



5307 - 50 Ave., Lamont, Alberta
Ph: 780-895-2010 Fax: 780-895-2595

Council Package

April 22, 2025

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**AGENDA
TOWN OF LAMONT
REGULAR MEETING OF COUNCIL
April 22, 2025
7:00 p.m.**

1. CALL TO ORDER AND RELATED BUSINESS

1.1. CALL TO ORDER

1.2. ADOPTION OF AGENDA

1.3. DECLARATION OF PECUNIARY INTEREST

1.4. ADOPTION OF MINUTES

1.4.1. April 8, 2025 Council Meeting MinutesPage 1

1.4.2. April 3, 2025 Economic Development Committee MinutesPage 7

2. DELEGATIONS

2.1. MOTION FOR ACCEPTANCE OF DELEGATION

3. CORRESPONDENCE

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3.2. Municipal Affairs – Bill 50Page 18

3.3. Marilyn Koroluk Memorial Charity TournamentPage 20

3.4. Royal Canadian Mounted Police – Bill 49.....Page 21

4. NEW BUSINESS

4.1. 2025 Proposed Taxation BylawPage 24

4.2. 2025 Proposed Affordable Housing Taxation BylawPage 30

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6. NOTICES OF MOTION	
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7.1. 2025 Reserve Increase	
7.2. Fire Services Update	
7.3. Recreation Centre Update	
8. ADJOURNMENT	



5307 – 50 Avenue
Lamont, AB T0B 2R0

**Town of Lamont
April 8, 2025
Regular Meeting of Council**

PRESENT:

Jody Foulds	Mayor
Perry Koroluk	Deputy Mayor
Linda Sieker	Councillor
Al Harvey	Councillor
Colleen Holowaychuk	Councillor
Tyler Edworthy	CAO/Director, Operations & Infrastructure
Dawn Nielsen	Deputy Chief Administrative Officer
Robert Mu	Finance Officer
Jaclyn Ponto-Lloyd	Recording Secretary

CALL TO ORDER AND RELATED BUSINESS:

Call to Order: **Mayor Foulds:** called the meeting to order at 7:00 p.m.

Adoption of Agenda

MOTION: 100/25 Councillor Koroluk: That the Council Agenda be accepted as presented.

CARRIED

Declaration of Pecuniary Interest: None.

ADOPTION OF MINUTES:

a) Meeting Minutes – March 25, 2025

MOTION: 101/25 Councillor Sieker: That the Minutes of the March 25, 2025 Council Meeting be accepted as amended.

CARRIED

b) Lamont Rural Health Committee Meeting Minutes – March 17, 2025

MOTION: 102/25 Councillor Holwaychuk: That the Minutes of the March 17, 2025 Lamont Rural Health Committee Meeting be accepted as presented.

CARRIED

DELEGATIONS: None.

CORRESPONDENCE:

- **Thank You Card from Resident**
- **Lamont Public Library Board Meeting Minutes – February 3, 2025**
- **Municipal Affairs – Local Authorities Election Act**
- **Town of Bruderheim – Deutschland Day**
- **Office of the Minister Community Facility Enhancement Program Small Grant**
- **EIPS Board Highlights March 6, 2025**
- **100th Anniversary of the United Church of Canada Invitation**

MOTION: 103/25 Councillor Holowaychuk: That Council accept the correspondence as information.

CARRIED

NEW BUSINESS:

Urban Hen Keeping Program Bylaw

MOTION: 104/25 Councillor Harvey: That Council give first reading to Bylaw 03/25, Urban Hen Keeping Program.

CARRIED

MOTION: 105/25 Councillor Sieker: That Council give second reading to Bylaw 03/25, Urban Hen Keeping Program.

CARRIED

MOTION: 106/25 Councillor Koroluk: That Council give unanimous consent to proceed to third reading of Bylaw 03/25, Urban Hen Keeping Program.

UNANIMOUSLY CARRIED

MOTION: 107/25 Councillor Holowaychuk: That Council give third reading to Bylaw 03/25, Urban Hen Keeping Program.

CARRIED

Fees and Charges Bylaw Amendment

MOTION: 108/25 Councillor Harvey: That Council give first reading to Bylaw 04/25, Fees and Charges Amendment.

CARRIED

MOTION: 109/25 Councillor Holowaychuk: That Council give second reading to Bylaw 04/25, Fees and Charges Amendment.

CARRIED

MOTION: 110/25 Councillor Sieker: That Council give unanimous consent to proceed to third reading of Bylaw 04/25, Fees and Charges Amendment.

UNANIMOUSLY CARRIED

MOTION: 111/25 Councillor Koroluk: That Council give third reading to Bylaw 04/25, Fees and Charges Amendment.

CARRIED

Tax Recovery Costs to Tax Rolls

MOTION: 112/25 Councillor Koroluk: That Council authorize the costs to be transferred to the tax rolls as itemized in the attached Schedule "A".

CARRIED

Lamont Rural Health Committee Terms of Reference

MOTION: 113/25 Councillor Sieker: That Council approve the Lamont Rural Health Committee Terms of Reference.

CARRIED

Valentines Cup 50th Year Celebration

MOTION: 114/25 Councillor Koroluk: That Council direct Administration to proceed in developing a cost of the in-kind donation to be approved by Council.

CARRIED

2025 Operating Budget

MOTION: 115/25 Councillor Sieker: That Council approve the 2025 Operating Budget as presented with a 0% Mill Rate increase.

CARRIED

2025 Three Year Operating Plan

MOTION: 116/25 Councillor Holowaychuk: That Council approve the 3-Year Financial Plan as presented.

CARRIED

2025 Capital Works Program

MOTION: 117/25 Councillor Koroluk: That Council approve the Select Engineering recommendation to award the 2025 Capital Works Program to Nikiforuk Construction Ltd.

CARRIED

REPORTS:

Council Reports:

Mayor Foulds	Written report attached.
Councillor Harvey	Nothing to report.
Councillor Koroluk	Nothing to report.
Councillor Sieker	Written report attached. Attended the Lamont County Housing Foundation Regular Meeting on April 7.
Councillor Holowaychuk	Nothing to report.

Staff Reports:

CAO	Written report attached.
Deputy CAO	Written report attached.
Director, Operations & Infrastructure	Written report attached.

MOTION: 118/25 Councillor Holowaychuk: That Council accept the reports as presented.

CARRIED

NOTICES OF MOTION: None.

CLOSED SESSION:

- **Morley Young Manor**
 - *FOIP Section 24 – Advice from Officials*
- **Intergovernmental Relations**
 - *FOIP Section 24 – Advice from Officials*
- **Recreation Center**
 - *FOIP Section 24 – Advice from Officials*
- **Lamont County Fire Service Study**
 - *FOIP Section 24 – Advice from Officials*

MOTION: 119/25 Councillor Sieker: That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 8:03 p.m.

CARRIED

MOTION: 120/25 Councillor Koroluk: That Council revert to regular Council meeting session at 8:03 p.m.

CARRIED

MOTION: 121/25 Councillor Koroluk: That Council extend the meeting past 9:00 p.m.

