

Council Package

March 11, 2025



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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
March 11, 2025
7:00 p.m.**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

1.4.1. February 25, 2025 Council Meeting MinutesPage 1

2. DELEGATIONS

2.1. MOTION FOR ACCEPTANCE OF DELEGATION

3. CORRESPONDENCE

3.1. Lamont Health Care Centre – New Building Project ImpactPage 5

3.2. EIPS Board Highlights – February 2025Page 6

3.3. Municipal Affairs – Budget 2025Page 9

4. NEW BUSINESS

4.1. Inspections Group Fee SchedulePage 11

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5. REPORTS

5.1. Mayor & Council.....Page 25

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5.3. Deputy CAOPage 29

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6. NOTICES OF MOTION

7. CLOSED SESSION.....Page 31

7.1. Community Priorities Survey Results

8. ADJOURNMENT



**Town of Lamont
February 25, 2025
Regular Meeting of Council**

PRESENT:

Jody Foulds	Mayor
Perry Koroluk	Deputy Mayor
Linda Sieker	Councillor
Al Harvey	Councillor
Colleen Holowaychuk	Councillor
Tyler Edworthy	CAO/Director, Operations & Infrastructure
Dawn Nielsen	Deputy Chief Administrative Officer
Robert Mu	Finance Officer
Jaclyn Ponto-Lloyd	Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: Mayor Foulds: called the meeting to order at 7:00 p.m.

Adoption of Agenda

MOTION: 54/25 Councillor Koroluk: That the Council Agenda be accepted as presented.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Meeting Minutes – February 11, 2025

MOTION: 55/25 Councillor Holowaychuk: That the Minutes of the February 11, 2025 Council Meeting be accepted as presented.

CARRIED

DELEGATIONS: None.

CORRESPONDENCE:

- **Municipal Affairs – Joint Use and Planning Agreements**
- **EIPS Board Highlights – January 23, 2025**

- EIPS Quarterly Update
- Library Board Meeting Minutes – December 2, 2024
- Library Board Meeting Minutes – January 13, 2025
- Municipal Affairs- Public Library Excellence Program

MOTION: 56/25 Councillor Koroluk: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

Assessment Review Board – Annual Appointments

MOTION: 57/25 Councillor Koroluk: That Council appoint the following individuals, as Certified Panelists of the Assessment Review Board for a term ending December 31, 2025: Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, Raymond Ralph.

CARRIED

MOTION: 58/25 Councillor Sieker: That Council appoint Raymond Ralph as Chairman of the Assessment Review Board for a term ending December 31, 2025.

CARRIED

MOTION: 59/25 Councillor Koroluk: That Council appoint Gerryl Amorin as Certified Clerk of the Assessment Review Board for a term ending December 31, 2025.

CARRIED

Elected Officials Event

MOTION: 60/25 Councillor Harvey: That Council approve up to \$400.00 to host the Ladies in Municipal Government Event.

CARRIED

Urban Hen Pilot Program

MOTION: 61/25 Councillor Koroluk: That Council extend the Urban Hen Pilot Program until May 31, 2025.

CARRIED

Security Cameras

MOTION: 62/25 Councillor Koroluk: That Council direct Administration to add the municipal security camera project including required bylaws, locations, policies, procedures and costs to the 2025 and 3-year operational planning session.

CARRIED

REPORTS:

Council Reports:

Mayor Foulds	Nothing to report.
Councillor Harvey	Attended the Alberta HUB meeting on February 21, 2025.
Councillor Koroluk	Nothing to report.
Councillor Sieker	Written report attached.
Councillor Holowaychuk	Written report attached.

Staff Reports:

CAO	Written report attached. Had technical issues with the February 21 webinar and no information was received. Attended an Interview with Construction Source Magazine on February 24.
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MOTION: 63/25 Councillor Sieker: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: None.

CLOSED SESSION:

- **Community Priorities Survey**
 - *FOIP Section 24 – Advice from Officials*

MOTION: 64/25 Councillor Sieker: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 7:16 p.m.

CARRIED

MOTION: 65/25 Councillor Holowaychuk: That Council revert to regular Council meeting session at 7:57 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 66/25 Councillor Sieker: That Council accept the Community Priorities Survey results as information.

CARRIED

ADJOURNMENT: Mayor Foulds adjourned the meeting at 7:58 p.m.

Mayor

Chief Administrative Officer



Lamont Health Care Centre

Telephone (780) 895-2211 Fax (780) 895-7305
P.O. Box 479, 5216-53 Street, Lamont, Alberta T0B 2R0



February 21, 2025

Mayor Jody Foulds
Town of Lamont
5307-50 Avenue
Lamont AB T0B 2R0

Dear Mayor Foulds,

Re: Lamont Health Care Centre (LHCC) New Building Project Impact

The Board of Management of Lamont Health Care Centre wants to inform the public that Long Term Care admissions have been paused as of Nov. 27, 2024. This is a joint effort between Alberta Health Services (AHS) and LHCC to reduce occupancy ahead of an extensive modernization project starting in Spring 2025. Pausing admissions will help mitigate the potential that current residents will need to be temporarily relocated away from Lamont Health Care Centre during construction. There are currently 25 vacant beds at the site, and to ensure that all current residents remain at the facility, the site needs an additional 25 spaces to be vacated in readiness for construction scheduled to begin in April/May 2025.

Proposed Communications and Engagement

Lamont Health Care Centre and AHS will continue to provide regular updates to various stakeholders, including affected residents and their families, elected officials, and Staff, on the progress of building project and relocation of residents at different phases.

In the spirit of transparency and collaboration, both organizations (AHS and LHCC) will have coordinated responses should there be questions directed through their offices from external sources, including a centralized contacts for public queries.

Every effort will be made to keep all stakeholders informed on this matter.

