

# Council Package

## October 8, 2024



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**AGENDA  
TOWN OF LAMONT  
REGULAR MEETING OF COUNCIL  
October 8, 2024**

**1. CALL TO ORDER AND RELATED BUSINESS**

**1.1. CALL TO ORDER**

**1.2. ADOPTION OF AGENDA**

**1.3. DECLARATION OF PECUNIARY INTEREST**

**1.4. ADOPTION OF MINUTES**

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**1.4.2. Parks & Recreation Committee Minutes – August 26, 2024 .....Page 5**

**1.4.3. Governance & Priorities Committee Minutes – October 1, 2024 .....Page 7**

**2. DELEGATIONS**

**2.1. MOTION FOR ACCEPTANCE OF DELEGATION**

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**3. CORRESPONDENCE**

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7.1. Committee Appointments	

**7.2. Property Owner Letter**

**7.3. Organizational Review**

**8. ADJOURNMENT**



**Town of Lamont  
September 10, 2024  
Regular Meeting of Council**

**PRESENT:**

Jody Foulds	Mayor
Perry Koroluk	Deputy Mayor
Dave Taylor	Councillor
Linda Sieker	Councillor
Al Harvey	Councillor
Colleen Holowaychuk	Councillor

Tyler Edworthy	Interim CAO/Director, Operations & Infrastructure
Robert Mu	Finance Officer
Jaclyn Ponto-Lloyd	Recording Secretary

**CALL TO ORDER AND RELATED BUSINESS:**

**Call to Order: Mayor Foulds:** called the meeting to order at 7:00 p.m.

**Adoption of Agenda**

- **Addition of Item 4.4 –NAAGO Meeting Request**
- **Addition of Item 6.1 – Boys and Girls Club**

**MOTION: 249/24 Councillor Taylor:** That the Council Agenda be accepted as amended.

**CARRIED**

**Declaration of Pecuniary Interest:** None.

**ADOPTION OF MINUTES:**

a) Meeting Minutes – August 27, 2024

**MOTION: 250/24 Councillor Holowaychuk:** That the Minutes of the August 27, 2024 Council Meeting be accepted as presented.

**CARRIED**

b) Special Meeting Minutes – September 3, 2024

**MOTION: 251/24 Councillor Sieker:** That the Minutes of the September 3, 2024 Special Council Meeting be accepted as presented.

**CARRIED**

**DELEGATIONS:** None.

**CORRESPONDENCE:**

- **Lamont Hamper Committee Meeting Minutes – May 15, 2024**
- **EIPS Board Highlights – August 22, 2024**
- **Town of Bruderheim – Deutschland Day Parade**
- **Municipal Affairs – 2025 Fire Services Training Program Grant**

**MOTION: 252/24 Councillor Harvey:** That Council accept the correspondence as information.

**CARRIED**

**NEW BUSINESS:**

**National Day for Truth and Reconciliation**

**MOTION: 253/24 Councillor Holowaychuk:** That Council accept the September 30<sup>th</sup> Truth and Reconciliation Day update as information.

**CARRIED**

**2024 Capital Program Update**

**MOTION: 254/24 Councillor Koroluk:** That Council approve the extended paving work on 50 Avenue and extend to any other patchwork needed.

**CARRIED**

**2024 Revenue Update**

**MOTION: 255/24 Councillor Sieker:** That Council accept the 2024 Tax Revenue Update as information.

**CARRIED**

**NAAGO Meeting Request**

**MOTION: 256/24 Councillor Harvey:** That Council agree to extend the Alberta HUB meeting donation to the Northeast Alberta Alliance for Growth and Opportunity (NAAGO) for its meeting on October 1<sup>st</sup>.

**CARRIED**

**REPORTS:**

**Council Reports:**

<b>Mayor Foulds</b>	Written report attached.
<b>Councillor Taylor</b>	Nothing to report.
<b>Councillor Harvey</b>	Nothing to report.
<b>Councillor Koroluk</b>	Nothing to report.
<b>Councillor Sieker</b>	Written report attached.
<b>Councillor Holowaychuk</b>	Written report attached.

**Staff Reports:**

<b>Interim CAO</b>	Written report attached.
<b>Director, Operations &amp; Infrastructure</b>	Written report attached.
<b>Finance Officer</b>	Written report attached.

**MOTION: 257/24 Councillor Taylor:** That Council accept the reports as presented.

**CARRIED**

**NOTICES OF MOTION:**

**Boys and Girls Club**

**MOTION: 258/24 Councillor Taylor:** That Council direct Administration to bring the Boys and Girls Club Notice of Motion back to the October 8<sup>th</sup> Council Meeting.

**CARRIED**



**CLOSED SESSION:**

- **CAO Recruitment**
  - *FOIP Section 24 – Advice from Officials*

**MOTION: 259/24 Councillor Koroluk:** That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 7:33 p.m.

**CARRIED**

**MOTION: 260/24 Councillor Taylor:** That Council revert to regular Council meeting session at 7:51 p.m.

**CARRIED**

**MOTIONS ARISING FROM CLOSED SESSION:**

**MOTION: 261/24 Councillor Sieker:** That Council direct Mayor Foulds to proceed as directed under the guidelines discussed in closed session.

**CARRIED**

**MOTION: 262/24 Councillor Holowaychuk:** That Council direct Administration to pay \$50.00 honorarium to each tour guide for the CAO candidate community tours.

**CARRIED**

**ADJOURNMENT:** Mayor Foulds adjourned the meeting at 7:53 p.m.

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Mayor

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Chief Administrative Officer



5307 – 50 Avenue  
Lamont, AB T0B 2R0

**Town of Lamont  
Aug 26, 2024, 7:00 pm  
Parks and Recreation Committee  
via Zoom and Council Chambers**

**Minutes**

<b>PRESENT:</b>	David Taylor	Chair
	Jody Foulds	Vice Chair
	Kristina Carstairs	Public Member at Large
	Matthew Levicki	Public Member at Large
	Lindsey Mercer	Public Member at Large
	Cindy Gruber	Public Member at Large
	Dawn Nielsen	Adm Liaison
	Leslie Jans	Recreation Representative

**Absent:**

- 1) **Call to Order and Related Business:** 7:00 pm
- 2) **Appointment of Recording Secretary:** Dawn Nielsen
- 3) **Adoption of Agenda:** Motion: Cindy Gruber  
Carried
- 4) **Adoption of Minutes:** VIA Email

**5) NEW BUSINESS:**

5.1 Reviewed membership application. As Terms of Reference state 4 public members, invite applicant to meetings but as non-voting member until a spot becomes available.

Motion: Jody Foulds: That Parks and Recreation Committee invite applicant to attend meetings as a non-voting member.

Carried

5.2 Tree Planting event planned for September 29/24 at 10:00 am.

5.3 New leaf purchased for Recognition Tree; In Memory of Russell Letwin. Leaf will be ordered in 2025 and announced Picnic in the Park next year.

**6) Old Business:**

6.1 Disc Golf information and discussion.

Motion: Jody Foulds- That the Parks and Recreation Committee is recommending the sale of T – Signs for the Disc Golf holes for \$300 / 3 years or \$500 / 6 years.

6.2 Light UP committee Gazebo at Admin office update provided.

6.3 Park Development Survey update provided.

6.4 2024 Festivals and Events

- **Picnic in the Park.** Date set on September 5, 2024. Lindsay and Kristina will attend.

6.5 Hillside access gates Update: Dawn- This project put on hold until the construction at the Lamont Health Care Center is done.

**7) Round Table:**

Feedback from Pickle ball: cost too high, no lines on the surface, not enough people to play. Would like to see this in the fall at the School.

**8) Next Meeting:** September 16, 2024 if needed to plan Tree Planting event,

**8) Adjournment: 8:09 pm**



5307 – 50 Avenue  
Lamont, AB T0B 2R0

**Town of Lamont  
October 1, 2024  
Governance & Priorities Committee Meeting**

<b>PRESENT:</b>	Jody Foulds	Chair
	Linda Sieker	Member
	Al Harvey	Member
	David Taylor	Member
	Perry Koroluk	Member
	Colleen Holowaychuk	Member
	Tyler Edworthy	CAO
	Dawn Nielsen	Deputy CAO
	Robert Mu	Finance Officer (via TEAMS)

**CALL TO ORDER AND RELATED BUSINESS:**

**Call to Order: Chair Foulds:** called the meeting to order at 6:31 p.m.

**Adoption of Agenda**

**MOTION: Member Koroluk:** That the Governance & Priorities Committee Agenda be accepted as presented.

**CARRIED**

**NEW BUSINESS:** None

**CLOSED:**

**MOTION: Member Sieker:** That the Governance & Priorities Committee convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 6:32 p.m.

**CARRIED**

**MOTION: Member Taylor:** That the Governance & Priorities Committee revert to regular meeting session at 8:34 p.m.

**CARRIED**

**MOTION: Member Taylor:** That the Governance & Priorities Committee accept the presentation as presented.

**CARRIED**

**ADJOURNMENT:** Chair Foulds adjourned the meeting at 8:34 p.m.

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Chair

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Chief Administrative Officer



## Lamont Youth

This year, we hosted a girls-only sleepover from July 9-10, accommodating 15 girls, followed by a boys-only sleepover from July 11-12 for 8 boys. Our Lamont Summer Camp offered two sessions: Week #1 from July 15-19 for 20 campers, and Week #2 from July 22-26 for 21 campers, both of which received positive feedback from participants.

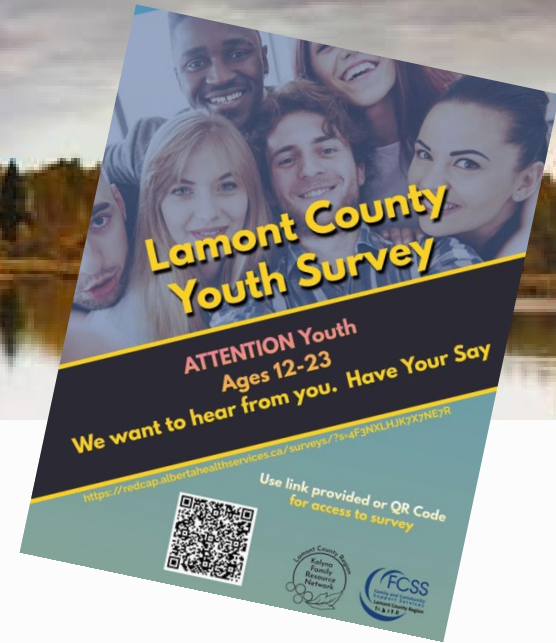
The Youth Coalition, funded by the Soaring Grant, is excited to announce upcoming events aimed at engaging and supporting local youth. The next retreat is scheduled for 2025, with anticipated attendance ranging from 10 to 14 participants. Our goal is to bring awareness to the needs of our youth and to at least run 1 retreat a year.

FCSS and FRN partnered together for Lamont Activity Nights, with dates to be determined.

FRN hosts the “Lets Get Program” that focuses on a variety of activities from kitchen skills to fine arts.

To better understand the interests of the community, a survey will be distributed to gauge potential interest in establishing a youth center in Lamont.

# COUNTY OF LAMONT YOUTH COALITION




## HOW WE STARTED...

We believe in empowering the youth and the strengths that they already possess so we surveyed 251 youth residing in the Lamont County Region. Then with the results in hand, we hosted two lunches where we shared the results with youth.