CARRIED

MOTIONS ARISING FROM CLOSED SESSION:

MOTION: 122/25 Councillor Sieker: That Council direct Administration to enter a Memorandum of Understanding with the Lamont Health Care Centre, to make every effort to temporarily shelter residents of Morley Young Manor in an emergency when life, health, and or safety may be compromised.

CARRIED

MOTION: 123/25 Councillor Koroluk: That Council accept the Intergovernmental Relations update as information.

CARRIED

MOTION: 124/25 Councillor Holowaychuk: That Council direct Administration to proceed as directed.

CARRIED

MOTION: 125/25 Councillor Harvey: That Council direct Administration to provide questions for the Fire Master Plan 2025-2035 Final Report.

CARRIED

ADJOURNMENT: Mayor Foulds adjourned the meeting at 9:05 p.m.

Mayor

Chief Administrative Officer



5307 – 50 Avenue
Lamont, AB, T0B 2R0

**Town of Lamont
April 3, 2025
Economic Development Board Meeting Minutes**

PRESENT:

Linda Sieker	Chair
Jody Foulds	Ex Officio Mayor
Al Harvey	Council Member
Cathy Goulet	Public Member
Colleen Holowaychuk	Public Member
Tyler Edworthy	Administrative Liaison, CAO
Dave Taylor	Administrative Liaison

REGRETS:

Dan Cholak	Public Member
Tamara Dabels	Public Member

1. CALL TO ORDER AND RELATED BUSINESS:

1.1 Call to Order: Acting Chair Sieker called the meeting to order at 6:00pm

1.2 Adoption of Agenda:

MOTION: Public Member Goulet That the Economic Development Board Meeting Agenda be accepted as presented.

CARRIED

1.3 ADOPTION OF MINUTES: N/A

2. CORRESPONDENCE:

2.1 CMHC Seed Funding Program

MOTION: Mayor Foulds That the correspondence be accepted as information

CARRIED

3. NEW BUSINESS:

- 3.1 Appointment of Chair:** Acting Chair Sieker nominated Cathy Goulet for Chair, Cathy accepted.

MOTION: Mayor Foulds That the Economic Development Board appoint Cathy Goulet as Chair

CARRIED

Appointment of Vice Chair: Mayor Foulds nominated Linda Sieker for Vice Chair, Linda accepted.

MOTION: Mayor Foulds That the Economic Development Board appoint Linda Sieker as Vice Chair

CARRIED

- 3.2 Economic Development Board Membership:** Discussion on recruitment, including Lamont Health Care Center, local industry and corporations

***Action:** Recommended names due to Committee by May 2, 2025; Town to provide application form

- 3.3 2025 Economic Development Marketing:** Update on marketing strategies, updated branding & slogan: "Lamont – The Heart of Opportunity", brochure draft, website updates; request for 2-sided business cards

- 3.4 2025 Fort Saskatchewan & Lamont District Chamber Trade Fair:** April 25-27, 2025; Town Council members and staff will host a table

- 3.5 Reverse Trade Show:** Discussion, no further interest/intention currently

- 3.6 Development Proposal:** Discussion on potential development of a multi-dwelling housing unit, request for a planning and development report on sales and listings

- 3.7 Lot Servicing Plan:** Information readily available to developers with a cost per meter for lot servicing

ROUND TABLE: None

NEXT MEETING: TBD

ADJOURNMENT: Meeting adjourned at 8:05 p.m.

____**Cathy Goulet**____
Chair

Chief Administrative Officer

AMI Network Installation Information Package

04 | 07 | 2025



April 7, 2025

Town of Lamont
PO Box 330
Lamont, Alberta
T0B 0R0

FortisAlberta electricity network and meter upgrade in the Town of Lamont

Dear Ms. Nielsen,

FortisAlberta is excited to announce our Next Generation Advanced Metering Infrastructure (AMI) program. We will install new network equipment and upgrade the electricity meters in your community. As with any technology, upgrades are essential to meet evolving needs and requirements. AMI metering technology is becoming the standard throughout North America with a proven record of increasing sustainability, reliability and being a cost-effective choice for customers.

In the coming weeks, FortisAlberta technicians will begin installing AMI network equipment (gateways, routers and streetlight controllers) on poles and streetlights owned and operated by FortisAlberta. We will also replace a series of home and business meters in select locations to establish the AMI network.

Following the AMI network equipment installation, FortisAlberta will begin the mass installation of AMI electricity meters for all homes and businesses across our service territory. This process will start in the fall of 2025 and continue through the end of 2029. Most of these meter exchanges will be performed by Olameter Inc., FortisAlberta's AMI mass meter installation vendor. We will provide additional information on future mass meter installations and timelines three months before work begins in your community.

Approximate timeline:

- » **Network equipment installation:** May through June 2025
- » **Mass Meter Installation:** October 2025 through December 2029

The new AMI meters use radio frequency (RF) waves or cellular communication to transmit data automatically from the installed AMI meters.

If you have further questions or concerns, please contact me directly at: (780) 464-8816 or by email: kayla.law@fortisalberta.com.

Thank you for your cooperation in making this project a success. We appreciate your ongoing support and understanding as we make this upgrade to improve the electricity service experience in the Town of Lamont.

Sincerely,

Kayla Law
Stakeholder Relations Manager
FortisAlberta Inc.

AMI Network Installation in the Town of Lamont Breakdown

What it means for the Town of Lamont?

- » Network equipment will be installed on poles and streetlights owned and operated by FortisAlberta.
- » No digging or other ground disturbance is required.
- » Limited traffic disruptions for very short durations.
- » Meter exchanges only on select homes and businesses to establish the network.
- » Mass meter installation timelines will be provided before work begins.

What it means for customers?

- » Fewer future visits to their homes or businesses to change or read meters.
- » Improved electricity grid reliability.
- » Faster detection of meter tampering or electricity theft.
- » Ability to accommodate future programs that may help better manage electricity usage.