Thank you,



LHCC Board Chair

Mission Statement

We believe that wholeness of body, mind and spirit is God's will for every person.
We are committed to the healing process, the promotion of health
and the provision of compassionate care to all persons.



BOARD HIGHLIGHTS

FEBRUARY 2025

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SPECIAL BOARD MEETING: Feb. 12, 2025

New Business

BUSINESS ARISING FROM IN-CAMERA

The Board of Trustees approved Special Matter 2025-1 and Special Matter 2025-2.

BOARD MEETING: Feb. 20, 2025

Chair's Report

RECENT EVENTS

Board Chair Cathy Allen highlighted recent trustee events:

- On January 23, trustees attended a joint dinner meeting with the Alberta Teachers' Association (ATA) Local No. 28. The conversation centred on teaching and learning.
- On January 30, trustees participated in Alberta School Boards Association's (ASBA) advocacy session, which concentrated on Alberta Education's provincial priorities.
- On February 6, trustees participated in a professional learning session hosted by ASBA. The focus: artificial intelligence, career education, current trends and industry perspectives.
- On February 7, trustees attended the Alberta Teachers' Association (ATA) Partners in Education Luncheon. The highlight: Keynote speaker Scott Ervin, an educator and owner of Ervin Educational Consulting, who shared an interesting perspective on extreme student behaviour challenges.
- On February 10-12, trustees took part in a Board retreat. Discussion topics included the Board's direction, priorities and work plan, and generative governance.

Superintendent's Report

RECENT EVENTS

Superintendent Sandra Stoddard shared recent events and information with the Board, including:

- On February 6-7, Division teachers participated in the 2025 North Central Teachers' Convention. Each year, staff look forward to attending the conference and learning alongside their colleagues.
- On February 19, EIPS held its monthly leadership meeting with senior administration, principals, directors, assistant principals and assistant directors. The February meeting featured guest speaker Kurtis Hewson, a consultant, author and area expert in collaborative response. Hewson shared insights and strategies to assist the schools in implementing a collaborative framework to help ensure success for all students. The work with Hewson is intended to build capacity for leadership staff to implement strong collaborative structures and processes during early out Wednesdays.
- Superintendent Stoddard also joined the Board at the following events:
 - ASBA's professional learning session on artificial intelligence (AI) and career technology, which focused on AI and how it can help prepare students for the future.
 - The EIPS Board Retreat, which provided an opportunity for both the Board and senior administration to discuss the Division, its vision and priorities, and potential future challenges.

Association and Employee Relation Reports

ATA LOCAL REPORT

The Board of Trustees received for information the Alberta Teachers' Association (ATA) Local No. 28 report from Maxine Holm, the Local President.

- Recently, ATA President Jason Schilling met with Education Minister Demetrios Nicolaides to discuss concerns about the new curriculum, early learning assessments and expedited teacher certificates.
- On February 4, Holm was acclaimed as the Local's President. She'll now serve a two-year term—July 2025 to June 2027. In Spring 2025, the Local will also hold more elections for various executive and committee positions.
- On February 6-7, the ATA hosted its North Central Teachers' Convention. As always, the feedback was positive, particularly about the quality of keynote speakers and learning sessions.
- On February 7, the ATA hosted its annual Partners in Education Luncheon, which Holm thanked trustees for attending. The event featured good food, great conversation and keynote speaker, Scott Ervin, an educator and owner of Ervin Educational Consulting.
- On March 10-13, the ATA will host elections for its executive positions, including president, vice-president and several district representatives—each for a two-year term.
- The Local looks forward to celebrating Substitute Appreciation Week, which takes place March 10-14.

EMPLOYEE RELATIONS GROUP REPORT

The Board received for information the Employee Relations Group (ERG) report from Michelle Miller, the committee's Chair:

- Currently, the ERG has an opening for a Facility Services-Student Transportation representative. The committee hopes to fill the position at the March ERG meeting.
- Work continues on Classified Professional Learning Day, taking place on March 7. The agenda is full, with numerous sessions available for staff. It should be another great day of learning for everyone.
- The ERG has heard feedback from several classified employees about the recent compensation news. For the most part, the feedback is positive. Many still have questions and look forward to attending the town hall this spring.

New Business

BOARD POLICY AMENDMENTS

The Board approved amendments to the following policies:

- [Board Policy 8: Board Committees](#): The approved changes include new information about volunteer compensation and edits to strengthen the policy's clarity, language and readability.
- [Board Policy 9: Board Representatives](#): The approved changes strengthen the policy's clarity, definitions, language and readability.
- [Board Policy 16: Recruitment and Selection of Personnel](#): The approved changes strengthen the policy's clarity, definitions, language and readability.

ANNUAL BORROWING RESOLUTION

The Board approved the Division's borrowing resolution, which outlines the credit facilities available to EIPS for meeting expenditures. Each year, the Division submits a borrowing resolution to the Bank of Montreal to support its existing credit-facility agreements.

Committee Report

POLICY COMMITTEE

The Board received for information a report from the Policy Committee meeting held on February 3. The committee reviewed four policies—8, 9, 15 and 16. Policy 15 required no changes. Amendments to Policy 8, 9 and 16 were approved earlier at the February Board meeting (see pg. 2, “Board Policy Amendments”).

STUDENT EXPULSION COMMITTEE

The Board received for information a report from the Student Expulsion Committee regarding two recent meetings—held on February 4 and February 18. The committee reviewed all relevant information and upheld the school administration’s recommendations. EIPS also recently underwent an expulsion appeal—from 2023. In the end, the province upheld the Division's decision and commented EIPS does an excellent job following its expulsion policy and administrative procedure.