Attention all students interested in advocating for youth in our area:

You're invited for




**PIZZA**

& Youth Coalition Info Session

Grades 7-9 = Tuesday, March 21 @ Lunch  
Grades 10-12 = Thursday, March 23 @ Lunch

**In the Drama Room**



Attention all students interested in advocating for youth in our area:


You're invited to join the

**Youth Coalition**

Have a say in youth programming and services in the County of Lamont Region

**Thursday, October 5, 2023 @ Lunch**

**In the Drama Room**



# WE HEARD YOU

Lamont High School

## WHERE ARE YOU FROM?

Location	Percentage
Lamont	32%
Bradshaw	15%
Chapman	10%
Andress	10%
Mundere	10%
Lamont County Rural	23%

### KEY RESULTS AND PRIORITIES IDENTIFIED

- Many would like to see an Outdoor Rink in Lamont
- Many appreciate the quiet and privacy of living in the country.
- Many feel your friends are important.
- Many would like to be heard by their Leaders and considered in decisions that affect you.
- Many worry about being excluded or "not fitting in."
- Many love online gaming
- Many would like to see more events and programs geared toward youth.
- 40% of you are interested in volunteering

## HOW OLD ARE YOU?

Age Group	Percentage
16-17	10%
14-15	15%
12-13	40%
10-11	35%

## WHAT DO YOU DO IN YOUR SPARE TIME?


Activity	Percentage
Engagement Events	10%
Music/Lit Activities	10%
FCSS or Other Programs	10%
Youth Groups/Events	10%
Volunteering	10%
Other	10%
Sport/Go to school	40%

## WHAT STOPS YOU FROM PARTICIPATING?

Reason	Percentage
No voice to say	10%
What's happened in what's happening	10%
It's not my business	10%
Can't get a ride	10%
Don't feel welcome/included	10%
Can't afford it	10%
Other	40%

There is much more work to be done.  
We need YOUR help!  
We are asking YOU to come together.  
Identify the priorities.  
and make a plan!

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At these lunches, youth were invited to learn more about the results of the surveys. We told them about our vision for the Youth Coalition:

A chance to have a voice and create change while supporting youth within the County.

15 youth signed up!



# YOU'RE INVITED

You expressed interest in having your say and joining the **YOUTH COALITION** after the youth surveys were presented.

You're invited for further conversation and some lunch. We request that you attend as many of the following lunch sessions as possible:

May 18, 2023 (11:45am-12:15pm)

June 8, 2023 (11:45am-12:15pm)

June 22, 2023 (11:45am-12:15pm)

Location: Drama Room

Please let us know if you can attend by May 16 at noon.  
Email Sara at [sara.r@lamontcounty.ca](mailto:sara.r@lamontcounty.ca)



## SOARING PROJECT 2023

# WHAT STOOD OUT



Nine youth, ages 12-16, met at Lamont High School on May 18, 2023 to examine the data obtained in the survey conducted in March 2023. This is what stood out to them, in no particular order.

01

Experiences with law enforcement

Youth identified that they would like more positive experiences with law enforcement ie liaison officer

02

The quiet

Our lower population allows for quiet which seems to be enjoyed overall.

03

Lack of positive things to do for youth 13+

Would like to see more ODRs & skate parks. Identified that healthy fun decreases negative behaviours

04

Race Comments on Survey - Minimal but still present

Is this a concern or were the comments made because they thought they were funny?

05

We have a safe & stable community

Compared to larger communities, our communities feel safe

06

Age prejudice

Some of the businesses have created rules for youth based on experiences with a few youth who chose negative behaviours. How is this fair?

07

Social media

Can be both positive and negative. There are various forms of social media being used by local youth to bully peers and teachers.

08

Internet access

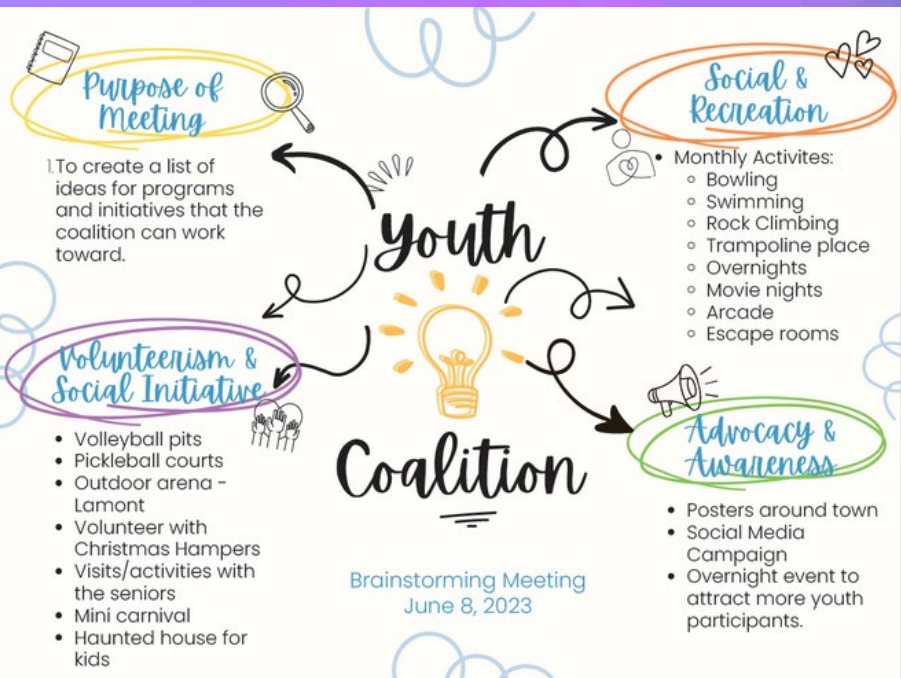
Poor/lack of internet service makes rural living and homework difficult in a world with increasing reliance on technology.

### Group Concern(s):

There is a lack of positive and healthy activities for youth ages 13+ to do in their communities located within the Lamont County Region. We, this coalition, would like to work toward creating opportunities for youth to engage in more positive ways. Youth with these opportunities are less likely to engage in negative behaviours that lead toward age prejudices.

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Our core group of youth met four more times. We looked at what stood out in our surveys and discussed what that looked like and what it meant for our communities and for the youth.



The coalition brainstormed what they wanted to see in the areas of:

- 1) Volunteerism & Social Initiative
- 2) Advocacy & Awareness
- 3) Social & Recreation

They chose peer connection as the first area to address. A youth retreat was planned for November break.



**FCSS** Family and Community Support Services  
Lamont County Region  
M.A.I.R.

**Kalmi Family Resource Network**

# YOUTH RETREAT

GRADES 7-12

**NOVEMBER 8-9, 2023**

Bruderheim Community Hall  
Cost: \$75 / Youth  
Register & payment due by: November 2, 2023

Bus trip to West Ed Waterpark in Edmonton, games, movie, youth related learning sessions food & snacks!

**DAY ONE**

- 10:30am - Meet at Bruderheim Hall
- 11am - Bus to West Ed (east on the bus)
- Noon-3:30 - Waterpark
- 4pm - Bus leaves back to Bruderheim
- Evening - Activities, games, supper & movie

**DAY TWO**

- Barn - Breakfast
- 10am - Youth Idea Session
- 11am - Brain Architecture Game
- Noon - Pick Up

**HOW TO REGISTER:**  
<https://signup.com/go/cyuuIQQ>  
 or scan QR Code below.

Once online registration is complete, we will email you the full form. Please complete this form and make payment ASAP.

Registration & Payment can be made in person at the Lamont County Admin Building in Lamont. Forms of payment accepted: Cash, cheque (payable to FCSS Lamont County Region) or credit card. Sorry, no e-transfer.

Please do not attend if you are feeling ill. Please notify Erin.b@lamontcounty.ca ASAP if you are unable to attend.

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Bus Trip Activity Suggestions:

**YouthRetreat ACTIVITY BRAINSTORM**

- 01 Water Park (Listed 5 times)
- 02 Go Karts (Listed 5 times)
- 03 Activate (Listed once)
- 04 Laser Tag (Listed once)
- 05 Paint Ball (Listed once)
- 06 Trail Rides (Listed once)
- Hikes (Listed once)

Activity suggestions for when we are at the hall:  
 Glow games Charades  
 Brain Architecture Game Water Pong

# YOUTH RETREAT

GRADES 7-12



November 8-9, 2023,  
14 Youth bussed to  
West Edmonton Mall  
Waterpark and then  
headed back to  
Bruderheim Memorial  
Hall for an evening of  
activities, food,  
conversation, and  
**CONNECTION!**

# LOOKING FORWARD...

Our youth coalition continues to meet and work in our communities. With the support of FCSS and Kalyna FRN Lamont County Region, we are currently seeking further funding to keep the momentum. We want to increase programming. We want to bring awareness to the needs of youth. We want to give back.

Our future plans are a kick off to summer youth overnight, more education and awareness programs, and to meet with council members from our six municipalities.

We are communicating. We are connecting.  
We have a voice.

-- The Youth of the Lamont County Region



# LAMONT CAMPS

## 2024



## NLLS Three-Year Financial Plan: Briefing Note

### Overview

Northern Lights Library System (NLLS) holds an investment reserve of \$1,789,221.26. Of this, \$1 million is required for contingent liabilities, including capital needs and system departure risks. This reserve safeguards the system against potential exits by major partners, legal actions, and similar liabilities, while also generating interest income. The remaining \$790,000 in the reserve is currently overfunded.

### How was this reserve acquired?

- They were initially planned for potential building upgrades starting in 2015, but the Board has since decided these upgrades are unnecessary.
- Reduced expenses during the pandemic for about 18 months.
- High staff turnover before the pandemic led to salary savings. This turnover has now stabilized.

### What is our plan for the reserve?

- To keep levy increases low over the next three years (2025-2027) at 1.5% annually.
- To supplement operating expenses and fund several service pilot projects.

### What happens when the reserve runs out?

- By 2028, we anticipate expenses will align with revenues by:
  - Funding pilot projects like “shelf-ready” materials processing aimed at achieving long-term operational efficiencies.
  - Exploring alternative revenue streams, such as leasing unused building space and attracting new member communities (reserves and settlements).

### Will levy increases exceed 1.5% after 2027?

- This is possible. However, we are focused on:
  - Recruiting new members.
  - Achieving operational efficiencies through pilot projects.
  - Advocating with the provincial government for better municipal funding.

### Conclusion

Over the next three years, we aim to effectively utilize the \$790,000 in overfunded reserves to ensure that levy increases remain modest and predictable.

Remember that this is based on budget projections, and we have consistently underspent the budget in the past three years.



Finance Funds Account policy [HERE](#)

Type of Fund	Allocation of Current funds	Balance as per Policy	Comments
<b>Unrestricted</b>			
Vehicle Replacement Funds	\$ 130,000	\$ 90,000	
Furniture & Equipment Funds	\$ 40,000	-	
Building Funds	\$ 250,000	\$ 250,000	
IT information Technology Funds	\$ 430,000	Min \$300,000	To a Max of 750,000
Contingent Liability and Consultation	\$ 100,000	\$ 50,000	
System departure liability	\$ 350,000	\$ 350,000	
<b>Restricted</b>			
Operational Restricted Reserve	\$ 504,750	-	
<b>Money in Investments Aug 31 2024</b>			
<b>TOTALS</b>	<b>\$ 1,804,750</b>	<b>\$ 1,040,000</b>	

**Restricted Funds Definition**

Only used for non-capital purpose (Operational & Contingency) - Need board approval to use or move

**Unrestricted Funds Definition**

Fund which can be accessed for capital purposes - Need Executive approval to use or move

**Allocation**

The amount of money proposed for the specific reserve category



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR116425

September 19, 2024

Deputy Mayor Perry Koroluk  
Town of Lamont  
5307 - 50 Avenue  
Lamont AB T0B 2R0

Dear Deputy Mayor Koroluk and Council:

I am writing regarding Ministerial Order No. MSD:057/24 issued on August 18, 2024, granting your request to defer filling the chief elected official vacancy until the next general election.