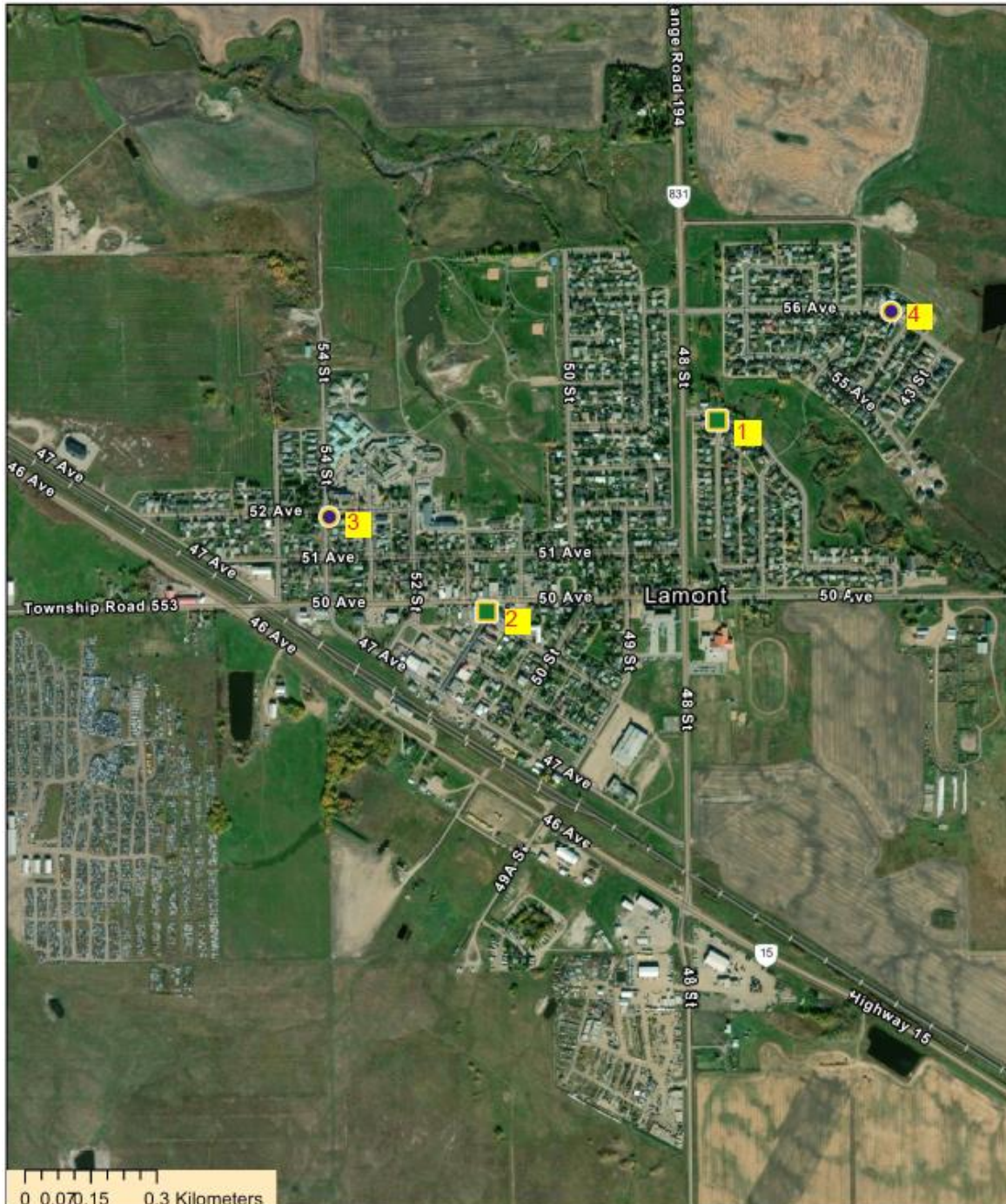
What to expect?

- » FortisAlberta crews will install new AMI network equipment and then install select AMI meters over the coming weeks.
- » Once the AMI network is established, the remainder of the community will be transitioned to the upgraded technology by the end of 2029.
- » FortisAlberta employees will perform all network equipment and select meter installations. They will carry ID and use identifiable FortisAlberta clothing, trucks and equipment.
- » The AMI mass meter installs will be performed by a mix of FortisAlberta employees, and our installation vendor Olameter Inc. Additional information will be provided three months before mass meter installations begin in the area.

Who to Contact?

- » If you have questions or concerns, please contact me, Kayla Law directly by email: Kayla.Law@fortisalberta.com or Ph. (780) 464-8816.

AMI Network Installation Map



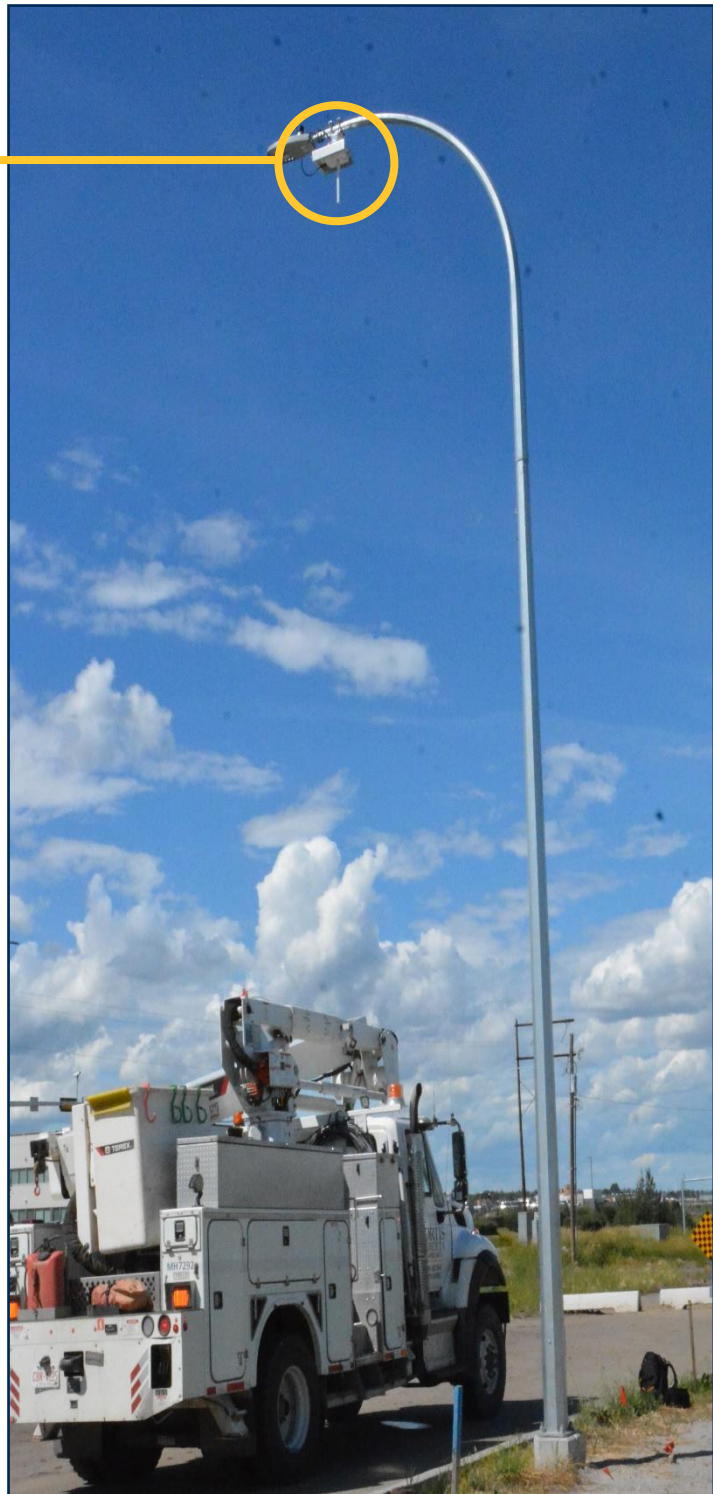
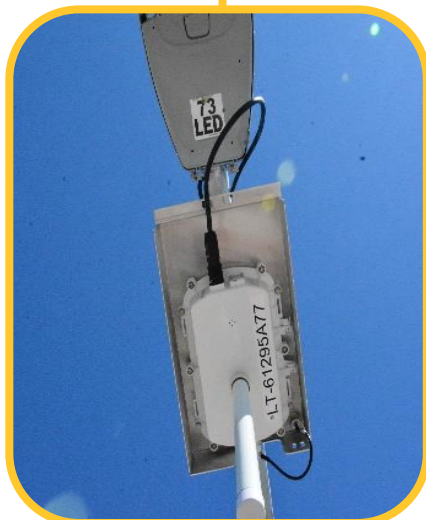
AMI Network Installation Table