GOVERNANCE AND EVALUATION COMMITTEE

The Board received for information a report from a recent Governance and Evaluation Committee meeting—held on February 4. Discussion topics included: section 4 of the *EIPS Trustee Handbook*, the Board’s work plan and orientation planning for the incoming Board next fall. The committee also discussed possible questions to ask trustee candidates in the upcoming municipal election. Later this spring, the Board will engage the Committee of School Councils about additional questions for candidates.

EIPS Condolences

On behalf of EIPS administration and the Board, Superintendent Stoddard extended condolences to the family, friends, colleagues and students of two Division staff members who recently passed away.

Charlene Dey, passed away on January 4. For more than 16 years, Charlene worked for EIPS as an educational assistant at Bruderheim School. Throughout her time there, she made a significant impact on the school, supporting both the teaching team and students, who will remember her for her compassion and caring nature toward students and colleagues.

Pamela Brzezicki passed away on January 21. Pamela worked as a teacher for EIPS for more than 21 years—most of that time was spent working at Fultonvale Elementary Junior High. She was beloved by both students and staff, who will remember her best for her passion and dedication to education.

Board Members

Cathy Allen, *Chair* | Susan Miller, *Vice-Chair* | Trina Boymook | Randy Footz | Colleen Holowaychuk | Don Irwin | Ralph SoroChan

FOR MORE INFORMATION CONTACT:

Cathy Allen, *Board Chair* | P 780 417 8109

Laura McNabb, *Director, Communication Services* | P 780 417 8204

www.eips.ca | Instagram: [@elkislandpublicschools](https://www.instagram.com/elkislandpublicschools) | Facebook: [elkislandpublicschools](https://www.facebook.com/elkislandpublicschools)



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

AR117795

February 27, 2025

Dear Chief Elected Officials:

I am writing to share information with you about *Budget 2025*, tabled in the Alberta Legislature by my colleague, the Honourable Nate Horner, President of Treasury Board and Minister of Finance. Below are some details relevant to Alberta Municipal Affairs.

Budget 2025 is meeting the challenges facing Alberta with responsible decisions to fund today's priorities, investing more than \$1 billion to build stronger communities provincewide. Through these investments, my ministry will continue to support local governments in providing fiscally responsible, collaborative, and accountable services to Albertans.

Last year, Municipal Affairs introduced the Local Government Fiscal Framework (LGFF), delivering predictable capital infrastructure funding to municipalities and Metis Settlements across Alberta. The LGFF represents years of collaboration between the province and local governments, replacing the Municipal Sustainability Initiative with a modern and predictable model.

LGFF funding allocations for the 2025/26 fiscal year have been known to communities for several months. Thanks to the LGFF's revenue index factor, which ties the funding level to provincial revenue from three years prior, *Budget 2025* increases LGFF capital funding by more than 13 per cent, from \$722 million to \$820 million. This increase will help your communities achieve their local infrastructure priorities. *Budget 2025* also maintains LGFF Operating funding at \$60 million to assist with operational costs and help respond to inflationary pressures. This grant was doubled in 2023 to reflect lost municipal revenue through the Grants in Place of Taxes program.

Budget 2025 also increases funding for the Grants in Place of Taxes program (GIPOT). Over the last few years, we heard loud and clear from municipalities that have provincially run buildings within their boundaries about the need for stronger recognition of the impact provincial properties have on municipal services. Starting in the 2025/26 fiscal year, GIPOT will be paid to municipalities at 75 per cent of the property tax amount that would be owed if the properties were subject to municipal taxation. Next year, in 2026/27, GIPOT will be fully restored to 100 per cent.

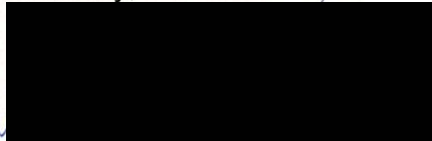
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In light of these increases, the Local Growth and Sustainability Grant (LGSG) program will not continue. Introduced in *Budget 2024*, this three-year, \$60-million grant program aimed to alleviate pressures in fast-growing communities. We received numerous applications from municipalities for the initial \$20 million in LGSG funding allocated in 2024. Those funds will still be distributed, with successful applicants notified by the end of March 2025. However, after careful consideration, our government made the difficult decision to discontinue the LGSG program for *Budget 2025* and focus the investment of taxpayer dollars into other areas, including a comprehensive capital plan to enhance public infrastructure.

As in previous years, *Budget 2025* includes capital support through the federal Canada Community-Building Fund and Investing in Canada Infrastructure Program. We are also maintaining funding levels for public libraries, with more than \$33 million going toward operating grants across the province.

Budget 2025 is meeting the challenge of the cost of living by helping families keep more money in their pockets through lower personal income taxes and continuing investments in education and health care. Our municipal partners are integral to our work. As we face global uncertainties, I look forward to working together over the next year as we continue to build strong, vibrant, and sustainable communities that help keep our province the best place in Canada to live, work, and raise a family.

Sincerely,



Ric McIver
Minister



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.1

COUNCIL MEETING DATE:
March 11, 2025

ITEM DESCRIPTION OR TITLE

The Inspections Group Fee Schedule

RECOMMENDATION

THAT Council approve the updated Inspections Group Fee Schedule.

BACKGROUND

The Inspections Group made changes to their fee schedule regarding re-opening a previously closed permit as this has become a more common practice. The added fee to re-open a closed permit is \$75.00.

COMMUNICATIONS

Updated fee schedule will be shared on the Town Website.

IMPLICATIONS OF DECISION

This change will provide opportunity to re-open a closed permit and ensure permit tracking is consistent with appropriate approvals.

FINANCIAL IMPLICATIONS

\$75.00 per permit (plus Levy) fee for re-opening a permit.

