay the appropriate license fee as set out in the Town of Lamont Fee Schedule and/or Schedule "A".
- 4.4 Any person who provides false or misleading information with respect to Section 4.1 is guilty of an offence.

5. LICENSE

- 5.1 A license is not transferable from one dog to another or from one owner to another.
- 5.2 No person is entitled to a refund or a rebate for any license fee.
- 5.3 Every license shall expire on December 31st in the year in which it was issued.
- 5.4 The animal control officer may revoke a license if:
 - i. the applicant fails to comply with the conditions of the license;
 - ii. the license was issued on the basis of incorrect information or misrepresentation by the applicant;
 - iii. the license was issued in error;
 - iv. the owner breaches a provision of this Bylaw.
- 5.5 The Town reserves the right to deny a dog license to residents who have demonstrated repeat Animal Control Bylaw offences.

6. LICENSE TAG

- 6.1 If the application is approved, the owner will be supplied with a license tag that will have a number registered to that dog.

**TOWN OF LAMONT
BYLAW 13/23**

- 6.2 If a dog is deemed to be a vicious dog, the owner will be supplied with a vicious dog license tag.

- 6.3 The license tag or vicious dog license tag is to be securely fastened to a choke chain, collar or harness and worn by the dog at all times that the dog is not on the owner's property or permitted property.

- 6.4 If it is not possible to securely fasten the license tag to a dog, the owner shall carry the tag with him.

- 6.5 The owner may replace a license tag that has been lost upon payment of the license tag replacement fee as set out in Schedule A.

- 6.6 An owner of a licensed dog is guilty of an offence if the dog is not wearing or the owner is not carrying a license tag as required under Sections 6.3 and 6.4.

7. LICENSING - VICIOUS DOGS

- 7.1 If a dog is deemed to be a vicious dog, the owner of the dog shall have the dog tattooed, to the satisfaction of the animal control officer, identifying the dog as being a vicious dog.

- 7.2 As a condition of obtaining a vicious dog license, the owner shall provide proof of insurance providing third party liability coverage in the minimum amount of \$1,000,000.00.

- 7.3 The liability policy shall contain a provision requiring the issuer to immediately notify the Town in writing should the policy expire, be cancelled or terminated.

- 7.4 Upon cancellation, expiry or termination of the liability policy, the vicious dog license is null and void.

- 7.5 An owner of a vicious dog that is not tattooed is guilty of an offence.

- 7.6 An owner of a vicious dog who does not have liability insurance is guilty of an offence.

- 7.7 Sections 3.1 to 7.6, shall not apply to the following:
 - i. persons temporarily in the Town for a period exceeding four (4) weeks;

 - ii. holders of a valid development permit, issued pursuant to the land use bylaw, authorizing the operation of a kennel;

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- iii. blind persons holding an identification card providing ownership of a guide dog for their use;
- iv. person with a disability holding an identification card providing ownership of a support dog for their use;
- v. persons caring for a dog for a period of no longer than thirty (30) days, once per year, where the owner of the dog resides outside the Town.

8. DOGS

- 8.1 No dog shall run at large.
- 8.2 No dog shall bark or howl or make any other noise thereby disturbing the quiet or repose of any person.
- 8.3 No dog shall cause damage to property other than the owner's property or permitted property.
- 8.4 No dog shall:
 - i. bite, attack, threaten, harass, bark at, chase, kill or injure any person;
 - ii. bite, attack, threaten, harass, bark at, chase, kill or injure any other animal belonging to other persons; or
 - iii. bite, bark at, or chase any vehicle.
- 8.5 The owner of a dog is guilty of an offence if his dog is in contravention of Section 8.1 to 8.4.
- 8.6 Despite Section 8.6, an owner is not guilty of an offence if his dog threatens, chases, attacks or bites:
 - i. a trespasser on the property where its owner resides, or in the case of a guard dog, a trespasser on the property being patrolled by the dog; or
 - ii. a person who is physically abusing or teasing the dog.
- 8.7 Town Council may designate areas where dogs are prohibited.
- 8.8 An owner whose dog is in a prohibited area is guilty of an offence regardless of whether or not such dog is at large.
- 8.9 Town Council may, by resolution, designate off leash areas.