Map Point	ND_ID	Design_Lat	Design_Long	Service Point	Community	Min Design Height	G3E_FID	Associated Gateway	Device Type	Structure BOM
1	NG253	53.763568	-112.77626	SP23	Lamont	25	6304860		1- Radio N2450 Network Gateway	1692-1
2	NG254	53.759715	-112.78426	SP23	Lamont	25	6153397		1- Radio N2450 Network Gateway	1692-1
3	BR50752	53.761698	-112.789662	SP23	Lamont	25	6114209	NG254	SLC	1692-0
4	BR50822	53.765743	-112.770189	SP23	Lamont	25	2005102826	NG253	SLC	1692-0

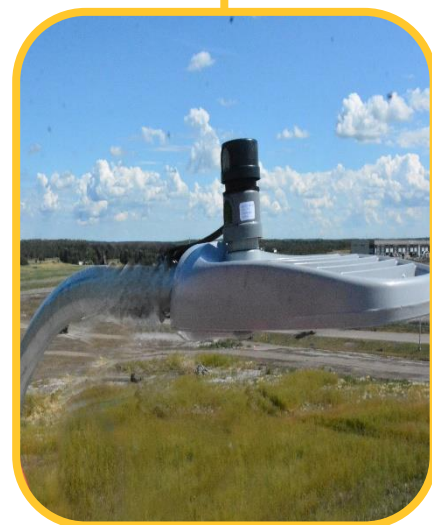
AMI Gateway Pictures



AMI Router Pictures



AMI Streetlight Controller Pictures





April 8, 2025

I am pleased to share that today, our government tabled Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*. Bill 50 makes amendments to the *Municipal Government Act (MGA)*, *Local Authorities Election Act (LAEA)*, *New Home Buyer Protection Act (NHBPA)*, and the *Safety Codes Act (SCA)* to modernize municipal processes.

The proposed amendments will strengthen local governance and reduce conflict by repealing code of conduct provisions and granting Ministerial authority to establish procedures of council. The amendments also clarify the accountability of chief administrative officers and strengthen oversight authorities of appointed Official Administrators.

Also included are amendments regarding Intermunicipal Collaboration Frameworks (ICFs) which would clarify the required content of ICFs and strengthen the dispute resolution process to ensure ICFs are adopted and implemented effectively.

Changes are also proposed to the *LAEA* to clarify administrative requirements in advance of the October 2025 municipal and school board elections. In addition, we are allowing for the use of elector assistance terminals which enable voters who live with visual or physical impairments to vote independently and privately. We are also proposing amendments to residency requirements so that residents displaced by last year's wildfire in Jasper can vote and run for office, provided they intend to return to the community.

Finally, proposed changes to the *NHBPA* and the *SCA* address stakeholder concerns with the current new home buyer protection program, the quality of new homes, affordability, and red tape.

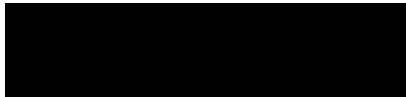
I invite you to read Bill 50. A copy of the Bill can be found here: <https://www.assembly.ab.ca/assembly-business/bills/bills-by-legislature>. Additional information about the proposed amendments is also available here: www.alberta.ca/modernizing-municipal-processes.

.../2



I will be hosting a town hall for stakeholders to share additional information and answer questions about the proposed amendments. The town hall will take place virtually on April 16, 2025, at 6:00 PM. Please send the names and email addresses of your representative(s) who will attend to ma.engagement@gov.ab.ca. Individuals identified by your organization will receive a link ahead of the town hall.

Sincerely,



Ric McIver
Minister

FOURTH ANNUAL MARILYN KOROLUK MEMORIAL CHARITY TOURNAMENT



SCAN HERE



Hosted By:
Whitetail Crossing Golf Club

SATURDAY JUNE 21, 2025

1:30pm

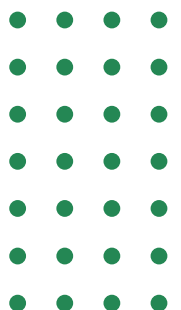
SHOTGUN START

PROCEEDS GO TO
THE MARILYN KOROLIUK
MEMORIAL FUND

\$40 + GST FOR SUPPER ONLY



\$170
Per Golfer



Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

April 14, 2025

Honourable Mike Ellis
Minister of Justice
424 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Ellis:

I am writing to once again correct the record with respect to the information you presented to Albertans and your Alberta Legislature colleagues on April 10 during the second reading of Bill 49. It concerns me greatly as we routinely communicate and meet with ministry staff on all of the information you presented, along with many other issues, yet there were numerous errors in the information you detailed.

The incorrect statements you made are not only detrimental to employees who make up the RCMP, but more importantly, they weaken public trust in the Alberta RCMP and leave Albertans feeling unsafe in their own province. My team consistently communicates and meets with your staff. It is alarming that incorrect information is being used when the Alberta RCMP reports a such great amount of data to the ministry, and is always responsive to requests for data.

First and foremost, you have repeatedly misrepresented the number of authorized positions for the Alberta RCMP, despite that number being clarified on a number of occasions. In April of 2024, that number was formally clarified with your Assistant Deputy Minister:

"There has been some confusion in the numbers that have been reported recently so I wanted to provide some clarity:

The PPSA Annex for members includes both 1,772 RMs and 139 CMs, totalling 1,911 member positions. As we are looking specifically at RMs when considering police officer vacancies, we have removed 139 CMs (civilian members)."

Since that time, when vacancies have been reported to your staff on a monthly basis we have consistently used the authorized strength level of 1,772 Regular Members. Should you need further clarification, or if that information isn't directly reaching you, my team and I would be happy to meet with you personally to clarify any points you may not fully understand.

I also want to specifically address the incorrect statistics you publicly provided for Peace River Detachment. As of April 11, the staffing compliment is as follows:

Peace River MP/SA: Total positions: 12

Hard vacancies: 0

Soft vacancies: 2

Peace River PPSA: Total positions: 13

Hard vacancies: 0

Soft vacancies: 1

Woodland Cree CTA: Total positions: 4

Hard vacancies: 1

Soft vacancies: 0

Duncan's First Nation CTA: Total positions: 1

Hard vacancies: 0

Soft vacancies: 0

It is important to clarify these numbers with the general public, specifically those who live in the Peace Region. Public trust is paramount to public safety, as I am sure you are well aware from your previous career as a police officer. This kind of misinformation may cause unnecessary panic among community members.

Within your reading, you presented information on 9-1-1 calls and response times. It is vital that I also correct that information, given 9-1-1 is a life line to Albertans in distress and it is important that both you, and they, know that they can rely upon the Alberta RCMP.

In 2024, 661,499 calls were received in our Operational Communications Centres. Of those calls, 265,291 were 9-1-1 calls. Their average wait time for a response to those calls was 27.79 seconds. You indicated that there were calls that weren't answered at all. Our OCC does not support that information, however, if you are aware of such instances, again, we ask that you please contact us directly with the details. It would be of great concern to me, should 9-1-1 calls be going unanswered, or unattended by officers for priority calls.