POLICY AND/OR LEGISLATIVE REFERENCES

Safety Codes Act

ATTACHMENTS

Updated Fee Schedule

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:



BUILDING PERMIT FEE SCHEDULE

RESIDENTIAL/DWELLING UNITS/FARM

New Construction - Building Permit Levy (main level)	\$0.52 per sq. ft. + SCC levy
- Upper/Lower Floors	\$0.41 per sq. ft. + SCC levy
Additions/renovations/basement development	\$0.39 per sq. ft. + SCC levy
	\$157.50 (minimum fee) + SCC levy

Accessory Buildings

Garages (attached or detached) (flat rate) (under 624 sq. ft.)	\$157.50 + SCC levy
Shops, garages, storage buildings (over 624 sq. ft.)	\$0.39 per sq. ft. + SCC levy
Decks or garden storage sheds (sheds under 150 sq. ft.)	\$131.25 + SCC levy
Relocation of Home (set-up on basement or foundation)	\$0.39 per sq. ft. + SCC levy (min \$157.00)
Placement of home (only)	\$367.50 (minimum fee) + SCC levy
Fireplaces (if not included in new construction) (flat rate)	\$105.00 + SCC levy
Demolitions Residential (flat rate)	\$105.00 + SCC levy
Geothermal Heating	\$273.00 + SCC levy

COMMERCIAL/INDUSTRIAL/INSTITUTIONAL

First \$1,000,000.00 construction value	\$6.56 per \$1,000 construction value + SCC levy
Over \$1,000,000.00 construction value	\$6.562.50 + (\$ 5.00 per \$1,000 construction value portions over \$1,000,000.00) + SCC levy
(Minimum Fee)	\$420.00 + SCC levy
Demolitions Commercial (flat rate)	\$157.50 + SCC levy

MOBILE AND MODULAR HOME

Modular Home (RTM's, etc)	\$367.50 + SCC levy
Basement Development	\$0.39 sq. ft. + SCC levy (min. \$157.50)
Mobile Homes Set-up	\$236.25 + SCC levy
Basement Development (if on foundation)	\$0.39 sq. ft. + SCC levy (min. \$157.50)

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

Extensions up to one (1) year will be charged a flat rate of \$150.00 (plus levy).

Variances will be charged at a rate of \$120.00/hour (min 2 hr) (plus levy).

Re-inspections performed in addition to those required by the Town QMP will be charged to the permit applicant at the rate of \$95.00 per inspection plus GST.

Re-opening a previous closed permit will be charged to applicants at a rate of \$75.00 per permit (plus levy)



GAS PERMIT FEE SCHEDULE

Residential Installations		Non-Residential Installations			
Number of Outlets	Permit Fee	B.T.U. Input	Permit Fee	B.T.U. Input	Permit Fee
1	\$99.75	10,000	\$99.75	210,000	\$136.50
2	\$105.00	20,000	\$99.75	230,000	\$136.50
3	\$115.50	30,000	\$99.75	250,000	\$147.00
4	\$131.25	40,000	\$99.75	300,000	\$157.50
5	\$141.75	50,000	\$105.00	350,000	\$168.00
6	\$152.25	60,000	\$105.00	400,000	\$178.50
7	\$168.00	70,000	\$105.00	450,000	\$189.00
8	\$183.75	80,000	\$105.00	500,000	\$194.25
9	\$199.50	90,000	\$105.00	550,000	\$199.50
10	\$220.50	100,000	\$110.25	600,000	\$204.75
11	\$225.75	110,000	\$110.25	650,000	\$210.00
12	\$231.00	120,000	\$110.25	700,000	\$215.25
13	\$241.50	130,000	\$110.25	750,000	\$220.50
14	\$252.00	140,000	\$110.25	800,000	\$225.75
15	\$262.50	150,000	\$120.75	850,000	\$231.00
16	\$267.75	160,000	\$120.75	900,000	\$236.25
17	\$273.00	170,000	\$120.75	950,000	\$241.50
18	\$278.25	180,000	\$120.75	1,000,000	\$267.75
19	\$283.50	190,000	\$120.75	1,000,001 to 2,000,000	\$288.75
20	\$288.75	200,000	\$126.00	Over 2,000,000 Add \$6.30 per 100,000 BTU	

Propane and Small Installations

Propane Tank Sets (New or Replacements)	\$94.50
Temporary Propane/Natural Gas Heating (Includes Tank Set)	\$94.50
Gas/Propane Cylinder Refill Centers	\$299.25
Replacement Commercial or Industrial Appliances (per unit)	
1 - 400,000 BTU Input	\$152.25 per Unit
400,001 - 3,000,000 BTU Input	\$236.25 per Unit
Over 3,000,000 BTU Input	\$341.25 per Unit

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

Extensions up to one (1) year will be charged a flat rate of \$150.00 (plus levy).

Variances will be charged at a rate of \$120.00/hour (min 2 hr) (plus levy).

Re-inspections performed in addition to those required by the Town QMP will be charged to the permit applicant at the rate of \$95.00 per inspection plus GST.

Re-opening a previous closed permit will be charged to applicants at a rate of \$75.00 per permit (plus levy).



PLUMBING PERMIT FEE SCHEDULE (RESIDENTIAL)

# of Fixtures	Permit Fee	# of Fixtures	Permit Fee
1	\$99.75	21	\$204.75
2	\$105.00	22	\$210.00
3	\$110.25	23	\$215.25
4	\$115.50	24	\$220.50
5	\$120.75	25	\$225.75
6	\$126.00	26	\$231.00
7	\$131.25	27	\$236.25
8	\$136.50	28	\$241.50
9	\$141.75	29	\$246.75
10	\$147.00	30	\$252.00
11	\$152.25	31	\$257.25
12	\$157.50	32	\$262.50
13	\$162.75	33	\$267.75
14	\$168.00	34	\$273.00
15	\$173.25	35	\$278.25
16	\$178.50	36	\$283.50
17	\$183.75	37	\$288.75
18	\$189.00	38	\$294.00
19	\$194.25	39	\$299.25
20	\$199.50	40	\$304.50
Add \$4.20 per fixture over 40			

PRIVATE SEWAGE PERMITS

Private Sewage System - \$393.75

Holding Tanks - \$157.50

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

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Re-opening a previous closed permit will be charged to applicants at a rate of \$75.00 per permit (plus levy).