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9. OWNERS

- 9.1 A dwelling unit shall not house more than three (3) dogs older than 6 months at any one time.
- 9.2 If a dog defecates on property other than the owner's property or permitted property, the owner shall cause such defecation to be removed immediately and disposed of in a sanitary manner.
- 9.3 Section 9.2 does not apply to a blind owner of a guide dog, or a blind person being assisted by a guide dog.
- 9.4 The owner of any property where a dog is allowed to be shall maintain the property in a clean, sanitary and inoffensive condition at all times.
- 9.5 An owner of a female dog shall keep it housed and confined in a building or kennel during the entire period such female dog is in heat except that the female dog may be allowed outside any such building or kennel for a reasonable period for the sole purpose of defecation on the owner's property or permitted property.
- 9.6 The owner of a dog shall notify the animal control officer when his dog has inflicted a serious wound on a person.
- 9.7 The occupant of a dwelling unit that houses more than three (3) dogs over the age of six (6) months is guilty of an offence.
- 9.8 The owner of a dog that contravenes sections 9.2, 9.4, 9.6 is guilty of an offence.

10. VICIOUS DOGS

- 10.1 The owner of a vicious dog shall not allow the vicious dog to be on any public property, unless the vicious dog is:
 - i. muzzled;
 - ii. on a permitted leash; and
 - iii. under the effective control of the owner or someone over the age of sixteen (16) years acting with the authority of the owner.

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- 10.2 Section 10.1(i) and 10.1(ii) do not apply where the vicious dog is confined within a secure and locked pen, or in a building or enclosure in attendance at a bona fide dog show.
- 10.3 At all times while a vicious dog is on the owner's property or permitted property, the owner shall:
- i. keep the dog confined indoors, or, confined in a secure and locked pen capable of preventing the entry of young children; or
 - ii. shall not allow the dog to be outdoors or out of a secure and locked pen unless the dog is on a permitted leash and under the effective control of the owner or someone over the age of sixteen (16) years acting with the authority of the owner.
- 10.4 Section 10.3 shall not apply in the case where a guard dog is actively engaged in patrolling privately owned, non-residential property.
- 10.5 Where a dog is deemed to be a vicious dog, the owner of such dog shall:
- i. post signs on his or her premises altering the public that a vicious dog is located on said premises;
 - ii. not breed or sell such dog within the town; and
 - iii. notify the animal control officer should the dog become at large.
- 10.6 The owner is guilty of an offence if he or the dog is in contravention of Sections 10.1 to 10.5.
- 10.7 When the animal control officer determines that a dog is a vicious dog, he shall in writing:
- i. inform the owner that the dog has been determined to be a vicious dog;
 - ii. require the owner to keep the dog in accordance with this bylaw respecting vicious dogs;
 - iii. inform the owner that, if the dog is not kept in accordance with the provisions of this bylaw, the owner will be fined, or subject to enforcement action pursuant to this bylaw.

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11. CONTROL OF DOMESTIC ANIMALS

- 11.1 No dwelling unit is permitted to own or keep more than two (2) domestic animals.
- 11.2 Any person keeping birds or rabbits shall keep them in one or more secure and locked pens and kept in a clean and sanitary condition. The pens may not be closer than one and one half (1 1/2) meters from the nearest property boundary, if outside.
- 11.3 Any person keeping snakes pursuant to this part shall keep the same in one or more secure enclosures.
- 11.4 No cat shall run at large.
- 11.5 The owner of a domestic animal is guilty of an offence if he is in contravention of Sections 11.1 to 11.4.

12. GENERAL PUBLIC

- 12.1 No person shall tease, torment, annoy, abuse or injure any animal.
- 12.2 No person shall untie, loosen or otherwise free an animal, which is not in distress unless the person has the owner's permission.
- 12.3 No person shall interfere with, hinder or impede and animal control officer in the performance of any duty authorized by this bylaw.
- 12.4 Any person who has received a serious wound from an animal shall notify the animal control officer.
- 12.5 Any person in contravention of Sections 12.1 to 12.4 is guilty of an offence.