As you are aware, funding derived via the Police Funding Model was intended for position growth. Any slippage in funds realized as a result of delays in staffing of positions was re-invested into the provincial police service to address existing operating pressures previously funded inadequately and to advance strategic initiatives, all supporting the provision of services to rural Alberta. This took place in consultation with the Ministry of Public Safety and Emergency Services, and was reported to the Interim Police Advisory Board at meetings ministry staff also attend. Meetings between my staff and ministry staff with respect to PPSA funds occur regularly; communication between the ministry and Alberta RCMP financial staff takes place on an almost weekly basis; and where and how funding is spent is articulated.

Your reading of Bill 49 presented a number of falsehoods and it is gravely concerning to me. Your staff routinely meets with us, is provided up-to-date data and is continuously briefed, and receive consistent and frequent communications, with respect to PPSA spending. Yet, the information you presented was incorrect, and detrimental to public trust and safety. It is damaging to Albertans, as well as to the Albertans who serve the Alberta RCMP.

My team and I would be happy to provide you with any materials you need to assist you in speaking to the Alberta RCMP correctly and with consistency. When erroneous statements like the ones you have been making gain traction, the sense of safety and security Albertans have is eroded and their confidence in the Alberta RCMP is diminished. It is vital to me that Albertans have the correct information when it comes to their safety, security and trust in the Alberta RCMP, and that they

know without a doubt that we will be there for them if the time comes that they should need us most.

Respectfully,



Rob Hill
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 - 109 Street
Edmonton, AB T5G 2T4

Telephone:
Fax:



CC: Rae-Ann Lajeunesse, Deputy Minister, Public Safety and Emergency Services
Curtis Zablocki, Assistant Deputy Minister, Public Security Division, Public Safety and
Emergency Services



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.1

COUNCIL MEETING DATE:
April 22, 2025

ITEM DESCRIPTION OR TITLE

2025 Proposed Taxation Bylaw

RECOMMENDATION

1. **THAT** Council give first reading to Bylaw 05/25, Taxation.
2. **THAT** Council give second reading to Bylaw 05/25, Taxation.
3. **THAT** Council provide unanimous consent to proceed to third reading of Bylaw 05/25, Taxation.
4. **THAT** Council give third reading to Bylaw 05/25, Taxation.

BACKGROUND

Based on the approved 2025 Capital Budget and Operational Budget, a review of utility rates, and comparative analysis with other municipalities, Administration has prepared the 2025 Taxation Bylaw to include:

1. A **0% mill rate increase** for both **residential** and **non-residential** properties; and
2. **No increase** to the **minimum tax levy** for the 2025 taxation year.

COMMUNICATIONS

If Council approves the 2025 Taxation Bylaw, the bylaw will be published at the Town website and tax notices will be sent out in May 2025.

IMPLICATIONS OF DECISION

The authority of the *Municipal Government Act* and the amounts of approved capital budget and operating budget in 2025.

FINANCIAL IMPLICATIONS

If the proposed 2025 Taxation Bylaw is duly passed by Council, the following amounts shall be levied:



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

1. The sum of **\$2,166,257** shall be levied on taxable property within the Town for general municipal purposes.
2. The sum of **\$502,095** shall be levied and collected on behalf of the **Alberta School Foundation Fund (ASFF)**.
3. The sum of **\$77,038** shall be levied and collected on behalf of the **Lamont County Housing Foundation**.
4. The sum of **\$258** shall be levied and collected for the **Designated Industrial (DI) Property Tax Requisition**.

POLICY AND/OR LEGISLATIVE REFERENCES

Part 10 of *Municipal Government Act (MGA)*

ATTACHMENTS

1. *2025 Taxation Bylaw*

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:

**TOWN OF LAMONT
BYLAW 05/25**



**BEING A BYLAW OF THE TOWN OF LAMONT IN THE PROVINCE OF ALBERTA, TO
AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN
THE TOWN OF LAMONT FOR THE 2025 TAXATION YEAR.**

WHEREAS, the Town of Lamont has prepared and adopted detailed estimates of the municipal revenues and expenditures for the fiscal year 2025 as required, at the council meeting held on April 22, 2025; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation total \$2,875,134; and

WHEREAS, the estimated municipal operating and capital expenditures (excluding non-cash items) set out in the annual budget for the Town of Lamont for 2025 total \$4,414,653; and the balance of \$1,539,519 is to be raised by the general municipal property taxation; and

WHEREAS, the estimated amount required to repay principal debt to be raised by general municipal taxation is \$174,634; and

WHEREAS, the estimated amount required for current year capital expenditures to be raised by general municipal taxation is \$1,107,504 and;

WHEREAS, the estimated amount required for future financial plans to be raised by municipal taxation is Nil; and

THEREFORE, the total amount to be raised by general municipal taxation is \$2,821,657; and

WHEREAS, the education requisitions are estimated:

Alberta School Foundation Fund

- | | |
|--------------------------|--------------|
| • Residential & Farmland | \$392,647.85 |
| • Non-residential | \$109,447.45 |

AND WHEREAS, the requisitions are:

Lamont County Housing Foundation

- | | |
|---|----------|
| • 2025 Lamont County Housing Foundation | \$77,038 |
|---|----------|

Designated Industrial Property	\$258
---------------------------------------	--------------

**TOWN OF LAMONT
BYLAW 05/25**



AND WHEREAS, the Council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta 2000; and

WHEREAS, the assessed value of all property in the Town of Lamont as shown on the assessment roll is:

Residential & Farm Land	149,815,130
Commercial & Industrial	28,369,950
Machinery/Equipment	218,100
Total Assessments	178,403,180
<hr/>	
Designated Industrial Property - Non-Linear	238,040
Designated Industrial Property - Linear	3,221,770
Total Designated Industrial Property	3,459,810

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Lamont, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Lamont:

**TOWN OF LAMONT
BYLAW 05/25**



2025	2025 Required Levy	2025 Adjusted Levy	Assessment	Tax Rate
General Municipal				
Residential /Farmland	\$ 1,728,398	1,728,398	149,815,130	11.53687
Non-Residential	\$ 434,518	434,518	28,369,950	15.31615
M & E	\$ 3,340	3,340	218,100	15.31615
Total	\$ 2,166,257	\$ 2,166,257	\$ 178,403,180	
Designated industrial Property	\$ 258	258	\$ 3,459,810	0.07460
Total	\$ 258	\$ 258	\$ 3,459,810	
Alberta School Foundation (ASFF)				
Residential /Farmland	392,648	392,648	149,815,130	2.62088
Non-Residential	109,447	109,447	28,369,950	3.85787
Total	\$ 502,095	\$ 502,095	\$ 178,185,080	
Lamont County Housing Foundation	77,038	77,038	178,403,180	0.43182
Total	\$ 77,038	\$ 77,038	\$ 178,403,180	
Total before Minimum Tax Levy	\$ 2,745,648	\$ 2,745,648		
Minimum Tax Levy		\$ 52,622		
Affordable Housing (Roll#44700)		\$ 23,388		
Grand Total		\$ 2,821,657		

2. The Chief Administrative Officer is authorized to levy a minimum tax of seven hundred fifty (\$750.00) dollars on all taxable properties beginning in the 2025 tax year.
3. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, the invalid portion shall be severed, and the remainder of the Bylaw deemed valid.
4. That this Bylaw shall come into force and take effect upon the date of third reading and is duly signed.