Due to an administrative error, two Ministerial Orders were issued with the same number. To correct this mistake, Ministerial Order No. MSD:057/24 has been rescinded and replaced with the attached Ministerial Order No. MSD:070/24.

To be clear, the by-election for the vacancy of the chief elected official in the Town of Lamont remains extended until the next general election on October 20, 2025.

Thank you for your understanding in this matter and for your diligent work and leadership.

Sincerely,



Ric McIver  
Minister

Attachment: Ministerial Order No. MSD:070/24

cc: Tyler Edworthy, Interim Chief Administrative Officer, Town of Lamont





ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

MINISTERIAL ORDER NO. MSD:070/24

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 166 of the *Municipal Government Act*, make the following order:

1. That the date, as set out in Section 165 of the *Municipal Government Act*, for holding a by-election for the vacancy of the chief elected official in the Town of Lamont, is extended until the next general election on October 20, 2025.
2. Ministerial Order No. MSD:057/24.1 is hereby rescinded.

Dated at Edmonton, Alberta, this 18 day of September, 2024.



Ric McIver  
Minister of Municipal Affairs

SEPT. 19, 2024

Agenda Item: 3.3

## Chair's Report

### RECENT EVENTS

Board Chair Cathy Allen highlighted recent trustee events:

- On September 11, trustees attended a provincial funding announcement at Bev Facey Community High. At the event, the province celebrated the opening of nine new CASA Mental Health classrooms across Alberta, including one at Bev Facey. Another 60 CASA classrooms are expected to open throughout the province over the next three years. Each CASA classroom provides tailored mental health supports and services for students experiencing persistent mental health symptoms.
- On September 12, the Board hosted a groundbreaking ceremony to mark the start of construction on the Sherwood Park replacement school, a new kindergarten to Grade 9 school replacing École Campbelltown and Sherwood Heights Junior High. Chair Allen thanked Communication Services for organizing the event and Trustee Trina Boymook for the extensive work that went into securing funding for the new build.
- On September 17, the province announced new capital funding to address the province's enrolment pressures within schools. The province will use the added money to construct more new schools, modular classroom units and modernizations—over a three-year period.
- On September 18, trustees attended a town hall related to the provincial capital funding announcement—facilitated by Premier Danielle Smith and Education Minister Demetrios Nicolaidis. The meeting gave Alberta-based trustees, school administrators and educators the chance to ask questions and learn more about the new funding.
- On September 18, trustees attended a luncheon and general meeting hosted by the Sherwood Park and District Chamber of Commerce.

## Superintendent's Report

### RECENT EVENTS

Superintendent Sandra Stoddard highlighted several recent events:

- On September 11, Superintendent Stoddard joined trustees at Bev Facey for the CASA classroom provincial funding announcement. Currently, EIPS has two CASA classrooms—one in Sherwood Park and another in Fort Saskatchewan. The hope: To soon add other CASA classrooms in the Division's rural areas.
- On September 12, Superintendent Stoddard joined the Board to celebrate the official groundbreaking ceremony for the new Sherwood Park replacement school. Staff are looking forward to moving into the new building and teaching in a state-of-the-art facility.
- On September 13, Superintendent Stoddard and senior administration attended the College of Alberta School Superintendents Zone 2/3 meeting. The highlights: a presentation by Kindy Joseph, the Assistant Deputy Minister for Alberta Education, who discussed several new Alberta Education initiatives, and a collaborative discussion with attendees about common issues, challenges and potential solutions.
- On September 16, Chair Allen and Superintendent Stoddard recorded two videos in preparation for EIPS' Professional Learning Day on October 4. Chair Allen filmed the Land and Peoples Acknowledgment. Superintendent Stoddard filmed a teaser to get staff excited about the day.
- On September 17, Premier Danielle Smith announced added school construction funding to address recent enrolment growth. Currently, Alberta Education is collecting a list of school divisions with site-ready capital projects. As such, the Board sent a letter to the Education Minister letting him know the Division's capital request for a junior-senior high replacement school in Fort Saskatchewan—the No. 1 priority listed in EIPS' *Three-Year Capital Plan*—is site-ready.

## Association and Employee Relation Reports

### ATA LOCAL REPORT

The Board received for information the Alberta Teachers' Association (ATA) Local No. 28 report from Maxine Holm, the Local's Communication Officer.

- Recently, the Local completed its executive strategic planning and looks forward to several new initiatives.
- The Local executive for 2024-25 includes:
  - Deneen Zielke, President
  - Dave McKinnon, Vice-President and Local Political Engagement Officer
  - Vanessa Benoit, Treasurer
  - Maxine Holm, Local Communications Officer
  - Naomi Halcrow, Secretary
  - Kim Zapesocki, Women in Leadership Chair
  - Sandy Johnson, Professional Development Chair
  - Jennifer Fredeen, Teacher Welfare Committee Chair
  - Danielle Morin, Teacher-Board Advisory Committee Chair
  - Danielle Booker, Diversity, Equity and Human Rights Chair
- On September 24, the Local held its first council meeting. The focus for 2024-25: adequate public education funding. Various advocacy campaigns are planned to build public and provincial support.
- On November 8, the ATA will host its annual Induction Ceremony, an annual celebration to welcome new teachers to the profession. Holm is looking forward to the event and having the Board there.

### EMPLOYEE RELATIONS GROUP REPORT

The Board received for information the Employee Relations Group (ERG) report from Michelle Miller, the committee's Chair:

- On September 10, the ERG committee held its first meeting for the 2024-25 school year. Members shared their experiences with school startup—always a hectic time but a success overall.
- Throughout the 2023-24 school year, classified staff completed the Job Information Questionnaire. Human Resources is now analyzing the survey data. The ERG looks forward to related updates once the data review is complete.
- The 2024-25 school year is off to a good start, and ERG members look forward to the year ahead.

## New Business

### ACTING CHAIR SCHEDULE

The Board approved the Acting Chair Schedule for 2024-25. The schedule assigns a trustee to serve in the absence of the Chair and Vice-Chair (see pg. 13, "[Acting Chair Schedule 2024-25](#)").

### GOVERNANCE AND EVALUATION COMMITTEE

The Board approved piloting a new committee for the 2024-25 school year—the Governance and Evaluation Committee. Throughout the year, the committee will review the *Board Handbook*, develop the Board retreat agenda, work on the Superintendent evaluation, Board self-evaluation and Board work plan, and prepare for the upcoming trustee election and related onboarding. After the year, trustees will determine whether or not to make Governance and Evaluation a standing committee going forward.

### TRUSTEE REMUNERATION

The Board approved the trustee remuneration for the 2024-25 school year—unchanged from the previous year.

## **BOARD POLICY 24**

The Board approved rescinding Policy 24: Personal Communication Devices. The guidelines for personal communication device usage in schools are now outlined in an [administrative procedure](#).

## **COLLABORATION AND PROFESSIONAL LEARNING**

The Board reviewed extensive research on the impact collaboration and professional learning have on student achievement. The research clearly demonstrates teacher collaboration enhances collective efficacy, pedagogical practices and student outcomes. Given a key EIPS priority is “enhancing growth and success for all students,” the Board wants to explore alternative Division calendars that embed formal collaboration time.

As such, the Board directed administration to:

1. Develop alternate Division calendar options, 2025-26 and 2026-27, for the Board’s consideration—with collaborative teacher-learning opportunities and a November break embedded within each option.
2. Survey EIPS stakeholders to collect feedback about the possible calendar options.
3. If an alternative calendar is approved, create a new draft administrative procedure, entitled Collaboration and Professional Time, outlining expectations related to professional collaborative learning time.

## **Reports for Information**

### **PROGRAM UPDATE: READ AND LEVERAGING STUDENT ACHIEVEMENT**

The Board received for information an update on two literacy and numeracy intervention pilot projects: the Reading Enrichment and Development (READ) pilot project and a junior high pilot project funded through Leveraging Student Achievement. In 2023, EIPS launched the READ pilot project, a program aimed at improving student reading achievement through targeted intervention based on the science of reading. Seven schools took part in the program—five in Fort Saskatchewan and two rural schools. Each school received two rounds of intervention for a seven-week period, which included pre- and post-intervention assessments. In total, 50 students took part in READ, receiving intervention in four small-group sessions a week, with each session lasting 40 minutes. Post-intervention testing showed significant improvements for learners—specifically in the areas of letter identification, sounds and phoneme manipulation.

EIPS also used Board-allocated Leveraging Student Achievement funding to address learning gaps seen at the junior high level. In 2023-24, four schools were selected for literacy intervention and four schools for numeracy intervention—based on Star Reading, Star Math and Provincial Achievement Test scores. Schools received six weeks of intervention programming, totalling 12 hours of targeted instruction per student. In total, 55 students received literacy support, and 57 received numeracy support. Similar to the READ program, post-intervention testing demonstrated improved outcomes for students.

Thanks to the success of the READ pilot project, the Division has expanded the program to include all elementary schools across the Division. It’s also reviewing next steps for the junior high pilot.

### **FACILITY SERVICES: 2023-24 SUMMER PROJECTS UPDATE**

The Board received for information an update on Facility Services’ summer projects in 2024. Throughout the summer months, Facility Services oversaw a total of 387 projects, including 36 capital projects and 351 maintenance projects—now 92 percent and 95 percent complete, respectively. Collectively, the projects ranged in nature and included improvements to electrical, roofing, interiors, exteriors, mechanical equipment and flooring at various EIPS schools. Project highlights include:



# BOARD HIGHLIGHTS

## GENERAL SUMMER PROJECTS

- Phase 1 of a landscape refurbishment at SouthPointe School.
- Gym floor refinishing at Bev Facey Community High.
- Keying all school entrances and installing fobs at all EIPS schools.
- Modular classroom unit installation at Ardrossan Elementary.
- Vermiculite abatement at eight EIPS schools.

## CAPITAL PROJECTS

- Phase 2 of the Salisbury Composite High Stormwater System Replacement Project.
- Replacement of the exterior doors and windows at Brentwood Elementary and Glen Allan Elementary.
- Replacement of the main electrical distribution system at Clover Bar Junior High.
- Replacement of the air handling unit at École Parc Élémentaire.
- Replacement of the hallway ceiling and LED lighting at Woodbridge Farms Elementary.

## Board Members

Cathy Allen, *Chair* | Susan Miller, *Vice-Chair* | Trina Boymook | Randy Footz | Colleen Holowaychuk | Don Irwin | Jacqueline Shotbolt | Ralph Sorochan

### FOR MORE INFORMATION CONTACT:

**Cathy Allen**, *Board Chair* | P 780 417 8109

**Laura McNabb**, *Director, Communication Services* | P 780 417 8204

[www.eips.ca](http://www.eips.ca) | Twitter: [@eips](https://twitter.com/eips) | Facebook: [elkislandpublicschools](https://www.facebook.com/elkislandpublicschools)



# EIPS QUARTERLY UPDATE

## VOL. 5 NO. 1

### EIPS IN THE NEWS

**EIPS is breaking new ground for a replacement school in Sherwood Park** | [eips.ca](http://eips.ca)

**EIPS Board of Trustees welcomes back Cathy Allen as Board Chair and Susan Miller as Vice-Chair** | *Education News Canada*

**Fort Saskatchewan collegiate school next EIPS capital priority** | *The Sherwood Park and Strathcona County News*

**Construction underway for Sherwood Park replacement school** | *The Fort Saskatchewan Record*

**Bruderheim School student receives Spirit Bear Award for her commitment to reconciliation** | *The Fort Saskatchewan Record*

**Courtside with Bev Facey's new basketball program lead** | *The Fort Saskatchewan Record*

**No more cell phones in the classroom** | *The Fort Saskatchewan Record*

### FOR STARTERS

**With the new school year now officially started,** we're thrilled to welcome the more than 17,750 students, and their families, who are either new or returning to Elk Island Public Schools (EIPS). The Board of Trustees will do everything it can to ensure students have the best experiences possible and provided with the support and programs needed to grow, discover and thrive.