13. POWERS OF ANIMAL CONTROL OFFICERS/BYLAW ENFORCEMENT OFFICERS

- 13.1 The animal control officer is authorized to order any person to comply with any section of this bylaw.
- 13.2 An animal control officer is authorized to capture and impound in the animal shelter, any dog that is at large.
- 13.3 The animal control officer is authorized to take such reasonable measures as are necessary to subdue any dog which is at large, including the use of tranquillizer equipment and materials. If any such dog is injured, it may be taken to a veterinarian for treatment.

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- 13.4 If a vicious dog is not being kept in accordance with this bylaw, the animal control officer is authorized to:
- i. make a complaint pursuant to the *Dangerous Dogs Act* RSA 2000, Chapter D-3 for an order/direction that such dog be controlled or destroyed;
 - ii. make an application pursuant to the *Municipal Government Act* RSA 2000, Chapter M-26 for an order directing that such dog be controlled in accordance with this bylaw or be removed from the Town.
- 13.5 The animal control officer is authorized to place any animal under controlled confinement.
- 13.6 An animal control officer is authorized to investigate any complaints arising from the keeping of domestic animals.
- 13.7 Where the animal control officer determines that:
- i. birds, rabbits, or snakes are not being kept in accordance with this bylaw;
 - ii. the said birds or rabbits have caused damage to the property of another person;
- the animal control officer may order the owner of said birds, rabbits or snakes to comply with this bylaw or to restrain, dispose of, or destroy the animal.
- 13.8 Any person who failed to comply with an order of the animal control officer is guilty of an offence.

14. IMPOUNDMENT

- 14.1 An impounded dog may be kept in the animal shelter for a period of no **more** than seventy two (72) hours. Sundays and statutory holidays shall not be included in the calculation of the seventy two (72) hour period.
- 14.2 During the seventy-two (72) hour period, any dog may be redeemed by its owner, except as otherwise provided in this bylaw, upon payment to the Town or its authorized agent of:
- i. the appropriate impoundment fee as set out in Schedule A;
 - ii. the appropriate license fee when the dog is not licensed; and
 - iii. the cost of any veterinary treatment that is incurred.

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14.3 Any dog that is impounded on a subsequent offence within sixty (60) days may be redeemed by its owner, upon payment to the Town, of:

- i. the appropriate penalty as set out in Schedule "A";
- ii. the appropriate impoundment fee as set out in Schedule A; and
- iii. the cost of any veterinary treatment that is incurred.

14.4 The Town reserves the right to deny redemption of a dog upon three (3) or more impoundments within a sixty (60) day period.

14.5 If no license has been issued for the dog, or the conditions of the license have not been met, the animal control officer is not obliged to release the dog.

14.6 At the expiration of the seventy-two (72) hour period, the animal control officer is authorized to:

- i. offer the dog for sale, or for gift;
- ii. destroy the dog in a humane manner;
- iii. take the dog to an animal humane society or equivalent;
- iv. allow the dog to be redeemed by its owner in accordance with section 14.2;
- v. continue to impound the dog for any further period of time that the animal control officer decides.

14.7 The animal control officer shall report any apparent illness, communicable disease, injury or unhealthy condition of any impounded dog to a veterinarian and act immediately upon the veterinarian's recommendations.

14.8 No dog that a veterinarian determines should be destroyed can be redeemed.

14.9 No action for damages shall be taken against any person acting under the authority of this bylaw for destruction or disposal of a dog or domestic animal.

15. QUARANTINE

15.1 Any person who has received a serious wound and the owner of the dog who has inflicted the serious wound shall promptly report the dog to the animal control officer.

15.2 Upon demand by the animal control officer, an owner shall surrender for quarantine, a dog that has inflicted a serious wound or any animal that the

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animal control officer has reasonable and probably grounds to suspect of having been exposed to rabies.

- 15.3 No animal quarantined under section 81 shall be released except by written permission of a veterinarian.
- 15.4 The animal may be reclaimed by the owner if determined to be free of rabies and upon payment of confinement expenses and upon compliance with the licensing provisions if so required.
- 15.5 In the event of an outbreak or a threatened outbreak of rabies or any disease affecting any animal and which may be transmitted to human beings, Council may, by resolution, order and direct that all animals shall be kept securely tied up or shall be otherwise effectively confined.
- 15.6 Any animal found in contravention of section 15.5 may be impounded.
- 15.7 Any owner who fails to surrender an animal that has inflicted a serious wound or is suspected of being exposed to rabies is guilty of an offence.