READ A **FIRST** TIME THIS ____ DAY OF _____, 2025.

Mayor

Chief Administrative Officer

TOWN OF LAMONT
BYLAW 05/25



READ A **SECOND** TIME THIS _____ DAY OF _____, 2025.

Mayor

Chief Administrative Officer

READ A **THIRD** TIME THIS _____ DAY OF _____, 2025.

Mayor

Chief Administrative Officer

Date signed



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.2

COUNCIL MEETING DATE:
April 22, 2025

ITEM DESCRIPTION OR TITLE

2025 Proposed Affordable Housing Taxation Bylaw

RECOMMENDATION

1. **THAT** Council give first reading to Bylaw 06/25, Affordable Housing Taxation.
2. **THAT** Council give second reading to Bylaw 06/25, Affordable Housing Taxation.
3. **THAT** Council provide unanimous consent to proceed to third reading of Bylaw 06/25, Affordable Housing Taxation.
4. **THAT** Council give third reading to Bylaw 06/25, Affordable Housing Taxation.

BACKGROUND

Pursuant to the amendments to Section 363 of the *Municipal Government Act* (MGA), effective January 1, 2025, properties designated as "affordable housing accommodation" under the *Alberta Housing Act* shall be automatically exempt from municipal taxation.

This legislative change is intended to support affordable housing initiatives by reducing the financial burden on qualifying properties.

Notwithstanding the exemption under Section 363 (1) (d) and (e) of the MGA, municipal councils retain the authority under Section 363 (3) to enact a bylaw to make such properties subject to taxation for municipal purposes.

It is important to note that, even where such a bylaw is passed, the affected properties shall remain exempt from provincial requisitions.

COMMUNICATIONS

If Council approves the Affordable Taxation Bylaw, the bylaw will be published at the Town website and tax notices will be sent out in May 2025.



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

IMPLICATIONS OF DECISION

The authority of the *Municipal Government Act* and the amounts of approved capital budget and operating budget in 2025.

FINANCIAL IMPLICATIONS

If the proposed affordable Taxation Bylaw is duly passed by Council, the following amounts shall be levied:

1. The sum of **\$23,388** shall be levied on the designated affordable housing property within the Town for general municipal purposes.

POLICY AND/OR LEGISLATIVE REFERENCES

Part 10 of *Municipal Government Act (MGA)*

ATTACHMENTS

1. *Affordable Housing Taxation Bylaw*

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:

**TOWN OF LAMONT
BYLAW 06/25**



**BEING A BYLAW OF THE TOWN OF LAMONT IN THE PROVINCE OF ALBERTA,
TO PROVIDE FOR MAKING SPECIFIC PROPERTIES SUBJECT TO TAXATION
IN ACCORDANCE WITH THE MUNICIPAL GOVERNMENT ACT.**

WHEREAS pursuant to the Municipal Government Act, R.S.A. 2000, c. M-26, 363(3) A council may by bylaw make any property referred to in subsection (1)(d) or (e) subject to taxation to any extent the council considers appropriate other than for the purpose of raising revenue needed to pay the requisitions referred to in section 326(1)(a) of the Municipal Government Act;

AND WHEREAS affordable housing accommodations will be exempt from taxation under provincial legislation starting in the 2025 taxation year, but a municipality may continue to levy the municipal portion of property taxes on such properties by passing a bylaw;

NOW THEREFORE under Section 363(1)(e) and (3) of the Municipal Government Act, the Council of the Town of Lamont, hereby enacts as follows:

1. BYLAW TITLE

1.1 This Bylaw is known as “Affordable Housing Taxation Bylaw”.

2. DEFINITIONS

2.1 For the purposes of this Bylaw:

- a. “Act” means the *Municipal Government Act*, RSA 2000, c.M-26.
- b. “Affordable Housing Accommodations” means a housing accommodation designated by the Minister of Seniors, Community and Social Services as an affordable housing accommodation.

3. TAXABLE PROPERTIES

3.1 The following properties shall be made taxable to the extent of the municipal levy only:

- i. Affordable Housing Accommodations, as designated under the Alberta Housing Act and otherwise exempt under Section 363(1)(e) of the Municipal Government Act.

**TOWN OF LAMONT
BYLAW 06/25**



4. SEVERABILITY

- 4.1 If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, the invalid portion shall be severed, and the remainder of the Bylaw is deemed valid.

5. EFFECTIVE DATE

- 5.1 That this Bylaw shall come into force and take effect upon the date of third reading and is duly signed.

READ A FIRST TIME THIS _____ DAY OF _____, 20____.

READ A SECOND TIME THIS _____ DAY OF _____, 20____.

READ A THIRD TIME AND PASSED THIS _____ DAY OF _____, 20____.

Mayor

Chief Administrative Officer

Date signed



TOWN OF LAMONT COUNCIL AGENDA REQUEST FOR DECISION

AGENDA ITEM: 4.3

COUNCIL MEETING DATE:
April 22, 2025

ITEM DESCRIPTION OR TITLE

11-25 Reserve Policy

RECOMMENDATION

THAT Council approve Policy #11-25 Reserve Policy as amended.

BACKGROUND

Reserves are among the most important tools available to municipalities for maintaining long-term financial sustainability and flexibility. They help manage financial risks, support capital project funding, and ensure the delivery of stable and affordable services to the community.

Based on prior direction from Council, Administration is proposing the following updates to Reserve Policy #11-25:

- Revised the interest inclusion clause to ensure that interest earned remains within each respective departmental reserve account.
- Introduced a new category: Restricted Reserves.

COMMUNICATIONS

If approved, the policy will be included within the Town Policy manual and circulated to all staff.

IMPLICATIONS OF DECISION

If approved, the Policy will assist in providing clear direction as to how to manage and use the reserve funds for the Town operation and capital expenditures.

FINANCIAL IMPLICATIONS

Reserve level will be reviewed and evaluated each year and will be adjusted through the Town annual budget as well.

Highlight of the new reserve policy:

- Reserve transaction authorization.
- Defined Reserves' sources of funding.
- Defined Reserve level (Optimal Balance)
- Interest Bearing.



**TOWN OF LAMONT
COUNCIL AGENDA
REQUEST FOR DECISION**

POLICY AND/OR LEGISLATIVE REFERENCES

MGA Section 5(b)
Policy #11-11 Capital Financing Policy
Policy #12-12 Investment Policy

ATTACHMENTS

Policy #11-25 Reserve Policy

Report Prepared By: Robert Mu, Finance Officer

Approved by CAO:



Reserves

1. Policy Statement:

- 1.1 A Policy governing the management and administration of reserves and reserve funds.
- 1.2 The purpose of the Policy is to establish guiding principles, primary objectives, key management and administrative responsibilities, and standards of care for reserves and reserve funds managed by the Town.
- 1.3 A Council resolution is required to access any reserve funds.