To kick off the school year, the EIPS Board held its annual organization meeting and executive election. I'm absolutely thrilled to share I'm returning as the Board Chair, and Susan Miller is once again the Board Vice-Chair. Together, we'll lead the Board throughout the 2024-25 school year. As always, our focus remains on promoting growth and success for all students, enhancing high-quality learning and working environments and enhancing public education through effective engagement.

Given the recent Board executive election, it seems fitting to reintroduce you to EIPS' Board of Trustees. Made up of eight members, we collectively represent the Division's communities and ensure a strong public education system for all students. I invite you to read the back page to get to know each of us a little better and learn why our work matters. I hope it serves as a starting point for a positive and wonderful year ahead.

**Cathy Allen,**  
Board Chair, Elk Island Public Schools

### INSIDE EIPS

**August 29: Back to School**  
Students returned to class and kickstarted the 2024-25 school year.

**September 12: Sherwood Park Replacement School Groundbreaking Ceremony**  
EIPS hosted the groundbreaking ceremony to mark the start of construction on its newest school. Learn more at [eips.ca](http://eips.ca).

**September 27: Terry Fox School Run Day**  
Students and staff are joining forces with schools across Canada and participating in the 2024 Terry Fox School Run, an annual event held nationwide by schools to raise money for cancer research.

**September 30: National Day of Truth and Reconciliation**  
Schools throughout EIPS will spend the week leading up to the National Day for Truth and Reconciliation engaging in activities aimed at deepening understanding of the history of residential schools in Canada, the victims and the survivors.



### INBOX

**Will EIPS benefit from the province's recent announcement of added funding for Alberta school divisions?**

Yes. Over the summer, EIPS received an added \$1.6 million in one-time funding from the province. Of that, \$50,000 will go to Next Step schools, \$66,130 will go to the EIPS Educational Assistant Capacity Building Project and the remainder will go to schools throughout the Division—based on a classroom complexity algorithm to ensure equitable access. If there are any other needed adjustments to the 2024-25 budget, including shortfalls, EIPS will fund these through its reserves.

# MEET THE EIPS BOARD OF TRUSTEES

Made up of eight locally elected members, here is EIPS' Board of Trustees—your advocates for public education. Together, they're responsible for ensuring all 17,750 students in EIPS have the tools needed to succeed and realize their full potential. How do they do it? Trustees share how, and, in their own words. What they say, makes it clear, school boards matter.



**Cathy Allen, Board Chair, Sherwood Park**

**Elected:** 2021 **Profile:** Trustee, educator and former EIPS principal. **On equitable access:**

Boards play a crucial role in ensuring equitable access to education and opportunities for students, regardless of their background, identity or circumstances. We create policies that address disparities, monitor school performance and programming for educational equity and make budget decisions for fair resource distribution to schools. Through this, all learners have access to the necessary instruction, resources, support, technology and facilities, which then leads to improved outcomes and foundations for future educational and career opportunities.



**Susan Miller, Board Vice-Chair  
Strathcona County**

**Elected:** 2021 **Profile:** Trustee and health care aid. **On community:** As trustees, we represent

the communities we serve. We listen to their concerns, values and needs and consistently bring these to the Board table—carefully balancing community needs with the province's education requirements. The result: It ensures we provide the best possible education to students and develop learners with the skills and knowledge needed to shape and drive the future for our communities and the province.



**Trina Boymook, Trustee, Sherwood Park**

**Elected:** 2013 **Profile:** Trustee, former EIPS board chair (2013-23) and long-time advocate for public education. **On advocacy:** School boards are

community advocates, focused on securing resources to meet the diverse learning needs of all students. We have ties to the community and, together, oversee the Division, giving us a unique perspective that allows us to understand and address these needs. We also regularly collaborate with political and community leaders to further enhance resources and shape policies. Collectively, it allows us to identify and understand issues, raise awareness and champion solutions that ensure the success of all students.



**Randy Footz, Trustee  
Vegreville and western Minburn County**

**Elected:** 2017 **Profile:** Trustee, educator and long-time resident of the Vegreville area. **On**

**governance:** Within EIPS, we have an outstanding record of successful student outcomes. The Board plays a key role in that through its governance—setting the Division's strategic direction, developing and monitoring policies and enforcing decisions that collectively lead to smooth operations. It's a complex framework made up of processes and rules that ultimately aim to provide every student with the best possible opportunities to succeed in safe and caring environments.



**Colleen Holowaychuk, Trustee  
Lamont County**

**Elected:** 2010 **Profile:** Trustee and Councillor for the Town of Lamont. **On engagement:** As trustees,

we're elected officials accountable to the public we serve. It's our largest stakeholder, a responsibility we take seriously. That's why we continually seek engagement opportunities—through surveys, meetings, events, emails and informal conversations. At every Board meeting, stakeholder input is top of mind. It guides our work, influences operations and ensures we get the decisions right. That, in turn, enables EIPS to continue offering educational experiences for students that reflect local priorities, values and expectations.



**Don Irwin, Trustee, Sherwood Park**

**Elected:** 2017 **Profile:** Trustee and former principal. **On fiscal responsibility:** I'm so proud to start my eighth year as a trustee and of the work we do

to provide high-quality education to students. Part of that is ensuring fiscal responsibility. Every year, we create and follow an annual budget based on funding from the province. Year-long, we review that budget, its progress and make adjustments as needed. To develop the budget, we seek and welcome input from the community as it helps inform priorities, find efficiencies and provide the best education possible.



**Jacqueline Shotbolt, Trustee  
Fort Saskatchewan**

**Elected:** 2021 **Profile:** Trustee, MBA student and finance sector employee. **On accountability:** I

know firsthand it's critical every child has the opportunity to succeed. As a Board we ensure accountability by setting clear, measurable goals that align with EIPS' *Four-Year Education Plan*, which outlines the Division's priorities, goals and outcomes. We're also guided by an assurance framework that includes annual evaluations, transparency, reporting and a commitment to continuous improvement. Through this, we build public confidence and ensure the effective use of resources so all students can reach their potential.



**Ralph Sorochan, Trustee  
Fort Saskatchewan**

**Elected:** 2021 **Profile:** Trustee and former principal and EIPS director. **On academic excellence:** The

Board ensures academic success for all students by establishing high academic standards, setting educational policies and priorities, and allocating resources for effective teaching. We advocate for equitable access to quality education, address diverse learning needs, promote inclusive practices that help close achievement gaps, and focus on preparing all students for success beyond high school.



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR116752

October 2, 2024

Dear Chief Elected Officials:

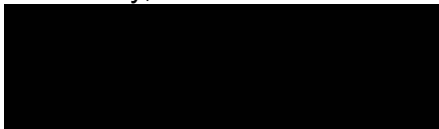
The Government of Alberta is increasingly concerned about the federal carbon tax's impact on municipalities. For the provincial government to better understand the pressures municipalities are facing and advocate to the federal government on your behalf, we are requesting that all Alberta municipalities share data relating to the impact of the carbon tax on your operations, both directly and indirectly.

I am inviting you to share your municipality's feedback through this online survey, <https://extranet.gov.ab.ca/opinio6/s?s=64826>, which will be open until 4:00pm on October 9, 2024.

If you have any questions regarding the survey, I encourage you to connect with us at [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca).

I look forward to hearing your perspectives on this important issue.

Sincerely,



Ric McIver  
Minister of Municipal Affairs

cc: Chief Administrative Officers





LEGISLATIVE ASSEMBLY  
OF ALBERTA

August 23, 2024

Mayor Amarjeet Sohi  
City of Edmonton  
1 Sir Winston Churchill Square  
Edmonton, AB  
T5J 2R7

Dear Mayor Sohi and Members of Edmonton City Council,

I am writing with deep concern and disappointment regarding your recent letter to Alberta Gaming, Liquor & Cannabis (AGLC) opposing the relocation of the Camrose Resort Casino to South Edmonton. While I appreciate your duty to advocate for the best interests of Edmonton, many Northern/North-Central Albertans see the manner in which this situation has been handled as callous to the needs the communities across Northern and North-Central Alberta.

First, let me address the inconsistency in the city's stance. Initially, Edmonton City Council pressed the AGLC to reject the casino's relocation. After the AGLC denied the proposal, resulting in public outcry from the other regions, the council's stance appeared to soften. Now, with the revised application on the table, the council has reverted to opposition. This flip-flopping is a disheartening gesture to all the communities across Northern and North-Central Alberta that have been counting on this relocation to rectify long-standing financial inequities.

Edmonton is undeniably the hub of the North, aptly nicknamed "The Gateway to the North." The city's strategic location means that every day, tens of thousands of Northern Albertans travel to Edmonton for a wide array of reasons—medical appointments, shopping trips, flights, sports events, business meetings, and more. Even Northern Albertans heading by road to Calgary, or the United States must filter through the Edmonton area due to the natural highway routes leading through the city. Highways connecting Northern Alberta all converge in Edmonton, not Camrose, making Edmonton the primary destination for Northern Albertans. By some estimates, the North alone accounts for as much as 30 to 35% of the province's GDP, with the lion's share of this economic activity flowing through Edmonton. This central role of Edmonton as the hub is a significant reason why the Camrose casino struggled to remain viable. Northern Albertans naturally gravitate towards Edmonton's casinos due to location and convenience.

This geographical reality is why, for decades, the money of Northern Albertans has poured into Edmonton's casinos, significantly contributing to the city's economy and funding Edmonton non-profits

to the tune of hundreds of millions of dollars annually. Yet, in this moment, the city and these non-profits are pretending as if this revenue was solely generated by resident Edmontonians, which is blatantly untrue. The current stance is not just misleading—it is a clear manifestation of greed and selfishness. You know that Northern Alberta money has supported Edmonton’s charities for years, but now, when it is time to give Northern charities their fair share, Edmonton refuses to share the largess it has received.

Relocating the Camrose Casino was an eminently reasonable request, given that Edmonton is where the North's gaming dollars naturally flow. There is even a precedent for this type of arrangement. The ACE Casino in Calgary operates with a dedicated rural casino license, significantly boosting revenues for rural charities in the surrounding area. As the AGLC already permits this model in Southern Alberta where a similar situation occurs with Calgary, it is disappointing that Edmonton City Council does not believe that the same fairness should be extended to the northern half of the province.

Adding to this disappointment is the fact that Northern and North-Central Alberta’s MLAs and many of its mayors and reeves have long supported Edmonton’s key projects, such as the Stollery Children’s Hospital. Our communities have consistently rallied behind Edmonton, recognizing it as the central hub that it is. Yet now, when Northern Alberta seeks a modest adjustment to ensure equitable distribution of charitable gaming revenue, Edmonton responds with resistance and self-interest.