16. RABIES

- 16.1 Any animal diagnosed as rabid or any animal bitten by an animal diagnosed as rabid shall be destroyed or treated by a veterinarian.
- 16.2 When an animal diagnosed as rabid or suspected of being rabid dies while under quarantine, the animal control officer shall immediately send the animal to the appropriate health department for pathological examination and shall notify the Public Health Officer of human contacts and the diagnosis made of the suspected animal.
- 16.3 Except as provided in any other legislation, no person other than the animal control officer or a veterinarian shall kill, or cause to be killed, any rabid animal, any animal suspected of having been exposed to rabies, or any animal which has bitten a human.
- 16.4 No person shall remove any animal that is rabid or suspected of being rabid or has bitten a human from Town limits without permission from the animal control officer.
- 16.5 The carcass of any dead animal exposed to rabies shall be surrendered to the animal control officer upon demand.
- 16.6 Any person in contravention of sections 16.2 to 16.4 is guilty of an offence.

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- 16.7 The animal control officer or a veterinarian shall direct the disposition of any animal found to be infected with rabies.

17. PENALTIES

- 17.1 Any person who contravenes any provision of this bylaw is guilty of an offence and is liable to a penalty as set out in Schedule A.
- 17.2 Despite Section 17.1, any person who commits a second offence or subsequent offence under this bylaw within (1) year of committing the first offence is liable to a penalty as set out in Schedule A.
- 17.3 Under no circumstance shall any person contravening any provision of this bylaw be subject to the penalty of imprisonment.
- 17.4 Where there has been a breach of this bylaw, an Animal Control Officer is authorized and empowered to issue a Violation Ticket pursuant to the Provincial Offences Procedure Act, R.S.A. 2000, c.P-34, as amended.
- 17.5 Nothing in this Bylaw precludes an Animal Control Officer from laying charges under alternate legislation including, but not limited to, the *dangerous Dogs Act*, R.S.A. 2000, c. D-3 and the *Animal Protection Act* R.S.A. 2000, c. A-41.
- 17.6 Charges, conditions, or rulings under Provincial legislation including, but not limited to, the *Dangerous Dogs Act*, R.S.A. 2000 and the *Animal Protection Act* R.S.A. 2000 shall overrule similar sections of this Bylaw.
- 17.7 Any changes to the penalties in Schedule "A" can be passed by a resolution of Council.

18. GENERAL

- 18.1 This Bylaw shall not apply to animals kept at any veterinary clinic or being securely transported within a motor vehicle to or from a veterinary clinic.
- 18.2 Should any section of this Bylaw be deemed invalid, then the section is severed, and the remaining Bylaw shall be maintained.
- 18.3 An applicant is responsible for and is not excused from ascertaining and complying with the requirements of any federal, provincial, or other municipal legislation, including the municipality's land use Bylaw. Where the keeping of

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the animals would not comply with any federal, provincial, or other municipal legislation, the animal control officer may refuse to issue a license.

18.4 **Bylaw 04/23** is hereby repealed.

18.5 This Bylaw shall apply despite the presence of the animal in the municipality prior to the date of third reading.

18.6 That this Bylaw shall remain in force from the time of passing until amended or repealed.

19. EFFECTIVE DATE

19.1 That this Bylaw shall come into force and take effect upon the date of third reading and is duly signed.

READ A FIRST TIME THIS _____ DAY OF _____, 20____.

READ A SECOND TIME THIS _____ DAY OF _____, 20____.

READ A THIRD TIME AND PASSED THIS _____ DAY OF _____, 20____.