2. Purpose:

- 2.1 Reserves aid in the stabilization of the municipal tax levy through the prudent transfer and investment of funds over time to prevent large fluctuations in the tax levy.
- 2.2 To reduce the need for debt financing.
- 2.3 To provide for the repair/replacement of machinery, equipment, and vehicles.
- 2.4 To provide for the repair/replacement of facilities.
- 2.5 To provide for the repair/replacement of infrastructure.
- 2.6 To provide for sudden unexpected expenditures.
- 2.7 To provide for new vehicles, machinery, equipment, and infrastructure resulting from new development and growth.

3. Definition:

- 3.1 **"Budget"** means an estimated financial plan of revenue and expenditure for a set period.
- 3.2 **"Town"** means the Corporation of the Town of Lamont.
- 3.3 **"Debt"** means any obligation for the payment of money. For Alberta municipalities, debt would normally consist of debentures as well as either notes or cash from financial institutions but could also include loans from discretionary reserves and reserve funds.
- 3.4 **"Reserve"** means an appropriation from net revenue and/or cost savings at the discretion of Council, after the provision for all known expenditures. It has no reference to any specific asset and does not require the physical segregation of money or assets as in the case of a reserve fund. Municipal Councils may set up reserves for any purpose for which they have the authority to spend money.
- 3.5 **"Reserve Fund"** means the funds that have been set aside either by a by-law of the municipality or by a requirement of senior government statute or agreement to meet a future event. As a result, reserve funds are either "discretionary" being those set up by Council, or "obligatory" being those set up by virtue of a requirement of senior government statute or agreement. Municipal councils may set up reserve.



4. Reserve Categories:

4.1 Operating Reserve (Stabilization and Contingency Reserve) –

DELETE:

A reserve category capturing the reserves established to provide UnCommitted funds to stabilize the temporary impact of unforeseen, non-recurring, emergent, one-time expenditures or losses of revenue, to ensure service levels, and to smooth future tax impacts.

ADD:

Funds set aside to address unforeseen, non-recurring expenditures or revenue losses to maintain service levels and mitigate tax impacts

4.2 Capital Reserves (Projects Reserves) –

DELETE

A reserve category capturing the reserves that are established to fund capital projects.

ADD:

Funds designated for capital projects

4.3 Restricted Reserves –

DELETE:

A reserve category capturing reserve funds where allowable uses are established by an authority other than the Town, fall under legislative requirements, or are restricted by an agreement with an outside third party.

ADD:

Funds with usage restrictions set by external authorities, legislation, or agreements with third parties.

4.4 Developer Levy Reserves - A reserve category capturing the reserves established to hold developer levies collected through developer agreements to fund new assets/infrastructure required due to the growth of the Town without placing an undue burden on existing Town resources.

5. Procedure:

5.1 All reserve transactions shall be approved by Council prior to the transaction occurring.



5.2 All reserves must include all fields required in the reserve report. A reserve report contains the following:

- 1) reserve name;
- 2) reserve category;
- 3) overall purpose of the reserve;
- 4) source(s) of funding;
- 5) specific use of funds;
- 6) Optimal Balance formula, if applicable;
- 7) duration of the reserve; and
- 8) whether or not the reserve is Interest Bearing.

5.3 Reserves shall be funded from either internal or external sources as defined in the reserve report.

5.4

DELETE:

As part of the budget process, reserves which have a recommended Optimal Balance shall be assessed in comparison to the Uncommitted balance. If the funding source allows for it, reserves which exceed their recommended Optimal Balance may be reallocated to other reserves. Reserves which are lower than their recommended Optimal Balance shall be considered in the distribution of an annual operating budget surplus.

ADD:

During budget preparation, reserves with an optimal balance will be reviewed. Surplus funds may be reallocated if permitted, while underfunded reserves will be considered for additional allocation

5.5 Interest Bearing reserves, as indicated in the reserve report, are allocated a portion of the Town's annual investment income based on the Town's annual rate of return earned on investments. The interest allocation is calculated annually as follows:

- a) Interest Allocation = Average Reserve Balance × Return on Investments

If a reserve is deemed Interest Bearing, interest is applied to the respective reserve; otherwise, interest is applied to operations.

The investment of reserve is governed under the Policy #12-12 Investment Policy.

6. Authority and Responsibility to implement:

6.1 It is the responsibility of the Finance Officer to administer compliance with this Policy, and for compliance with Town bylaws, the Municipal Government Act, and other



applicable legislation. The Finance Officer is responsible for the administration of the Town's reserves by reviewing and recommending appropriate reserve usage.

- 6.2 It is the responsibility of department Directors to be in compliance with this Policy. Departments must notify the Financial Services Department when reserve funding for expenditures is required. Departments will need to partner with Financial Services annually to confirm reserve structure and recommended Optimal Balances.



SCHEDULE "A"

RESERVES

(The following reserve accounts are to be established for specific purposes)

Reserve Name:	Operating General Reserve (Act# 1-4-0000-710)
Reserve Category:	Operating Reserve (Stabilization and Contingency Reserve)
Purpose:	A contingency fund for emergent, non-recurring, one-time expenditures or loss of revenues that will not be built into the operating budget in future years. As well, to provide funds to smooth future property tax increases during periods of high inflation, revenue or expense volatility, and to stabilize fluctuations in operating activities.
Source of Funding:	DELETE: <ol style="list-style-type: none">1) Allocation of the annual operating budget surplus2) If deemed appropriate, annual contributions from operations3) Other sources as approved by Council ADD: <ol style="list-style-type: none">1) Annual operating budget surplus allocation2) Contributions from operations (if deemed necessary)
Use of Funds:	DELETE: <p>The funds are not Committed and can be used to protect the Town against any unforeseen operating costs that will cause the Town to incur an operating deficit. Funds will be used for stabilizing unbudgeted impacts as a result of unanticipated events. Examples are losses incurred due increased emergency response costs, unforeseen climactic events, declines in revenues, special projects, or other items that would result in an overall deficit.</p> ADD: <ol style="list-style-type: none">1) Covers unforeseen operating costs that could cause a deficit, such as emergency responses, unexpected climate events, or revenue declines.



- 2) Covers non-recurring operational expenses and/or excessive cost increases identified in the 3-year operational plan, to mitigate taxation impacts.

Optimal Balance: **DELETE:** Two months' operating budget

ADD: Equivalent to a minimum of 1 month operating budget and reflect the 3-year operational planning document.

Duration: Ongoing

Interest Bearing: **DELETE:** No **ADD:** Yes.