PLUMBING PERMIT FEE SCHEDULE (COMMERCIAL)

# of Fixtures	Permit Fee	# of Fixtures	Permit Fee	# of Fixtures	Permit Fee
1	\$99.75	35	\$288.75	69	\$477.75
2	\$105.00	36	\$294.00	70	\$483.00
3	\$110.25	37	\$299.25	71	\$488.25
4	\$115.50	38	\$304.50	72	\$493.50
5	\$120.75	39	\$309.75	73	\$498.75
6	\$126.00	40	\$315.00	74	\$504.00
7	\$131.25	41	\$320.25	75	\$509.25
8	\$136.50	42	\$325.50	76	\$514.50
9	\$141.75	43	\$330.75	77	\$519.75
10	\$147.00	44	\$336.00	78	\$525.00
11	\$152.25	45	\$341.25	79	\$530.25
12	\$157.50	46	\$346.50	80	\$535.50
13	\$162.75	47	\$351.75	81	\$540.75
14	\$168.00	48	\$357.00	82	\$546.00
15	\$173.25	49	\$362.25	83	\$551.25
16	\$178.50	50	\$367.50	84	\$556.50
17	\$183.75	51	\$372.75	85	\$561.75
18	\$189.00	52	\$378.00	86	\$567.00
19	\$194.25	53	\$383.25	87	\$572.25
20	\$199.50	54	\$388.50	88	\$577.50
21	\$204.75	55	\$393.75	89	\$582.75
22	\$210.00	56	\$399.00	90	\$582.75
23	\$215.25	57	\$404.25	91	\$582.75
24	\$225.75	58	\$409.50	92	\$582.75
25	\$236.25	59	\$414.75	93	\$582.75
26	\$241.50	60	\$420.00	94	\$588.00
27	\$246.75	61	\$425.25	95	\$593.25
28	\$252.00	62	\$430.50	96	\$598.50
29	\$257.25	63	\$441.00	97	\$603.75
30	\$262.50	64	\$446.25	98	\$609.00
31	\$267.75	65	\$451.50	99	\$614.25
32	\$273.00	66	\$462.00	100	\$619.50
33	\$278.25	67	\$467.25	Add \$3.15 each fixture over 100	
34	\$283.50	68	\$472.50		

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

Extensions up to one (1) year will be charged a flat rate of \$150.00 (plus levy).

Variances will be charged at a rate of \$120/hour (min 2 hr) (plus levy).

Re-inspections performed in addition to those required by the Town QMP will be charged to the permit applicant at the rate of \$95.00 per inspection plus GST.

Re-opening a previous closed permit will be charged to applicants at a rate of \$75.00 per permit (plus levy).



ELECTRICAL PERMIT FEE SCHEDULE (For "Other Than" New Single Family Residential)

Installation Cost \$	Permit Fee	Installation Cost \$	Permit Fee	Installation Cost \$	Permit Fee
Under 1,000	\$99.75	23,000.01 – 24,000	\$441.00	100,000.01 – 110,000	\$735.00
1,000.01 – 1,500	\$115.50	24,000.01 – 25,000	\$451.50	110,000.01 – 120,000	\$782.25
1,500.01 – 2,000	\$126.00	25,000.01 – 26,000	\$462.00	120,000.01 – 130,000	\$829.50
2,000.01 – 2,500	\$136.50	26,000.01 – 27,000	\$472.50	130,000.01 – 140,000	\$871.50
2,500.01 – 3,000	\$147.00	27,000.01 – 28,000	\$483.00	140,000.01 – 150,000	\$918.75
3,000.01 – 3,500	\$157.50	28,000.01 – 29,000	\$493.50	150,000.01 – 160,000	\$966.00
3,500.01 – 4,000	\$168.00	29,000.01 – 30,000	\$504.00	160,000.01 – 170,000	\$1,008.00
4,000.01 – 4,500	\$178.50	30,000.01 – 31,000	\$514.50	170,000.01 – 180,000	\$1,050.00
4,500.01 – 5,000	\$189.00	31,000.01 – 32,000	\$525.00	180,000.01 – 190,000	\$1,092.00
5,000.01 – 5,500	\$199.50	32,000.01 – 33,000	\$535.50	190,000.01 – 200,000	\$1,134.00
5,500.01 – 6,000	\$210.00	33,000.01 – 34,000	\$540.75	200,000.01 – 210,000	\$1,176.00
6,000.01 – 6,500	\$220.50	34,000.01 – 35,000	\$546.00	210,000.01 – 220,000	\$1,218.00
6,500.01 – 7,000	\$231.00	35,000.01 – 36,000	\$551.25	220,000.01 – 230,000	\$1,260.00
7,000.01 – 7,500	\$241.50	36,000.01 – 37,000	\$556.50	230,000.01 – 240,000	\$1,302.00
7,500.01 – 8,000	\$252.00	37,000.01 – 38,000	\$561.75	240,000.01 – 250,000	\$1,354.50
8,000.01 – 8,500	\$262.50	38,000.01 – 39,000	\$567.00	250,000.01 – 300,000	\$1,449.00
8,500.01 – 9,000	\$273.00	39,000.01 – 40,000	\$572.25	300,000.01 – 350,000	\$1,554.00
9,000.01 – 9,500	\$283.50	40,000.01 – 41,000	\$577.50	350,000.01 – 400,000	\$1,643.25
9,500.01 – 10,000	\$294.00	41,000.01 – 42,000	\$582.75	400,000.01 – 450,000	\$1,748.25
10,000.01 – 11,000	\$304.50	42,000.01 – 43,000	\$588.00	450,000.01 – 500,000	\$1,853.25
11,000.01 – 12,000	\$315.00	43,000.01 – 44,000	\$593.25	500,000.01 – 550,000	\$1,958.25
12,000.01 – 13,000	\$325.50	44,000.01 – 45,000	\$598.50	550,000.01 – 600,000	\$2,063.25
13,000.01 – 14,000	\$336.00	45,000.01 – 46,000	\$603.75	600,000.01 – 650,000	\$2,168.25
14,000.01 – 15,000	\$346.50	46,000.01 – 47,000	\$609.00	650,000.01 – 700,000	\$2,273.25
15,000.01 – 16,000	\$357.00	47,000.01 – 48,000	\$614.25	700,000.01 – 750,000	\$2,378.25
16,000.01 – 17,000	\$367.50	48,000.01 – 49,000	\$619.50	750,000.01 – 800,000	\$2,483.25
17,000.01 – 18,000	\$378.00	49,000.01 – 50,000	\$630.00	800,000.01 – 850,000	\$2,588.25
18,000.01 – 19,000	\$388.50	50,000.01 – 60,000	\$640.50	850,000.01 – 900,000	\$2,693.25
19,000.01 – 20,000	\$399.00	60,000.01 – 70,000	\$651.00	900,000.01 – 950,000	\$2,798.25
20,000.01 – 21,000	\$409.50	70,000.01 – 80,000	\$656.25	950,000.01 – 1,000,000	\$2,903.25
21,000.01 – 22,000	\$420.00	80,000.01 – 90,000	\$661.50	Over \$1,000,000 please contact The Inspections Group Inc.	
22,000.01 – 23,000	\$430.50	90,000.01 – 100,000	\$677.25		