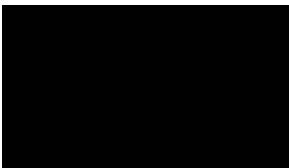
By opposing the relocation, the Edmonton City Council is essentially saying that it would rather see Northern and North-Central Alberta’s women’s shelters, seniors’ programs, schools, youth initiatives, animal welfare organizations, and community programs go severely underfunded than share a portion of the wealth that Edmonton has reaped from Northern and North-Central Albertans for decades. This stance is not only embarrassing for Edmonton, but it also paints the city as greedy and unwilling to support the broader needs of the province.

Edmonton can be better than this. I strongly urge you to rescind your opposition letter and, instead, write a letter of support to the AGLC advocating for a fairer distribution of charitable gaming revenues. I also encourage you to urge Edmonton non-profits and the Edmonton Federation of Community Leagues, who have written similar letters of opposition, to do the same.

Now is the time for leadership that reflects fairness, equity, and a recognition of the contributions made by all Albertans, including those from the North. The future of many vital programs in Northern and North-Central Alberta depends on it.

Thank you for your attention to this crucial matter.

Yours sincerely,



Scott Cyr, MLA  
Bonnyville-Cold Lake-St. Paul

**Attachments:****1. Gaming Regions Revenue Map**

**CC:** Honourable Danielle Smith, Premier of Alberta

Honourable Dale Nally, Minister of Service Alberta and Red Tape Reduction

Honourable Brian Jean, MLA for Fort McMurray-Lac La Biche

Honourable Dan Williams, MLA for Peace River

Honourable Jason Nixon, MLA for Rimbey-Rocky Mountain House-Sundre

Honourable Nate Horner, MLA for Drumheller-Stettler

Honourable Rick Wilson, MLA for Maskwacis-Wataskiwin

Honourable Todd Loewen, MLA for Central Peace-Notley

Honourable Jackie Armstrong-Homeniuk, MLA for Fort Saskatchewan-Vegreville

Mr. Andrew Boitchenko, MLA for Drayton Valley-Devon

Mr. Garth Rowswell, MLA for Vermillion-Lloydminster-Wainwright

Mr. Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock

Mr. Martin Long, MLA for West Yellowhead

Mr. Nolan Dyck, MLA for Grande Prairie

Mr. Ron Wiebe, MLA for Grande Prairie-Wapiti

Mr. Scott Sinclair, MLA for Lesser Slave Lake

Mr. Shane Getson, MLA for Lac Ste. Anne-Parkland

Mr. Tany Yao, MLA for Fort McMurray-Wood Buffalo

Mrs. Jennifer Johnson, MLA for Lacombe-Ponoka

Ms. Jackie Lovely, MLA for Camrose

Mr. Barry Kalinski, Reeve of the MD of Bonnyville

Mr. Craig Copeland, Mayor of the City of Cold Lake

Mr. Parrish Tung, Mayor of Elk Point

Mr. Glen Ockerman, Reeve of the County of St. Paul

Ms. Maureen Miller, Mayor of the Town of St. Paul

Mr. Nicholas Werstiuk, Mayor of the Village of Glendon

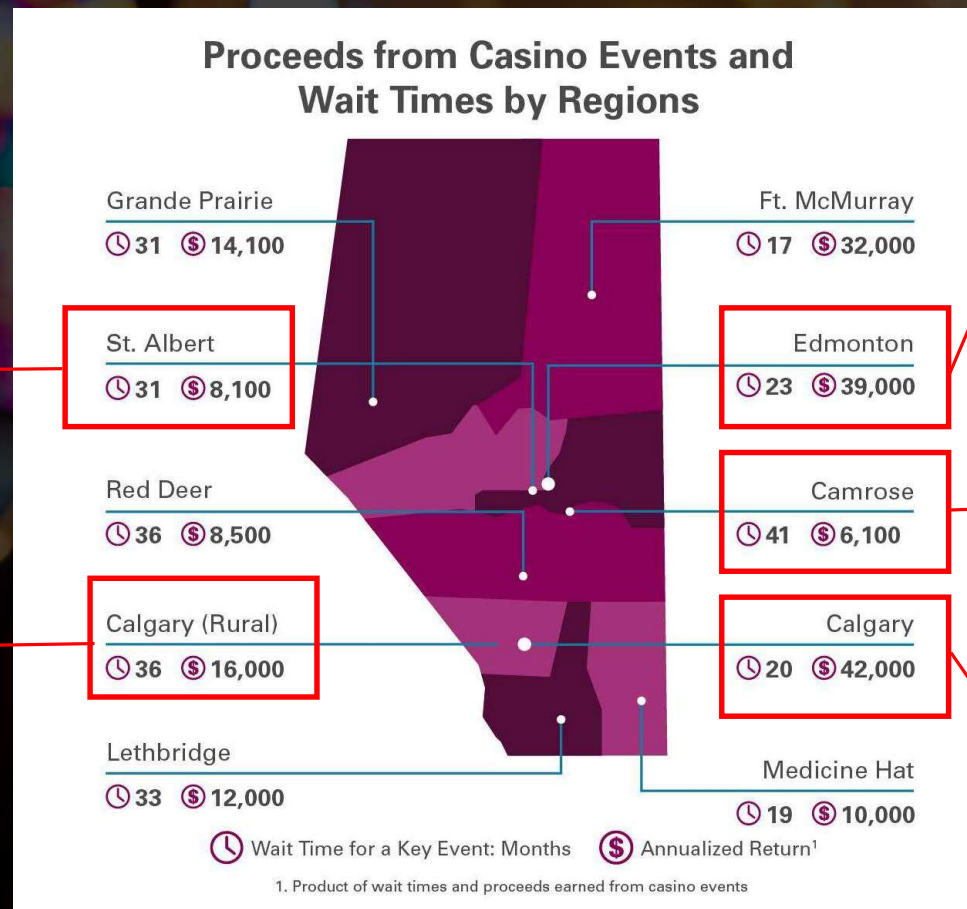
Mr. Len Rhodes, Board Chair of Alberta Gaming, Liquor and Cannabis

Ms. Kandice Machado, Chief Executive Officer of Alberta Gaming, Liquor and Cannabis

Mr. Bob Bezpalko, Executive Director of Alberta HUB

Ms. Amy Cherniwchan, Chair of the Northeast Alberta Alliance for Growth and Opportunities

# AGLC Gaming Regions Revenues



Pooled with Camrose. Second lowest revenue.

Precedent Rural License in an Urban Market. Not dilutive to Urban Calgary Charity Revenues

Second highest revenue and fourth shortest wait time. 5 Urban and 0 Rural Charitable Casinos.

Pooled with St Albert. Lowest revenue and longest wait time. 1 Charitable Casino.

5 Urban and 1 Rural Charitable Casinos.

Source: AGLC



ALBERTA

SENIORS, COMMUNITY AND SOCIAL SERVICES  
Office of the Minister

## Ministerial Order No. 2024-011

WHEREAS, pursuant to section 1(a) of the *Alberta Housing Act* (the Act), "affordable housing accommodation" means a housing accommodation designated by the Minister as an affordable housing accommodation under section 31.1(1);

AND WHEREAS, pursuant to section 31.1(1) of the Act, the Minister may designate a housing accommodation as an affordable housing accommodation if the Minister is of the opinion that in the circumstances the housing accommodation is suitable for designation as an affordable housing accommodation;

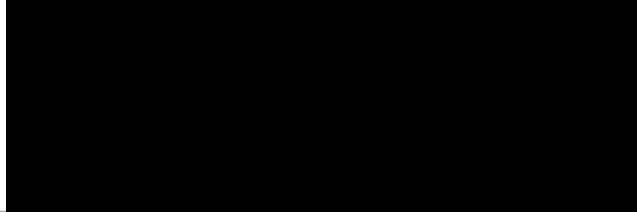
AND WHEREAS, pursuant to section 3(3) of the Act, the Minister may delegate to any person any power, authority or obligation conferred or imposed on the Minister under the Act.

THEREFORE, I, JASON NIXON, Minister of Seniors, Community and Social Services, pursuant to section 31.1(1) of the *Alberta Housing Act*, hereby:

1. Establish the circumstances under which a housing accommodation is suitable for designation as an affordable housing accommodation are that it must:
  - a. be subject to an agreement between the owner or operator of the housing accommodation and the Government of Canada, Province of Alberta, or a municipality;
  - b. have rental rates which are below market rates, pursuant to the agreement referred to in subclause (a); and,
  - c. be owned or operated by a not-for-profit organization incorporated under the *Societies Act*, *Companies Act*, or *Business Corporations Act*, a management body established under the *Alberta Housing Act*, or similar organization as determined under this Ministerial Order, that has a stated mission or mandate to serve those in core housing need (as defined in section 8(2)(a) of the *Social Housing Accommodation Regulation*) or to provide housing to target population groups identified in *Stronger Foundations: Alberta's 10-year strategy to improve and expand affordable housing*.
2. Delegate to the Assistant Deputy Minister, Housing Division, the authority to designate a housing accommodation as an affordable housing accommodation, in accordance with the circumstances set out in clause 1, including the authority to determine a similar organization under clause 1(c).

3. Direct the Assistant Deputy Minister, Housing Division, to create and maintain a list of designated affordable housing accommodations to be reviewed and updated at least annually, or upon notification of the transfer of a housing accommodation designated as an affordable housing accommodation under this Ministerial Order.

DATED this 2 day of August, 2024.



Jason Nixon  
Minister of Seniors, Community and Social Services



# TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM:

4.1

**COUNCIL MEETING DATE:**  
October 8, 2024

## ITEM DESCRIPTION OR TITLE

**Appointment of Chief Administrative Officer**

## RECOMMENDATION

That Council appoint Tyler Edworthy as Chief Administrative Officer effective September 1, 2024.

## BACKGROUND

As of December 2023 Rick Bastow is no longer the CAO for the Town of Lamont. Dawn Nielsen was appointed Interim CAO until March 1, 2024, at which time Tyler Edworthy was appointed Interim CAO until present.

As per section 205(2) of the *Municipal Government Act*, it is required that Council must appoint a Chief Administrative Officer to carry out the duties and the functions of the position for the municipality.

## COMMUNICATIONS

Municipal Affairs will be provided notification of the appointment.

## IMPLICATIONS OF DECISION

Tyler Edworthy will be the CAO effective September 1, 2024.

## FINANCIAL IMPLICATIONS

No additional costs as they are included within the budget.

## POLICY AND/OR LEGISLATIVE REFERENCES

- MGA Section 205 (2)
- Strategic Plan Goal #6: Ensure Council and Administration are meeting the needs of the residents of the Town of Lamont with progressive, transparent and effective governance practices.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**ATTACHMENTS**

N/A

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by Interim CAO:

A handwritten signature in blue ink, appearing to be "JP", is written over the text "Approved by Interim CAO:".





**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.2

**COUNCIL MEETING DATE:**  
October 8, 2024

**ITEM DESCRIPTION OR TITLE**

**Boys and Girls Club**

**RECOMMENDATION**

1. **THAT** Council for the Town of Lamont direct Administration to co-ordinate a tour of the Fort Saskatchewan Boys and Girls Club facility for Council Members and any members of the public that wish to attend.
2. **THAT** representatives of the Fort Saskatchewan Boys and Girls Club be invited to be a delegation to Council after the tour.

**BACKGROUND**

There has been discussion of the need for further programming for youth in the Town. The Boys and Girls Club could act as a central gathering place for youth with a variety of programming options and the ability to generate other programming options from their operations. Groups like the food bank have been open to exploring facility needs with other organizations.