Review: Annual



Reserve Name: **Municipal Infrastructure & Equipment Maintenance and Replacement Reserve**

- Administration -----(1-4-1200-710)
- Fire -----(1-4-2300-710)
- Public Work -----(1-4-3100-710)
- Storm Sewer -----(1-4-3700-710)
- Water -----(1-4-4100-710)
- Sewer -----(1-4-4200-710)
- Planning & Subdivision -----(1-4-6600-710)
- Recreation General -----(1-4-7200-710)
- Hall -----(1-4-7202-710)
- Arena -----(1-4-7206-710)
- Park -----(1-4-7208-710)
- Curling Rink -----(1-4-7210-710)

Reserve Category: Capital Reserves (Projects Reserves)

Purpose: To provide funding for the lifecycle maintenance and replacement of the Town's infrastructure and equipment

Source of Funding: **DELETE:**

1. Annual contributions from operations.
2. If deemed appropriate, allocation of the annual operating budget surplus.
3. Other sources as approved by Council

ADD:

- 1) Annual operational contributions
- 2) Operating budget surplus allocations (if necessary)

Use of Funds:

- Infrastructure lifecycle maintenance and replacement projects including:
 - Annual equipment replacement.
 - Scheduled lifecycle maintenance of municipal facility components



Town of Lamont Policy Manual

Reserve
Policy #11-25
April 22, 2025

ADD:

- Scheduled lifecycle maintenance and replacement of municipal utility (water and sewer) infrastructure.
- Scheduled lifecycle maintenance and replacement of municipal transportation infrastructure.

Optimal Balance: **DELETE:** Average of the amount approved 5yr Capital Plan

ADD: Based on the projects identified in the Capital Planning documents and 5-year capital plan.

Duration: Ongoing

Interest Bearing: **DELETE:** No **ADD:** Yes

Review: Annual

ADD:

Reserve Name: **Restricted Reserves**

- Rolls 20400 & 103500----- (2-4-1200-200)
- Letter of Credit (Jabneel) ----- (2-4-6600-200)
- Land Sale (Jabneel)----- (2-4-6600-201)

Reserve Category: Restricted Reserve

Purpose: To provide funding for usage restrictions set by external authorities, legislation, or agreements with third parties.

Source of Funding:

1. The unallocated balance from Tax Sale after deduction of tax owning and other fees.
2. Letter of credit from developer.
3. Other funds

Use of Funds: Based on the nature of the restricted fund.

Optimal Balance: N/A.

Duration: Ongoing



Town of Lamont Policy Manual

Reserve
Policy #11-25
April 22, 2025



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: April 22, 2025

ELECTED OFFICIAL: Jody Foulds

REPORT PERIOD: April 3, 2025 to April 16, 2025

Boards and Committees:

- PHPAP meeting, April 15, 2025
-

Town of Lamont Business:

-

Professional Development (Workshops & Conferences):

-

Lamont Functions and Events:

- Lamont FCSS Volunteer Appreciation Night, April 14, 2025



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: April 22, 2025

ELECTED OFFICIAL: Linda Sieker

PERIOD, April 8, 2025 – April 22, 2025

Boards and Committees:

- **April 15 – Lamont Rural Health Committee**

Town of Lamont Business:

Professional Development (Workshops & Conferences)

- **Functions and Events:**
- **April 14 - Lamont Volunteer Appreciation Banquet**



MAYOR & COUNCIL REPORT

COUNCIL MEETING: April 22, 2025

ELECTED OFFICIAL: Colleen Holowaychuk

REPORT PERIOD: March 13-April 25, 2025

Boards and Committees:

- March 17, 2025 – Lamont Rural Health Committee Meeting
- April 3, 2025 – Economic Development Board Meeting
- April 7, 2025 – Lamont Public Library Meeting
 - May 7, 2025 – Mothers Day Fundraiser event at the library
 - Received the Rural Library Grant for Internet Safety Programming for Seniors & Youth (\$5000)

Town of Lamont Business:

- March 13 & 18, 2025 – Governance and Priorities Committee Meetings

Professional Development (Workshops & Conferences):

- N/A

Lamont Functions and Events:

- March 29, 2025 – Lamont County Emergency Services, Fireman's Gala
- April 14, 2025 – Lamont Volunteer Appreciation Event



MAYOR & COUNCIL REPORT

COUNCIL MEETING DATE: April 22, 2025

ELECTED OFFICIAL: Al Harvey

PERIOD: Mar. 6 to April 15, 2025

Boards and Committees:

- Mar. 11 – Council
- Mar. 25 – Council
- April 3 – Economic Development Board
- April 8 – Council

Town of Lamont Business:

- Mar. 7 – Alta Health
- Mar. 12 – Food Bank Building
- Mar. 19 – Food Bank Building
- Mar. 21 – Food Bank Building
- Mar. 26 – Chamber Executive Director Meet and Greet
- April 1 – Farmers Market Meeting
- April 2 – AB Munities Virtual Towns East
- April 4 – Chamber Meeting
- April 10 – CAO Fire Report
- April 15 – Food Bank Building

Professional Development (Workshops & Conferences)

-

Lamont Functions and Events:

- Mar. 19 – Farmers Market
- Mar. 29 – Firefighters Gala



- April 5 – Farmers Market
- April 14 – Volunteer Appreciation

CAO REPORT

FOR THE PERIOD ENDING April 22, 2025

HIGHLIGHTS:

April 9 -25

- Admin team meeting

April 10-25

- Operations team meeting
- Community Coordinator meeting
- Fire Study Meeting
- Engineer Meeting

April 14- 25

- CIMCO Meeting

April 15-25

- ATCO Natural Gas Franchise Agreement Meeting
- Food Bank Meeting

April 16-25

- All Staff Meeting
- Finance Meeting

April 17-25

- Operations Team Meeting



TOWN OF
VEGREVILLE

Town of Vegreville/Municipal Enforcement
6820 Hwy 16A W
VEGREVILLE, ALBERTA T9C 0A7
T: 780-631-2810 | F: 780-632-2296
muni-enforce@vegreville.com | www.vegreville.com

QUARTERLY REPORT January, February, March

DATE: April 1, 2025

TO: Dawn Nielsen
Deputy Chief Administrative Officer

From: CPO. Chelaine Regehr
Municipal Enforcement Services Dept.

COMMUNITY STANDARDS

Unsightly:	2
Littering:	1
Black knot:	1
Snow:	3

ANIMAL CONTROL

Dogs at large:	1
Dogs in distress:	1

TRAFFIC ENFORCEMENT

Traffic-related calls:	1
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TOWN OF VEGREVILLE

Town of Vegreville/Municipal Enforcement
6820 Hwy 16A W
VEGREVILLE, ALBERTA T9C 0A7
T: 780-631-2810 | F: 780-632-2296
muni-enforce@vegreville.com | www.vegreville.com

As the weather gets warmer more and more students will be walking around town during the lunch hour and after school, which increases the likelihood of littering and vandalism throughout town. An Increase of patrols in certain areas will be conducted while in town, with town staff also driving through these areas frequently. Foot patrols of the high school will continue to be conducted when time allows for further enforcement/relationship building for students.

Having dogs at large in town is still a concern and even though numbers are down, there are still a couple properties that are being kept under observation. This is in hopes that if an issue is spotted quickly and it can be delt with quickly.

This is a breakdown of the complaints and statistics that we have compiled to date. Our focus in the second quarter of 2025 will be complaints, unsightly properties and grass.

Should you require further information or clarification, please contact CPO Chelaine Regehr.

Respectfully

CPO. Chelaine Regehr
Municipal Enforcement Services Dept.

CLOSED SESSION NOTICE

April 22, 2025

7.1 2025 Reserve Increase

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

7.2 Fire Services Update

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

7.3 Recreation Centre Update

(Advice from Officials)

- *FOIP Section 24 – Advice from Officials*

Motion to go into Closed Session:

"That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act at XXXX p.m."