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

Extensions up to one (1) year will be charged a flat rate of \$150.00 (plus levy).

Variances will be charged at a rate of \$120/hour (min 2 hr) (plus levy).

Re-inspections performed in addition to those required by the Town QMP will be charged to the permit applicant at the rate of \$95.00 per inspection plus GST.

Re-opening a previous closed permit will be charged to applicants at a rate of \$75.00 per permit (plus levy).



ELECTRICAL PERMIT FEE SCHEDULE (For “NEW” Single Family Residential)

Square Footage	Permit Fee
Up to 1200 square feet	\$168.00
1201 to 1500 square feet	\$194.25
1501 to 2000 square feet	\$225.75
2001 to 2500 square feet	\$257.25
2501 to 3000 square feet	\$304.50
Over 3000 square feet	\$325.50
Attached Garage	Include square footage of garage with house
Manufactured, Modular and RTM Homes (on foundation or basement)	\$126.00
Basement development wiring – new home - if done at time of initial construction (otherwise as per above)	Include square footage of basement with house
Mobile home connection	\$99.75
Detached Residential Garage	\$.21 a sq. ft. (minimum fee \$99.75)

NOTE: Add applicable ‘Safety Codes Council’ levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

Extensions up to one (1) year will be charged a flat rate of \$150.00 (plus levy).

Variances will be charged at a rate of \$120/hour (min 2 hr) (plus levy).

Re-inspections performed in addition to those required by the Town QMP will be charged to the permit applicant at the rate of \$95.00 per inspection plus GST.

Re-opening a previous closed permit will be charged to applicants at a rate of \$75.00 per permit (plus levy).



ANNUAL ELECTRICAL PERMIT FEE SCHEDULE (Based On Cost of Installation)

Total Cost of Installation	Permit Fee
\$2,000 or Less	\$472.50 (maximum 2 hours inspection time thereafter \$99.75 per hour or portion thereof)
\$2,000 to \$5,000	\$472.50 plus \$3.41 each \$100 cost or fraction of \$100 over \$2,000.
\$5,000.01 to \$50,000	\$630 plus \$1.68 each for \$100 cost or fraction of \$100 over \$5,000.
\$50,000.01 to \$1,000,000	\$1,260 plus \$1.15 each \$100 cost or fraction of \$100 over \$50,000.
\$1,000,000.01 and over	Contact The Inspections Group Inc. for cost.

NOTE: Add applicable 'Safety Codes Council' levy to each permit; \$ 4.50 each permit or 4% of permit levy, whichever is greater!

A minimum cancellation fee of \$35.00 will be retained when a permit is cancelled or 25% of the fee if a drawing review has been completed or an inspection has been carried out.

When work has commenced without first obtaining the required permit(s); the permit fees will be doubled up to a maximum of \$500.00 surcharge per permit.

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Re-inspections performed in addition to those required by the Town QMP will be charged to the permit applicant at the rate of \$95.00 per inspection plus GST.

Re-opening a previous closed permit will be charged to applicants at a rate of \$75.00 per permit (plus levy).



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.2

COUNCIL MEETING DATE:
March 11, 2025

ITEM DESCRIPTION OR TITLE

Lamont Curling Club Donation Request

RECOMMENDATION

THAT Council provide a donation to the Lamont Curling Club for their raffle at the Ladies' Curling Bonspiel.

BACKGROUND

The Lamont Curling Club is a non-profit volunteer-run organization. On March 14-15 the Club will be hosting a Ladies' Curling Bonspiel and raffle.

A request has been received for the Town to donate an item to their raffle.

COMMUNICATIONS

The Lamont Curling Club will be notified of Council's decision.

IMPLICATIONS OF DECISION

Supports community clubs and associations.

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Town policy 11-10 -Donation Request from Clubs, Organizations and Others

ATTACHMENTS

None.

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

To Whom It May Concern,

I'm reaching out on behalf of Lamont Curling Club to request your support for our upcoming Ladies' Curling Bonspiel, happening on March 14th and 15th at The Lamont Curling Club.