The Fort Saskatchewan program has offered to provide a tour of its facility and appear before Council as a delegation.

The youth of any community often have a need to have a location that they can “claim as their own”.

**COMMUNICATIONS**

Co-ordinate with the Fort Saskatchewan Boys and Girls Club to set up a tour and have a representative appear before Council as a delegation.

**IMPLICATIONS OF DECISION**

N/A

**FINANCIAL IMPLICATIONS**

N/A

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**ATTACHMENTS**

None.

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

A handwritten signature in blue ink, appearing to be "JP", is written over the "Approved by CAO:" text.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.3

**COUNCIL MEETING DATE:**  
October 8, 2024

**ITEM DESCRIPTION OR TITLE**

**ADDITION OF BYLAW ENFORCEMENT COSTS TO TAX ROLLS**

**RECOMMENDATION**

**THAT** Council approve the addition of Bylaw enforcement costs to tax rolls as itemized in the attached Schedule "A".

**BACKGROUND**

Costs associated with bylaw enforcement process can be transferred to the tax rolls as stated within the Municipal Government Act (MGA). A list of roll numbers and the associated cost, as per Bylaw 12-23 2024 Fees and Charges, has been attached as Schedule "A". The fee is related to Bylaw, Administration, and Contractor costs.

**COMMUNICATIONS**

The property owners will be notified of the fees added to their tax roll.

**IMPLICATIONS OF DECISION**

With the charges added to the tax roll, it is possible that costs may be recovered.

**FINANCIAL IMPLICATIONS**

Collection of fees through the tax roll could result in reimbursement of costs to the Town.

**POLICY AND/OR LEGISLATIVE REFERENCES**

Bylaw 05-24, Community Standards Bylaw

**ATTACHMENTS**

- 1. Schedule "A"- Bylaw Enforcement Costs to Tax Rolls

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

<b>Schedule "A"</b>	
<b>Bylaw Enforcement Costs to Tax Rolls</b>	
<b>Roll #</b>	<b>Total Cost</b>
20400	\$ 310.00
<b>Total</b>	<b>\$ 310.00</b>



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.4

**COUNCIL MEETING DATE:**  
October 8, 2024

**ITEM DESCRIPTION OR TITLE**  
2024 Lamont High School Citizenship Awards

**RECOMMENDATION**

**THAT** Council receive the 2024 CITIZENSHIP AWARDS update request as information.

**BACKGROUND**

The Lamont High School Citizenship Awards night will take place on October 24, 2024, at 6:30pm. Mayor Foulds has been invited to represent the Town and is expected to present the cheques only, no speeches are required.

The 2024 budget sets out the contributions that will be distributed to award recipients, as directed by Lamont High School.

- Grade 12: up to 2 awards of \$200
- Grade 11: up to 2 awards of \$150
- Grade 10: up to 2 awards of \$100
- Grade 9: up to 2 awards of \$100
- Grade 8: up to 2 awards of \$100
- Grade 7: up to 2 awards of \$100

The criteria for the Citizenship Student nominations must meet at least three (3) of the following criteria:

- Demonstrates responsibility
- Helps/supports others
- Has a positive attitude
- Displays kindness to others
- Works towards goals
- Listens to others
- Is honest
- Has the courage to do what is right
- Respects others
- Shows concern for others
- Is dependable



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**COMMUNICATIONS**

Online congratulations to award recipients.

**IMPLICATIONS OF DECISION**

Strengthens community support and relationship building.

**FINANCIAL IMPLICATIONS**

GL1100-240: Budget expense of up to \$1500

**POLICY AND/OR LEGISLATIVE REFERENCES**

Strategic Plan 2023-2027- Strategic Priorities – Community Connection + Vibrancy - Goal:  
Support, recognize and celebrate our residents and community organizations.

**ATTACHMENTS**

N/A

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.5

**COUNCIL MEETING DATE:**  
October 8, 2024

**ITEM DESCRIPTION OR TITLE**

RhPAP Request

**RECOMMENDATION**

**THAT** Council provide \$1,000.00 to the RhPAP Committee for attraction and retention activities of the committee.

**BACKGROUND**

On May 14, 2024, Council approved the formation of a RhPAP “Rural Health Professionals Action Plan” Attraction and Retention Committee with endorsement from the Lamont hospital Board and Administration.

RhPAP has helped rural Alberta attract and retain health providers since 1991. As part of the Community Engagement and Development Team, they provide support to attraction and retention “A&R” committees with A&R strategies.

A motion was made at the September 11, 2024 RhPAP Meeting that the committee request Council to provide \$1,000.00 for attraction and retention activities of the committee.

**COMMUNICATIONS**

Communicate Councils decision to the RhPAP Committee.

**IMPLICATIONS OF DECISION**

Strategic Plan 2022- 2027- Community Connection and Vibrancy- Goal- Support, recognize and celebrate our residents and community organizations.

Strategic Plan 2022-2027- Organizational Excellence- Goal- Build our regional profile and increase awareness of Town programs and supports.

**FINANCIAL IMPLICATIONS**

Associated costs will be sourced from budgeted surplus (\$8,832).



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A

**ATTACHMENTS**

None.

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

A handwritten signature in blue ink, appearing to be "JP", is written over the "Approved by CAO:" text.





**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.6

**MEETING DATE:**  
October 8, 2024

**ITEM DESCRIPTION OR TITLE**

**Northern Lights Library System Board – 2025 Levy**

**RECOMMENDATION**

**THAT** Council accept the Northern Lights Library System Board 1.5% levy increase in 2024.

**BACKGROUND**

The members of the Northern Lights Library System Board approved the 2025 budget as of September 11, 2024.

2025 Levies:

- \$5.47 per capita      Municipality
- \$10.94 per capita      Municipality without Library Board

The total 2025 levy equals \$9,703.78 for the Town of Lamont. Population of 1774 x \$5.47. Within the levy is Library Book Allotment funds.

**COMMUNICATIONS**

Advise the Northern Lights Library System Board of Council’s motion.

**IMPLICATIONS OF DECISION**

Supports the Northern Lights Library System Board 2024 operations.

**FINANCIAL IMPLICATIONS**

The 2024 library expense is \$9,561.86.  
The 2023 library expense was \$9,308.43.

**POLICY AND/OR LEGISLATIVE REFERENCES**

Strategic Plan 2023 – 2027 Goal: Support existing and build new relationships with organizations to foster inclusion, celebrate diversity, and advance reconciliation.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**ATTACHMENTS**

Letter from Northern Lights Library System Board

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

A handwritten signature in blue ink, appearing to be "JP", is written over the text "Approved by CAO:".



5616 – 48 St, Postal Bag 8, Elk Point, AB, T0A 1A0  
Tel 780-724-2596 Fax 780-724-2597

September 11, 2024

Mr. Rick Bastow  
Town of Lamont  
PO Box 330  
Lamont, AB  
T0B 2R0  
[rick.b@lamont.ca](mailto:rick.b@lamont.ca)

Dear Mr. Bastow,

The Northern Lights Library System Board unanimously approved, in principle, the upcoming 2025 budget. The budget includes a 1.5% levy increase for Municipalities and/or their Library Boards.

Northern Lights Library System's agreement stipulates that we use the same population list to assess the membership levy that the provincial government uses to calculate library operating grants. Therefore, your population for purposes of the 2025 library system levy is **1774**.

Please send a copy of your council motion accepting or rejecting the presented Northern Lights Library System Board 2025 Budget, with its 1.5% levy increase.

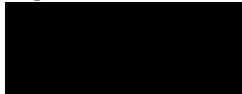
**2025 Levies:**

<b>\$5.47 per capita</b>	<b>Municipality</b>
\$10.94 per capita	Municipality without Library Board

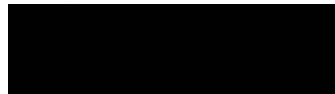
The total levy for 2025 equals **\$9,703.78** from the Town of Lamont. (1774 x \$5.47) Do NOT remit payment, the invoice will follow in December.

You may contact your Northern Lights Library Board member representative if you have any questions. A copy of the budget is available from your Northern Lights Library Board member representative.

Regards,



Jennifer Anheliger  
Chairman  
Northern Lights Library System Board



James MacDonald  
Executive Director  
Northern Lights Library System



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

AGENDA ITEM: 4.7

**COUNCIL MEETING DATE:**  
October 8, 2024

**ITEM DESCRIPTION OR TITLE**

**Parks and Recreation Committee Disc Golf Project Update**

**RECOMMENDATION**

**THAT** Council accept the Disc Golf project update as information.

**BACKGROUND**

The Disc Golf equipment has arrived, and a plan will be made to have it installed in 2025. There will be nine (9) baskets, which consist of the tee, fairway, green and target. The Parks and Recreation Committee will solicit sponsors for each T-signs that will help with the implementation costs. The sponsor will have their name or logo on the T-sign for 3 years for \$300 or 6 years for \$500.

**COMMUNICATIONS**

T-sign sponsorship will be advertised.

**IMPLICATIONS OF DECISION**

Sponsorship requests will help build excitement and anticipation for the opening in 2025.

**FINANCIAL IMPLICATIONS**


Sponsorship requests will help with the costs of implementing the Disc Golf project.

**POLICY AND/OR LEGISLATIVE REFERENCES**

2023 – 2027 Strategic Plan:  
Goal: Promote community beautification and sense of place

**ATTACHMENTS**

None.

Report Prepared By: Dawn Nielsen, Deputy CAO  
Approved by CAO: 



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:**

4.8

**COUNCIL MEETING DATE:  
October 8, 2024**

**ITEM DESCRIPTION OR TITLE**

**External Audit Services Contract Extension**

**RECOMMENDATION**

**THAT** Council approve the extension of the audit service with Metrix Group LLP for the years of 2025, 2026, and 2027.

**BACKGROUND**

The Town renewed a three - year contract with Metrix Group LLP in 2022 and designated Metrix Group LLP as the Town’s external auditor for the years of 2022, 2023, and 2024. Below is a summary of the audit fees for the past three (3) years.

	2022	2023	2024	Total
Financial statement audit	\$18,500	\$19,000	\$19,500	\$57,000
Financial Information Return	1,000	1,000	1,000	3,000
LAPP audit	1,000	1,000	1,000	3,000
<b>Total fees (excluding GST)</b>	<b>\$20,500</b>	<b>\$21,000</b>	<b>\$21,500</b>	<b>\$63,000</b>

The Town has the option to extend the contract for another three years, referring to the years 2025, 2026, and 2027. As such, Metrix Group LLP provided the Town with the following audit fee quotes (excluding GST)

	2025	2026	2027	Total
Financial statement audit	\$19,500	\$19,500	\$20,000	\$59,000
Financial Information Return	1,000	1,000	1,000	3,000
LAPP audit	1,000	1,000	1,000	3,000
<b>Total fees (excluding GST)</b>	<b>\$21,500</b>	<b>\$21,500</b>	<b>\$22,000</b>	<b>\$65,000</b>

As Metrix Group LLP has met and/or exceeded the Towns’ expectations, Administration considers them to be a preferred vendor and as such, recommends extending the contract for another tree years.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**COMMUNICATIONS**

N/A

**IMPLICATIONS OF DECISION**

- Expectations of the audit service – referring to the past three years’ experience, Metrix LLP meets the deadlines, and starts conducting the final audit in the middle of February and presents the audit results in April to Council each year.
- Fees – Metrix LLP charged a reasonable amount compared to the fees that were charged by the Town’s previous audit firm, and in line with industry average.