Mayor

Chief Administrative Officer

Date signed

Bylaw 04/23 Schedule "A"

SECTION	LICENSE FEE	FEE/LATE PENALTY
3.2	Dog License - Jan 1 - Feb 28	As per Fees & Charges Bylaw
3.2	Dog License - Mar 1 - June 30	Orig. Fee plus 25% late penalty
3.2	Dog License - July 1 - Sept 30	Orig. Fee plus 50% late penalty
3.2	Dog License - Oct 1 - Dec 31	Orig. Fee plus 75% late penalty
3.3	Vicious Dog License	\$100.00
SECTION	OFFENCE	PENALTY
3.5	Failure to obtain a dog license	\$100.00
3.5	Failure to obtain a vicious dog license	\$500.00
4.4	Providing false or misleading information about a dog for licensing purposes	\$100.00
6.6	Failure to ensure that a collar and license tag are worn when a dog is off the owners property or permitted property	\$100.00
	Failure to ensure that a collar and license tag are worn when a vicious dog is off the owners property or permitted property	\$150.00
7.5	Failure of an owner to have a vicious dog tattooed	\$100.00
7.6	Failure to produce proof of and maintaining a valid and subsisting liability insurance policy as required for a vicious dog license	\$250.00
8.1	Permitting a dog to be at large	\$100.00
	Permitting a vicious dog to be at large	\$750.00
8.2	Permitting a dog to bark or howl	\$150.00
8.3	Permitting a dog to damage a public property area or private property other than the owner's property or permitted property	\$250.00
8.4	If a dog bites or attacks a person or animal causing injury	\$500.00
	If a vicious dog bites or attacks a person or animal causing injury	\$1,500.00
8.7	Permitting a dog to be in an area where the presence of dogs is prohibited	\$100.00
9.1	Harboring more than three (3) dogs per dwelling unit	\$200.00
9.2	Failure to remove a dog's defecation from property other than the owner's property or permitted property	\$100.00
9.4	Failure to keep property in a clean, sanitary and inoffensive condition.	\$30.00/day
9.5	Failure to confine and house a female dog in heat	\$500.00
9.6	Failure to advise the authorities where a dog has inflicted a serious wound	\$100.00
10.1	Failure to muzzle or otherwise secure a vicious dog when off the premises of the Owner	\$1,000.00
10.3	Failure to confine a vicious dog when on the premises of the owner	\$500.00
10.5	Failure to post warning signs of a vicious dog on the premises	\$500.00

	Breeding or selling a vicious dog within the municipality	\$100.00
	Failure to advise authorities if a vicious dog becomes at large	\$500.00
11.1	Keeping any domestic animal contrary to this bylaw	\$30.00/day
	Keeping a greater number of domestic animals than permitted	\$30.00/day
11.4	Failure to confine domestic animals	\$100.00
12.1	Abusing, teasing, injuring an animal	\$200.00
12.2	Freeing an animal not in distress without the owner's permission	\$100.00 plus any related costs
12.3	Interference with the enforcement of this bylaw	\$100.00
12.4	Failure to report that a person has received a serious wound	\$100.00
13.8	Refusal of any person to comply with an order of an animal control officer	\$100.00
14.2	Impoundment fee	As determined by the operator of the facility
14.3	Removal of dog from animal shelter - subsequent offence within 60 days	\$400.00
16.1	Failure of an owner to surrender an animal that has inflicted a serious wound or is suspected of being exposed to rabies	\$250.00
16.2	Failure to surrender the carcass of a dead animal exposed to rabies	\$100.00
16.3	Killing a rabid animal or an animal who has bitten a human	\$100.00
16.4	Removing a rabid animal or an animal who has bitten a human from Town limits	\$100.00
17.1	Second or subsequent offence within one (1) year	Double the amount of fine for first offence
	Any offence under this Bylaw for which a penalty is not otherwise provided	\$100.00



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: November 28, 2023

ELECTED OFFICIAL: Linda Sieker

REPORT PERIOD, November 14 ,2023 – November 28 ,2023

Boards and Committees:

Town of Lamont Business:

Professional Development (Workshops & Conferences)

Lamont Functions and Events:

- **Nov 15 – Chamber of Commerce Open House**
- **Nov 16 – FCSS Regular Meeting / Christmas Reception**
- **Nov 22 – RCMP Town Hall**
- **Nov 24 – 25 Lamont Lite – Up**
- **Nov 26 – 50 th Anniversary Lamont Bus Accident Dedication**

CLOSED SESSION NOTICE

November 28, 2023

7.1 Community Engagement

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

Motion to go into Closed Session:

"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."