We're hosting a raffle to raise funds for The Lamont Food Bank, and we'd greatly appreciate a donation from your business – whether it's a product, service, or gift certificate. Your generosity will be acknowledged during the event.

If you'd like to contribute, please let us know by March 10th. We can arrange pickup or accept deliveries to Lamont Hair Boutique at 5117 50th Ave. Feel free to contact us if you have any further questions.

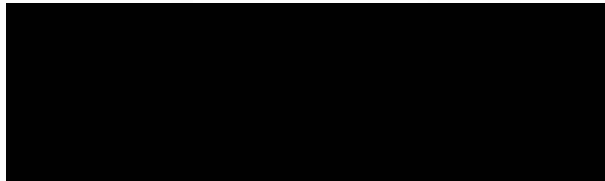
Thank you for considering supporting our event!

Sincerely,

Miranda Ewaskiw

Joanne Calder

Lindsay Sikora





TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.3

COUNCIL MEETING DATE:
March 11, 2025

ITEM DESCRIPTION OR TITLE

Economic Development Week

RECOMMENDATION

THAT Council proclaim the week of May 11 – 17, 2025 as Economic Development Week.

BACKGROUND

For the fourth year in a row Alberta Municipalities and Rural Municipalities of Alberta are joining EDA to amplify the importance of economic development by inviting you to take part in the 2025 Community Challenge.

Involvement in the 2025 Community Challenge gives communities the opportunity to show their commitment to economic development, and strengthen support for the work of economic development staff.

COMMUNICATIONS

Alberta Municipalities and Rural Municipalities of Alberta would be notified of the proclamation. Marketing material will be shared on the Town's social media and Website.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

Policy 11-25, Proclamation, if passed.

ATTACHMENTS

Sample Proclamation

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:

SAMPLE PROCLAMATION

ECONOMIC DEVELOPMENT WEEK

May 11 - May 17, 2025

Whereas, communities rely on economic development professionals to promote economic well-being and quality of life; for communities like ____ that means coordinating activities that create, retain, and expand jobs in order to facilitate growth, enhance wealth, and provide a stable tax base; and

Whereas, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

Whereas, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

Whereas, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

Whereas, economic developers work in the City/Town/Community of ____ within the Province of Alberta.

NOW THEREFORE BE IT RESOLVED, that ____, Alberta recognizes May 11 through May 17, 2025 as Economic Development Week, and reminds individuals of the importance of this community celebration which supports expanding business opportunities and making lives better.



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.4

COUNCIL MEETING DATE:
March 11, 2025

ITEM DESCRIPTION OR TITLE

National Public Works Week Proclamation

RECOMMENDATION

THAT Council proclaim May 18-24, 2025, as National Public Works Week.

BACKGROUND

National Public Works Week is observed each year during the third full week of May. Public works employees help keep communities strong by providing infrastructure and services. They contribute to make communities great places to live and work.

During the week, the Town's Public Works team will share information about 2025 priorities, roles and responsibilities and a meet and greet session inviting residents to stop by and learn more about the department.

COMMUNICATIONS

APWA Alberta Chapter would be notified of the proclamation.

IMPLICATIONS OF DECISION

N/A

FINANCIAL IMPLICATIONS

N/A

POLICY AND/OR LEGISLATIVE REFERENCES

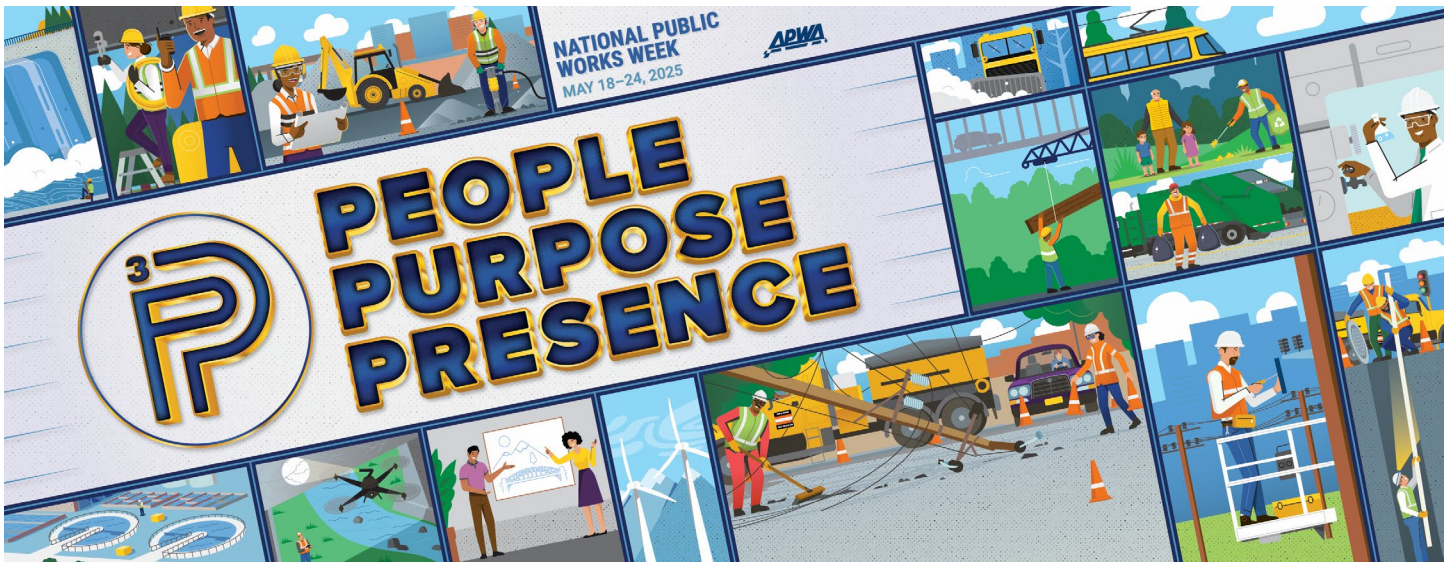
2023 – 2027 Strategic Plan: Organizational Excellence - Goal: Build our regional profile and increase awareness of Town programs and supports.