**FINANCIAL IMPLICATIONS**

If Council accepts the quotes provided by Metrix LLP, the above quoted audit fees will be budgeted accordingly yearly.

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A

**ATTACHMENTS**

None.

Report Prepared By: Dawn Nielsen, Deputy CAO

Approved by CAO:



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.9

**COUNCIL MEETING DATE:**  
**October 8, 2024**

**ITEM DESCRIPTION OR TITLE**

**2025 ATCO Franchise Fee**

**RECOMMENDATION**

**THAT** Council accepts the report for information and approve the 35% as the rate for 2025.

**BACKGROUND**

The ATCO Franchise Fee Agreement allows the Town of Lamont to reconsider the franchise fees on an annual basis. The Town must set its franchise fee rate by November 1 of the year prior to the effective change.

Under the terms of our agreement with ATCO, the Town may choose to increase, decrease, or maintain the current franchise fee, with written notice required each year. The allowable range for franchise fees is between 0% and 35%.

Currently, the Town’s franchise fee rate is set at 35%.

In 2023, ATCO’s Delivery Tariff revenue in Lamont totaled \$533,812. ATCO has forecast Delivery Tariff revenues of \$572,903 for 2024 and \$592,948 for 2025. Based on the current 35% franchise fee, projected franchise fee revenue for 2025 is estimated at \$207,532.

<b>2025 ATCO Franchise Fee</b>	<b>2025</b>	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>
ATCO Delivery Tariff Revenue	<b>592,948</b>	572,903	622,166	628,985	509,975
Paid/pay to the Town (35%)	<b>207,532</b>	200,516	217,758	220,145	178,491

**COMMUNICATIONS**

Administration will notify ATCO of the Council’s decision by November 1, 2024.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**FINANCIAL IMPLICATIONS**

**Analysis:**

Based on ATCO’s 2025 Delivery Tariff revenue forecast of \$592,948 and the number of units determined by the 2024 property assessments, the current 35% franchise fee rate costs each ratepayer approximately \$20.96 per month.

Any 2% adjustment in the franchise fee (increase or decrease) would result in a monthly change of approximately \$1.20 per ratepayer.

<b>2025 ATCO Franchise Fee</b>	<b>35%</b>	33%	31%	29%	27%	2%
Annual Franchise Fee	<b>207,532</b>	195,673	183,814	171,955	160,096	11,859
Monthly Franchise Fee	<b>17,294</b>	16,306	15,318	14,330	13,341	988
Monthly per Unit	<b>20.96</b>	19.76	18.57	17.37	16.17	1.20

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A

**ATTACHMENTS**

2025 ATCO Franchise Fee Letter

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:



August 28, 2024

Town of Lamont  
PO Box 330  
Lamont, AB, T0B 2R0

**Attention: Tyler Edworthy, Interim Chief Administrative Officer**

**Re: Natural Gas Franchise Fee Estimate for 2025 - Lamont**

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As per the Natural Gas Distribution System Franchise Agreement between ATCO Gas and Pipelines Ltd. (ATCO) and the Town of Lamont, ATCO pays the Town of Lamont a franchise fee. The franchise fee is collected from gas customers within Lamont and is calculated as a percentage of ATCO’s revenue derived from the delivery tariff.

The franchise agreement requires that we provide ATCO’s total revenues derived from the delivery tariff within Lamont for 2023 and an estimate of total revenues to be derived from the delivery tariff within Lamont for 2025. The chart below provides this information as well as an estimate of your franchise fee revenue for the 2025 calendar year.

ATCO’s Delivery Tariff Revenue in 2023	ATCO’s Estimated Delivery Tariff Revenue for 2025	Your Current Franchise Fee Percentage	Your Estimated Franchise Fees for 2025
\$533,812	\$592,948	35.00%	\$207,532

Please note that the estimated delivery tariff revenue for 2025 can be impacted by changes in customer operations and weather. Additionally, ATCO has utilized forecast 2025 delivery rates, however, they have not yet been approved by the Alberta Utilities Commission. ATCO commits to providing updated franchise fee revenue forecasts at a future date should there be material impacts related to any update of these forecast assumptions.

Under the franchise agreement, the Town of Lamont has the option of changing the franchise fee percentage for 2025. If you are considering changing the franchise fee in 2025, please contact us as soon as possible to learn about the process. We will guide you through the process and will file an application with the Alberta Utilities Commission (AUC) for approval. A request to change the franchise fee must be made in writing and must be received by ATCO on or before October 15<sup>th</sup>, 2024.

We trust you will find this information useful. Should you have any questions or require anything further, please do not hesitate to contact me at [Chance.Herring@atco.com](mailto:Chance.Herring@atco.com).

Yours truly,



**Chance Herring**

Senior Manager, Edmonton Region Field Operations  
ATCO Gas & Pipelines Ltd.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.10

**COUNCIL MEETING DATE:**  
October 8, 2024

**ITEM DESCRIPTION OR TITLE**

**2025 Fortis Franchise Fee**

**RECOMMENDATION**

**THAT** Council receives the report for information and approves a 7.5% franchise fee rate for 2025.

**BACKGROUND**

The Fortis Alberta Franchise Fee Agreement allows the Town of Lamont to review and adjust the franchise fee annually. The Town must notify Fortis of any changes to the fee by November 1 of the year preceding the change.

Franchise fee rates in other municipalities typically range from 0% to 20%.

The Town of Lamont’s current franchise fee rate is 7.5%, which is expected to generate approximately \$97,854 in revenue for 2024, according to Fortis’ actual and projections.

For 2025, Fortis has forecasted total franchise fee of \$100,415 for the Town based on the current franchise fee rate of 7.5%.

**COMMUNICATIONS**

Administration will inform Fortis of the Council’s decision by November 1, 2024 if any change needed.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**FINANCIAL IMPLICATIONS**

**Analysis:**

Based on Fortis’ estimated revenue of \$1,338,868 for 2025 and the number of units from the 2024 property assessments, the current franchise fee rate of 7.5% costs each ratepayer approximately \$10.14 per month.

Any 1% change (increase or decrease) in the franchise fee would result in a monthly adjustment of approximately \$1.35 per ratepayer.

<b>2025 Fortis Franchise Fee</b>	<b>7.5%</b>	8.5%	9.5%	6.5%	5.5%	1.0%
Annual Franchise Fee	<b>100,415</b>	113,804	127,192	87,026	73,638	13,389
Monthly Franchise Fee	<b>8,368</b>	9,484	10,599	7,252	6,136	1,116
Monthly per Unit	<b>10.14</b>	11.50	12.85	8.79	7.44	1.35

**POLICY AND/OR LEGISLATIVE REFERENCES**

N/A

**ATTACHMENTS**

2024 Municipal Franchise Fee Riders

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:

## MUNICIPAL FRANCHISE FEE RIDERS

**Availability:** Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

**Price Adjustment:**

A percentage surcharge per the table below will be added to the total distribution tariff, including both the transmission and distribution charges, and excluding any Riders, calculated for every Point of Service within each Municipality and will be billed to the applicable Retailer.

FortisAlberta will pay to each Municipality each month, in accordance with the franchise agreements between FortisAlberta and the Municipalities or an agreement with a non-municipality, the franchise fee revenue collected from the Retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	20%	2021/04/01	03-0041	Boyle	20%	2021/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	8%	2021/01/01	01-0043	Brooks	14%	2021/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	4%	2024/04/01
02-0011	Athabasca	20%	2024/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	17%	2024/01/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	16%	2024/01/01
02-0387	Banff	7%	2024/02/01	03-0054	Carmangay	15%	2021/01/01
07-0164	Banff Park	4%	2019/10/01	03-0055	Caroline	12%	2021/01/01
03-0363	Barnwell	7.5%	2024/01/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	14%	2023/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	2%	2021/01/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	8%	2024/01/01	02-0065	Claresholm	6%	2024/01/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	11%	2023/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	18%	2024/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	18%	2024/04/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	7.5%	2023/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	17%	2020/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0076	Coutts	3%	2017/01/01
02-0034	Bon Accord	19%	2022/01/01	03-0077	Cowley	5%	2016/01/01
02-0039	Bow Island	17%	2024/01/01	03-0078	Cremona	10%	2016/01/01
				02-0079	Crossfield	17%	2023/01/01

<b>Muni Code</b>	<b>Municipality</b>	<b>Rider</b>	<b>Effective</b>	<b>Muni Code</b>	<b>Municipality</b>	<b>Rider</b>	<b>Effective</b>
09-0361	Crowsnest Pass	16%	2016/01/01	02-0188	Killam	10%	2024/01/01
04-0080	Crystal Springs	0%	2016/01/01	01-0194	Lacombe	17.63%	2024/01/01
03-0081	Czar	5%	2013/10/01	04-0196	Lakeview	2%	2016/01/01
02-0082	Daysland	10%	2024/01/01	02-0197	Lamont	7.50%	2020/01/01
02-0086	Devon	17%	2024/01/01	04-0378	Larkspur	3%	2020/04/01
02-7662	Diamond Valley	10%	2023/01/01	01-0200	Leduc	16%	2014/01/01
02-0088	Didsbury	17%	2016/01/01	02-0202	Legal	20%	2024/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0207	Lomond	15%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0208	Longview	17%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0209	Lougheed	5%	2016/01/01
03-0096	Edberg	13%	2021/01/01	02-0211	Magrath	15%	2023/01/01
03-0097	Edgerton	15%	2022/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
02-0100	Edson	4.70%	2024/01/01	02-0215	Mayerthorpe	14%	2024/01/01
03-0109	Ferintosh	11%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0112	Foremost	7%	2016/01/01	02-0218	Milk River	12%	2017/01/01
02-0115	Fort Macleod	15%	2018/10/01	02-0219	Millet	18%	2024/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	03-0220	Milo	20%	2017/01/01
02-0124	Gibbons	10%	2013/01/01	02-0224	Morinville	20%	2013/07/01
03-0128	Glenwood	5%	2022/04/01	04-0230	Nakamun Park	0%	2013/10/01
04-0129	Golden Days	0%	2017/01/01	02-0232	Nanton	9%	2019/01/01
02-0135	Granum	0%	2024/02/01	02-0236	Nobleford	5%	2023/01/01
04-0134	Grandview	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0358	Half Moon Bay	0%	2021/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	9.50%	2021/01/01	02-0238	Okotoks	20%	2021/01/01
03-0144	Hay Lakes	9%	2021/01/01	02-0239	Olds	17%	2024/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	10.5%	2024/01/01
03-0149	Hill Spring	5%	2014/01/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	11.73%	2022/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	11%	2022/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	20%	2024/01/01
03-0154	Hussar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	17%	2023/03/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	8%	2023/05/01	02-0261	Raymond	16%	2022/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	10%	2023/04/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266	Rimbey	20%	2022/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	15.3%	2023/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	7%	2024/01/01

<b>Muni Code</b>	<b>Municipality</b>	<b>Rider</b>	<b>Effective</b>	<b>Muni Code</b>	<b>Municipality</b>	<b>Rider</b>	<b>Effective</b>
03-0272	Rosemary	15.50%	2023/01/01	02-0311	Taber	18%	2020/07/01
04-0273	Ross Haven	0%	2016/01/01	02-0315	Thorsby	20%	2014/01/01
03-0276	Ryley	3%	2016/01/01	02-0318	Tofield	5%	2015/01/01
04-0279	Seba Beach	4%	2014/01/01	04-0324	Val Quentin	0%	2016/01/01
02-0280	Sedgewick	11%	2024/01/01	02-0326	Vauxhall	8%	2022/01/01
04-0283	Silver Sands	3%	2018/01/01	02-0331	Viking	8%	2013/01/01
04-0369	South Baptiste	0%	2005/05/01	02-0333	Vulcan	20%	2013/10/01
04-0288	South View	3%	2019/01/01	03-0364	Wabamun	10%	2017/01/01
01-0291	Spruce Grove	20%	2016/01/01	02-0335	Wainwright	12%	2024/01/01
01-0292	St. Albert	15%	2023/01/01	07-0159	Waterton Park	8%	2018/10/01
03-0295	Standard	4%	2024/04/01	03-0338	Warburg	10%	2015/01/01
02-0297	Stavely	6%	2021/01/01	03-0339	Warner	7%	2024/01/01
03-0300	Stirling	12%	2019/01/01	04-0344	West Cove	0%	2018/01/01
02-0301	Stony Plain	20%	2013/01/01	02-0345	Westlock	16.25%	2024/01/01
09-0302	Strathcona County	0%	TBD	01-0347	Wetaskiwin	18%	2024/01/01
02-0303	Strathmore	20%	2020/07/01	04-0371	Whispering Hills	5%	2016/10/01
03-0304	Strome	9%	2022/01/01	02-0350	Whitecourt	4.47%	2024/01/01
02-0307	Sundre	12%	2024/01/01	04-0354	Yellowstone	8%	2024/01/01
04-0386	Sunrise Beach	0%	2018/01/01				
04-0308	Sunset Point	10%	2017/01/01				
02-0310	Sylvan Lake	18%	2023/01/01				



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**AGENDA ITEM:** 4.11

**COUNCIL MEETING DATE:**  
October 8, 2024

**ITEM DESCRIPTION OR TITLE**

**2025 Budget Schedule and Approach**

**RECOMMENDATION**

**THAT** Council accept the 2025 Budget Schedule and Approach as information

**BACKGROUND**

As required by the Municipal Government Act (MGA), Town Council must review and approve the Town's budget annually. Key factors impacting the base budget include, but are not limited to:

- General inflation
- Utility cost increases
- Increased policing costs passed down by the Province
- Strategic initiatives identified by the Town's Strategic Plan
- 2025 capital programs
- Debt and reserve levels
- Changes in provincial funding, including updates to the Local Government Fiscal Framework (LGFF), formerly known as the MSI.

In accordance with the MGA and Council's input from the Strategic Planning process, establishing this budget schedule and approach is a key step in promoting transparency and effective governance. The attached 2025 Budget Schedule has been prepared by Administration for Council's consideration.



**TOWN OF LAMONT  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**COMMUNICATIONS**

The budget schedule will be made publicly available on the Town's website.

**IMPLICATIONS OF DECISION**

The attached 2025 Budget Schedule (Appendix 1) outlines the proposed timeline. Approval of the schedule will allow Council and Administration to efficiently implement the 2025 budget planning process, including the development of both 3-year and 5-year financial plans, updates to the Fees and Charges Bylaw, and amendments to the Utility Bylaw.

**FINANCIAL IMPLICATIONS**

N/A

**POLICY AND/OR LEGISLATIVE REFERENCES**

MGA Section 242  
MGA Section 243  
MGA Section 283

**ATTACHMENTS**

1. Appendix 1 – Budget Schedule

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:



# 2025 BUDGET SCHEDULE

Oct 8, 2024	• RFD to Council to introduce 2025 Budget cycle.
Oct 8 - Oct.24	• Administration review, discuss, and draft proposed budget for council's review.
Nov. 12	• Council reviews proposed 2025 capital budget & 5yr Capital Plan, and provides further direction (possible approval)
Nov. 19	• <i>Governance &amp; Priorities Committee meeting (if required)</i>
Nov. 26	• Council review and approve the 2025 capital budget & 5yr Capital Plan.
Dec. 3	• <i>Governance &amp; Priorities Committee meeting (if required)</i>
Dec. 10	• Council review and approve 2025 interim operating budget.
Mar. 4	• G & P Meeting for the 3 year operating plan discussion
Apr. 8, 2025	• Council review proposed 2025 operational budget & 3yr operating plan, and provides further direction (possible approval)
Apr. 22, 2025	• Council to review and approval the 2025 operational budget & 3yr operating plan.



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: October 8, 2024**

**ELECTED OFFICIAL: Jody Foulds**

**REPORT PERIOD: September 4, 2024 to October 1, 2024**

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### **Boards and Committees:**

- **PhPAP Meeting - September 11, 2024**
- **St. Michael Waste Commission Meeting – September 12, 2024**
- **Governance & Priorities Meeting – October 1, 2024**

### **Town of Lamont Business:**

- 

### **Professional Development (Workshops & Conferences):**

- **Alberta Municipalities Conference in Red Deer – September 24-27, 2024**

### **Lamont Functions and Events:**

- **Community Awareness – September 12, 2024**
- **Tree Canada – Tree planting at the park – September 29, 2024**



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: Oct 8, 2024**

**ELECTED OFFICIAL: Linda Sieker**

**PERIOD, September 10 ,2024 – Oct 8 ,2024**

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### **Boards and Committees:**

- **Oct 7 – Lamont County Housing Foundation Meeting**

### **Town of Lamont Business:**

- **Sept 11 – PAP Meeting**
- **Sept 13 – Pap Committee Planning Meeting**
- **Sept 19 – Fire Master Plan Session**
- **Oct 1 - Governance & Priorities Meeting**
- **Oct 2 – Remembrance Day Planning Meeting**

### **Professional Development (Workshops & Conferences)**

- **Sept 24 – Sept 27 -Alberta Municipalities Conference**

### **Lamont Functions and Events:**

- **Sept 12 – Community Awareness**
- **Sept 14 – Lamont Fire Department – Heroes in the Sky**
- **Sept 15 – Terry Fox Run**
- **Sept 29 – Tree Planting Event – Hillside Park**
- **Sept 30 – Truth & Reconciliation Event**
- **Oct 5 – Town of Bruderheim Parade**



## MAYOR & COUNCIL REPORT

**COUNCIL MEETING DATE: October 8, 2024**

**ELECTED OFFICIAL: Colleen Holowaychuk**

**REPORT PERIOD: September 10 – October 8, 2024**

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### **Boards and Committees:**

- October 1, 2024 - Governance and Priorities Meeting
- September 24, 2024 – Lamont Elementary School Parent Council Meeting
  - \*337 Students (September 24, 2024, Count)*
  - \*2 classes of Kindergarten to Grade 4, Grade 5, Grade 5/6, Grade 6*
  - \*Will be looking at a different location and splitting up the Christmas concert into 2 parts as the school population has outgrown the high school gym fire code.*
- October 8, 2024 – Lamont High School Parent Council Meeting

### **Town of Lamont Business:**

- N/A

### **Professional Development (Workshops & Conferences):**

- September 24-27, 2024 – Alberta Municipalities Convention, Red Deer, Alberta

### **Lamont Functions and Events:**

- September 29, 2024 – Tree Planting Event, Hillside Park



## **MAYOR & COUNCIL REPORT**

**COUNCIL MEETING DATE: October 8, 2024**

**ELECTED OFFICIAL: Dave Taylor**

**REPORT PERIOD: September – Oct. 2, 2024**

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### **Boards and Committees:**

- **Special meeting of Council, Sept. 3**
- **JSBRWC Board Meeting, Sept. 12**
- **Governance and Priorities, Oct. 1**

### **Town of Lamont Business:**

- **Disc golf course project**

### **Professional Development (Workshops & Conferences):**

- **Sept 24 – Sept 27 -Alberta Municipalities Conference**

### **Lamont Functions and Events:**

- **Picnic in the Park, Sept. 5**
- **Sept 29 – Tree Planting Event – Hillside Park**
- **Sept 30 – Truth & Reconciliation Event**

# CAO REPORT

FOR THE PERIOD ENDING October 8, 2024

## HIGHLIGHTS:

Sept 11, 2024

- Admin team meeting.
- RhPAP Attraction and Retention Committee Meeting.

Sept 12, 2024

- Operations team meeting

Sept 17, 2024

- All Staff Meeting.
- United Church meeting.
- 2024 Capital Project inspection.

Sept 19, 2024

- Operations team meeting.
- Fire master plan meeting.

Sept 23, 2024,

- Foodcycler program meeting.

Sept 24- 27, 2024

- Ab Muni Convention.

Sept 29, 2024

- Tree Planting Event.
- Meeting with Elders.
- Climate Resiliency Capacity Building Workshop and Grant information.

Sept 30, 2024

- Truth and Reconciliation Event.

Oct 1, 2024

- Governance and Priorities Meeting.

Oct 2, 2024

- Admin team meeting
- Remembrance Day meeting.
- RhPAP meeting.

Oct 3, 2024

- Operations team meeting
- Developer meeting.

# DEPUTY CAO REPORT

## FOR THE PERIOD ENDING Oct 2, 2024

### HIGHLIGHTS:

August 22-30

- Payroll
- Parks & Recreation Committee Meeting
- Parks & Recreation minutes
- Council meeting
- UB shut offs
- AP cheques
- Picnic in the park planning
- ROE for summer students, ensure documentation is complete
- Bylaw enforcement unsightly 25 notices sent.

Sept 3,4

- 5<sup>th</sup> picnic in the park
- Vacation Sept 5-11

Sept 12-18

- Payroll advance
- RFDs for Oct 8 meeting
- Bylaw enforcement dog issues and unsightly
- AP Cheques
- Tree planting event planning
- Getting admin office ready for history corner display
- Vacation Sept 19-23
- Fees and Charges cost recovery
- Development permits

Sept 24-27

- Payroll
- Sept 25 Farmers Market meeting
- AP cheques
- Attend Tree planting event Sept 29
- Governance & Priorities Agenda
- RFDs for Oct 8 meeting
- Development permits
- Farm leases follow up
- Unsightly annual agreement

Sept 30-Oct 2

- Enhance Christmas wreath decorations
- Truth and Reconciliation

# OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING October 8, 2024

## HIGHLIGHTS

### STAFF

- All team meeting Sept 17, 2024.
- Weekly operations meeting Thursday's

### Facilities

- 14 facility bookings since September 10, 2024.
- Curling Club walkthrough.
- Fire suppression inspection.
- Ice making completed.
- Ice season started.
- Curling Rink repairs as per meeting.
- Net Zero Feasibility study ongoing.

### Transportation Maintenance

- Road painting completed
- Road patching completed.
- Alley Maintenance.
- Tree trimming.

### Parks & Recreation

- Tree maintenance and removal.
- Tree planting event.
- Grass Cutting Ongoing.
- Flower maintenance.
- Flowerpot removal initiated.
- Splash park winterize.
- Pavilion winterize.

### Utilities

- Ditch outfalls clean up various locations.
- Ditch repair alley between 49 and 50 street.
- Sewer Flushing.
- Hydrant flushing & Winterizing.
- Trailer Dump Winterize
- Curb cleanup initiated.

### Projects & Requests:

- 50 Ave paving preparation and paving completed.
- Tree Planting Event.
- Truth and Reconciliation Event.



# CLOSED SESSION NOTICE

October 8, 2024

## **7.1 Committee Appointments**

*(Advice from Officials)*

- *FOIP Section 24 – Advice from Officials*

## **7.2 Property Owner Letter**

*(Advice from Officials)*

- *FOIP Section 24 – Advice from Officials*

## **7.3 Organizational Review**

*(Advice from Officials)*

- *FOIP Section 24 – Advice from Officials*

### **Motion to go into Closed Session:**

*"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."*