ATTACHMENTS

1. Proclamation

Report Prepared By: Jackii Ponto-Lloyd, Executive Assistant

Approved by CAO:



National Public Works Week

May 18–24, 2025

“People, Purpose, Presence”

Provincial/Territorial Proclamation (SAMPLE)

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of **[insert Province/Territory]**; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in **[Insert Province/Territory]** to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **[Insert Full Name]**, **[Insert Premier -or- other title]** of **[Insert Province/Territory]**, do hereby designate the week of May 18–24, 2025, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **[Insert Province/Territory]** (to be affixed),

DONE at the **[City/Town/Rural Municipality]** of **[Insert City/Town/Rural Municipality]**, **[Insert Province/Territory]** this _____ day of _____ 2025.

[Insert Full Name of Premier]

[SEAL]



MAYOR & COUNCIL REPORT

COUNCIL MEETING: March 11, 2025

ELECTED OFFICIAL: Colleen Holowaychuk

REPORT PERIOD: February 26-March 11, 2025

Boards and Committees:

- February 27, 2025 – Lamont Elementary School Council Meeting
 - 2025-2026 Pre-enrolment numbers are down a bit as compared to last year at this time.
- February 28, 2025 – Northern Lights Library System Board Meeting
 - Provincial funding to remain the same as last year
 - Increase in fees/rates:
 - Internet service provide rates have increased substantially from \$1400 to approx. \$7000 per year
 - Health Benefit Provider rates likely to be increasing approximately 20%
 - (In both cases NLLS is looking at other options that may be available.)
 - Approved the 2025 NLLS Implementation Plan
 - Approved the Public Library Service Board Annual Report
- March 3, 2025 – Lamont Public Library Meeting – Sent report and notes from NLLS meeting.

Town of Lamont Business:

- N/A

Professional Development (Workshops & Conferences):

- March 2-4, 2025 - Alberta Rural Education Symposium
 - Attended in role as EIPS Trustee/Town Councillor along with Mayor Foulds and Councillor Sieker

Lamont Functions and Events:

- N/A



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: March 11, 2025

ELECTED OFFICIAL: Linda Sieker

PERIOD, Feb 25 ,2025 – March 11 ,2025

Boards and Committees:

- Feb 28 – County of Lamont Foundation All Day Planning Meeting
- Mar 10 – Parks & Recreation Committee Meeting
- Mar 5 – County of Lamont Foundation Managers Meeting

Town of Lamont Business:

Professional Development (Workshops & Conferences)

- Mar 2 – Mar 4 – Elk Island Schools Symposium

Lamont Functions and Events:



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: March 11, 2025

ELECTED OFFICIAL: Al Harvey

PERIOD: Jan. 7 to March 5, 2025

Boards and Committees:

- Jan. 9 REAC meeting
- Jan. 14 Council
- Jan 28 Council
- Feb. 25 Council

Town of Lamont Business:

- Jan. 8 Food Bank Meeting
- Jan. 15 Food Bank Meeting
- Jan 29 Food Bank Meeting
- Feb. 6 Food Bank Meeting
- Feb. 21 Alta Hub

Professional Development (Workshops & Conferences)

-

Lamont Functions and Events:

- Feb. 8 Lamont Fish and Game

CAO REPORT

FOR THE PERIOD ENDING March 11, 2025

HIGHLIGHTS:

Feb 25-25

- Engineering Meeting and Tender review and post

Feb 26-25

- First Aid Renewal

Feb 27-25

- Budget Meeting
- Operations Meeting

Feb 28-25

- Finance Meeting

March 3-25

- Staff orientation
- Budget meeting

March 4-25

- Auditor Meeting
- Budget Meeting

March 5-25

- Admin Team meeting
- Finance Meeting

March 6-25

- FCM Grant Meeting
- Budget Meeting
- Operations Team meeting
- Engineering Meeting

March 10-25

- Finance Meeting

DEPUTY CAO REPORT

FOR THE PERIOD ENDING Mar 5, 2025

HIGHLIGHTS:

Feb 6-14

- CAO coverage
- Payroll advance
- Audit
- T4 resubmission to CRA
- Disc Golf Tee signs

Feb 18-21

- Budget
- All staff meeting
- Organize admin offices, clean up back room
- UB fee structure update

Feb 24-28

- Payroll
- Feb 26 First aid renewal
- Sick

Mar 3-5

- New hire
- Budget review
- P&R meeting prep
- Audit questions
- Annual review of MEP
- Utility bills

Trips Actual	Animal control
January	0
February	0

OPERATIONS & INFRASTRUCTURE REPORT

FOR THE PERIOD ENDING March 11, 2025

HIGHLIGHTS

STAFF

- Weekly operations meeting Thursday's
- First Aid Training.

Facilities

- 24 Facility bookings Since Feb 7-25
- Ice Season Ongoing- 2 Tournament. V-Cup Feb 11-16
- Shop Boiler repair

Transportation Maintenance

- Alley Clearing snow and ice
- Snow hauling from curbs
- Snow/ Ice maintenance

Parks & Recreation

- Pathway clearing
- Parks Garbage pick-up.
- Tree Trimming
- Parks equipment maintenance

Utilities

- Sewer Flushing.
- Culvert clearing
- Storm line
- Meter replacements.

Projects & Requests:

- GIS System Updates

CLOSED SESSION NOTICE

March 11, 2025

7.1 Community Priorities Survey Results

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

Motion to go into Closed Session:

"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."